



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, July 6, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by the Board.

Approve minutes of the previous meeting of the board:

Motion by Cavett to approve minutes of June 29, 2020 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Motion by Cavett to approve minutes of July 1, 2020 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Abstain.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

Purchasing Agent McCombs presented sealed BID 2021-18 – DIGITAL BALLOTS – ELECTION BOARD to the Board.

Discussion and Possible Action on Evaluations: Dondee Klein Election Board Secretary is recommending Mid-West Printing; it is the only bidder. Motion by Cavett to approve Mid-West Printing with the recommendation of the Secretary of the Election Board Office, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion and Possible Action on Reports from Officers and Boards:

Resolution 2020-26 – Approving the Renewal of Interlocal Cooperation Agreement Between the Board and Circuit Engineering District 5: Reding presented 2020-26 agreement between the Board and CED5. Jeffrey Dixon stated the bottom portion of the Resolution did have a few changes where it now says resolved rather than adopted. Motion by Cavett to approve Resolution 2020-26, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2020-27 – Designating Official Board Member to Circuit Engineering District 5: Reding presented Resolution 2020-27 designating Zach Cavett as the Official Board Member, Rocky Blasier as the first alternate and Chris Reding as the second alternate. Motion to approve the designating of the official board member, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2020-32 – Approval of Treasurer’s List of Designated Depository Banks: Manning presented the approval of the Treasurer’s Report Resolution 2020-32. Manning stated she would only need to update the list if any of the Commissioners had any investments at any of the banks that were listed. Motion by Cavett to approve Resolution 2020-32, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2020-33 Approval for Treasurer to Invest: Reding presented Resolution 2020-33 which permits our Treasurer to invest. Motion by Blasier to approve Resolution 2020-33, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2020-34 – Acceptance of Donation of a \$100 check for Payne County from Jeneane Campbell for District #3: Blasier presented Resolution 2020-34 on behalf of Jeneane Campbell for her donation of \$100 to District 3. Motion by Blasier to approve Resolution 2020-34, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Treasurer’s Resale Financial Statement: Reding presented the Treasurer’s Resale Financial Statement as of June 30, 2020. Total reserves for expenditures totals \$1,405,913.00. Manning also reminded the board that this amount needed to stay healthy in order to cover those months for operations of the county while waiting on collections to come in the later part of this year. Motion by Cavett to approve the Financial Statement as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval – Contract between Payne County Board of Commissioners and Oklahoma Department of Rehabilitation: Reding presented the contract for the vending machines. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-No.

Discussion/Possible Action – Approval – Independent Contractor Agreement between Guy Engineering and Payne County Board of Commissioners: Reding presented the agreement with Guy Engineering and the Board. This contract will permit the board to use the services of Guy Engineering if needed. Motion by Blasier to approve the agreement, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval – Agreement to Repair or Maintain Town/City Streets and Alleys between the City of Yale and Payne County Board of Commissioners: Reding presented the agreement with the City of Yale and the Board. Motion by Cavett to approve the agreement, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval – Agreement between Payne County Board of Commissioners and City of Cushing: Reding presented the agreement with City of Cushing and the Board. City of Cushing representative presented this agreement on behalf of the City of Cushing. Barto has also reviewed this agreement before today. All work should be completed by the end of July 2020 with

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the work beginning this morning once approved. Motion by Cavett to approve the agreement, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval – Between Payne County Board of Commissioners and Industrial Chemist: Reding presented the contract with Industrial Chemist. Motion by Cavett to approve the contract, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval – Alliance Maintenance – Payne County Health Department: Reding presented the contract with Alliance Maintenance. Motion by Cavett to approve the contract, second by Blasier. Roll Call Vote: Cavett-Yes, Reding-Yes.

COVID19 Update: Reding gave an update regarding COVID19 stating everyone needed to continue to social distance and stay home if you are sick.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers:

Payne County Drug Court: **Requisitioning Officers** Noel Bagwell, Ron Thrasher, **Current Receiving Officers** Nikki Farrall, **Warrants Current** Noel Bagwell, Ronald Thrasher, Nikki Farrall

Cushing Fire Department: **Requisitioning Officers** Derek Griffith, Dalton Novotny, **Current Receiving Officers** Amy Jones, Mark Beitz, **Warrants Current** none listed.

District Attorney’s Office: **Requisitioning Officers** Laura Thomas, Scott Staley, **Current Receiving Officers** Terri Hensley, Darla Laner, Teresa Crawford, **Warrants Current** Scott Staley, Brenda Hendrickson

Yale Fire Department: **Requisitioning Officers** Josh Robinson, Terry Bradley, **Current Receiving Officers** Jerry Haley, Jon Henckel, **Warrants Current** none listed.

Motion by Cavett to approve updates and/or changes for Requisitioning and Receiving Officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cash Appropriations: The Clerk’s Office presented the cash appropriations for July 2020. These have been certified by the Payne County Treasurers Office as of July 1, 2020.

3	Alcoholic Bev. Tax	\$27,814.05
#0001	General	
#1102	Highway	\$299,002.45
#1103	CBRI - 105 Monies	\$37,164.55
#1201	911 Phone Fees	\$58,684.49
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$615.00
#1208	County Clerk Lien Fee	\$2217.00
#1209	County Clerk RM&P	\$10,620.00
#1211	Court Fund Salaries & Fringe Court	\$27,500.46
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$12,231.56
#1216	Health	\$19,101.26
#1218	LEPC	
#1220	Resale Property	\$64,546.75
#1223	Sheriff Commissary	\$10,551.50
#1226	Sheriff Service Fee	\$93,915.25
#1227	Sheriff Training	
#1228	Solid Waste Management	\$696.65
#1230	Treasurer Mortgage Cert	\$1,380.00
#1235	Donations	
#1237	Self Insurance Program	\$91,734.14
#1308	Extension 3/8 ST	\$22,069.41
#1310	Fair Maintenance 3/8 ST	\$63,055.44
#1311	General Govnmt 3/8 ST	\$47,291.58
#1313	Roads & Bridges 3/8 ST	\$187,101.36
#1315	Jail Debt 1/8 ST	\$105,294.02
#1321	Rural Fire 1/16 ST	\$52,543.93
#1327	Fire 3/8 ST	\$15,763.86
#1331	Jail Debt ¼ ST	\$210,182.54
#2000	Capital Projects	
#7202	Child Abuse Prevention	
#7205	Law Library	\$2,756.35
#7207	Mental Health	\$5,820.83
#7210	Court Clerk Preservation Fund	\$2,044.75

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#7303	Seizure of Property	\$1,364.66
#7304	District Attorney Revolving	
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7403	Unapportioned Revenue	
#7404	Court Ordered Trust	\$0.45
#7410	Protested Tax	
#7411	2018 Protest Tax-CitiGroup Energy	
#7431	Co. Bridge & Road Investment	\$274.44
#7432	911 Phone Fees Investment	\$189.16
#7433	Co. Clerk Lien Fee Investment	\$24.83
#7434	County Clerk RM&P Investment	\$38.22
#7435	Health Investment	\$357.61
#7436	Resale Property Investment	\$286.09
#7437	Treasurer Mtg Cert Investment	\$36.70
#7438	Self-Insurance Prog Investment	\$3,738.16
#7439	Fair Maint 3/8 ST Investment	\$2,493.50
#7501	Estray Cattle	
#7603	Econ Dev Trust	

Motion by Cavett to acknowledge cash appropriations as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Transfer of Appropriations: None presented on this date.

Purchase Orders: FY 2019-2020 \$133,806.00 and FY 2020-2021 \$1,363.15 2019-2020 Extension-ST 148, STANDLEY SYSTEMS, INC., 84.26, JUNE BLANKET149, B & C BUSINESS PRODUCTS, INC., 178.13, JUNE BLANKET150, WALMART COMMUNITY, 39.24, OFFICE SUPPLIES151, OSU COOPERATIVE EXT. SRV., 18790.00, JUNE BLANKET; Fair Main-ST 645, P & K EQUIPMENT, INC., 115.17, MAY BLANKET646, STAPLES, 226.91, MAY BLANKET647, GRIMSLEYS, INC., 589.84, MAY BLANKET648, CHICKASAW TELECOMMUNICATION, 607.48, UTILITIES649, WIN WHOLESALE COMMERCIAL, 48.32, MAY BLANKET650, THE JOURNAL, 33.00, HELP WANTED AD651, STILLWATER NEWSPRESS, 398.48, HELP WANTED AD652, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES653, TREATS SOLUTIONS, INC., 139.50, MAY BLANKET654, ELITE ELECTRICAL, 505.00, REPAIR; General 4116, EDA, 176.13, EDA MONTHLY SUBSCRIPTION4117, THE JOURNAL, 159.45, JUNE BLANKET4118, B & L HEAT & AIR, 7300.00, COVID-194119, GRIMSLEYS, INC., 240.02, JANITORIAL SUPPLIES4120, B & L HEAT & AIR, 3884.00, COVID-194121, M POWER INC., 150.00, MONTHLY SERVICE4122, ALPHA COMPUTING SOLUTIONS, 799.96, HARDWARE - COMPUTER4123, BUNNEY ELECTRIC CO., INC., 117.18, JUNE BLANKET4124, CDW GOVERNMENT, INC., 576.12, TV & ACCESSORIES4125, QUALITY WATER SERVICES, 55.00, JUNE BLANKET4126, USPS-POC, 5000.00, POSTAGE FOR METER4127, QUALITY WATER SERVICES, 6.50, JUNE BLANKET4128, M POWER INC., 75.00, MONTHLY SERVICE4129, GRIMSLEYS, INC., 525.28, JUNE BLANKET4130, B & C BUSINESS PRODUCTS, INC., 367.75, OFFICE SUPPLIES4131, DELL MARKETING L.P., 7780.55, TOWERS & MONITORS4132, STILLWATER NEWSPRESS, 53.35, NOTICE TO BIDDERS4133, MERRIFIELD OFFICE SUPPLY, 272.87, OFFICE SUPPLIES4134, GULFCOAST SOFTWARE SOLUTIONS, LLC, 14940.00, SOFTWARE LICENSE4135, A T & T, 425.14, UTILITIES; General Govt-ST 59, TROY & BANKS, INC, 807.16, REIMBURSEMENT60, TROY & BANKS, INC, 281.94, REIMBURSEMENT; Health 471, B & C BUSINESS PRODUCTS, INC., 471.50, COVID-19472, WALMART COMMUNITY, 205.56, JUNE BLANKET473, PEAK PEST SERVICES LLC, 200.00, MAY BLANKET474, CENTERPOINT ENERGY, 43.02, UTILITIES475, CITY OF CUSHING, 709.64, UTILITIES476, CHICKASAW TELECOMMUNICATIONS, 113.05, INSTALL PHONE LINE477, B & L HEATING & AIR, 6170.00, AIR CONDITION UNIT/HEATING; Highway 1647, CAVETT, JACAN, 697.50, INSTALL FENCE1648, WYLIE SPRAY CENTER, 944.30, NOZZLE1649, DIRECT DISCOUNT TIRE, 735.83, TIRE1650, KINNUNEN SALES & RENTALS, INC, 1599.00, WATER PUMP1651, ALTERNATIVE CONSTRUCTION PARTS, 499.18, SHIMS1652, BAILEYS PAVING CO. , INC, 4487.71, HMHL1653, HARRIS STATION 33, LLC, 360.00, BLANKET1654, WILCOXSON OIL, 1561.52, DYED DIESEL REMOTE TANKS1655, LIONEL HARRIS OIL CO., INC., 26.84, BLANKET1656, UNIFIRST, 435.98, BLANKET1657, REPUBLIC SERVICES # 789, 125.14, JUNE BLANKET1658, AMERICAN WELDING SUPPLY, 852.33, BLANKET1659, FLEETPRIDE, INC., 58.04, BLANKET1660, JOHN DEERE FINANCIAL, 208.86, BLANKET1661, TELECOMP HOLDINGS, INC, 160.00, PHONE CHARGES1662, NAPA AUTO PARTS, 1375.01, BLANKET1663, WILCOXSON OIL, 8625.76, DYED DIESEL; Hwy-ST 64, K & S TIRE, 2249.40, TIRES & WASTE FEE65, QUAPAW CO., INC., 11962.68, ROAD ROCK; Jail-ST 732, B & L HEATING & AIR, 85.00, REPAIR733, QUALITY WATER SERVICES, 393.75, SALT BAGS734, GRIMSLEYS, INC., 277.01, SUPPLIES735, ADVANTAGE PLUMBING HEATING AND COOLING, 193.50, SERVICE CALL; ML Fee 70, QUALITY WATER SERVICES, 55.00, BLANKET; Rural Fire-ST 131, METRO EMERGENCY UPFITTERS LLC, 14731.00, OUTFITTING FIRE TRUCK132, NORTHERN SAFETY INC,

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320.00, FIRE BOOTS133, NORTHERN SAFETY INC, 2533.76, FIRE BOOTS; SH Svc Fee 383, STILLWATER NEWSPRESS, 50.06, ADVERTISEMENTS384, C. O. P. S. PRODUCTS LLC., 1950.00, RIOT SHIELD385, CHICKASAW TELECOMMUNICATION, 2405.34, UTILITIES; **2020-2021** 911 Phone 1, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES; General 1, CHICKASAW TELECOMMUNICATION, 1293.01, UTILITIES

Blanket: None presented on this date.

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers: The Clerk's Office presented the following monthly reports of Officers. The Assessor's Office \$672.00 and \$49,148.18 for the Sheriff's Office for the month of June 2020. Motion by Cavett to acknowledge, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board: None presented on this date.

Road Crossings: none presented on this date.

New Business: None presented on this date.

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____