



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **August 2nd, 2021**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Vice Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Zach Cavett – Commissioner District 1, LeNell Bowen- First Deputy District 2, Travis Weaver- First Deputy District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp

**Approve minutes of the previous meeting of the board:** The Clerk's office presented the minutes of the July 29<sup>th</sup> meeting. Motion by Bowen to table the July 29th minutes, second by Weaver. Roll Call Vote: Weaver-Yes, Bowen-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings – 9:30am:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Discussion/Possible Action – Contract Approval for Derek's Lawn and Tree Service, Inc. FY 2021-2022.** After Board review of contract and pricing. Motion to approve the renewal with Derek's Lawn and Tree Service by Bowen, second by Weaver. Roll Call Vote: Bowen-Yes, Weaver-Yes, Cavett-Yes.

**Discussion/Possible Action-Approval of Utility Relocation Agreement-Norfolk Road Project. –** Cavett requested to table. Motion by Bowen to table the approval of the relocation agreement road project, second by Weaver. Roll Call Vote: Bowen-Yes, Weaver-Yes, Cavett-Yes

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** District 2 office change Bowen to requisitioning officer. Motion to approve by Bowen, second by Weaver. Roll Call Vote: Bowen-Yes, Weaver-Yes, Cavett-Yes.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders:** The Clerk's office presented the following purchase orders for payment: 2020-2021 Health 456, OKLA. STATE DEPT. OF HEALTH, 67999.35, PAYROLL; Highway 1733, AEG PETROLEUM LLC, 3662.95, DYED DIESEL REMOTE TANKS1734, OKLA. TERRITORY CONSTRUCTIONEQUIPMENT, 137.35, PARTS;2021-2022Fire- St 4, FLUENT IMS INC, 400.00, ANNUAL SUBSCRIPTION5, THE BURROWS AGENCY, 111.00, BOND RENEWAL; General 337, AMAZON CAPITAL SERVICES, 121.07, MAPPING338, A T & T, 40.04, UTILITIES339, JUST APPRAISED, INC, 21000.00, SERVICES340, IAAO, 770.00, CONTINUING EDUCATION. Health 14, CITY OF STILLWATER, 3107.39, UTILITIES15, A T & T MOBILITY, 287.91, UTILITIES16, OKLA. NATURAL GAS, 109.94, UTILITIES17, FUSION CLOUD SERVICES, LLC, 491.02, UTILITIES18, A T & T, 441.43, UTILITIES; Highway 74, GLOBAL 7 TESTING SOLUTIONS, 195.00, DRUG & ALCOHOL TESTING75, NAPA AUTO PARTS, 144.66, OVERAGE76,KELLPRO, INC., 2000.00, SOFTWARE77, COWBOY TIRE LLC, 179.95, TUBE78, B & C BUSINESS PRODUCTS, INC., 314.41, PRINTER79,CITY GLASS OF STILLWATER, INC., 101.25, PLEXIGLASS80, TELECOMP HOLDINGS, INC, 739.02, UTILITIES81, CITY OF CUSHING,383.11, UTILITIES82, TIMMONS OIL COMPANY, 5493.83, OIL83, LIONEL HARRIS OIL CO., INC., 775.40, TIRES & WASTE FEE84,FRONTIER FIRE PROTECTION, 40.96, FIRST AID SUPPLY85, PERFECTION TRUCK PARTS & EQUIP, 1006.80, EMERGENCY LIGHT;SH Svc Fee 30, H & H SHOOTING SPORTS, 1041.96, VEST/CARRIER; Solid Waste Mange 3, CITY OF STILLWATER, 264.70, UTILITIES.

**Blanket:** Fair Board to Capital One- \$1,200.00.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion by Bowen to accept and approve purchase orders upon signature as presented by Leslie Echalk of the Clerk's office, second by Weaver. Roll Call Vote: Bowen-Yes, Weaver-Yes, Cavett-Yes

**Monthly Reports of Officers:** None presented on this date.

**Public Announcements from the Board:** None presented on this date.

**Discussion/Possible Action on Public Appearances/Petitions:** None presented on this date.

**Telephone and Utility Permits/Road Crossings:** D-3 with Rural Water District 3. Motion by Bowen to approve the road crossing permits as presented by District 3 with Rural Water District 3, second by Weaver. Roll Call Vote: Bowen-Yes, Weaver-Yes, Cavett-Yes.

**New Business:** None presented on this date.

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**Adjournment:** Motion by Bowen to adjourn, second by Weaver. Roll Call Vote: Bowen-Yes, Weaver-Yes, Cavett-Yes

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2021

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_