



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a meeting of the board at 9:00 a.m. on **August 15, 2022**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rocky Blasier – Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: **Motion to table both sets of minutes by Cavett until changes are updated with roll calls, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.**

Motion by Cavett to approve minutes of **August 1, 2022**, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Cavett to approve **August 8, 2022**, second by Blasier. Roll Call Vote: Cavett-Abstain, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): Choplin stated we are in a high fire danger and severe drought.

Discussion/Possible Action on Bid Openings – 9:30am: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Board:

Discussion/Possible Action – Approval of DAR’s use of Courthouse Lawn for Bell Ringing Recognizing Constitution Day on Saturday, September 17, 2022: Motion by Cavett to approve the request as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Engineering Contract for District 1 – Resurfacing of Payne County Road, Along Euchee Valley Rd (NS-354) from SH-33 then North 3 miles to Fairlawn Road (EW-068) the West 1 mile to Norfolk Rd: Motion by Cavett to approve the contract as presented and pending Barto, ADA’s approval, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Interlocal Agreement for Police Service between Payne County Board of Commissioners and the Board of Trustees of the Town of Ripley, Oklahoma: Motion by Blasier to approve the agreement as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval – 2023 Notice & Meeting Schedule for the Payne County Board of Commissioners: Motion by Cavett to approve the 2023 Commissioners notice and meeting schedule, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval – 2023 Notice & Meeting Schedule for the Payne County Budget Board: Motion by Cavett to approve the 2023 Budget Board notice and meeting schedule, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Emergency Management Performance Grant (EMPG) for 2022: Kuhn presented the EMPG for 2022. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Cavett presented one (1) with Joseph Carol to repair a drainage issue. Motion by Cavett to approve the agreement as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2021-2022 \$13,273.30, FY 2022-2023 \$168,840.35. 2021-2022 Fair Main-ST 534, STAPLES, 120.80, JUNE BLANKET535, PAYNE CO. DISTRICT 3, 1500.00, FUEL BLANKET536, QUEST TECHNICAL SERVICE, 248.00, JUNE BLANKET537, DEARINGER PRINTING & TROPHY, INC., 390.00, JUNE BLANKET538, LOWES COMPANIES, INC., 95.89, JUNE BLANKET539, GRIMSLEYS, INC., 1179.85, JUNE BLANKET; General 4352, AXON ENTERPRISE INC, 999.00, REGISTRATION4353, STILLWATER SCREENPRINTING, 359.34, SHIRTS4354, FENTON OFFICE MART, 1371.35, DESK & INSTALLATION4355, STATE AUDITOR & INSPECTOR, 765.00, AUDIT SERVICES4356, WALKER COMPANIES, 89.50, NOTARY RENEWAL; Jail-ST 485, HAGAR RESTAURANT SERVICE, 5520.17, GAS GRIDDLE486, JOHNSON CONTROLS FIRE PROTECTION, 634.40, PARTS; 2022-2023 ARPA 2021 Federal 1, FLOYD & DRIVER, PLLC, 14441.44, ADMINISTRATIVE EXPENSES; Extension-ST 15, AMAZON CAPITAL SERVICES, 579.00, ICE MACHINE16, REED, KINSEY, 28.00, MILEAGE REIMBURSEMENT17, OKLA. STATE UNIVERISTY - BURSAR, 82.46, HOT SPOT; Fair Board 47, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES; Fair Main-ST 2, KINNUNEN SALES & RENTALS, INC, 293.85, JULY BLANKET3, QUALITY WATER SERVICES, 77.50, JULY BLANKET4, B & C BUSINESS PRODUCTS, INC., 1813.32, CONTRACT BASE RATES5, NAPA AUTO PARTS, 24.98, JULY BLANKET6, B & C BUSINESS PRODUCTS, INC., 708.62, JULY BLANKET7, WIN WHOLESALE COMMERCIAL, 504.32, JULY BLANKET8, STILLWATER STEEL AND, 210.00, LEASE FOR TANKS9, UNIFIRST, 407.11, JULY BLANKET10, STILLWATER MILL AGRI CENTER, 213.90, JULY BLANKET11, CINTAS FIRST AID & SAFETY, 33.00, JULY BLANKET12, DEARINGER PRINTING & TROPHY, INC., 30.00, JULY

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BLANKET13, OAKES SERVICE CENTER, 45.00, JULY BLANKET14, THERMACUBE LLC, 80.00, JULY BLANKET15, A T & T MOBILITY, 149.95, UTILITIES; Fire- St 4, ATLINK SERVICES, LLC, 51.00, AUGUST BLANKET5, DIRECT DISCOUNT TIRE, 15.95, TIRE REPAIRS6, BANNER FIRE EQUIPMENT INC, 6695.00, BUMPER; General 388, INTERWORKS, INC., 45.00, AUGUST BLANKET389, GALLS, LLC, 225.00, SHIRTS, PANTS390, ALADEN CARPET CLEANING, 250.00, JANITORIAL SERVICES391, STILLWATER NEWSPRESS, 58.68, JULY BLANKET392, A T & T MOBILITY, 4295.59, UTILITIES393, A T & T MOBILITY, 337.01, UTILITIES394, THE JOURNAL, 405.19, JULY BLANKET395, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE396, JURGENS-WEIR APPLIANCE, INC., 79.00, PARTS AND REPAIRS397, TRANSUNION RISK AND ALTERNATIVE, 251.40, TLO CHARGES398, ALLIANCE MAINTENANCE INC, 1495.00, AUGUST BLANKET399, BEST BUY BUSINESS ADVANTAGE, 229.99, PORTABLE STORAGE400, VIP TECHNOLOGY SOLUTIONS GROUP, 750.67, UTILITIES401, MIDCON SHREDDING, 74.00, SHREDDING SERVICES402, BEST BUY BUSINESS ADVANTAGE, 77.97, SCREEN PROTECTOR403, M POWER INC., 75.00, JANITORIAL SERVICE404, CRAIG COUNTY, 50.00, JUVENILE DETENTION405, H & H SHOOTING SPORTS, 370.94, GUN SUPPLIES406, SCAUG, 85.00, CONTINUING EDUCATION407, R. K. BLACK, INC, 181.25, OVERAGE408, R. K. BLACK, INC, 702.99, CONTRACT BASE RATE409, PURE WATER PARTNERS, LLC, 90.00, WATER SERVICES410, ALLIANCE MAINTENANCE INC, 2235.00, AUGUST BLANKET411, PURE WATER PARTNERS, LLC, 90.00, WATER SERVICES412, MILAS FABRICS, 40.00, SEWING SERVICES413, POSTAL PACK & SHIP, 404.01, POSTAGE414, OAKES SERVICE CENTER, 51.00, JULY BLANKET415, MIDCON SHREDDING, 37.00, SHREDDING SERVICES416, THE MEADOWS CENTER FOR, 167.04, SHREDDING SERVICES417, MERIDIAN TECHNOLOGY CENTER, 80.00, CLASS418, B & C BUSINESS PRODUCTS, INC., 313.98, TONER CARTRIDGE419, SCAUG, 85.00, CONTINUING EDUCATION420, ALPHA COMPUTING SOLUTIONS, 3300.00, IT SERVICES421, FOUNTAIN SQUARE CLEANERS, 625.75, JULY BLANKET422, R. K. BLACK, INC, 244.11, COPIER MAINTENANCE423, A & B ECO-SAFE PEST CONTROL, INC, 50.00, AUGUST BLANKET424, US FLEET TRACKING, 1210.95, MONTHLY CHARGES425, CIMARRON VALLEY COMM., LLC, 127.22, JULY BLANKET426, ESRI, INC., 13900.00, SUPPORT & LICENSE FEES427, TELECOMP HOLDINGS, INC, 39.75, IT SERVICES428, A T & T MOBILITY, 227.15, UTILITIES429, SCAUG, 85.00, CONTINUING EDUCATION430, M POWER INC., 150.00, JANITORIAL SERVICES431, OKLA. NATURAL GAS, 37.45, UTILITIES432, OKLA. JUVENILE JUSTICE, 880.00, JUVENILE DETENTION433, SIRCHIE FINGER PRINT, 309.36, SUPPLIES434, MIDCON SHREDDING, 90.00, JULY BLANKET435, IMAGENET SOLUTIONS DIVISION, 988.00, AUGUST BLANKET436, APEX SOFTWARE, 3360.00, MAINTENANCE RENEWAL437, IMAGENET SOLUTIONS DIVISION, 325.22, AUGUST BLANKET438, A T & T MOBILITY, 67.53, UTILITIES439, ALPHA COMPUTING SOLUTIONS, 7615.00, COMPUTER HARDWARE440, TELECOMP HOLDINGS, INC, 165.00, IT SERVICES441, A PLUS AUTO GLASS, 413.00, WINDOW442, A T & T MOBILITY, 228.85, AUGUST BLANKET443, B & C BUSINESS PRODUCTS, INC., 72.76, JULY BLANKET444, R. K. BLACK, INC, 395.80, MAINTENANCE & SUPPLIES445, PAX8 INC, 135.13, AUGUST BLANKET446, MIDWEST PRINTERS, 16.09, FREIGHT; Health 22, CULLIGAN OF TULSA, 49.50, AUGUST BLANKET23, BEN WELCH LANDSCAPE CARE, 710.00, JULY BLANKET24, GRIMSLEYS, INC., 327.72, CLEANING SUPPLIES25, DEXYP, 18.70, DIRECTORY LISTING26, ALLIANCE MAINTENANCE INC, 2000.00, JANITORIAL SERVICE27, AMAZON CAPITAL SERVICES, 98.50, OFFICE SUPPLIES28, A & M STORAGE, 90.00, STORAGE29, OKLA STATE UNIVERSITY, 268.00, PARKING PERMITS30, AMAZON CAPITAL SERVICES, 534.82, OFFICE SUPPLIES31, CENTRAL LAWN AND LANDSCAPE, 240.00, JULY BLANKET32, DEXYP, 18.70, DIRECTORY LISTING33, A T & T, 67.82, INTERNET; Highway 101, ATWOOD DISTRIBUTING, 19.03, JULY BLANKET102, OKLA. NATURAL GAS, 21.60, UTILITIES103, FLEETPRIDE, INC., 436.20, JULY BLANKET104, KSMI, 1194.20, PARTS105, O REILLY AUTOMOTIVE, INC., 138.92, JULY BLANKET106, CORPORATE BILLING LLC, 635.77, JULY BLANKET107, NAPA AUTO PARTS, 2159.78, JULY BLANKET108, A T & T MOBILITY, 101.60, UTILITIES109, WARREN CAT, 658.74, DOOR110, P & K EQUIPMENT, INC., 384.47, PARTS111, UNIFIRST, 432.44, JULY BLANKET112, A T & T MOBILITY, 254.00, UTILITIES113, STILLWATER STEEL AND, 121.95, WELDING SUPPLIES114, STILLWATER MILL AGRI CENTER, 25.55, JULY BLANKET115, OKLA. NATURAL GAS, 102.98, UTILITIES116, LIONEL HARRIS OIL CO., INC., 311.90, JULY BLANKET117, AMERICAN WELDING SUPPLY, 18.95, JULY BLANKET118, STILLWATER SAFETY LANE, 129.00, ALIGNMENT SERVICES119, WARREN CAT, 454.98, JULY BLANKET120, HARRIS STATION 33, LLC, 492.90, JULY BLANKET121, ALTERNATIVE CONSTRUCTION PARTS, 141.00, PARTS122, NAPA AUTO PARTS, 2297.06, JULY BLANKET123, B & C BUSINESS PRODUCTS, INC., 197.77, JULY BLANKET124, EMILY'S LOCKSMITH, 180.00, LOCKS; Hwy-ST 2, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT; Jail-ST 22, A & B ECO-SAFE PEST CONTROL, INC, 200.00, AUGUST BLANKET23, COOKS CORRECTIONAL, 175.02, CONTAINERS24, WATCHDOG AUTOMATION SYSTEMS LLC, 1200.00, LABOR25, ADVANTAGE PLUMBING HEATING AND COOLING, 1295.85, REPAIR & LABOR26, DIRECT TV, 230.99, HD ACCESS/RECEIVERS27, FOUNTAIN SQUARE CLEANERS, 153.50, UNIFORM CLEANING28, BIMBO BAKERIES USA, 4490.75, JULY BLANKET29, A T & T MOBILITY, 574.18, UTILITIES30, R. K. BLACK, INC, 174.42, CONTRACT31, B & L HEAT & AIR, 3474.59, PARTS; Mtg Cert 5, OME CORPORATION LLC, 1090.00, MAINTENANCE CONTRACT6, COUNTY OFFICERS & DEPUTIES, 375.00, CODA CONFERENCE; Rural Fire-ST 10, SGA DESIGN GROUP PC, 5500.00, ARCHITECT SERVICES11, CENTRAL ELECTRIC COOPERATIVE, 115.00, JULY BLANKET12, OKLA. NATURAL GAS, 38.93, JULY BLANKET13, BURROWS AGENCY, 111.00, SURETY BOND14, NORTHERN SAFETY CO., INC., 1670.06, REPAIRS15, FIFTY ONE EAST WATER DISTRICT, 25.08, JULY BLANKET; SH Commissary 2, POSTMASTER,

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1200.00, STAMPS; SH Svc Fee 21, GT DISTRIBUTORS, INC., 7256.40, CARTRIDGES22, COMDATA, 20142.14, JULY BLANKET23, SPECIAL OLYMPICS OKLAHOMA INC, 2730.80, REGISTRATION24, OKLA. NATURAL GAS, 114.52, UTILITIES25, SHRED- AWAY SHREDDING, INC., 203.50, AUGUST BLANKET26, GRIMSLEYS, INC., 184.34, SUPPLIES

Blanket: FY 2022-2023 \$500.00 for District 1

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion to approve purchase orders upon signature by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Report of Officers: The Clerk's Office presented the following monthly report of officers. The Court Clerk \$1,322,540.53 and RM&P \$30,809.15, Health Department \$19068.52, Sheriff's Office \$223009.63 and the Assessor's Office \$585.00. Motion by Cavett to acknowledge the monthly reports of officers, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – The American Rescue Plan Act of 2021 (ARPA):

- Smaller Non-Profit Grant Requests
 - Our Daily Bread (\$79,650)
 - Love INC of Greater Cushing
 - The Savill Center for Child Advocacy (\$45,000)
 - Ingalls-Glencoe Masonic Lodge (\$8000)
 - Turning Point Ranch Association (\$15,000)
 - Central Oklahoma Community Action Agency (\$170,000)
 - Yale American Legion Post 161 (\$141,284)
 - Stillwater American Legion Post (\$116,000)

Motion by Cavett to table the small non-profit grant requests to review them all, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

- Motorola Radios for Emergency Management and Payne County Sheriff's Office for Required Communication with Stillwater PD

Cavett felt it was premature to purchase these radios with the City of Stillwater setbacks the RFP should not cause any delay with bidding these out and getting online with the City of Stillwater. No action.

- Approval, Expense Invoice for Tusa Consulting Services

Tusa Consulting bill has been received in the amount of \$15,000. Motion by Cavett to pay the invoice for Tusa Consulting, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board (No Action will be taken): Reding stated that Environmental Enforcement did receive the funds of \$13,825.53 to help with chainsaws and roll offs that the Department uses between the three (3) Districts. Also remember to be careful with burning, although it is advised to not burn due to the drought.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Blasier, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2022

Chairman _____

Commissioner _____

Commissioner _____