



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, September 14, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Vice Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

LeNell Bowen – District 2 Deputy Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Dewey Clapp.

**Approve minutes of the previous meeting of the board:**

Motion by Blasier to approve minutes of September 7, 2020, second by Bowen. Roll Call Vote: Bowen-Abstain, Blasier-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:** None presented on this date.

**Discussion and Possible Action on Evaluations:** None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**COVID19 Update:** First Deputy LeNell Bowen gave an update on behalf of Jeff Kuhn our Emergency Management Director stating that Payne County is currently in the red status due to the fact that half of the staff and residents at West Haven Nursing Home have tested positive for COVID19. We also have several inmates at the Payne County Jail who have tested positive for COVID19. Therefore, Payne County has been elevated to a red status and should anyone have any questions please feel free to contact Jeff Kuhn or the Oklahoma State Department of Health website for more information.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders:** FY 2019-2020 \$144.93 and FY 2020-2021 \$191,533.19 2019-2020 Health 508, PITNEY BOWES, 144.93, EQUIPMENT LEASE; 2020-2021 911 Phone 13, ASPEN CUSTOM ELECTRONICS, INC., 5170.00, COMMAND & CONTROL SWITCH14, A T & T, 352.92, UTILITIES; Emergency Mgmt 3, A T & T MOBILITY, 336.20, UTILITIES; Extension-ST 23, RASH, DEA D., 34.39, MILEAGE REIMBURSEMENT24, OSU COOPERATIVE EXT. SRV., 2164.50, PART TIME PAYROLL25, ANDERSON, NATHAN G., 384.68, MILEAGE REIMBURSEMENT; Fair Main-ST 87, WALMART COMMUNITY, 415.82, FAIR SUPPLIES88, STILLWATER MILL AGRI CENTER, 403.00, PELLET SHAVINGS89, A T & T MOBILITY, 154.08, UTILITIES90, THERMACUBE LLC, 80.00, AUGUST BLANKET91, VISIT STILLWATER, 1200.00, AUGUST BLANKET92, CORYS AUDIO VISUAL SERVICES, 795.00, SOUND SYSTEM REPAIRS93, STILLWATER STEEL AND, 95.95, AUGUST BLANKET94, STAPLES, 160.13, JULY BLANKET95, REPUBLIC SERVICES # 789, 1091.22, TRASH SERVICE96, PIZZA HUT, 173.46, FAIR MEETING97, GRIMSLEYS, INC., 667.12, JULY BLANKET98, UNIFIRST, 534.49, AUGUST BLANKET99, STAPLES, 94.72, AUGUST BLANKET100, KINNUNEN SALES & RENTALS, INC, 84.94, AUGUST BLANKET101, ADVANTAGE PLUMBING HEATING AND COOLING, 359.05, AUGUST BLANKET102, ELITE ELECTRICAL, 280.00, AUGUST BLANKET103, STILLWATER BUILDING CENTER, 115.31, LUMBER; General 746, POSTAL PACK & SHIP, 628.66, POSTAGE747, ADVANTAGE PLUMBING HEATING AND COOLING, 442.95, SEWER REPAIRS748, PIONEER TIRE CENTER, 75.00, ALIGNMENT SERVICES749, TULSA CO. JUVENILE BUREAU, 136.50, JUVENILE DETENTION750, TRANSUNION RISK AND ALTERNATIVE, 254.30, TLO CHARGES751, INDUSTRIAL CHEMIST, INC., 450.00, AUGUST BLANKET752, INTEGRATED CIRCUITS, 300.00, INTERFACE BOX753, LOWES COMPANIES, INC., 22.27, JULY BLANKET754, INTERWORKS, INC., 45.00, SEPTEMBER BLANKET755, PRAWL C.S.R., MELISSA A., 42.00, TRANSCRIPTS756, TISDAL & O HARA PLLC, 10343.34, SERVICES757, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE758, R. K. BLACK, INC, 166.87, CONTRACT BASE RATE759, LOWES COMPANIES, INC., 32.46, AUGUST BLANKET760, PITNEY BOWES, 761.79, POSTAGE MACHINE761, TISDAL & O HARA PLLC, 387.27, SERVICES762, WALKER COMPANIES, 89.50, NOTARY RENEWAL763, A & B ECO-SAFE PEST CONTROL, INC, 50.00, AUGUST BLANKET764, COMDATA, 6383.85, AUGUST BLANKET765, IRBY, JAY, 607.43, MILEAGE REIMBURSEMENT766, THE JOURNAL, 238.77, AUGUST BLANKET767, NAPA AUTO PARTS, 2532.20, AUGUST BLANKET768, WALKER COMPANIES, 89.50, NOTARY RENEWAL769, A T & T MOBILITY, 3131.44, UTILITIES770, SAC & FOX NATION JUVENILE, 644.00, JUVENILE DETENTION771, FLEETCOR TECHNOLOGIES, 246.99, AUGUST BLANKET772, MIDCON SHREDDING, 70.00, SERVICES773, FOUNTAIN SQUARE CLEANERS, 232.25, AUGUST BLANKET774, UNIFIRST, 168.84, AUGUST BLANKET775, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES776, A T & T MOBILITY, 226.20, UTILITY BILL777, MIDCON SHREDDING, 85.00, AUGUST BLANKET778, INTEGRATED CIRCUITS, 975.00, RFS DUPLEXER779, MERRIFIELD OFFICE SUPPLY, 105.24, AUGUST BLANKET780, PAYNE CO. EXPO CENTER, 1320.00, SEWER/LIFT CHARGES781, NAPA AUTO PARTS, 61.37, AUGUST BLANKET; Health 61, GRIMSLEYS, INC., 212.14, SUPPLIES62, CULLIGAN OF ENID, 48.00, AUGUST BLANKET63, CASWELL, DEBRA J, 42.89, TRAVEL64, BEN

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WELCH LANDSCAPE CARE, 925.00, AUGUST BLANKET65, PAYNE, KELLIE, 42.78, TRAVEL66, PAYNE, KELLIE, 42.78, TRAVEL67, R. K. BLACK, INC, 224.33, CONTRACT INVOICES68, CENTRAL LAWN AND LANDSCAPE, 400.00, AUGUST BLANKET; Highway 227, TIMMONS OIL COMPANY, 416.33, TRANSMISSION FLUID228, LIONEL HARRIS OIL CO., INC., 9504.17, DYED DIESEL229, A T & T MOBILITY, 246.44, UTILITIES230, UNIFIRST, 829.87, AUGUST BLANKET231, P & K EQUIPMENT, INC., 508.67, AUGUST BLANKET232, NAPA AUTO PARTS, 2191.07, AUGUST BLANKET233, STILLWATER MILL AGRI CENTER, 38.84, AUGUST BLANKET234, A T & T MOBILITY, 100.60, UTILITIES; Hwy-ST 4, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT5, TERRACON CONSULTANTS INC, 4085.18, ASPHALT TESTING; Jail-ST 93, B & C BUSINESS PRODUCTS, INC., 466.49, AUGUST BLANKET94, QUALITY WATER SERVICES, 161.35, AUGUST BLANKET95, GRIMSLEYS, INC., 765.84, SUPPLIES96, BEN E. KEITH OKLAHOMA, 14657.06, AUGUST BLANKET97, SYSCO FOOD, INC., 14497.30, AUGUST BLANKET98, BERKELEY VARITRONICS SYSTEMS, INC, 115.00, INTERFACE CABLE99, COMDATA, 1263.91, AUGUST BLANKET100, A & B ECO-SAFE PEST CONTROL, INC, 200.00, AUGUST BLANKET101, WESTERN DETENTION, 577.50, DOOR LOCKS102, GRIMSLEYS, INC., 245.80, SUPPLIES103, A T & T MOBILITY, 637.27, UTILITIES104, TURN KEY HEALTH CLINICS LLC, 32841.79, SEPTEMBER BLANKET105, QUALITY WATER SERVICES, 393.75, SALT BAGS106, WALMART COMMUNITY, 15.84, BREAD107, WIN WHOLESALE COMMERCIAL, 43.50, AUGUST BLANKET108, HOBART CORPORATION, ITW FOOD EQUIP GROUP LLC, 433.53, DISHWASHER REPAIRS109, DIRECT TV, 222.99, UTILITIES110, GRIMSLEYS, INC., 491.60, CARRYOUT CONTAINERS111, ADVANTAGE PLUMBING HEATING AND COOLING, 519.54, PARTS AND LABOR; ML Fee 3, DEARINGER PRINTING & TROPHY, INC., 508.00, PRINTING SERVICES; RM&P 6, AMAZON CAPITAL SERVICES, 203.98, COVID-19; SH Commissary 6, TIGER COMMISSARY, 9878.55, AUGUST BLANKET; SH Svc Fee 39, STAPLES, 402.76, SUPPLIES40, GT DISTRIBUTORS, INC., 2460.00, AMMUNITION41, LOWES COMPANIES, INC., 175.86, AUGUST BLANKET42, EARTHGRAINS BAKING CO. INC., 3020.22, AUGUST BLANKET43, FIRESTONE PAYMENT CENTER, 946.20, TIRES & WASTE FEE44, KINNUNEN SALES & RENTALS, INC, 345.00, TRACKHOE RENTAL45, WILSON, NAOMI, 2000.00, BLOCK OF TIME46, INTEGRATED CIRCUITS, 9095.00, REPEATER47, HAGAR RESTAURANT SERVICE, 2032.00, KITCHEN FRYER REPAIR

**Blanket:** None presented on this date.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion by Blasier to approve purchase orders upon signature, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

**Monthly Reports of Officers:** The Clerk's Office presented the following monthly reports of officers. The Health Department is reporting a balance of \$425.00; The Assessor is reporting a balance of \$202, and various reports from the Treasurer's Office. The Court Clerks is reporting a balance of \$16,571.17 for RM&P and \$757,462.63 for the Court Clerk's Office. These reports are all for August 2020. Motion by Cavett to acknowledge the monthly reports of officers as presented, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

**Public Announcements from the Board:** None presented on this date.

**Road Crossings:** None presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion by Bowen to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Minutes of the Board attested to

Attest:

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

Approved by the Board of Commissioners

On the \_\_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_