



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **September 18th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding - Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve minutes of **September 5th**, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Motion by Reding to table minutes of **September 11th**, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action – ARPA Fund Grant Application Awards: Reding would like to propose awarding American Legion 129 \$100,000 to repair water damage caused by drainage issues and replace flooring to keep upstairs a public rental and COCAA (Central OK Community Action Agency) for Payne County \$75,000 to purchase a small home in Stillwater to have as a permanent location for residents, to cut expenses and continue to provide assistance to the communities of Payne County. Motion by Cavett to approve the \$100,000 request for American Legion, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Motion by Cavett to table the request for COCAA to allow time to visit with Executive Director Tracey Izell, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Letter of Intent to Oklahoma Opioid Abatement Board on behalf of Payne County: Cavett stated this letter is stating our intent to participate in this program, bringing \$23 million into the state, which is due before our next meeting. Motion by Reding to approve the letter of intent to the Oklahoma Opioid Abatement Board with the chair to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Memorandum of Understanding for Naloxone & Fentanyl Test Strip Vending Machine to be placed on Payne County Property – between the Oklahoma Department of Mental Health and Substance Abuse Services and the Board of County Commissioners, Payne County, Oklahoma: Reding stated that the Sheriff had approached him about placing this in the lobby of the Courthouse. Reding felt this could be a great resource if someone has overdosed, there is no cost to the constituent nor the county for the vending machine or the materials. We would only supply the computer connection and power to operate; when the machine is low it notifies them, and they refill the machine. Motion by Reding to use the Courthouse Lobby for the vending machine, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Agreement for Office Space at 1026 N Linwood, Cushing inside of Payne County Health Department, Cushing between Stillwater Domestic Violence Services, Inc., dba Wings of Hope Family Crisis Services and the Board of County Commissioners, Payne County, Oklahoma: Cavett stated that this is an agreement to supply a space for Wings of Hope until June 30, 2024. Motion by Markum to approve the agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Floodplain Management Board Open Seat Appointment: Floodplain Management Board recommends the appointment of Charlie Lawson to the open seat. Motion by Markum to approve the recommendation as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: Resolution 2023-94 – Declaration of Surplus Payne County Expo Center – Black Leather HON Chair, Inventory No. SF102.017, Cost \$206.40, SN MMR3WL, Date Acquired 9/23/2002. Motion by Reding to approve Resolution 2023-94 and 2023-95 to surplus and dispose of Inventory NO. SF102.017, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Resolution 2023-95 – Resolution for Disposing of Equipment Payne County Expo Center - Black Leather HON Chair, Inventory No. SF102.017, Cost \$206.40, SN MMR3WL, Date Acquired 9/23/2002. Approved with Item H1.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office presented the following changes: Election Board Office no changes to requisitioning officers, adding Lindsay Sobraski to receiving officers, no changes to warrants; OSU Extension Office no changes to requisitioning officers, adding Courtney Arnall to receiving officers, no changes to warrants. Motion by Reding to approve changes to requisitioning and receiving officers as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023 \$478,536.17 and

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FY 2023-2024 \$892,883.09 General 4433, B & C BUSINESS PRODUCTS, INC., 866.51, OFFICE SUPPLIES 4434, QUINTERGY INC, 396.00, SOFTWARE; Health 532, PITNEY BOWES, 144.93, EQUIPMENT LEASE; Highway 1706, WARREN CAT, 300000.00, REPAIR BLANKET; Jail-ST 582, QUINTERGY INC, 153905.76, SERVER & HARDWARE 583, QUINTERGY INC, 12235.98, CONTRACT SERVICES; Rural Fire-ST 149, MYDER FIRE SUPPORT LLC, 1025.00, ANNUAL PUMP TESTING 150, DANA SAFETY SUPPLY, INC, 3844.00, SUPPLIES & INSTALLATION; SH Svc Fee 339, QUINTERGY INC, 6117.99, CONTRACT SERVICES; 2023-2024 Extension-ST 26, ARNALL, COURTNEY, 10.28, MILEAGE REIMBURSEMENT 27, HUNT, TINA, 29.08, MILEAGE REIMBURSEMENT 28, AMAZON CAPITAL SERVICES, 85.10, OFFICE SUPPLIES 29, STILLWATER CHAMBER, 219.75, ANNUAL MEMBERSHIP 30, OKLA. STATE UNIVERISTY - BURSAR, 82.46, UTILITIES-HOT SPOTS 31, HAWKESWORTH, HANNAH, 249.29, MILEAGE REIMBURSEMENT 32, US CELLULAR, 429.90, UTILITIES-CELL PHONE; Fair Board 9, ELITE ELECTRICAL, 6960.00, SERVICE/REPAIR 10, ULINE, 6113.75, FAIR SUPPLIES 11, STILLWATER RADIO, 1700.00, ADVERTISING 12, DEARINGER PRINTING & TROPHY, INC., 682.00, FAIR SUPPLIES 13, ONCUE EXPRESS, 609.48, FAIR MEETING 14, UNITED RENTALS INC., 1354.74, LIGHT TOWER RENTAL; Fair Main-ST 90, KINNUNEN SALES & RENTALS, INC, 738.00, AUGUST BLANKET 91, PAYNE CO. DISTRICT 3, 2429.04, ROAD MATERIAL 92, TOUCHTONE, 6.00, UTILITIES 93, OK STATE RESTAURANT SUPPLY LLC, 756.00, FOOD WARMER 94, GRIMSLEYS, INC., 1291.65, AUGUST BLANKET 95, CINTAS FIRST AID & SAFETY, 80.47, AUGUST BLANKET 96, LOWES COMPANIES, INC., 49.28, AUGUST BLANKET 97, DEARINGER PRINTING & TROPHY, INC., 1844.60, AUGUST BLANKET 98, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 99, STILLWATER MILL AGRI CENTER, 543.78, AUGUST BLANKET 100, VISIT STILLWATER, 1350.00, AUGUST BLANKET 101, WIN WHOLESAL COMMERCIAL, 522.49, AUGUST BLANKET 102, MIDWEST DECORATING INC., 3175.00, BOOTH CURTAINS 103, STILLWATER SAND & GRAVEL, 1400.00, FILL SAND 104, QUEST TECHNICAL SERVICE, 248.00, AUGUST BLANKET 105, REPUBLIC SERVICES # 789, 1114.04, DUMPSTER 106, NAPA AUTO PARTS, 99.14, AUGUST BLANKET 107, QUALITY WATER SERVICES, 99.25, AUGUST BLANKET 108, A T & T MOBILITY, 151.03, UTILITIES-CELL PHONE 109, STILLWATER STEEL AND, 69.70, AUGUST BLANKET 110, UNIFIRST, 570.86, AUGUST BLANKET 111, STILLWATER BUILDING CENTER, 52.13, JULY BLANKET 112, CEDAR CREEK FARMS, 599.00, DUMPSTER 113, B & C BUSINESS PRODUCTS, INC., 1011.10, AUGUST BLANKET; Fire- St 19, O REILLY AUTOMOTIVE, INC., 23.75, AUGUST BLANKET 20, CENTRANET LLC, 93.91, SEPTEMBER BLANKET 21, KINNUNEN SALES & RENTALS, INC, 17.73, AUGUST BLANKET 22, B & L HEAT & AIR, 261.66, A/C REPAIRS; General 760, POSTAL PACK & SHIP, 320.65, POSTAGE BLANKET 761, STAPLES BUSINESS CREDIT, 1278.59, OFFICE SUPPLIES 762, M POWER INC., 150.00, JANITORIAL SERVICES 763, DEARINGER PRINTING & TROPHY, INC., 48.00, BUSINESS CARDS 764, ALLIANCE MAINTENANCE INC, 1600.00, SEPTEMBER BLANKET 765, OAKES SERVICE CENTER, 240.00, AUGUST BLANKET 766, COMMUNITY WORKS, 1592.50, JUVENILE DETENTION 767, OKLA. NATURAL GAS, 50.00, UTILITIES 768, CIMARRON VALLEY COMM., LLC, 651.26, NOTICE OF PUBLICATION 769, R. K. BLACK, INC, 254.67, SUPPLIES 770, MIDCON SHREDDING, 92.00, AUGUST BLANKET 771, POSTAL PACK & SHIP, 78.30, AUGUST BLANKET 772, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 773, ALPHA COMPUTING SOLUTIONS, 3600.00, IT SERVICES 774, OKLA. NATURAL GAS, 164.78, UTILITIES 775, OK DEPT OF CAREER & TECH EDUC, 320.00, VOTER REGISTRATION CARDS 776, OK DEPT OF CAREER & TECH EDUC, 416.50, OFFICE SUPPLIES 777, QUINTERGY INC, 52.00, OVERAGE PO 778, REPUBLIC SERVICES # 789, 408.67, DUMPSTER 779, MIDCON SHREDDING, 76.00, SHREDDING SERVICES 780, M POWER INC., 75.00, JANITORIAL SERVICES 781, TOUCHTONE, 37.31, UTILITIES 782, THE JOURNAL, 30.00, SUBSCRIPTION 783, REPUBLIC SERVICES # 789, 408.67, DUMPSTER 784, FOUNTAIN SQUARE CLEANERS, 397.00, AUGUST BLANKET 785, TOUCHTONE, 22.69, UTILITIES 786, QUINTERGY INC, 2360.20, COMPUTER HARDWARE 787, CATALIS TAX & CAMA INC., 48300.00, SOFTWARE 788, ALLIANCE MAINTENANCE INC, 2340.00, SEPTEMBER BLANKET; Health 77, A T & T, 83.47, UTILITIES-INTERNET 78, DEXYP, 18.96, DIRECTORY LISTING 79, LANGUAGE LINE SERVICES, 80.20, INTERPRETER SERVICES 80, LOCKETT, GARY, 1106.95, MILEAGE REIMBURSEMENT 81, CENTRAL LAWN AND LANDSCAPE, 370.00, AUGUST BLANKET 82, QUADIENT LEASING USA INC, 350.00, POSTAGE 83, AMAZON CAPITAL SERVICES, 299.00, WIC GRANT 84, MILLER, ROXANNE, 365.09, MILEAGE REIMBURSEMENT 85, OKLA. STATE DEPT. OF HEALTH, 97149.96, PAYROLL 86, THOMAS, CARRIE, 414.41, MILEAGE REIMBURSEMENT 87, KIDZ IN MOTION TRAINING, INC, 150.00, CONFERENCE REGISTRATION 88, NOODLE SOUP OF WEINGART DESIGN, 2699.71, WIC GRANT 89, THE MEADOWS CENTER FOR, 135.00, AUGUST BLANKET 90, CLASBY, JAMIE, 229.25, MILEAGE REIMBURSEMENT; Highway 239, EARNHEART CRESCENT LLC, 2212.98, OIL & DEF 240, OAKES SERVICE CENTER, 100.00, AUGUST BLANKET 241, COMPLIANCE RESOURCE GROUP, 213.00, DRUG & ALCOHOL TESTING 242, STEWART STONE, INC., 13999.98, CRUSHER RUN 243, STILLWATER MILL AGRI CENTER, 645.00, FENCE SUPPLIES 244, WARREN CAT, 29893.41, OVERAGE PO 245, QUINTERGY INC, 629.10, IT SERVICES; HIGHWAY 1/4TH-ST 1, KERNS CONSTRUCTION INC., 532464.37, ASPHALT OVERLAY; Hwy-ST 5, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 6, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 7, ARMSTRONG BANK, 6013.34, GRADER PAYMENT; Jail-ST 71, GRIMSLEYS, INC., 595.02, JANITORIAL SERVICES 72, QUALITY WATER SERVICES, 256.50, AUGUST BLANKET 73, DIRECT TV, 496.23, HD ACCESS/RECEIVERS 74, US FOODS, INC, 6356.91, SEPTEMBER BLANKET 75, ADVANTAGE PLUMBING HEATING AND COOLING, 758.62, PARTS AND LABOR 76, WIN WHOLESAL COMMERCIAL, 513.37, AUGUST BLANKET 77, WESTERN DETENTION, 2697.40, PARTS 78, KINNUNEN SALES & RENTALS, INC, 50.00, EQUIPMENT RENTAL 79, EWING ELECTRIC COMPANY LLC, 1121.65, PARTS 80, ICS, 1247.20, NITRILE GLOVES 81, FRONTIER FIRE PROTECTION, 351.00, OVERAGE 82, SYSCO FOOD, INC., 15840.18, AUGUST BLANKET 83, FRONTIER FIRE PROTECTION, 500.00, ANNUAL INSPECTION; Mental Health 3, PAYNE CO. DRUG COURT, INC., 6229.17, DRUG COURT ADMIN SERVICES; ML Fee 9, AMAZON CAPITAL SERVICES, 903.10, OFFICE SUPPLIES 10, COUNTY CLERKS & DEPUTIES ASSOC OF OKLA, 325.00, MEMBERSHIP DUES; Rural Fire-ST 10, DANA SAFETY SUPPLY, INC, 416.00, PARTS & INSTALLATION 11, ROSS AUTO SERVICE, 463.21, AUGUST BLANKET 12, NAPA AUTO PARTS, 843.14, AUGUST BLANKET 13, COUNTRY C, 232.99, AUGUST BLANKET 14, NAPA AUTO PARTS, 758.58, JULY BLANKET 15, J AND J CUSTOM FIRE INC, 913.74, PARTS AND LABOR; SH Svc Fee 77, SHRED-AWAY SHREDDING, INC., 203.50, JULY BLANKET 78, FIRESTONE PAYMENT CENTER, 1512.52, TIRES & WASTE FEE 79, FAVCO ELECTRIC, INC., 15950.00, MPOWER BUILDING 80, COMDATA, 19530.37, AUGUST BLANKET 81, ACTIVATE CANOPY, 2554.00, CANOPY 82, OKLAHOMA TURNPIKE AUTHORITY, 18.90, TOLL CHARGE 83, AUTO ZONE INC, 542.07, AUGUST BLANKET 84, LOADOMETER CORP., 480.00, PARTS 85, QUALITY CUSTOM UPFITTERS, 4403.00, LABOR 86, THOMSON REUTERS - WEST, PAYMENT CENTER, 623.63, SUBSCRIPTION CHARGES

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

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Motion by Markum to approve purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: None presented on this date.

Public Announcements from the Board (No Action will be taken): Oklahoma State Fair has started.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____