



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **August 14th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Rhonda Markum – Commissioner District 3, Chris Reding- Commissioner District 2, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Reding to approve **August 7th, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Abstain.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action Toby Mason request use of county property courthouse lawn for metal detecting after business hours: This item was tabled from last week's meeting. After board discussion with county attorney Jeremiah Gregory, it was recommended that a waiver should be signed to protect the county should Mr. Mason get hurt. The board would request of Mr. mason that anything found on county property that would be of any historical value to Payne County would need to be presented to the board. Motion by Reding to draft a waiver with Gregory's approval, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- ODOT Form 324a CIRB 160C(184) Keystone Gas Utility Relocation: Cavett stated this was a claim form for utility relocation to reimburse the vendor out of the CIRB funds. Motion by Reding to approve the form as presented and the Chair to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action 2023-2024 CODA Membership and Dues: Dues for CODA total \$1,065.00 Motion by Markum to approve the membership dues as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Contract for Bid 2024-20 Asphalt Overlay – Between Kerns Construction INC and the Board of County Commissioners, Payne County Oklahoma: Cavett stated this is a project that was put out to bid earlier and our ADA has stated it is in order. Cavett stated this was for District 1 and 3. Markum stated she would have her contract ready next week as none of District 3 roads are listed in this contract. Motion by Markum to table until next week, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cavett stated that he did locate the contract that had both District 1 and District 3 roads on it. Motion by Markum to approve the contract as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Possible discussion and vote to enter Executive Session pursuant to 25. O.S. Section 307(B)(4) of the Open Meeting Act for confidential communications between the Board and its attorney concerning the county's pending legal claims against H&G Paving Contractors, Inc. Rich and Cartmill, Inc and Argonaut Insurance Company where the Board's attorney has determined disclosure will seriously impair the ability of the Board to prosecute the claims in the public interest: Motion by Markum to go into Executive Session, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Reconvene: Motion by Reding to reconvene into the Board of County Commissioners, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Road Name Request BRUCE WAY for Keystone Engineering and Land Surveying: Motion by Reding to table until it is located on the map, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory:

Resolution 2023-88 Declaration of Surplus – Payne County Sheriff's Office, 2013 Dodge Charger Inventory ID B701.105, Original Cost \$22,857.00, Serial Number 2C3CDXAT1DH721906, Date Acquired 12/16/2013. Motion by Markum to accept Resolution 2023-88 – 2023-91 as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Resolution 2023-89 Resolution for Disposing of Equipment – Payne County Sheriff's Office, 2013 Dodge Charger Inventory ID B701.105, Original Cost \$22,857.00, Serial Number 2C3CDXAT1DH721906, Date Acquired 12/16/2013. Item approved with Item I1

Resolution 2023-90 Declaration of Surplus – Payne County Commissioners District 1, 2023 Cat Skid Steer 279D3 Inventory ID 332-0006, Original Cost \$81,000, Serial Number 90512 Date Acquired 3/11/2023. Item approved with Item I1

Resolution 2023-91 Resolution for Disposing of Equipment - Payne County Commissioners District 1, 2023 Cat Skid Steer 279D3 Inventory ID 332-0006, Original Cost \$81,000, Serial Number 90512 Date Acquired 3/11/2023. Item approved with Item I1

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: **FY 2022-2023 \$75,868.97 and FY 2023-2024 \$301,958.46** Fair Main-ST 504, QUEST TECHNICAL SERVICE, 373.00, MARCH BLANKET; General 4430, REPUBLIC SERVICES # 789, 411.65, DUMPSTER; Health 524, GUYER, LAURA, 34.72, MILEAGE REIMBURSEMENT 525, OKLA. STATE DEPT. OF HEALTH, 54435.76, PAYROLL; Highway 1695, QUINTERGY INC, 325.86, CONTRACT SERVICES 1696, ASSOC. OF COUNTY, 95.00, ACCO CONFERENCE 1697, OSI ENVIROMENTAL, 150.00, USED OIL; Rural Fire-ST 141, BANNER FIRE EQUIPMENT INC, 18744.00,

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FIRE EQUIPMENT 142, SPIRIT ELECTRONIC, 886.48, RADIO & ACCESSORIES; SH Svc Fee 337, C. O. P. S. PRODUCTS LLC., 412.50, SUPPLIES; 2023-2024 CBRI 1, FSB ARCHITECTS & ENGINEERS, 57757.50, ENGINEERING SERVICES; Extension-ST 15, ANDERSON NATHAN, 742.04, MILEAGE REIMBURSEMENT 16, HAWKESWORTH, HANNAH, 259.47, MILEAGE REIMBURSEMENT 17, RASH DEA, 259.76, MILEAGE REIMBURSEMENT; Fair Board 5, STILLWATER STEEL AND, 2000.00, REPAIR 6, STILLWATER NEWSPRESS, 150.00, OVER PRINTS ON FAIRBOOKS; Fair Main-ST 44, A T & T MOBILITY, 151.03, UTILITIES-CELL PHONE 45, TOUCHTONE, 6.12, UTILITIES 46, OAKES SERVICE CENTER, 154.90, JULY BLANKET 47, B & C BUSINESS PRODUCTS, INC., 7222.00, COPIER 48, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 49, VISIT STILLWATER, 1050.00, JULY BLANKET 50, UNIFIRST, 582.50, JULY BLANKET 51, B & C BUSINESS PRODUCTS, INC., 579.18, UTILITY CARTS 52, QUEST TECHNICAL SERVICE, 248.00, JULY BLANKET 53, GRIMSLEYS, INC., 1157.67, JULY BLANKET 54, B & L HEATING & AIR, 167.19, JULY BLANKET 55, CENTRAL LAWN AND LANDSCAPE, 120.00, LAWN SPRAYING 56, CINTAS FIRST AID & SAFETY, 123.06, JULY BLANKET 57, B & C BUSINESS PRODUCTS, INC., 40.00, JULY BLANKET 58, STILLWATER STEEL AND, 41.00, JULY BLANKET 59, B & C BUSINESS PRODUCTS, INC., 576.00, MAINTENANCE; Fire- St 13, GEOSAFE INC, 5000.00, TRACKING SOFTWARE; General 384, OAKES SERVICE CENTER, 179.05, JULY BLANKET 385, HUFF, JUDITH R., 132.56, MILEAGE AND MEALS 386, A T & T MOBILITY, 227.15, UTILITIES-IPADS 387, CRAIG COUNTY, 425.00, JUVENILE DETENTION 388, DAVIS SANITATION, INC., 70.00, DUMPSTER 389, MIDCON SHREDDING, 92.00, JULY BLANKET 390, WEDEL, RANDY, 8.25, MILEAGE REIMBURSEMENT 391, POSTAL PACK & SHIP, 237.20, POSTAGE BLANKET 392, TOUCHTONE, 24.23, UTILITIES 393, FLEETCOR TECHNOLOGIES, 316.48, JULY BLANKET 394, B & L HEAT & AIR, 581.73, JULY BLANKET 395, OAKES SERVICE CENTER, 791.60, TIRES & LUG NUTS 396, TOUCHTONE, 59.06, UTILITIES 397, PURE WATER PARTNERS, LLC, 93.00, WATER SERVICES 398, QUINTERGY INC, 586.42, IT SERVICES 399, ALLIANCE MAINTENANCE INC, 1600.00, AUGUST BLANKET 400, R. K. BLACK, INC, 150.00, PRINTER SERVICE/ REPAIRS 401, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 402, SPATIALEST, 10500.00, SOFTWARE LICENSE 403, OKLA. NATURAL GAS, 161.68, UTILITIES 404, OKLA. NATURAL GAS, 50.60, UTILITIES 405, B & C BUSINESS PRODUCTS, INC., 121.05, TONER CARTRIDGE 406, A T & T MOBILITY, 67.49, UTILITIES-CELL PHONE 407, MIDCON SHREDDING, 76.00, SHREDDING SERVICES 408, PAX8 INC, 124.00, MONTHLY SERVICE 409, QUALITY WATER SERVICES, 57.50, JULY BLANKET 410, MERRIFIELD OFFICE SUPPLY, 204.95, JULY BLANKET 411, B & C BUSINESS PRODUCTS, INC., 123.90, SUPPLIES 412, OKLA. JUVENILE JUSTICE, 760.00, JUVENILE DETENTION 413, ALLIANCE MAINTENANCE INC, 2340.00, AUGUST BLANKET 414, R. K. BLACK, INC, 480.10, PRINTER SERVICE/REPAIRS 415, QUALITY WATER SERVICES, 61.50, AUGUST BLANKET 416, GRIMSLEYS, INC., 161.36, SUPPLIES 417, COMDATA, 591.98, FUEL 418, SASSER DAVID, 14.67, MILEAGE REIMBURSEMENT 419, QUALITY WATER SERVICES, 58.00, JULY BLANKET; Health 32, KENMORE, ASHLEY, 188.11, MILEAGE REIMBURSEMENT 33, R. K. BLACK, INC, 379.63, CONTRACT INVOICES 34, HALL, LISA, 174.88, MILEAGE REIMBURSEMENT 35, ALLIANCE BUSINESS SERVICES, 838.48, UTILITIES 36, HAMMOND FIRE SYSTEMS LLC., 1125.00, PARTS AND LABOR 37, A T & T, 83.47, UTILITIES-INTERNET 38, CULLIGAN OF TULSA, 50.00, AUGUST BLANKET 39, CHICKASAW TELECOMMUNICATIONS, 36.69, UTILITIES; Highway 98, OKLA. NATURAL GAS, 40.16, UTILITIES 99, HARRIS STATION 33, LLC, 96.00, JULY BLANKET 100, COWBOY TIRE LLC, 375.00, SERVICES 101, B & C BUSINESS PRODUCTS, INC., 202.33, JULY BLANKET 102, SUNBELT EQUIPMENT & SUPPLY, 33827.50, STEEL PIPE 103, GRIMSLEYS, INC., 267.67, SUPPLIES 104, OKLA. NATURAL GAS, 154.57, UTILITIES 105, AMAZON CAPITAL SERVICES, 195.40, OFFICE SUPPLIES 106, P & K EQUIPMENT, INC., 168.76, PARTS 107, SUNBELT EQUIPMENT & SUPPLY, 51140.45, STEEL PIPE 108, PAWNEE LUMBER COMPANY, 545.16, WATER 109, COMPLIANCE RESOURCE GROUP, 70.00, DRUG & ALCOHOL TESTING 110, AMERICAN WELDING SUPPLY, 792.00, BOTTLE RENTAL 111, ATWOOD DISTRIBUTING, 163.09, JULY BLANKET 112, AMAZON CAPITAL SERVICES, 30.57, SUPPLIES 113, NAPA AUTO PARTS, 583.51, FILTERS 114, O REILLY AUTOMOTIVE, INC., 146.31, JULY BLANKET 115, AMERICAN WELDING SUPPLY, 8.23, JULY BLANKET 116, FRONTIER FIRE PROTECTION, 118.00, AUGUST BLANKET; Jail-ST 27, C. O. P. S. PRODUCTS LLC., 368.94, PANTS 28, QUALITY WATER SERVICES, 273.00, JULY BLANKET 29, STAPLES BUSINESS CREDIT, 184.56, OFFICE SUPPLIES 30, BIMBO BAKERIES USA, 6097.00, JULY BLANKET 31, COMPLIANCE RESOURCE GROUP, 38.00, DRUG SCREEN 32, TURN KEY HEALTH CLINICS LLC, 44709.84, AUGUST BLANKET 33, SYSCO FOOD, INC., 12938.22, JULY BLANKET 34, US FOODS, INC, 7565.80, AUGUST BLANKET; ML Fee 6, AMAZON CAPITAL SERVICES, 208.92, OFFICE SUPPLIES; Mtg Cert 9, LOWES COMPANIES, INC., 90.23, SUPPLIES; Resale 20, DEARINGER PRINTING & TROPHY, INC., 309.00, OVERAGE PO 21, DEARINGER PRINTING & TROPHY, INC., 81.95, STAMP 22, AMAZON CAPITAL SERVICES, 18.26, OFFICE SUPPLIES 23, DEARINGER PRINTING & TROPHY, INC., 2060.00, ENVELOPES; Rural Fire-ST 4, HEARTLAND MEDICAL DIRECTION, 750.00, YEARLY FEE 5, AMERICAN HERITAGE BANK, 5700.00, LEASE/ PURCHASE; SH Commissary 2, CITY TELE-COIN COMPANY INC, 228.00, INDIGENT SALES; SH Svc Fee 18, SHRED- AWAY SHREDDING, INC., 203.50, AUGUST BLANKET 19, NAPA AUTO PARTS, 2287.44, OIL DRUM 20, COMDATA, 16375.67, JULY BLANKET 21, GRIMSLEYS, INC., 248.04, SUPPLIES 22, NAPA AUTO PARTS, 3841.01, JULY BLANKET 23, KINNUNEN SALES & RENTALS, INC, 60.00, PAINT SPRAYER 24, COMPLIANCE RESOURCE GROUP, 38.00, DRUG SCREEN 25, GRIMSLEYS, INC., 287.76, CLEANING SUPPLIES 26, LOWES COMPANIES, INC., 957.57, PAINT AND SUPPLIES 27, VISA, 563.86, JULY BLANKET 28, HUSKY SPRAY FOAM, LLC, 2062.00, SPRAY FOAM 29, B & C BUSINESS PRODUCTS, INC., 36.99, SUPPLIES; SH Tng 1, WASHOE COUNTY HONORARY DEPUTY, 600.00, CONFERENCE TICKETS

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: The Clerk's Office presented the following monthly reports of officers: Health Department \$4923.46. Court Clerk \$952,762.91, Court Clerk RM&P \$431,134.39, Sheriff \$64,625.08 and the Election Board Office \$4005.01. Motion by Reding to acknowledge the monthly reports of officers as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): Rural Reap grant deadline is October 31st before 5:00 pm. Reding stated the board wanted to extend their condolences to the Norm Smola family as he passed away over the weekend.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

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New Business: Gregory inquired with the board about approving contracts for purposes of the Expo Center. No action.

Adjournment: Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____