



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **September 5th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Zach Cavett.

Approve minutes of the previous meeting of the board: Motion by Markum to approve **August 30th, 2023**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Boards:

ARPA Award Presentation: The Board presented ARPA awards to Our Daily Bread, Payne County Drug Court, Ingalls Masonic Lodge, Love, Inc., Cushing Lions Club, Payne County Expo Center, and Payne County Economic Development. No action.

Discussion/Possible Action – Emergency Management Performance Grant Application and Agreement, Between Oklahoma Department of Emergency Management and Homeland Security and the Board of County Commissioners, Payne County, Oklahoma: Motion by Reding to approve the EMPG application for Emergency Management and for the chair to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Resolution Language regarding ACCO SIG/SIF Claims: Dusty Birdsong with ACCO presented to the board the claims for Payne County. No action.

Discussion/Possible Action – Amended 2024 Payne County Board of Commissioners Meeting Notice and Schedule: Cavett presented the amended County Commissioners Meeting Schedule for November 2024 due to how the holiday and payday will fall. Motion by Markum to accept the amendment as presented, second by Reding to approve. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office presented the following changes: **Ripley Fire Department** removing Troy Choplin and leaving Todd Davis as Requisitioning Officers, current Receiving Officers removing Tim Arnold and leaving Zach Sales and adding Vickie Hughes. Motion by Reding to approve the changes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: 2023-2024 \$601,449.38 and 2022-2023 \$346,216.05 Fair Main-ST 88, CITY OF STILLWATER, 509.12, UTILITIES 89, CITY OF STILLWATER, 58.10, UTILITIES; General 703, CENTRAL OKLA. ECONOMIC, 5278.00, ANNUAL ASSESSMENT 704, AMAZON CAPITAL SERVICES, 419.96, PROMOTIONAL ITEMS 705, MERRIFIELD OFFICE SUPPLY, 208.33, AUGUST BLANKET 706, TK ELEVATOR CORPORATION, 1005.00, ELEVATOR MAINTENANCE 707, NIXON STACEY, 307.20, MILEAGE REIMBURSEMENT 708, SNAP-ON CREDIT LLC, 58.25, SUBSCRIPTION 709, LOWES COMPANIES, INC., 43.19, AUGUST BLANKET 710, REPUBLIC SERVICES # 789, 206.20, OVERAGE PO 711, SHRED- AWAY SHREDDING, INC., 40.00, AUGUST BLANKET 712, COOPERS LOCKSMITH LLC, 6.00, KEYS 713, FRONTIER FIRE PROTECTION, 152.00, ANNUAL INSPECTION 714, OKLA. JUVENILE JUSTICE, 240.00, JUVENILE DETENTION 715, STILLWATER NEWSPRESS, 227.88, SUBSCRIPTION 716, FRONTIER FIRE PROTECTION, 64.00, ANNUAL INSPECTION 717, ALADEN CARPET CLEANING, 250.00, JANITORIAL SERVICES 718, A T & T MOBILITY, 3094.44, UTILITIES-CELL PHONE 719, UNIFIRST, 294.54, AUGUST BLANKET 720, WALKER COMPANIES, 77.50, NOTARY RENEWAL 721, STAPLES BUSINESS CREDIT, 76.69, PRINTER 722, A T & T, 550.77, UTILITIES 723, POSTAL PACK & SHIP, 12.42, POSTAGE 724, GRIMSLEYS, INC., 272.40, JANITORIAL SUPPLIES 725, THOMSON REUTERS - WEST, PAYMENT CENTER, 995.01, WESTLAW SUBSCRIPTION 726, QUALITY WATER SERVICES, 31.00, AUGUST BLANKET; Health 63, OKC HOTEL VENTURES LLC, 104.00, DISPARITIES GRANT 64, CAMO ELECTRIC, 480.00, PARTS AND LABOR 65, QUADIENT LEASING USA INC, 378.90, POSTAGE MACHINE LEASE; Highway 207, STEWART STONE, INC., 14060.53, CRUSHER RUN 208, REPUBLIC SERVICES # 789, 116.29, AUGUST BLANKET 209, O REILLY AUTOMOTIVE, INC., 190.99, AUGUST BLANKET 210, 2TALK LLC, 52.44, MISSED INVOICE 211, PROVALUE NET, 27.94, UTILITIES 212, FLEET FUELS LLC, 23554.96, DYED DIESEL 213, STEWART STONE, INC., 14141.74, CRUSHER RUN 214, MERRIFIELD OFFICE SUPPLY, 47.30, AUGUST BLANKET 215, DIRECT DISCOUNT TIRE, 30.00, O-RINGS 216, SUMMIT UTILITIES OKLAHOMA INC, 40.41, UTILITIES; Jail-ST 49, A T & T MOBILITY, 643.52, UTILITIES-CELL PHONE 50, WESTERN DETENTION, 879.50, BLANK KEYS 51, STAPLES BUSINESS CREDIT, 297.22, OFFICE SUPPLIES 52, ICS, 3100.00, MATTRESS 53, US FOODS, INC, 11168.50, AUGUST

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BLANKET 54, STILLWATER STEEL AND, 454.00, WELDING SUPPLIES 55, WIN WHOLESAL COMMERCIAL, 236.99, BALLASTS; RM&P 15, BENTLEY HEDGES TRAVEL, 554.90, CONFERENCE; Self Ins Prog 2, ASSOC. OF COUNTY, 515372.00, ACCO-SIG; SH Commissary 3, CITY TELE-COIN COMPANY INC, 72.00, FLEX PENS; SH Svc Fee 60, KINNUNEN SALES & RENTALS, INC, 63.48, PAINT 61, KINNUNEN SALES & RENTALS, INC, 63.48, PAINT 62, REPUBLIC SERVICES # 789, 123.05, MPOWER BUILDING 63, DEARINGER PRINTING & TROPHY, INC., 20.00, NAME PLATE 64, GRAFIX SHOPPE, 697.24, GRAPHIC KIT

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: Emergency Management and Environmental Enforcement reports were presented to the board. Motion by Reding to acknowledge, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): Happy Labor Day and congrats on a good County Fair.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business:

Recess: Motion by Reding to Recess into Facility Authority, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Reconvene: Motion by Markum to Reconvene into Board of County Commissioners, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____