



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **August 30th, 2021**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Vice-Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Zach Cavett – Commissioner District 1, LeNell Bowen – Deputy Commissioner District 2, Rocky Blasier-Commissioner District 3, Tammy Mathis – Chief Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: The Clerk's office presented the minutes of the previous meeting. Motion to approve minutes by Blasier, second by Bowen. Roll Call Vote: Bowen-Abstain, Blasier-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30am: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Board:

Discussion/Possible Action – Plat Approval, Stillwater Springs Addition: The Plat is not ready for approval, no action.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory:

1. Resolution 2021-31 – Declaration of Surplus for D2 Commission Office – Bridge, Credenza by Trade Name "Hon" Inventory ID 105-009. **Motion by Blasier to approve surplus, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.**
2. Resolution 2021-32 – Resolution for Disposing of Equipment for D2 Commission Office – Bridge, Credenza for trade-in Inventory ID 105-009. **Motion by Bowen to approve disposing of equipment, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.**
3. Resolution 2021-33 – Declaration of Surplus for D2 Commission Office – DVR – Dowley, Inventory ID 205-005, Copier/Fax Sharp, Inventory ID 213.005; Laser Printer -HP Inventory ID 615-007; Computer Pentium Inventory ID 620.007; Computer DELL Inventory ID 620.009; Laptop Toshiba Inventory ID 620.011; Computer HP Inventory ID 620.012 Laptop-HP Inventory ID 620.014. **Motion by Bowen to approve surplus, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.**
4. Resolution 2021-34 – Resolution for Disposing of Equipment for D2 Commission Department – DVR – Dowley Inventory ID 205.005; Copier/Fax Sharp, Inventory ID 213.005; Laser Printer – HP Inventory ID 615.007; Computer – DELL Inventory ID 620.009 Laptop Toshiba Inventory ID 620.011; Computer HP Inventory ID 620.012; Laptop – HP Inventory ID 620.014. **Motion by Bowen to approve disposing of equipment, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.**
5. *Others presented:* The Clerk's Office presented a computer and a hutch to be junked by the Sheriff's Department as well as the Cushing Fire Department who surplused this 2000 Dodge in March of 2019 is requesting to surplus this item that was sold at auction. No action taken; Resolution numbers will be assigned and presented at the next meeting.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office changes for their office with removing B Burnsed off of receiving officers and replacing him with Gracie Anderson. Motion by Blasier to approve changes, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: The Clerk's office presented the following purchase orders for payment **FY 2020-2021 \$9338.91 and FY 2021-2022 \$115,664.64** 2020-2021 Extension-ST 154, ESKIMO JOES PROMOTIONAL, 1098.69, SHIRTS; General 4573, BILL KNIGHT FORD, 3003.67, REPAIR; Health 473, OKLA. STATE UNIV GRANTS & CONTRACTS, 3000.00, JUNE BLANKET; Highway 1745, CORPORATE BILLING LLC, 2226.56, DIAGNOSTICS AND REPAIRS; ML Fee 57, ALPHA COMPUTING SOLUTIONS, 9.99, TV MOUNT; 2021-2022 911 Phone 11, A T & T, 76.37, UTILITIES12, A T & T, 4591.56, UTILITIES13, A T & T, 76.37, UTILITIES; Fair Main-ST 78, OKLA. NATURAL GAS, 136.06, UTILITIES79, CITY OF STILLWATER, 7919.82, UTILITIES80, CITY OF STILLWATER, 604.42, UTILITIES81, REGISTRATIONMAX LLC, 1250.00, REGISTRATION; Fire- St 12, VERIZON WIRELESS, 240.06, JULY BLANKET13, ROBERT PARK FIRE PROTECTION DISTRICT, 5000.00, PUMPER FIRE ENGINE14, VERIZON WIRELESS, 240.06, AUGUST BLANKET; General 696, REDING CHRIS, 92.06, MILEAGE REIMBURSEMENT697, STAPLES BUSINESS ADVANTAGE, 544.08, JULY BLANKET698, GRAFIX SHOPPE, 146.00, GRAPHICS699, CITY OF STILLWATER, 378.81, UTILITIES700, MIDWEST PRINTERS, 679.46, RECEIPT BOOKS701, THOMSON REUTERS - WEST, PAYMENT CENTER, 894.00, WESTLAW CHARGES702, OKLA. DEPT. OF LABOR, 225.00, ELEVATOR INSPECTION703, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME704, OMES CENTRAL PRINTING, 1388.00, ENVELOPES705, CDW

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GOVERNMENT, INC., 142.96, WEBCAM706, VIP TECHNOLOGY SOLUTIONS GROUP, 330.00, LABOR & TRAVEL TIME707, CAR WASH INNOVATIONS, 1000.00, CAR WASH SUPPLIES708, IMAGENET SOLUTIONS DIVISION, 325.22, AUGUST BLANKET709, PATRIOT PROPERTIES INC., 46000.00, SUPPORT & LICENSE FEES710, VIP TECHNOLOGY SOLUTIONS GROUP, 2940.00, SERVICE/MAINTENANCE RENEWAL711, A T & T, 40.21, UTILITIES; Health 43, A T & T, 481.54, UTILITIES44, OKLA. STATE UNIV GRANTS & CONTRACTS, 11447.32, OVERAGE45, CITY OF STILLWATER, 3127.72, UTILITIES46, MCKESSON MMSGs, 278.08, SUPPLIES47, GUYER, LAURA, 29.68, TRAVEL48, OKLA. NATURAL GAS, 108.71, UTILITIES49, A T & T MOBILITY, 287.91, UTILITIES; Highway 214, BILL KNIGHT FORD, 145.26, SEALS215, P & K EQUIPMENT, INC., 61.95, OVERAGE216, LIONEL HARRIS OIL CO., INC., 4547.60, TIRES217, ALTERNATIVE CONSTRUCTION PARTS, 2394.60, GRADER BLADES218, ALTERNATIVE CONSTRUCTION PARTS, 2394.60, GRADER BLADES219, WARREN CAT, 438.46, JULY BLANKET220, 2TALK LLC, 51.94, UTILITIES221, QUALITY FORD, INC., 27.75, PARTS222, RAILROAD YARD, 844.00, Corrugated Poly Pipe223, LIONEL HARRIS OIL CO., INC., 11.90, O-RINGS224, LIONEL HARRIS OIL CO., INC., 1136.90, TIRES225, WINFIELD SOLUTIONS LLC, 4060.60, HERBICIDE226, B & L HEATING & AIR, 170.40, A/C REPAIRS227, CITY OF CUSHING, 350.58, UTILITIES; Jail-ST 33, CDW GOVERNMENT, INC., 557.98, MONITOR34, FASTENAL COMPANY, 1944.92, Parts35, OKLA. NATURAL GAS, 252.98, UTILITIES36, CDW GOVERNMENT, INC., 630.54, TV; RM&P 14, HIGH FIVE MEDIA GROUP, LLC, 179.00, AUGUST BLANKET; SH Svc Fee 59, NAPA AUTO PARTS, 1981.91, OUTFIT DODGE; Solid Waste Mange 16, NAPA AUTO PARTS, 161.29, AUGUST BLANKET17, A PLUS AUTO GLASS, 298.00, WINDOW

Blanket: \$284,104.49 for September 2021.

Disallowed: None presented on this date.

Payroll/Longevity: Payroll \$740,727.79, Premiums \$144,334.29; total \$885,062.08 for August 2021 Payroll.

Motion by Blasier to approve purchase orders upon signature and acknowledgment of the blankets, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Monthly Reports of Officers: None presented on this date.

Public Announcements from the Board: Next meeting will be Tuesday rather than Monday due to Labor Day.

Telephone and Utility Permits/Road Crossings: Cavett presented four (4) for District 1 with 51 East Water. (D1-21-22-04-07). Motion by Cavett to approve road crossings, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

New Business: None presented on this date.

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2021

Chairman _____

Commissioner _____

Commissioner _____