



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Friday, August 28th, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by the Board.

**Approve minutes of the previous meeting of the board:**

Motion by Cavett to approve minutes of August 17th, 2020, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:** None presented on this date.

**Discussion and Possible Action on Evaluations:** Jeff Kuhn stated Glencoe Fire is accepting Rock Township as the bidder. Motion by Cavett to accept, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Resolution 2020-40 – Allowing Land Owner to Place a Gate Restricting Traffic on Dunkin East of Norfolk:** Cavett presented Resolution 2020-40, for allowing land owner to place a gate restricting traffic on Dunkin East of Norfolk. Landowner has been notified that at any time this could be reopened. Motion by Cavett to approve Resolution 2020-40, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval of Agreement to Maintain Streets & Alleys, Town of Ripley,**

**OK:** Cavett presented an agreement with Ripley to maintain streets and alleys but there will be a limited amount of 80 hours that will be worked for labor, or machinery. Motion by Cavett to approve the agreement as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval – Professional Services Agreement for Payne County Health**

**Department with Oklahoma State University:** Reding presented an agreement for the Payne County Health Department with OSU. Motion by Blasier to approve the agreement as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Road Closure Request – Lone Chimney Road/E5400 Rd for Glencoe Founders Day 3<sup>rd</sup> Annual Panther Prowl 5K & Fun Run, September 19, 2020:**

Cavett presented the request for a road closure for Lone Chimney Road for the Glencoe Founders Day in regard to the 3<sup>rd</sup> Annual Panther Prowl 5K & Fun Run on September 19<sup>th</sup>, 2020. Motion by Cavett to approve this request, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Update Payne County COVID19 Emergency Proclamation:** Reding presented a COVID19 Emergency Proclamation to allow the county to file their expenses for FEMA and the CARES Act. This will be extended to December 31st, 2020. Motion by Cavett to approve the Proclamation as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval of the Emergency Management Performance Grant (EMPG) 999:** Jeff Kuhn, Emergency Management Director presented the EMPG for the County which is \$5,000 per quarter. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**COVID19 Update:** Jeff Kuhn, Emergency Management Director stated that our numbers are going up and the largest population is the younger crowd. Payne County currently has 187 active cases, 147 are from Stillwater, 27 Cushing, 13 Perkins, 1 each for Ripley, Glencoe, and Yale. No Action.

**Discussion/Possible Action – Approval – Payne County Holiday 2021 Schedule:** Reding presented the Holiday 2021 Schedule. December 23<sup>rd</sup> and 24<sup>th</sup> will be a proposed day off for December. Motion by Cavett to approve the proposed dates, the county will do as the state is doing once the schedule comes out, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Lowell Barto, ADA later found information regarding the state holidays and discovered that the State will be off for December 23<sup>rd</sup> and 24<sup>th</sup>. Motion by Cavett to approve those dates as holidays for the 2021 schedule, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval – Payne County Board of Commissioners Meeting Schedule for 2021:** Motion by Cavett to table, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** Cavett presented agreements with Gary Franklin, Ferland & Yvonne Dean and Helen Thompson. Motion by Cavett to approve the three (3) agreements as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Removal of Equipment items from inventory:** The Clerk's Office presented removal items from inventory for the Sheriff's Office. Inventory No. 701.088, 2010 Dodge Charger and Inventory No. 701.103, 2012 Dodge Charger. The Clerk's office stated these two vehicles were already surplus a few meetings back and today was to remove those items. Motion by Cavett to approve the removal of items from inventory, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: FY 2019-2020 \$19,835.93 and FY 2020-2021 \$147,257.95** 2019-2020 Fair Main-ST 674, THE HIGH PLAINS JOURNAL, 351.00, HELP WANTED AD; General 4212, SPIRIT ELECTRONIC, 7148.00, RADIO EQUIPMENT4213, DEARINGER PRINTING & TROPHY, INC., 15.00, NAMETAGS4214, SPIRIT ELECTRONIC, 150.00, ANTENNA4215, SPIRIT ELECTRONIC, 8182.80, COVID-194216, REPUBLIC SERVICES # 789, 335.95, DUMPSTER; Health 507, DEARMAN, SHEREE, 42.90, MILEAGE REIMBURSEMENT; Highway 1718, CORPORATE BILLING LLC, 1981.45, PARTS; Jail-ST 748, B & L HEATING & AIR, 389.00, REPAIR749, GRIMSLEYS, INC., 1047.85, SUPPLIES; Rural Fire-ST 144, B & C BUSINESS PRODUCTS, INC., 191.98, SURGE PROTECTOR; 2020-2021 911 Phone 10, A T & T, 4590.11, UTILITIES11, A T & T, 5888.23, UTILITIES; Assr Rev Fee 4, STAPLES, 759.96, CAMERAS; Emergency Mgmt 2, COMDATA, 274.23, JULY BLANKET; Extension-ST 14, WALMART COMMUNITY, 149.64, OFFICE SUPPLIES15, OSU COOPERATIVE EXT. SRV., 2164.50, PART TIME PAYROLL16, US CELLULAR, 113.97, UTILITIES; Fair Main-ST 71, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES72, CITY OF STILLWATER, 782.30, UTILITIES73, P & K EQUIPMENT, INC., 421.86, JULY BLANKET74, UNIFIRST, 414.22, JULY BLANKET75, FASTENAL COMPANY, 101.96, JULY BLANKET76, CITY OF STILLWATER, 89.18, UTILITIES77, REGISTRATIONMAX LLC, 1250.00, FAIR ENTRY REGISTRATION78, OAKES SERVICE CENTER, 158.00, MOWER TIRE79, MUSTANG FUEL MARKETING CO, 46.32, UTILITIES80, CITY OF STILLWATER, 7884.19, UTILITIES81, STILLWATER NEWSPRESS, 150.00, OVER PRINTS ON FAIRBOOKS82, THE HIGH PLAINS JOURNAL, 1.76, OVERAGE83, NATIONWIDE LONG DISTANCE SERVICE, 10.35, UTILITIES; General 651, STAPLES, 549.98, COMPUTER652, B & C BUSINESS PRODUCTS, INC., 237.00, ENROLLMENT FOLDERS653, OSU AGE CTP, 40.00, ONLINE COURSE654, MUSTANG FUEL MARKETING CO, 273.83, AUGUST BLANKET655, SASSER DAVID, 12.88, MILEAGE REIMBURSEMENT656, QUALITY WATER SERVICES, 55.00, AUGUST BLANKET657, A T & T, 39.02, UTILITIES658, CITY OF STILLWATER, 427.30, UTILITIES659, CIMARRON VALLEY COMM., LLC, 66.07, NOTICE OF PUBLICATION660, B & L HEATING & AIR, 341.34, HVAC REPAIRS661, CITY OF STILLWATER, 206.93, UTILITIES662, GROUNDS PROFESSIONAL SURVEYING, INC, 950.00, SURVEYING SERVICES663, BILL KNIGHT FORD, 398.59, PARTS AND LABOR664, COOPERS LOCKSMITH LLC, 72.00, AUGUST BLANKET665, FENTON OFFICE MART, 58.87, OFFICE SUPPLIES666, MATHIS, ALYSSA, 124.07, MILEAGE AND MEALS667, DIGITAL MEDIA WAREHOUSE, 538.70, MAPPING668, THYSSENKRUPP ELEVATOR, 600.00, ELEVATOR MONTHLY MAINTENANCE669, R. K. BLACK, INC, 103.42, COPIER MAINTENANCE670, HIGH FIVE MEDIA GROUP, LLC, 179.00, AUGUST BLANKET671, X-TRA MILE AUTO CARE, 80.00, REPROGRAMMING672, THOMSON REUTERS - WEST, PAYMENT CENTER, 397.00, OK PRACTICE COURTROOM GUIDE673, CUSHING CITIZEN, 66.07, AUGUST BLANKET674, CDW GOVERNMENT, INC., 1059.78, BATTERY CARTRIDGE675, WALKER COMPANIES, 77.50, NOTARY RENEWAL676, CITY OF STILLWATER, 14.21, AUGUST BLANKET677, CITY OF STILLWATER, 7020.25, AUGUST BLANKET678, SAC & FOX NATION JUVENILE FACILITY, 644.00, JUVENILE DETENTION679, COWAN JAMES, 49.99, REIMBURSEMENT680, CITY OF STILLWATER, 8885.24, UTILITIES681, GRIMSLEYS, INC., 399.31, JANITORIAL SUPPLIES682, ROCIC, 300.00, MEMBERSHIP DUES683, WEDEL, RANDY, 14.72, MILEAGE REIMBURSEMENT684, THOMSON REUTERS - WEST, PAYMENT CENTER, 658.05, INFORMATION CHARGES685, STILLWATER NEWSPRESS, 262.82, AUGUST BLANKET686, QUALITY WATER SERVICES, 55.00, JULY BLANKET687, GRIMSLEYS, INC., 145.70, JULY BLANKET688, COUNTY CLERKS & DEPUTIES ASSOCIATION, 300.00, MEMBERSHIP DUES689, TEAGUE REBECCA, 2.30, MILEAGE REIMBURSEMENT690, POSTAL PACK & SHIP, 235.82, POSTAGE691, CITY OF STILLWATER, 447.54, UTILITIES692, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES693, CIMARRON VALLEY COMM., LLC, 146.46, NOTICE OF PUBLICATION694, OKLA. DEPT. OF PUBLIC SAFETY, 4200.00, USER FEE695, CITY OF STILLWATER, 66.65, AUGUST BLANKET696, ALPHA COMPUTING SOLUTIONS, 4549.93, MONITOR697, OKLA. NATURAL GAS, 235.60, AUGUST BLANKET698, TELECOMP HOLDINGS, INC, 1590.00, BLOCK OF TIME699, DEARINGER PRINTING & TROPHY, INC., 346.20, MAILING LABELS700, BILL KNIGHT FORD OF STILLWATER, 411.17, DOOR WIRE HARNESS701, GRIMSLEYS, INC., 261.42, AUGUST BLANKET702, CIMARRON VALLEY COMM., LLC, 52.42, NOTICE OF PUBLICATION703, DELPHIA PUBLISHING, LLC, 401.33, NOTICE OF PUBLICATION; Health 34, CITY OF STILLWATER, 3063.75, UTILITIES35, THE MEADOWS CENTER FOR, 90.00, JULY BLANKET36, A T & T, 413.45, UTILITIES37, GRIMSLEYS, INC., 181.08, SUPPLIES38, DEARMAN, SHEREE, 42.90, MILEAGE REIMBURSEMENT39, FUSION CLOUD SERVICES, LLC, 482.09, UTILITIES40, OKLA. NATURAL GAS, 101.95, UTILITIES41, PEAK PEST SERVICES LLC, 200.00, JULY BLANKET42, GRIMSLEYS, INC., 183.12, SUPPLIES43, FARLEY, KELLI, 37.72, MILEAGE REIMBURSEMENT44, UNIVERSITY CLEANING SERVICES, 687.45, AUGUST BLANKET45, ADAMS, MATTHEW, 135.01, MILEAGE REIMBURSEMENT46, SANOFI PASTEUR, 1804.53, VACCINE47, A T & T MOBILITY, 290.63, UTILITIES48, YP, 18.70, DIRECTORY LISTING49, B & C BUSINESS PRODUCTS, INC., 18.32, COVID-1950, R. K. BLACK, INC, 255.99, CONTRACT INVOICES; Highway 199, QUAPAW CO., INC., 11996.04, ROAD ROCK200, ALTERNATIVE CONSTRUCTION PARTS, 1181.35, PARTS201, LIONEL HARRIS OIL CO., INC., 9518.09, DYED DIESEL202, BAILEYS PAVING CO. , INC, 2156.96, HMHL203, CITY OF STILLWATER, 460.22, UTILITIES204, CITY OF CUSHING, 474.56, UTILITIES205, WALMART COMMUNITY, 86.27, AUGUST BLANKET206, REPUBLIC SERVICES # 789, 125.35, AUGUST BLANKET207, KSMI, 239.21, Parts; Jail-ST 79, STAPLES, 63.97, STAPLER80, B & L HEATING & AIR, 903.95, PARTS AND LABOR81, WATCHDOG AUTOMATION SYSTEMS LLC, 520.01, CONVERSION KIT82, ENGINEERED EQUIPMENT, INC., 782.40,

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FILTERS83, CITY OF STILLWATER, 15146.45, UTILITIES84, iTOUCH BIOMETRICS, 1653.28, EXTENDED WARRANTY85, MUSTANG FUEL MARKETING CO, 242.87, UTILITIES86, GRIMSLEYS, INC., 1362.27, SUPPLIES87, QUALITY WATER SERVICES, 108.00, JULY BLANKET88, OKLA. NATURAL GAS, 232.98, UTILITIES; Rural Fire-ST 12, D & R LAWN SERVICE, 360.00, JULY BLANKET13, VERIZON WIRELESS, 240.06, JULY BLANKET14, AMERICAN HERITAGE BANK, 1100.30, INTEREST FOR LEASE PURCHASE15, NORTHERN SAFETY CO., INC., 266.06, FACEPIECE WITH KEVLAR HEAD HARNESS16, NAPA AUTO PARTS, 175.00, JULY BLANKET17, VERIZON WIRELESS, 240.06, AUGUST BLANKET18, PREMIERE TRUCK GROUP, 2289.24, SERVICE CALL19, NORTHERN SAFETY CO., INC., 653.00, SCBA EQUIPMENT20, STROBES N MORE, 801.29, EMERGENCY LIGHT; SH Svc Fee 33, THOMSON REUTERS - WEST, PAYMENT CENTER, 5683.80, COMPUTER MAINTENANCE34, CHICKASAW TELECOM, INC., 2523.96, Parts35, INTEGRATED CIRCUITS, 13488.00, AIRTIME

**Blanket:** \$245,199.24 blankets for September 2020.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** The Clerk's Office presented payroll for August 2020 of \$723,809.75 and \$168,504.79 for premiums with a total of \$892,314.54. Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:** None presented on this date.

**Public Announcements from the Board:** None presented on this date.

**Road Crossings:** None presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion by Blasier to adjourn, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_