



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **August 21st, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Rhonda Markum – Commissioner District 3, Chris Reding- Commissioner District 2, Tammy Mathis – Chief Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Reding to table **August 14th, 2023**, minutes until corrections are made, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action – Appointment to the Payne County Floodplain Board to Fill Vacant Seat: Markum stated that there was movement in filling this seat, but the board was searching for the Bylaws and will plan to present at the next Floodplain Meeting and then would present to the Commissioners. No action was taken.

Discussion/Possible Action – Contract for Sale of Equipment – Between Purple Wave, INC and the Board of County Commissioners, Payne County Oklahoma: Markum stated that Jeremiah Gregory, legal counsel had reviewed the contract. Motion by Markum to approve the contract for sale of equipment as presented and for the Chairman to sign on behalf of the board, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Road Name request BRUCE WAY for Keystone Engineering and Land Surveying: Motion by Markum to approve the road name request and that no roads would be maintained by the County, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action Acceptance Certificate and Lease Purchase Agreement for the Purchase of Motor Graders for District 3 – between Armstrong Bank and the Board of County Commissioners, Payne County, Oklahoma: Motion by Markum to approve the agreement with Armstrong Bank and to accept the interest rates and agreement pending the final approval of legal counsel, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Road Closure Request – Lone Chimney Road from Highway 108 to Bethel – Saturday, September 9th, 2023 – Requested by the Glencoe Founders Day Committee: Cavett stated that the Committee would be notifying landowners of the times for the road closure for the 5K beginning at 6:55 am to 8:08 am. Motion by Reding to approve the request as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Authorization of the Payne County District Attorney's Office and/or assigned entity to handle the county's legal claims against H&G Paving Contractors Inc, Rich and Cartmill, Inc., and Argonaut Insurance Company in the public interest: Motion by Reding to allow the ADA to move forward on behalf of the county, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – ARPA Fund Grant Application Awards: Cavett presented a list of applicants for the ARPA funds and would like to move forward with awarding a few of those today. Cavett stated the ARPA funds accrue about \$60,000 a month in interest. Cavett inquired on how those funds could be used with legal consultants Floyd & Driver. Cavett felt these entities have waited long enough to receive any of their funds. Reding inquired on Stillwater American Legion, Cavett and Markum stated they never saw them on the original list. Cavett stated if Reding can supply the application from their original submission they can always come back to that one.

Markum inquired about the employees receiving some of the funds for those that worked during the pandemic. Cavett's desire was to use the interest funds for now to begin awarding some of the applicants. Cavett also stated that in the near future when the subscriber issue is addressed for the radio system then they will know how much of the ARPA funds we will have available to use towards premium pay to employees who worked through the pandemic.

Reding inquired if the board had ever decided on standards for selecting the amount on which the employees would receive. Cavett stated in speaking with David Floyd with the law firm hired to oversee the expenditures of the ARPA funds his thought was to look at payroll and getting with offices. If an employee did not work during the pandemic at their office on location, then they are not eligible to receive it. Motion by Cavett to approve the list as presented with the use of the ARPA interest funds as follows; Our Daily Bread \$34,650; Love, Inc \$20,000; Glencoe, Ingalls Masonic Lodge \$8,000, Drug Court \$80,000, Expo Center \$150,000, Cushing Lions \$8500, Payne County Economic Development \$150,000, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

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Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: 2022-2023 \$54,782.60 FY 2023-2024 \$272,293.06

Fire- St 126, QUALITY CUSTOM UPFITTERS, 1667.89, PARTS AND LABOR 127, NORTHERN SAFETY INC, 220.59, BATTERY; Health 526, B & L HEAT & AIR, 4955.00, MATERIALS/LABOR 527, OKLA. STATE STUDENT, 180.00, MEDICAL SERVICES 528, PITNEY BOWES, 144.93, EQUIPMENT LEASE 529, OKLA. STATE STUDENT, 90.00, MAY BLANKET; Highway 1698, WARREN CAT, 1323.99, PARTS 1699, HOLT TRUCK CENTERS OF OKLA, LLC, 3218.05, PARTS 1700, COMPLIANCE RESOURCE GROUP, 1540.00, DRUG & ALCOHOL TESTING; HIGHWAY 1/4TH-ST 45, QUAPAW CO., INC., 5320.90, ROAD ROCK 46, QUAPAW CO., INC., 12823.98, ROAD ROCK 47, QUAPAW CO., INC., 12869.61, ROAD ROCK; Rural Fire-ST 143, NORTHERN SAFETY CO., INC., 6877.50, FIRE HELMETS 144, HOLT TRUCK CENTERS OF OKLA, LLC, 3550.16, REPAIR & LABOR; 2023-2024 Extension-ST 18, STANDLEY SYSTEMS, INC., 636.79, AUGUST BLANKET 19, OSU COOPERATIVE EXT. SRV., 26666.66, AUGUST PAYROLL; Fair Main-ST 60, DUFFY DRY CLEAN CITY, 15.00, CLEANING BACK DROP CURTAINS 61, B & C BUSINESS PRODUCTS, INC., 1266.42, COPY USAGE 62, CENTRAL LAWN AND LANDSCAPE, 325.00, LANDSCAPING 63, POWERNET, 21.43, UTILITIES; Fire- St 14, QUALITY CUSTOM UPFITTERS, 1335.11, OVERAGE PO; General 420, MIDWEST PRINTERS, 427.89, MINUTE BOOK 421, CITY OF STILLWATER, 61.51, UTILITIES 422, CITY OF STILLWATER, 9795.60, UTILITIES 423, SMC TECHNOLOGIES INC., 250.00, AUGUST BLANKET 424, CITY OF STILLWATER, 15.08, UTILITIES 425, A & B ECO-SAFE PEST CONTROL, INC, 50.00, AUGUST BLANKET 426, APEX SOFTWARE, 3675.00, MAINTENANCE RENEWAL 427, R. K. BLACK, INC, 253.07, CONTRACT LEASE CHARGE 428, OKLA. NATURAL GAS, 314.53, AUGUST BLANKET 429, CITY OF STILLWATER, 383.82, UTILITIES 430, CITY OF STILLWATER, 1223.61, UTILITIES-M POWER 431, R. K. BLACK, INC, 166.01, LEASE CHARGES 432, FOUNTAIN SQUARE CLEANERS, 26.00, DRY CLEANING 433, TK ELEVATOR CORPORATION, 1005.00, ELEVATOR MAINTENANCE 434, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 737.27, UTILITIES 435, SMC TECHNOLOGIES INC., 136.87, PARTS 436, TULSA MARRIOTT SOUTHERN HILLS, 375.81, HOTEL FOR CLASS 437, RANDALL-REILLY, LLC, 209.24, EDA MONTHLY SUBSCRIPTION 438, VERDIN CLOCK & BELL COMPANY, 1987.50, REPAIRS ON CLOCK 439, HUNTER, LOSCO, 13.76, MILEAGE REIMBURSEMENT 440, HAMMOND FIRE SYSTEMS LLC., 485.00, FIRE SPRINKLER INSPECTION 441, THE JOURNAL, 353.93, JULY BLANKET 442, COUNTY OFFICERS & DEPUTIES, 1065.00, MEMBERSHIP DUES 443, ANGEL ARMOR, LLC, 503.69, SUPPLIES 444, CITY OF STILLWATER, 11172.55, UTILITIES 445, CENTRAL LAWN AND LANDSCAPE, 810.00, LAWN CARE 446, COWAN JAMES, 355.10, MILEAGE AND MEALS 447, CITY OF STILLWATER, 535.89, UTILITIES; General Govt-ST 5, PREMIER CONSULTING PARTNERS, 95000.00, PROFESSIONAL SERVICES; Health 40, LOCKETT, GARY, 851.50, MILEAGE REIMBURSEMENT 41, LOCKETT, GARY, 200.00, DOT SERVICES 42, ASEBA, 153.00, SUPPLIES 43, BEN WELCH LANDSCAPE CARE, 830.00, JULY BLANKET 44, B & L HEAT & AIR, 297.50, INSPECT/REPAIR 45, DEXYP, 18.70, DIRECTORY LISTING 46, MILLER, ROXANNE, 374.92, MILEAGE REIMBURSEMENT 47, GRIMSLEYS, INC., 567.09, CLEANING SUPPLIES 48, AMAZON CAPITAL SERVICES, 446.68, OFFICE SUPPLIES 49, THE MEADOWS CENTER FOR, 135.00, JULY BLANKET 50, OKLA. STATE STUDENT, 90.00, JULY BLANKET; Highway 117, CAVETT, ZACHARY H., 134.25, MILEAGE REIMBURSEMENT 118, MHC KENWORTH TULSA, 1436.80, PARTS 119, BEST BUY BUSINESS ADVANTAGE, 491.36, IPAD 120, PREMIER TRUCK GROUP OF TULSA, 613.36, SUPPLIES 121, WARREN CAT, 467.36, PARTS 122, TERMINAL SUPPLY COMPANY, 1755.95, SUPPLIES 123, AMAZON CAPITAL SERVICES, 79.93, OFFICE SUPPLIES 124, OKLAHOMA TURNPIKE AUTHORITY, 7.70, JULY BLANKET 125, CITY GLASS OF STILLWATER, INC., 553.22, GLASS DOOR 126, FLEETPRIDE, INC., 235.37, JULY BLANKET 127, HOLT TRUCK CENTERS OF OKLA, LLC, 467.36, PARTS 128, FLEETPRIDE, INC., 162.93, PARTS 129, WARREN CAT, 628.13, JULY BLANKET 130, KSMI, 261.12, PARTS 131, EARNHEART CRESCENT LLC, 481.78, DEF FLUID 132, HOLT TRUCK CENTERS OF OKLA, LLC, 224.25, DIAGNOSTIC 133, UNIFIRST, 504.08, JULY BLANKET 134, FLEET FUELS, LLC, 360.38, JULY BLANKET 135, CITY OF STILLWATER, 376.42, UTILITIES 136, MERRIFIELD OFFICE SUPPLY, 133.64, OFFICE SUPPLIES 137, MHC KENWORTH TULSA, 119.30, BOLTS 138, DIRECT DISCOUNT TIRE, 436.00, TIRES & WASTE FEE 139, NAPA AUTO PARTS, 450.32, PARTS 140, NAPA AUTO PARTS, 1676.69, JULY BLANKET; Hwy-ST 2, ANCHOR D BANK, 50000.00, GRADER PAYMENT; Jail-ST 35, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 750.68, UTILITIES 36, CITY OF STILLWATER, 19889.81, UTILITIES 37, A & B ECO-SAFE PEST CONTROL, INC, 200.00, AUGUST BLANKET 38, GRIMSLEYS, INC., 5722.27, AUGUST BLANKET 39, LOWES COMPANIES, INC., 1997.86, JULY BLANKET; Mental Health 2, PAYNE CO. DRUG COURT, INC., 6229.17, DRUG COURT ADMIN SERVICES; RM&P 8, ALPHA COMPUTING SOLUTIONS, 599.99, HARDDRIVE 9, POSTAL PACK & SHIP, 23.19, POSTAGE 10, ALPHA COMPUTING SOLUTIONS, 4362.05, SONIC FIREWALL 11, CIMARRON VALLEY COMM., LLC, 66.00, HELP WANTED AD; Rural Fire-ST 6, COUNTRY C, 206.94, JULY BLANKET; SH Svc Fee 30, AUTO ZONE INC, 776.14, Parts 31, KINNUNEN SALES & RENTALS, INC, 72.80, MPOWER BUILDING 32, FOREMOST PROMOTIONS, 3718.93, PROMOTIONAL PENCILS/TATTOOS/STICKERS

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Reding to approve purchase orders upon signature, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: None presented on this date.

Public Announcements from the Board (No Action will be taken): None presented on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

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Adjournment: Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____