



## Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **September 7<sup>th</sup>, 2021**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rocky Blasier-Commissioner District 3, Tammy Mathis – Chief Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** The Clerk's office presented the minutes of the previous meeting. Motion to approve minutes by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Abstain

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings – 9:30am:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Discussion/Possible Action – Approval for Agreement with Chickasaw for the County Clerk's Office:**

The Clerk's office presented the agreement with Chickasaw. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-No.

**Discussion/Possible Action – ODOT claim form 324a for Norfolk Road:** Cavett presented the ODOT claim form 324a for Norfolk Rd. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Plat Approval for Stillwater Springs Addition:** The Board discussed the plat for approval for the Stillwater Spring Addition. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval of Town of Glencoe Jail Services Agreement Between Town of Glencoe, the Board of Commissioners of Payne County, and the Sheriff of Payne County,**

**Oklahoma:** The Board presented the agreement between Glencoe, Town of and Sheriff's Department. Motion by Cavett to table as the contract was missing the amount, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:**

1. Resolution 2021-35 - Disposing of Equipment – Cushing Fire Department – Inventory No. 90.703.001, 2000 Dodge  $\frac{3}{4}$  Ton Pickup, VIN #887KC26271M285733, Serial No. 007048201000, Date Acquired 8/4/2000, Cushing Fire Department, 211 W Main Cushing, OK for Auction: **Motion by Cavett to approve the disposing of equipment as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Cavett-Yes.**
2. Resolution 2021-36 – Declaration of Surplus – Payne County Sheriff's Office – Dell Optiplex 7040 Micro Computer, Inventory No. B620.241, Serial No. DZYSPD2, Date Acquired 8/11/16; Desk with Credenza and Hutch, Inventory No B111.001, Date Acquired 12/15/2010. **Motion by Cavett to approve the surplus of equipment as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Cavett-Yes.**
3. Resolution 2021-37 – Disposing of Equipment – Payne County Sheriff's Office – Desk with Credenza and Hutch, Inventory NO B111.001; and Dell Optiplex 7040 Micro Computer Inventory NO B620.241 (both items to be junked). **Motion by Cavett to approve the disposing of equipment as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Cavett-Yes.**
4. Resolution 2021-38 – Declaration of Surplus for Payne County Sheriff's Office – Xerox Printer Inventory No B615.037, SN 0340100; Guardian Crossmatch Scanner and Dell Latitude E5410 Laptop Combo Inventory NO B624.003, SN 000655967, A2011 & 7731493597. **Motion by Cavett to approve the surplus of equipment as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Cavett-Yes.**
5. Resolution 2021-39 – Disposing of Equipment – Payne County Sheriff's Office – Xerox Printer Inv No B615.037, SN 0340100, date acquired 3/14/11 to be transferred to Cushing Police Dept, and Guardian Crossmatch scanner and dell E5410 laptop combo SN 000655967, A2011 & 7731493597, Inventory No. B624.003 date acquired 3/14/11 to be transferred to Cushing Police Dept. **Motion by Cavett to approve the disposing of equipment as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Cavett-Yes.**

Motion by Cavett to approve Resolutions 2021-35 to 39, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

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**Cash Appropriations:** The Clerk's Office presented the following Cash Appropriations as certified by the County Treasurer as of September 1, 2021:

3	Alcoholic Bev. Tax	\$34,790.77
#0001	General	
#1102	Highway	\$358,495.37
#1103	CBRI - 105 Monies	\$29,614.33
#1201	911 Phone Fees	\$69,137.87
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$465.00
#1208	County Clerk Lien Fee	\$5,005.64
#1209	County Clerk RM&P	\$12,851.36
#1211	Court Fund Salaries & Fringe Court	\$27,800.00
#1212	Emergency Mgmt	\$5,000.00
#1213	Flood Plain	
#1214	Free Fair Board	\$7,543.00
#1216	Health	\$14,432.37
#1220	Resale Property	\$77,230.89
#1223	Sheriff Commissary	\$28,504.26
#1226	Sheriff Service Fee	\$156,867.26
#1227	Sheriff Training	
#1228	Solid Waste Management	\$13,172.36
#1230	Treasurer Mortgage Cert	\$1,644.75
#1235	Donations	
#1237	Self-Insurance Program	\$116,047.96
#1308	Extension 3/8 ST	\$26,675.68
#1310	Fair Maintenance 3/8 ST	\$77,419.38
#1311	General Govnmt 3/8 ST	\$57,162.18
#1313	Roads & Bridges 3/8 ST	\$201,973.04
#1315	Jail Debt 1/8 ST	\$128,111.29
#1321	Rural Fire 1/16 ST	\$63,510.78
#1327	Fire 3/8 ST	\$19,054.06
#1330	Highway ¼-ST	\$254,051.39
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$10.00
#7205	Law Library	\$2,908.76
#7207	Mental Health	\$10,291.66
#7210	Court Clerk Preservation Fund	\$2,402.27
#7303	Seizure of Property	\$18,754.00
#7304	District Attorney Revolving	\$1,158.70
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$35.55
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	\$0.50
#7416	2020 Protest ETC Texas Pipeline Ltd	\$0.06
#7417	2020 Protest Tidal Energy	\$7.70
#7418	2020 Protest- White Cliffs Pipeline	
#7419	2020 Protest- Glass Mountain Pipeline	
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self-Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	
#1216	Health - Special TIF Reimb March 19	
#1216	Health - Special TIF Reimb April 2	

Motion by Cavett to accept the cash appropriations as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Transfer of Appropriations:** None presented on this date.

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**Purchase Orders:** The Clerk's office presented the following purchase orders for payment FY 2020-2021 \$21,625.18 and FY 2021-2022 \$104,440.61 2020-2021 General 4575, BADGE AND WALLET, 4840.00, BADGES4576, MERRIFIELD OFFICE SUPPLY, 7410.32, OFFICE FURNITURE4577, STILLWATER TAG AGENCY, 89.00, TAG AND TITLE4578, MAGPUL INDUSTRIES CORP, 419.68, SHOTGUN STOCK; Health 474, GRIMSLEYS, INC., 73.96, SUPPLIES; Highway 1746, STEWART STONE, INC., 959.70, YARD CLEAN UP1747, WARREN CAT, 225.00, UPDATE CAT1748, OKLA. TERRITORY CONSTRUCTION EQUIPMENT, 766.38, SOLENOID1749, BAILEYS PAVING CO. , INC, 6841.14, HMHL; 2021-2022 911 Phone 14, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES; Extension-ST 19, FITZPATRICK SHELLY, 35.62, MILEAGE REIMBURSEMENT20, JONES, RIKKI, 53.65, MILEAGE REIMBURSEMENT; Fair Main-ST 82, CITY OF STILLWATER, 53.98, UTILITIES; Fire- St 15, FLUENT IMS INC, 500.00, ANNUAL MEMBERSHIP16, B & L HEATING & AIR, 108.38, REPAIR & LABOR17, FRANKS DIESEL SERVICE, INC, 466.23, OVERAGE ON PO 575718, OKLA. NATURAL GAS, 36.97, AUGUST BLANKET19, KINNUNEN SALES & RENTALS, INC, 347.97, AUGUST BLANKET20, FRANKS DIESEL SERVICE, INC, 1000.00, SERVICE/MAINTENANCE21, CHIEF FIRE AND SAFETY, INC, 940.00, BOOTS & GLOVES; General 712, OK CREMATATIONS & FUNERAL HOME, 506.00, INDIGENT BURIAL713, FIFTY ONE EAST WATER DISTRICT, 24.43, UTILITIES714, STAPLES, 395.09, SUPPLIES715, CIMARRON VALLEY COMM., LLC, 130.80, AUGUST BLANKET716, UNIFIRST, 856.53, UNIFORM BUYOUT717, IMAGENET SOLUTIONS DIVISION, 988.00, AUGUST BLANKET718, A T & T, 484.04, UTILITIES719, TK ELEVATOR CORPORATION, 600.00, CONTRACT MAINTENANCE/SERVICE720, B & C BUSINESS PRODUCTS, INC., 571.22, CHAIRS721, B & C BUSINESS PRODUCTS, INC., 313.17, AUGUST BLANKET722, MERRIFIELD OFFICE SUPPLY, 105.57, AUGUST BLANKET723, A & B ECO-SAFE PEST CONTROL, INC, 50.00, AUGUST BLANKET724, NAPA AUTO PARTS, 207.00, AUGUST BLANKET725, STILLWATER NEWSPRESS, 68.88, AUGUST BLANKET726, PITNEY BOWES, 1545.27, CONTRACT LEASE CHARGE727, B & C BUSINESS PRODUCTS, INC., 412.97, PRIVACY FILTERS728, TULSA MARRIOTT SOUTHERN HILLS, 384.00, HOTEL FOR CLASS729, KINNUNEN SALES & RENTALS, INC, 57.83, SAFETY SUPPLIES730, STILLWATER TAG AGENCY, 8.70, OVERAGE PO 731, A PLUS AUTO GLASS, 248.07, GLASS732, BOB HOWARD DODGE, 345.00, AUGUST BLANKET733, B & L HEATING & AIR, 75.00, AUGUST BLANKET734, ADVANTAGE PLUMBING HEATING AND COOLING, 180.50, PLUMBING REPAIRS735, OKLA PUBLIC SAFETY CONFERENCE, 155.00, CONTINUING EDUCATION736, A T & T MOBILITY, 148.69, WIRELESS SERVICE FOR IPADS737, LD PRODUCTS, INC, 252.48, INK738, AMAZON CAPITAL SERVICES, 85.95, FIELD SUPPLIES739, COOPERS LOCKSMITH LLC, 25.00, AUGUST BLANKET740, OKLA PUBLIC EMPLOYEES RETIREMENT SYSTEM, 11938.16, UNUSED SICK LEAVE741, A T & T MOBILITY, 255.33, WIRELESS SERVICE FOR IPADS742, GRIMSLEYS, INC., 277.70, AUGUST BLANKET743, A T & T, 722.73, UTILITIES744, B & L HEATING & AIR, 131.42, OVERAGE PO 745, B & L HEATING & AIR, 75.00, AUGUST BLANKET746, TISDAL & O HARA PLLC, 2042.40, CONTRACT SERVICES747, B & L HEATING & AIR, 594.25, SERVICE/MAINTENANCE748, CHICKASAW TELECOMMUNICATION, 1289.35, UTILITIES749, B & L HEATING & AIR, 75.00, AUGUST BLANKET750, CHICKASAW TELECOMMUNICATION, 2468.25, UTILITIES751, ROCIC, 250.00, MEMBERSHIP DUES752, A T & T, 247.99, UTILITIES753, A T & T MOBILITY, 148.69, WIRELESS SERVICE FOR IPADS754, A T & T MOBILITY, 148.69, WIRELESS SERVICE FOR IPADS755, LEE COMPANY, INC., 170.00, LABOR756, CENTRAL ELECTRIC COOPERATIVE, 880.73, UTILITIES; Health 50, CHICKASAW TELECOMMUNICATIONS, 36.43, UTILITIES51, CENTERPOINT ENERGY, 57.97, UTILITIES52, THE MEADOWS CENTER FOR, 192.28, JULY BLANKET53, CITY OF CUSHING, 914.56, UTILITIES54, ALBERTSON, VICTORIA, 100.80, MILEAGE REIMBURSEMENT55, A & M STORAGE, 80.00, STORAGE UNIT; Highway 228, DEARINGER PRINTING & TROPHY, INC., 24.00, AUGUST BLANKET229, WARREN CAT, 2408.70, REPAIRS230, CIMARRON VALLEY SOD FARM, 2800.00, SOD INSTALLED231, UNIFIRST, 988.72, AUGUST BLANKET232, RAILROAD YARD, 454.32, WELDING RODS233, A PLUS AUTO GLASS LLC, 598.64, WINDOW REPLACEMENT234, CITY OF STILLWATER, 83.66, UTILITIES235, REPUBLIC SERVICES # 789, 70.84, AUGUST BLANKET236, TELECOMP HOLDINGS, INC, 37.50, PHONES237, WARREN CAT, 1180.95, PARTS238, ALTERNATIVE CONSTRUCTION PARTS, 807.48, GRADER PARTS239, WALKER COMPANIES, 170.00, NOTARY240, KINNUNEN SALES & RENTALS, INC, 355.91, LEATHER GLOVES241, LIONEL HARRIS OIL CO., INC., 2063.92, TIRES & WASTE FEE242, P & K EQUIPMENT, INC., 1433.23, PARTS243, LIONEL HARRIS OIL CO., INC., 68.03, VALVE STEMS244, TELECOMP HOLDINGS, INC, 15.00, ANTIVIRUS245, B & C BUSINESS PRODUCTS, INC., 46.66, COPIER MAINTENANCE246, BOATMAN ENGINEERING LLC., 2200.00, SURVEYING SERVICES247, NAPA AUTO PARTS, 227.97, PARTS248, WARREN CAT, 324.61, PARTS249, O REILLY AUTOMOTIVE, INC., 173.34, AUGUST BLANKET250, CAPITAL ONE, 193.38, AUGUST BLANKET251, K & S TIRE, 2981.92, TIRES & WASTE FEE252, CENTERPOINT ENERGY, 31.52, UTILITIES253, DIRECT DISCOUNT TIRE, 4350.00, GRADER TIRES254, TSD SUPPLY CO., 14869.20, CONCRETE

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BLOCK MAT255, FLEETPRIDE, INC., 191.45, AUGUST BLANKET256, KINNUNEN SALES & RENTALS, INC, 116.43, AUGUST BLANKET257, TELECOMP HOLDINGS, INC, 106.74, SEPTEMBER BLANKET258, NAPA AUTO PARTS, 2414.02, AUGUST BLANKET259, STILLWATER STEEL AND, 277.50, AUGUST BLANKET; Jail-ST 37, WESTERN DETENTION, 283.50, LOCKS38, HAGAR RESTAURANT SERVICE, 396.00, KITCHEN FRYER REPAIR39, B & L HEATING & AIR, 137.10, CAPACITOR40, A PLUS AUTO GLASS, 544.36, GLASS41, EARTHGRAINS BAKING CO. INC., 3492.48, AUGUST BLANKET42, A & B ECO-SAFE PEST CONTROL, INC, 200.00, AUGUST BLANKET43, H2O SPORTS UNLIMITED, 244.99, CHARGER; ML Fee 9, FENTON OFFICE MART, 1560.00, FILING CABINETS; Mtg Cert 8, QUALITY WATER SERVICES, 22.85, AUGUST BLANKET9, TM CONSULTING, INC., 7775.75, SERVER10, OSU AGE CTP, 120.00, TRAINING; RM&P 15, B & C BUSINESS PRODUCTS, INC., 918.34, LADDER/MISC; Rural Fire-ST 9, MYDER FIRE SUPPORT SERVICES, 940.00, PUMP TESTING; SH Svc Fee 60, STILLWATER TAG AGENCY, 133.50, TAG AND TITLE61, INTEGRATED CIRCUITS, 4554.00, RADIO & ANTENNAE62, STILLWATER SCREENPRINTING, 290.82, SHIRTS63, KINNUNEN SALES & RENTALS, INC, 244.13, PAINT64, QUALITY CUSTOM UPFITTERS, 3200.00, LABOR65, KINNUNEN SALES & RENTALS, INC, 99.98, PROPANE CYLINDER; Solid Waste Mange 18, OAKES SERVICE CENTER, 589.08, AUGUST BLANKET19, ATWOOD DISTRIBUTING, 31.99, AUGUST BLANKET20, UNIFIRST, 586.02, AUGUST BLANKET21, AUTO ZONE INC, 11.39, AUGUST BLANKET22, LOWES COMPANIES, INC., 62.83, AUGUST BLANKET

**Blanket:** \$50 for the Treasurer's Office

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:** The Clerk's Office presented the following monthly reports of officers: The Clerk's Office \$154,590.78 and the Sheriff's Office \$76,161.06 both for the month of August 2021. Motion by Cavett to acknowledge the monthly reports as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Public Announcements from the Board:** None presented on this date.

**Telephone and Utility Permits/Road Crossings:**

**New Business:** None presented on this date.

**Adjournment:** Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_ day of \_\_\_\_\_ 2021

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_