



Official Minutes of PAYNE COUNTY BUDGET BOARD

The Payne County Budget Board met in a regular meeting of the board at 11:00 a.m. on **January 7th, 2019**, at the Payne County Administration Building, Commissioner Meeting Room, Suite 203 located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: at 11:00 a.m.

The following members were present: Glenna Craig-County Clerk, Rocky Blasier-Commissioner District 3, Zach Cavett-Commissioner District 1, Chris Reding-Commissioner District 2, Lori Allen-Court Clerk, James Cowan-Assessor, R.B. Hauf- Sheriff.

Approve minutes of the previous meeting of the board: Minutes of the November 19th, and December 10th meetings were presented for approval. Motion by Cavett to approve the November 19th minutes as presented, second by Hauf. Roll Call Vote: Cowan-Yes, Craig-Yes, Allen-Abstain, Cavett-Yes, Blasier-Abstain, Hauf-Yes, Reding-Yes. Motion by Allen to approve the minutes of December 10th as presented, second by Cavett. Roll Call Vote: Craig-Yes, Allen-Yes, Cavett-Yes, Blasier-Yes, Hauf-Abstain, Reding-Yes, Cowan-Abstain.

Financial Reports:

Cash Appropriations: The Clerk's Office presented the cash appropriations as certified by the Payne County Treasurer January 3, 2019, these have also been approved by the Board of Commissioners:

	Alcoholic Bev. Tax	\$28,666.81
#0001	General	
#1102	Highway	\$339,054.77
#1103	CBRI - 105 Monies	\$45,236.27
#1201	911 Phone Fees	\$58,203.89
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$404.11
#1208	County Clerk Lien Fee	\$1,121.81
#1209	County Clerk RM&P	\$5,127.02
#1211	Court Fund Salaries & Fringe Court	\$31,359.88
#1212	Emergency Mgmt	\$15,045.99
#1213	Flood Plain	
#1214	Free Fair Board	\$1,180.62
#1216	Health	\$1,056,479.50
#1218	LEPC	
#1220	Resale Property	\$61,825.49
#1223	Sheriff Commissary	\$14,425.38
#1226	Sheriff Service Fee	\$47,043.69
#1227	Sheriff Training	\$14.47
#1228	Solid Waste Management	\$949.75
#1230	Treasurer Mortgage Cert	\$1,216.70
#1235	Donations	\$13,811.61
#1237	Self Insurance Program	\$89,463.29
#1308	Extension 3/8 ST	\$27,246.13
#1310	Fair Maintenance 3/8 ST	\$74,828.79
#1311	General Govnmt 3/8 ST	\$58,045.02
#1313	Roads & Bridges 3/8 ST	\$202,705.62
#1315	Jail Debt 1/8 ST	\$126,033.62
#1321	Rural Fire 1/16 ST	\$65,210.76
#1327	Fire 3/8 ST	\$19,404.84
#1331	Jail Debt 1/4 ST	\$250,636.28
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$25.54
#7205	Law Library	\$3,399.96
#7207	Mental Health	\$6,375.00
#7303	Seizure of Property	\$2,273.00
#7304	District Attorney Revolving	\$1,727.48
#7305	District Attorney Evidence	
#7402	Excess Resale	\$20.51
#7403	Unapportioned Revenue	
#7501	Estray Cattle	\$21.61
#7603	Econ Dev Trust	

Motion by Cowan to approve cash appropriations as presented, second by Craig. Roll Call Vote: Allen-Yes, Cavett-Yes, Blasier-Yes, Hauf-Yes, Reding-Yes, Cowan-Yes, Craig-Yes.

Letter of Commitment: None presented at this time.

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Range changes/discussion/possible action: Cowan requested that two of his visual inspections deputies be moved from 35 to 41 due to their advanced accreditation. Motion by Cowan to approve range change requests, second by Allen. Roll Call Vote: Cavett-Yes, Blasier-Yes, Hauf-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Allen-Yes.

Approval of Employee request for Leave and/or Request for leave share: None presented on this date.

New Hires/Discussion/Possible Action: None presented at this time.

Personnel Policy Changes/Discussion/Possible Action: None presented on this date.

Discussion/Possible Action-City of Stillwater TIF-Craig presented the amended ordinance of the City of Stillwater to the board. Craig stated that she and Cowan have reviewed the amended ordinance, and asked Reding, as a member of the Stillwater TIF committee; and the representative of the County, some questions in regard to the amended ordinance, and what impact those changes will have to Payne County. Craig stated the ordinance discusses direct/Indirect funding, public assistance, etc. what definitions have been given to clarify these terms, and what impact will the new amended district have on Payne County with the valuations, and are they working with Cowan as the county Assessor. Reding stated that the committee has had one meeting were many questions were created instead of answers, they have not had the second meeting to come up with answers. No money at this point has been awarded. They have requested another meeting. Craig requested that Reding keep the board updated, and to put updates on future agendas because this issue will affect the county budget. Reding stated he would. Cowan stated he does not know what the city is putting up as seed money, but they will not collect any money from the TIF until next year.

Discussion/Possible Action- County Annual Audit-Craig stated that she asked for this to be put on the agenda as a discussion item. Craig stated that as all officials know the county had their last audit completed May of 2017, at the cost of \$114,840.29. Payne County has still not received the final published audit for 2014-2015, and a portion of 2016. Several officials have asked the auditor's office for a timeline to receive the audit, with the answer that it is coming. Craig has asked, and sent emails several times, and the audit is nearly 2 years old. The last time that Reding asked about the audit he was told it would be sometime before the end of 2019, which would make it almost three years in arear at that point if at the end of 2019. Craig has discussed this issue with Senator Tom Dugger, and Senator Dugger will be inquiring on the audit for Payne County.

New Business/Discussion – no action will be taken: Cowan stated that the other day when it was icy one of his employees witnessed an elderly gentleman almost slip and fall in the south parking lot. His staff went and got the ice melt and put it out for the public. Reding stated that as soon as the weather turned, they contact the people necessary.

Adjournment: Motion to adjourn by Craig, second by Cowan. Roll Call Vote: Blasier-Yes, Hauf-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Allen-Yes, Cavett-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____ 2019

Chairman _____

Vice Chairman _____