



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a meeting of the board at 9:00 a.m. on **August 1, 2022**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Vice Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, LeNell Bowen –Deputy Commissioner District 2, Rocky Blasier – Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Bowen to approve the minutes of **July 18th**, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes

Motion by Blasier to approve the minutes of **July 26th**, second by Bowen. Roll Call Vote: Bowen-Abstain, Blasier-Yes, Cavett-Yes. Motion by Bowen to table the minutes of **July 28th**, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30am: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Board:

Discussion/Possible Action – Countywide Burn Ban: The board was updated on current conditions. Blasier and Cavett felt they should wait until next week and evaluate at that time. No action taken by the board.

Resolution 2022-50 – Three Eights Cent County Sales Tax Road Money Notification Resolution for one or more Tractor Trucks, one or more Belly Dump Trailers, one or more Mow Tractors, one or more Graders: Motion by Blasier to approve Resolution 2022-50, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval ODOT Claim Form 324a re: Norfolk Road Project: This is for District 1 from URS (Utility Relocation Services) who is coordinating with Keystone Gas in relocating the utilities. The Invoice total is \$6,625.00. Motion by Blasier to approve ODOT Claim Form 324a for Norfolk Road Project as presented, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval ODOT Claim Form re: Norfolk Road Project – Keystone Gas Corporation: The board discussed that the amount will be paying Keystone Gas for the county's portion of relocating those lines using CIRB funds for an Invoice amount of \$65,726.00. Motion by Blasier to approve the ODOT Claim Form 324a for Keystone Gas as presented, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Announcement – OCCEDB has received funding from DEQ for Solid Waste program benefitting county: The board discussed the county receiving the OCCEDB grant funding from DEQ for the Solid Waste Department for District 1, 2 and 3 totaling \$13,825.53. No action.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Cavett stated he has one (1) with Jason Harting off Union Rd preparing for asphalt to go in and will be removing the fencing, clearing out the topsoil, slopping the bank and clearing for adequate draining. The second one is with Thompson off Creek County Rd doing the same there with the exception of the asphalt. Motion by Blasier to approve the agreements as presented, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2021-2022 2021-2022 Extension-ST 180, HILTON GARDEN INN, 104.00, HOTEL FOR CONFERENCE; Fire- St 123, NORTHERN SAFETY INC, 3844.35, FIRE CLOTHING; General 4342, R & S RENOVATIONS, LLC, 3498.63, LABOR & MATERIALS4343, STAPLES BUSINESS ADVANTAGE, 255.53, JUNE BLANKET4344, R. K. BLACK, INC, 432.75, MAINTENANCE & SUPPLIES; Health 512, FUSION CLOUD SERVICES, LLC, 149.93, UTILITIES513, A T & T, 483.44, UTILITIES514, CITY OF STILLWATER, 3000.00, UTILITIES515, R. K. BLACK, INC, 310.66, COPIER SERVICES516, B & L HEAT & AIR, 428.45, HVAC MAINTENANCE SERVICES517, OKLA. NATURAL GAS, 139.76, UTILITIES; Jail-ST 481, CHARM-TEX INC, 1886.00, JAIL SUPPLIES482, CHARM-TEX INC, 997.10, SUPPLIES483, AXON ENTERPRISE INC, 5126.68, TASER CARTRIDGE; **\$20,657.28, FY 2022-2023 \$414,211.46** 2022-2023 General 332, AVC FUND, 105.00, CONTINUING EDUCATION333, STAPLES, 345.17, OFFICE SUPPLIES334, COUNTY OFFICERS & DEPUTIES, 375.00, CODA REGISTRATION335, CENTRAL OKLA. ECONOMIC, 5278.00, ASSESSMENT336, A T & T, 555.35, JULY BLANKET337, ALADEN CARPET CLEANING, 250.00, JANITORAL SERVICES338, GT DISTRIBUTORS, INC., 7256.40, AMMUNITION339, TK ELEVATOR CORPORATION, 1615.50, ELEVATOR MAINTENANCE340, A T & T, 37.74, UTILITIES341, HUNZICKER BROTHERS, INC., 185.00, SUPPLIES342, AXON ENTERPRISE INC, 87509.48, CONTRACT343, HUFF, JUDITH R., 45.41, MEALS REIMBURSEMENT; Health 16, PLEASANT POOLS, 30.99, SUPPLIES17, CITY OF STILLWATER, 713.79, OVERAGE; Highway 82, ALTERNATIVE CONSTRUCTION PARTS, 2597.80, GRADER BLADES83, WARREN CAT, 254.47, PARTS84, UNIFIRST, 727.75, JULY BLANKET85, REPUBLIC SERVICES # 789, 99.52, JULY BLANKET86, CITY OF CUSHING, 401.85, UTILITIES87, CITY OF STILLWATER, 423.32, UTILITIES; Jail-ST 13, ADVANTAGE PLUMBING HEATING AND COOLING, 5967.15, REPAIR14, ADVANTAGE

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PLUMBING HEATING AND COOLING, 450.00, LABOR15, OKLA. NATURAL GAS, 272.06, UTILITIES; Mtg Cert 3, AMAZON CAPITAL SERVICES, 343.71, OFFICE SUPPLIES; Rural Fire-ST 4, AMERICAN HERITAGE BANK, 5700.00, LEASE/PURCHASE; Self Ins Prog 2, ASSOC. OF COUNTY, 292671.00, SIG PREMIUMS

Blanket: \$1200.00 for the District Attorney's Office for August.

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion to approve purchase orders upon signature by Blasier, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Monthly Report of Officers: None presented on this date.

ARPA ANNOUNCEMENTS: Cavett saw David Floyd last week and states he is ready to move when the County is ready to move forward with expenditures.

Public Announcements from the Board (No Action will be taken): Cavett stated in regard to those utility agreements that are on Norfolk Road ODOT will be going out to bid in November and construction should begin in the Spring of 2023; 3-mile portion of Norfolk Rd from Highway 33 going North to Fairlawn Road. This project has been in the works since 2009.

Cavett stated that over the weekend off of Duncan Road we had five (5) stop signs destroyed. Cavett would like the press to inform the public that there is a reward of \$1,000 to the arrest and conviction of those responsible for the destruction of the signs. Cavett stated that an employee was sent Saturday with the Sheriff's Office reported one (1) sign down but after driving through he noticed several were down.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: Cavett wanted to remind everyone there is a Radio Communications Meeting today at 2:00 p.m.

Adjournment: Motion to adjourn by Blasier, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2022

Chairman _____

Commissioner _____

Commissioner _____