



## **Official Minutes of PAYNE COUNTY BUDGET BOARD**

The Payne County Budget Board met in a special meeting of the board at 10:30 a.m. on **Monday, October 21, 2019** at the Payne County Administration Building, Commissioner Meeting Room, Suite 203 located in Stillwater, Oklahoma.

**Chairman Reding called the meeting to order:** at 10:31 am

**The following members were present:**

**Chris Reding**-Commissioner District 2, **Glenna Craig**-County Clerk, **Carla Manning**-Treasurer, **Lori Allen**-Court Clerk, **Zach Cavett**-Commissioner District 1, **Kevin Woodward**-Sheriff, **Rocky Blasier** Commissioner District-3, **James Cowan**-Assessor. Also in attendance county CPA Steven Cundiff, department heads, and members of the media.

**Approve minutes of the previous meeting of the board:**

Minutes of the previous meeting were presented for approval.

Motion by Cavett to approve minutes as presented, second by Blasier. Roll Call Vote: Manning-Yes, Allen-Abstain, Woodward-Yes, Blasier-Yes, Reding-Abstain, Cowan-Abstain, Craig-Yes, Cavett-Yes.

**Financial Reports:**

**Transfers:**

None presented on this date.

**Approval and Adoption of Payne County Amended Budget FY 19-20:**

Cundiff stated in front of you should be the Amended Budget for FY 19-20 which now reflects actual revenues with the new ad valorem tax rates and net valuations. Cundiff said the ad valorem taxes are about 50 million less than expected which will affect the contingency funds, the Elected Officials, First Deputies, and any deputies in the Sheriff's Office that is paid by a percentage of the elected official on the Sheriff salary plan. Cowan stated that the oil companies protested to the Board of Equalization and the board ruled in favor of the oil companies on their freeport exemption request. The vote of the Board of Equalization is what is changed the net valuations, the ad valorem revenues, and the salary of the officials. Craig stated that elected officials will take a \$500.00 a year pay cut, and it will go into effect October paychecks according to ADA Lowell Barto. Cundiff directed the board to the general fund pages and reviewed actual revenues, transfers in and out, warrants, outstanding purchase orders, estimate of needs, and a decrease because of the net valuation change in the contingency account reflected in the amended budget. Cundiff stated that there is an increase in Cowan's request for Revaluation. Cowan stated this request is for fringe benefits, and increase in his M&O for legal fees in his current oil and gas court cases. Craig stated there is also a new line for contingency for the \$500,000 which has been set aside for the road districts to utilize which they requested; this amount would be split in half. Craig also stated she kept the health account at 20% increase even though renewal was only 6.2% due to unforeseen retirees with a high sick leave balance upon retirement. Any unused sick leave is an invoice sent directly to the county by OPERS. The higher the balance of unused sick the higher the invoice, one recently received was over \$8,000. Cundiff discussed the projected decrease in the sales tax collections in the cash accounts. Craig addressed the sales tax calculations, and stated that Woodward in the last meeting said that the 1/4<sup>th</sup> cent sales tax was not county money, and Craig stated it was the county sales tax that comes in to the county, which they have to account for these funds in the budget, then it is moved to the Facility Authority by the Treasurer, that it is county money. Woodward said not for this board to spend, Craig agreed the Budget Board can not authorize funds to be spent from the authority but can make recommendations to the trustees of the facility authority, Woodward agreed that was correct. Cundiff went over the various cash accounts and the revenues. It was also discussed that outstanding purchase orders were once held for one year, but now since all purchase orders are closed on September 30<sup>th</sup>, the lapsed appropriations are then given back as of October 1<sup>st</sup> to the funds. After discussion by the board, motion by Craig to approve the amended budget as presented, second by Cavett. Roll Call Vote: Woodward-Yes, Allen-Yes, Manning-Yes, Cavett-Yes, Craig-Yes, Cowan-Yes, Reding-Yes, Blasier-Yes.

**Acknowledgement of the 2018-2019 Payne County Financials:**

Craig presented the Payne County Financials to the Budget Board for acknowledgement for FY 2018-2019. These have already been approved and signed by the Board of Commissioners. Craig stated since all elected officials except the Sheriff are required to sign the financial report, she felt it should be presented for review to the board members. No action was taken by the board.

Manning asked Craig to announce to the board that Logan County will be late submitting their levees to the county, and that the taxes will be late going out because of Logan County delay.

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**Adjournment:**

Motion to adjourn by Craig, second by Cowan. Roll Call Vote: Allen-Yes, Woodward-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Cavett-Yes, Manning-Yes

**Minutes of the Board attested to**

**By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office**

**Approved by the Budget Board**

**On the \_\_\_\_ day of \_\_\_\_\_ 2019**

**Chairman \_\_\_\_\_**

**Vice Chairman \_\_\_\_\_**