



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **September 28, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Reding to approve minutes of **September 11th**, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Motion by Markum to approve minutes of **September 18th** with corrections, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: Bid 2024-21 Bridge Replacement- District 3 Long Branch Creek #197

Bid: 2024-21-BRIDGE REPLACEMENT-TRIB TO LONG BRANCH CREEK #197	
BRANCH CREEK #197	
District 3	
September 28, 2023 @ 9:30am	
Bidding Vendors	Notes
1. Dietz Welding & Bridge Const Inc	Labor & Non-Steel Materials: \$127,800 Optional Bid Items (pilot holes): \$40,000
2. Railroad Yard Services LLC	Steel Material: \$54,271.38 - Labor & Non-Steel Materials: \$74,400 - Total: \$128,671.38 - Optional Bid Items (pilot holes): \$55,000

Discussion/Possible Action on Evaluations: None presented on this date.

Proclamation 2023 October 4-H Month: Cavett stated the students would like to be present for the Proclamation and cannot attend until the 16th so Cavett would like to table until then. Motion by Reding to table until the 16th, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- ARPA Fund Grant Application Awards: Reding stated that this item had been tabled last week to allow Cavett to do some research on the request for COCCA. COCCA addressed the board with a background on what the agency stands for and offers to Payne County as well as other surrounding counties. Reding stated the request was the same as last week. Motion by Reding for ARPA Funds of \$70,000 be awarded to COCCA for Payne County, second by Markum. Cavett confirmed this agency served six (6) counties as well as the funds to be used to purchase a home in Stillwater for the office of the local agency. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Dark Fiber Lease Agreement- Between Chickasaw Telecommunications Service Inc and the Board of County Commissioners, Payne County Oklahoma: Harper stated this would be a direct connection from the Sheriff's Office to the new location at the old MPower building. Motion by Reding to approve the agreement as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Wings of Hope request use of Payne County Courthouse Lobby to Display 2-3 Silhouettes about Domestic Violence for the Month of October: Motion by Reding to approve the Wings of Hope request for the use of the Courthouse as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Engineering Contract- Engineering Plans for 2 box culverts on Redlands Road, Between CEC and the Board of County Commissioners, Payne County Oklahoma: Cavett stated this was for District 3 for \$10,035.00. Motion by Markum to approve the contract with CEC as presented with the approval of legal counsel, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- FY 23-24 Contract Renewal for Detention Transportation Between Oklahoma Office of Juvenile Affairs and the Board of County Commissioners, Payne County Oklahoma: Motion by Reding to approve the detention contract with Juvenile Affairs as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Authorization to Sale County Owned Property Located at 217 E 2nd Cushing, OK by Public Auction: Cavett stated this property had a \$100 bid placed therefore it will be advertised for three (3) weeks. An auction will be held in the Treasurer's Office, Cavett stated this is the property that Economic Development is wanting for their project. Motion by Markum to approve as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Markum stated she had two (2); one (1) with Wade Bair at 4314 S Country Club Rd, Stillwater, OK and one (1) with Burtrum Land (Clay Burtrum) at 1770 W Lakeview, Stillwater, OK. Cavett stated he had one (1) with James Driskell at 6208 E Lakeview, Stillwater, OK. Motion by Reding to approve the agreements as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Removal of Equipment items from Inventory: Resolution 2023-96- Declaration of Surplus- Payne County District 3 – 2005 Woodchipper, Inventory ID 325-004, Serial Number 1VRY1119X61006989, Date Acquired 11/20/2008- 2014 Caterpillar Grader- Inventory ID 307.0055L, Serial Number ON9J00136, Date Acquired 07/06/2015- 2015 Caterpillar Grader- Inventory ID 307.057, Serial Number ON9J00761, Date Acquired 06/19/2018; Graders to be placed on auction at a later date.

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

Resolution 2023-97- Declaration of Surplus- *Payne County Expo –Sharp MX-4111N Digital Color Imager, Inventory ID SF 213.008, Serial Number 2500571Y00, Original Cost NA, Date Acquired NA*

Resolution 2023-98- Resolution for Disposing of Equipment- *Payne County Expo –Sharp MX-4111N Digital Color Imager, Inventory ID SF 213.008, Serial Number 2500571Y00, Original Cost NA, Date Acquired NA; to be traded.*

Resolution 2023-99- Resolution for Disposing of Equipment - *Payne County District 3 2005 Woodchipper, Inventory ID 325-004, Serial Number 1VRY1119X61006989, Date Acquired 11/20/2008; to be traded.*

Resolution 2023-100- Declaration of Surplus - *Payne County Fairboard HP Laptop Pavilion Inventory ID SF 620.016, SN 5C0223286F, Original Cost \$499.90, Acquired 2012.*

Motion by Reding to approve *Resolutions 2023-96, 2023-97, 2023-98, 2023-99 and 2023-100* as presented, with the notation that Resolution 2023-99 does not include the graders as those will go to auction at a later date and the woodchipper is being traded for a newer unit, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: **FY22-23 \$73,875.29, FY**

\$505,617.99 2022-2023 General 4435, ONCUE EXPRESS, 72.26, BOARD OF EQUALIZATION LUNCH 4436, QUINTERGY INC, 325.43, IT SERVICES 4437, QUINTERGY INC, 7899.12, REPLACE PHONE SYSTEM; Health 533, OSU GRANTS, 2323.80, INTERNSHIP & SUPERVISION 534, OSU GRANTS, 13284.83, SALARY-SUPERVISION; Jail-ST 585, ALCOPRO INC, 28.85, MOUTHPIECE 586, MTECH CAVE LLC, 1200.00, FLOOR PLAN; Rural Fire-ST 151, CASCO INDUSTRIES, INC., 39716.00, BREATHING AIR COMPRESSOR 152, QUALITY CUSTOM UPFITTERS, 4400.00, LABOR; SH Svc Fee 340, MTECH CAVE LLC, 600.00, FLOOR PLAN 341, FAVCO ELECTRIC, INC., 4025.00, MPOWER BUILDING; 2023-2024 CBRI 2, GROUNDS PROFESSIONAL SURVEYING, INC, 8800.00, SURVEYING SERVICES; Extension-ST 33, US CELLULAR, 438.82, UTILITIES-CELL PHONE 34, OSU COOPERATIVE EXT. SRV., 2000.00, POSTAGE 35, OSU COOPERATIVE EXT. SRV., 26666.66, SEPTEMBER BLANKET 36, PAYNE, LAURA, 454.52, MILEAGE REIMBURSEMENT 37, HALO BRANDED SOLUTIONS, INC, 391.55, CALENDAR PAD 38, STANDLEY SYSTEMS, INC., 372.53, SEPTEMBER BLANKET 39, LEISTER SUMMER, 454.24, MILEAGE REIMBURSEMENT 40, ANDERSON NATHAN, 1322.20, MILEAGE REIMBURSEMENT 41, AMAZON CAPITAL SERVICES, 329.30, 4H BANQUET SUPPLIES 42, RASH DEA, 96.87, MILEAGE REIMBURSEMENT 43, AMAZON CAPITAL SERVICES, 128.56, PROGRAM SUPPLIES; Fair Board 59, TV-31, 400.00, FAIR ADS 60, ONCUE EXPRESS, 466.46, FAIR MEETING; Fair Main-ST 135, STAPLES, 26.17, SUPPLIES 136, CITY OF STILLWATER, 553.76, UTILITIES 137, QUALITY WATER SERVICES, 69.50, JULY BLANKET 138, CITY OF STILLWATER, 7223.45, UTILITIES 139, DEARINGER PRINTING & TROPHY, INC., 2500.00, FAIR SUPPLIES 140, WIN WHOLESALE COMMERCIAL, 1157.79, FILTERS 141, OKLA. NATURAL GAS, 157.89, UTILITIES 142, CITY OF STILLWATER, 60.35, UTILITIES 143, VISIT STILLWATER, 2000.00, VISITORS GUIDES 144, KINNUNEN SALES & RENTALS, INC, 2390.00, RENTAL; General 1030, POSTAL PACK & SHIP, 727.58, POSTAGE 1031, SASSER DAVID, 14.67, MILEAGE REIMBURSEMENT 1032, CITY OF STILLWATER, 11541.34, UTILITIES 1033, WEDEL, RANDY, 8.25, MILEAGE REIMBURSEMENT 1034, OKLA. DEPT. OF LABOR, 275.00, ELEVATOR INSPECTION 1035, OKLA. NATURAL GAS, 201.42, SEPTEMBER BLANKET 1036, CALLISON, COURTNEY B., 61.44, MILEAGE REIMBURSEMENT 1037, POSTAL PACK & SHIP, 818.83, POSTAGE 1038, QUALITY WATER SERVICES, 58.00, AUGUST BLANKET 1039, B & L HEAT & AIR, 2401.86, PARTS AND REPAIRS 1040, PURE WATER PARTNERS, LLC, 93.00, WATER SERVICES 1041, CITY OF STILLWATER, 459.96, UTILITIES 1042, CITY OF STILLWATER, 15.08, SEPTEMBER BLANKET 1043, B & C BUSINESS PRODUCTS, INC., 39.99, TABLE CLOTH 1044, CIMARRON VALLEY COMM., LLC, 60.00, SUBSCRIPTION 1045, VIP TECHNOLOGY SOLUTIONS GROUP, 754.25, UTILITIES 1046, A T & T, 38.02, UTILITIES 1047, B & L HEAT & AIR, 2981.20, PIPE REPAIRS 1048, ALLIANCE MAINTENANCE INC, 1500.00, ANNUAL CLEANING 1049, A T & T, 712.36, UTILITIES-INTERNET 1050, B & C BUSINESS PRODUCTS, INC., 445.00, COPIER CONTRACT 1051, CRAIG GLENNA, 102.84, MILEAGE REIMBURSEMENT 1052, B & L HEAT & AIR, 471.56, PARTS 1053, TEAGUE REBECCA, 2.62, MILEAGE REIMBURSEMENT 1054, TK ELEVATOR CORPORATION, 1005.00, ELEVATOR MAINTENANCE 1055, CITY OF STILLWATER, 11631.19, UTILITIES 1056, OKLA. DEPT. OF LABOR, 225.00, ELEVATOR INSPECTION 1057, R. K. BLACK, INC, 41.18, FINANCE CHARGE 1058, AMAZON CAPITAL SERVICES, 35.98, OFFICE SUPPLIES 1059, SNAP-ON CREDIT LLC, 58.25, SUBSCRIPTION 1060, THE MEADOWS CENTER FOR, 139.12, SHREDDING SERVICES 1061, SMC TECHNOLOGIES INC., 250.00, SEPTEMBER BLANKET 1062, IRBY, JAY, 361.30, MILEAGE REIMBURSEMENT 1063, COOPERS LOCKSMITH LLC, 130.00, SEPTEMBER BLANKET 1064, CIMARRON VALLEY COMM., LLC, 50.00, SUBSCRIPTION RENEWAL 1065, LOCKE SUPPLY, 67.99, PLUMBING SUPPLIES 1066, TEXAS DISTRICT & COUNTY ATTORNEYS, 373.00, PROSECUTION BOOKS 1067, R. K. BLACK, INC, 541.38, COPIER MAINTENANCE 1068, CITY OF STILLWATER,

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PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

749.40, UTILITIES 1069, STAPLES BUSINESS ADVANTAGE, 506.68, AUGUST BLANKET 1070, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 220.94, UTILITIES 1071, TRANSUNION RISK AND ALTERNATIVE, 302.00, TLO CHARGES 1072, R. K. BLACK, INC, 464.69, COPIER MAINTENANCE 1073, A T & T, 274.52, UTILITIES 1074, CITY OF STILLWATER, 68.97, SEPTEMBER BLANKET 1075, CREEK COUNTY JUVENILE JUSTICE CENTER, 510.00, JUVENILE DETENTION 1076, CITY OF STILLWATER, 1177.08, UTILITIES-M POWER 1077, B & C BUSINESS PRODUCTS, INC., 445.28, OFFICE SUPPLIES 1078, HIGH FIVE MEDIA GROUP, LLC, 199.00, WEBSITES SERVICES 1079, AMAZON CAPITAL SERVICES, 49.96, SIGNAGE MATERIAL 1080, HUNTER, LOSCO, 5.90, MILEAGE REIMBURSEMENT 1081, SHRED- AWAY SHREDDING, INC., 40.00, SEPTEMBER BLANKET 1082, ALLIANCE MAINTENANCE INC, 1600.00, ANNUAL CLEANING; Health 91, GRIMSLEYS, INC., 774.28, CLEANING SUPPLIES 92, AMAZON CAPITAL SERVICES, 745.89, OFFICE SUPPLIES 93, R. K. BLACK, INC, 155.64, OVERAGE PO 94, AMAZON CAPITAL SERVICES, 902.32, OFFICE SUPPLIES 95, QUIKPRINT, 1391.70, DISPARITIES GRANT 96, OKLA. STATE STUDENT, 530.00, OVERAGE PO 97, FALCO ALARM CO., INC., 291.00, MONITORING SERVICES 98, OKLA. NATURAL GAS, 179.53, UTILITIES 99, R. K. BLACK, INC, 468.30, CONTRACT INVOICES 100, STILLWATER MEDICAL CENTER, 90.00, AUGUST BLANKET 101, UNIVERSITY CLEANING SERVICES, 687.45, SEPTEMBER BLANKET 102, OKLA. STATE STUDENT, 1000.00, AUGUST BLANKET 103, LOCKETT, GARY, 260.00, AUGUST BLANKET 104, UNIVERSITY CLEANING SERVICES, 1863.24, SEPTEMBER BLANKET; Highway 295, REPUBLIC SERVICES # 789, 117.24, SEPTEMBER BLANKET 296, CITY OF STILLWATER, 471.37, UTILITIES 297, CORPORATE BILLING LLC, 1128.56, PARTS 298, STILLWATER NEWSPRESS, 94.68, NOTICE TO BIDDERS 299, CORPORATE BILLING LLC, 981.55, PARTS 300, FLEETPRIDE, INC., 320.23, AUGUST BLANKET 301, RAILROAD YARD, 141.60, SUPPLIES 302, AMAZON CAPITAL SERVICES, 1467.51, OFFICE SUPPLIES 303, TERMINAL SUPPLY COMPANY, 69.70, PARTS 304, AMAZON CAPITAL SERVICES, 129.30, OFFICE SUPPLIES 305, R3 CUSTOM WINDOW TINTING, 2830.00, WINDOW TINT 306, ATWOOD DISTRIBUTING, 303.71, AUGUST BLANKET 307, AMAZON CAPITAL SERVICES, 400.25, COMPUTER MONITOR 308, POSTAL PACK & SHIP, 140.00, STAMPS 309, 2TALK LLC, 52.44, UTILITIES 310, SHERWIN WILLIAMS, 629.99, PAINT AND SUPPLIES 311, FLEET FUELS, LLC, 522.61, AUGUST BLANKET 312, WARREN CAT, 711.85, OVERAGE PO 313, POWERHOUSE TRUCKBEDS, 733.00, PARTS 314, HARRIS STATION 33, LLC, 80.00, AUGUST BLANKET 315, KINNUNEN SALES & RENTALS, INC, 825.00, EQUIPMENT RENTAL 316, NAPA AUTO PARTS, 2472.67, AUGUST BLANKET 317, CORPORATE BILLING LLC, 437.82, PARTS 318, P & K EQUIPMENT, INC., 393.97, AUGUST BLANKET 319, CORPORATE BILLING LLC, 1423.12, SEPTEMBER BLANKET 320, LOCKE SUPPLY, 73.05, SUPPLIES 321, STILLWATER NEWSPRESS, 123.95, NOTICE TO BIDDERS 322, EARNHEART CRESCENT LLC, 552.50, DEF FLUID 323, FENSCO, INC., 22601.00, Corrugated Poly Pipe 324, WARREN CAT, 5000.00, PARTS AND LABOR 325, STEWART STONE, INC., 508.48, YARD CLEAN UP 326, WARREN CAT, 1582.81, PARTS AND LABOR; HIGHWAY 1/4TH-ST 2, KERNS CONSTRUCTION INC., 147313.40, ASPHALT OVERLAY; Hwy-ST 8, ANCHOR D BANK, 50000.00, GRADER PAYMENT; Jail-ST 84, CITY OF STILLWATER, 23637.37, UTILITIES 85, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 788.81, UTILITIES 86, WESTERN DETENTION, 1529.00, MOTOR 87, OKLA. DEPT. OF LABOR, 275.00, ELEVATOR INSPECTION 88, OKLA. NATURAL GAS, 315.19, UTILITIES 89, QUINTERGY INC, 59175.69, UNTIMELY BILLED INVOICES 90, FAVCO ELECTRIC, INC., 4500.00, TRANSFORMER 91, RAILROAD YARD, 381.60, CORRUGATED METAL 92, FAVCO ELECTRIC, INC., 8885.00, ELECTRICAL WORK 93, HICKS, DAVID PAUL, 120.00, BROCHURES; Mtg Cert 17, B & C BUSINESS PRODUCTS, INC., 975.02, OFFICE SUPPLIES 18, DEARINGER PRINTING & TROPHY, INC., 176.40, VINYL LETTERING 19, QUALITY WATER SERVICES, 28.75, SEPTEMBER BLANKET; RM&P 18, HIGH FIVE MEDIA GROUP, LLC, 229.00, SEPTEMBER BLANKET; Rural Fire-ST 16, TOWN OF GLENCOE, 1043.84, SEPTEMBER BLANKET 17, EMCO, 205.00, LAWN/PEST CONTROL 18, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENTS; SH Svc Fee 87, B & C BUSINESS PRODUCTS, INC., 1194.00, DESK 88, STILLWATER NEWSPRESS, 47.45, NOTICE OF SALE 89, QUINTERGY INC, 36268.85, UNTIMELY BILLED INVOICES 90, ANGEL ARMOR, LLC, 1799.45, CARRIER 91, T-MOBILE, 75.00, AREA DUMP 92, MILAS FABRICS, 102.00, AUGUST BLANKET 93, KINNUNEN SALES & RENTALS, INC, 60.00, MPOWER BUILDING 94, GRAFIX SHOPPE, 260.00, REFLECTIVE GRAPHIC KIT 95, GRIMSLEYS, INC., 104.16, SUPPLIES

Blanket: \$293,573.79 for October 2023

Payroll: *Premiums* \$278,207.50, *Taxes* \$198,082.86, *Payroll* \$771,431.63 with a total for September payroll \$1,247,721.99

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: None presented on this date.

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Public Announcements from the Board (No Action will be taken): Cavett stated that the board received a letter from Love, Inc thanking the board for their ARPA award.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____