



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Thursday, July 30th, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by the Board.

**Approve minutes of the previous meeting of the board:**

Motion by Cavett to approve minutes of July 20th, 2020, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:** None presented on this date.

**Discussion and Possible Action on Evaluations:** None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Resolution 2020-36 – Surplus Property – 2005 Chevy 1 Ton 4x4 Truck VIN 1GBJK34295E164308 – Transferred from Cushing Fire Department, Payne County, Oklahoma to City of Drumright, Oklahoma for Drumright Fire Department:** Reding presented Resolution 2020-36 a 2005 Chevy 4x4 1 ton truck will be transferred from Cushing Fire to Drumright Fire. Motion by Blasier to approve Resolution 2020-36 as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-37 Declaring Certain Vehicles Surplus and Authorizing Transfer to Town of Tryon Oklahoma:** Reding presented Resolution 2020-27 for two vehicles to be transferred from the Sheriff's Department to the Town of Tryon. 2010 Dodge Charger VIN 2B3AA4CT6AH204429, and 2012 Dodge Charger VIN 2C3CEDXAT0CH287895. Motion by Cavett to approve Resolution 2020-37 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Proposal of Sandy Kibby Consulting to Assist District 1 with FEMA Grant Documentation and Submissions:** Cavett stated that this consulting firm will aide District 1 with getting all data submitted into the FEMA portal. Cavett stated that 100% of their fees are reimbursable through FEMA. Motion by Cavett to approve the use of Sandy Kibby Consulting, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – American Red Cross Requests use of Payne County Expo Center for Backup Blood Drive Location – August 1, 2020 through December 30<sup>th</sup>, 2020:** Mary Ann White Executive Director with American Red Cross presented to the board. White is requesting the use of the Payne County Expo Center for a backup blood drive location. This would be used if Payne County should declare a complete shut down, or the City of Stillwater should decide to close, then the Expo Center could be used as a backup location in the event of an emergency. Also, if the Hospital shut down, or the University where to shut down this would allow the Red Cross to be able to setup. White stated the use of the Expo Center would be beneficial should any, or all, of those locations shut down due to COVID19. White stated that they are requesting that fee be waived in the event they needed the Expo Center as a location. There would be no work by the Expo Center employees, the Red Cross partners would come in and setup and prepare the area, they just need the building. White further stated this would just be through December 2020. Motion by Cavett to approve the request, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Update Modifications 2020 Payne County Fair:** Campbell presented to the board regarding the modifications for the 2020 Payne County Fair. Campbell, Expo Director stated that after the Fair Board Meeting last night there will only be the livestock show at the fair this year, and that no other vendors will be permitted due to COVID19. The Fair Boards main concern was the safety of the county. There will be a different type of schedule this year for showing but that is currently being worked on by Nathan Anderson in the OSU Extension Center. No action taken by the board.

**COVID19 Update:** Sheriff Woodward gave an update on COVID19 with 69 cases. Numbers are coming down. Big concern is how the numbers will look with the students returning to the area.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

Glencoe Fire Department ***Requisitioning Officers*** Jeff Kuhn, Carl McAlister, ***Current Receiving Officers*** Shawna Bales, Dustin Ripley ***Warrants Current*** none listed.

Motion by Cavett to approve updates and/or changes for Requisitioning and Receiving Officers as presented, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:**

1. CARES Act Distribution #1. Reding is submitting a correction in regard to the CARES Act Distribution. Reding did state that last week there was a typo, so that is being corrected this week. Motion by Blasier to approve the transfer with the corrections, second by Cavett. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

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**Purchase Orders: FY 2019-2020 \$149,091.49 and FY 2020-2021 \$170,206.02** 2019-2020 Fair Main-ST 669, VISIT STILLWATER, 950.00, JUNE BLANKET; Fire- St 108, WHITTON SUPPLY CO, 648.00, SCENE LIGHTS; General 4186, HERO UPFITTERS LLC, 898.00, RADIOS4187, R. K. BLACK, INC, 66.49, COPIER MAINTENANCE4188, THOMSON REUTERS - WEST, PAYMENT CENTER, 1030.00, SEARCH & SEIZURE CHECKLIST4189, TAMARA RIBERA, CSR, 49.00, COURT TRANSCRIPT4190, QUALITY WATER SERVICES, 84.35, MAY BLANKET4191, TELECOMP HOLDINGS, INC, 1000.00, BLOCK OF TIME4192, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES4193, TELECOMP HOLDINGS, INC, 2000.00, BLOCK OF TIME4194, COMDATA, 317.84, JUNE BLANKET4195, X-TRA MILE AUTO CARE, 80.00, DIAGNOSTIC4196, FLAG AND EMBLEM SALES, 246.45, FLAGS4197, KINNUNEN SALES & RENTALS, INC, 1934.60, FLASHLIGHTS4198, R. K. BLACK, INC, 60.45, COPIER MAINTENANCE4199, QUALITY WATER SERVICES, 154.10, JUNE BLANKET4200, THOMSON REUTERS - WEST, PAYMENT CENTER, 615.00, PUBLICATIONS4201, ANDERSON PARKING LOTS, 1673.50, LABOR & MATERIALS4202, HERO UPFITTERS LLC, 180.00, FACEPLATE4203, R. K. BLACK, INC, 41.24, COPIER MAINTENANCE4204, HERO UPFITTERS LLC, 1159.96, RADIO & ACCESSORIES; Health 494, PEAK PEST SERVICES LLC, 200.00, JUNE BLANKET495, MCKESSON MMSGS, 2799.98, REFRIGERATOR496, A T & T MOBILITY, 290.63, UTILITIES497, OKLA. NATURAL GAS, 102.09, UTILITIES498, B & L HEATING & AIR, 315.00, INSPECT/REPAIR499, CITY OF STILLWATER, 3000.00, UTILITIES; Highway 1688, CORPORATE BILLINGLLC BRUCKNERS, 312.03, JUNE BLANKET1689, WARREN CAT, 1068.65, BLANKET1690, STILLWATER NEWSPRESS, 105.75, NOTICE TO BIDDERS1691, FLEETPRIDE, INC., 288.46, JUNE BLANKET1692, SHORTYS MACHINE, 300.89, LABOR1693, NAPA AUTO PARTS, 725.73, STOCK FILTERS1694, STILLWATER NEWSPRESS, 58.80, NOTICE TO BIDDERS1695, WARREN CAT, 1200.00, LICENSE RENEWAL1696, LIONEL HARRIS OIL CO., INC., 150.10, JUNE BLANKET1697, NAPA AUTO PARTS, 1334.48, JUNE BLANKET1698, WARREN CAT, 1388.48, JUNE BLANKET1699, JOHN DEERE FINANCIAL, 176.34, JUNE BLANKET1700, AMERICAN WELDING SUPPLY, 338.66, JUNE BLANKET1701, WARREN CAT, 331.86, LABOR & MATERIALS1702, WARREN CAT, 7151.75, BIT HOLDER1703, WARREN CAT, 2421.38, APRIL BLANKET1704, P & K EQUIPMENT, INC., 378.87, JUNE BLANKET1705, FENSCO, INC., 41593.20, PIPE1706, BAILEYS PAVING CO. , INC, 1245.27, HMHL1707, SHORTYS MACHINE, 214.75, LABOR1708, BAILEYS PAVING CO. , INC, 1142.27, HMHL1709, HARRIS STATION 33, LLC, 740.95, JUNE BLANKET1710, UNIFIRST, 689.49, JUNE BLANKET1711, B & C BUSINESS PRODUCTS, INC., 72.89, JUNE BLANKET1712, O REILLY AUTOMOTIVE, INC., 101.90, JUNE BLANKET1713, STEWART STONE, INC., 780.15, YARD CLEAN UP; Hwy-ST 67, WARREN CAT, 6390.25, RENTAL PADFOOT ROLLER68, STEWART STONE, INC., 6475.29, SURGE ROCK69, WARREN CAT, 21755.00, RENTAL RECLAIMER70, STEWART STONE, INC., 2952.93, YARD CLEANUP71, STEWART STONE, INC., 376.20, YARD CLEAN UP72, STEWART STONE, INC., 2099.50, CRUSHER RUN; Jail-ST 746, SENNECA HOLDINGS, INC, 702.66, DOOR; ML Fee 71, TELECOMP HOLDINGS, INC, 104.00, COMPUTER UPDATE72, POSTAL PACK & SHIP, 11.25, POSTAGE; RM&P 69, MIDWEST PRINTERS, 592.23, RECORD BOOKS; Rural Fire-ST 140, NAPA AUTO PARTS, 35.00, JUNE BLANKET141, NORTHERN SAFETY CO., INC., 1003.75, COVID-19; SH Svc Fee 398, CHICKASAW TELECOM, INC., 22293.65, NETWORK SWITCH; 2020-2021 911 Phone 6, A T & T, 4590.11, UTILITIES; CARES 1, PAYNE CO. COURT CLERK, 772.80, CARES ACT REIMBURSEMENT; DA Revolving 2, DISTRICT ATTORNEYS COUNCIL, 11000.00, PAYROLL; Extension-ST 2, OSU COOPERATIVE EXT. SRV., 2102.69, PART TIME PAYROLL3, US CELLULAR, 113.97, UTILITIES4, OSU COOPERATIVE EXT. SRV., 24000.00, JULY BLANKET5, STANDLEY SYSTEMS, INC., 129.60, JULY BLANKET; Fair Main-ST 30, MUSTANG FUEL MARKETING CO, 52.60, UTILITIES31, NATIONWIDE LONG DISTANCE SERVICE, 10.35, UTILITIES32, OKLA. NATURAL GAS, 132.01, UTILITIES33, CITY OF STILLWATER, 11601.17, UTILITIES34, STILLWATER NEWSPRESS, 191.88, SUBSCRIPTION RENEWAL35, OKLA. STATE DEPARTMENT OF HEALTH, 125.00, FOOD SERVICE LICENSE; General 295, DISTRICT ATTORNEYS COUNCIL, 9893.65, PAYROLL296, BILL KNIGHT COLLISION REPAIR, 750.00, REPAIR297, R. K. BLACK, INC, 70.00, MAINTENANCE & SUPPLIES298, VIP TECHNOLOGY SOLUTIONS GROUP, 690.30, UTILITIES299, CPR-CELL PHONE REPAIR STILLWATER, 85.00, CELL PHONE REPAIR300, KINNUNEN SALES & RENTALS, INC, 53.51, TOOLS301, TAX MANAGEMENT ASSOCIATES, INC, 22000.00, SUPPORT302, CENTRAL OKLA. ECONOMIC, 5278.00, ASSESSMENT303, R. K. BLACK, INC, 357.20, MISSED INVOICE304, POSTAL PACK & SHIP, 29.19, SHIPPING INDIGENT REMAINS305, PETRA INDUSTRIES, LLC, 917.94, GPS NAVIGATION SYSTEMS306, LD PRODUCTS, INC, 110.50, TONER307, IRBY, JAY, 335.80, MILEAGE REIMBURSEMENT308, CENTRAL ELECTRIC COOPERATIVE, 720.98, JULY BLANKET309, WELCH, JOSEPH, 77.16, MILEAGE REIMBURSEMENT310, STILLWATER CHAMBER, 219.75, ANNUAL MEMBERSHIP311, A T & T, 430.51, UTILITIES312, ADVANTAGE PLUMBING HEATING AND COOLING, 203.00, REPAIR313, OVERHEAD DOOR COMPANY, 125.00, OVERHEAD DOOR REPAIRS314, X-TRA MILE AUTO CARE, 160.00, INSTALL RELAY315, BEST BUY BUSINESS ADVANTAGE, 199.98, SPEAKERS316, ALPHA COMPUTING SOLUTIONS, 312.00, EXCHANGE PLAN 2317, PRAWL C.S.R., MELISSA A., 63.00, COURT TRANSCRIPT318, R. K. BLACK, INC, 52.50, MAINTENANCE & SUPPLIES319, STILLWATER NEWSPRESS, 191.88, ANNUAL SUBSCRIPTION320, OKLA. NATURAL GAS, 37.28, UTILITIES321, BOUNCEBACK, 3292.00, YEARLY MAINTENANCE322,

**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

IMAGENET SOLUTIONS DIVISION, 988.00, JULY BLANKET323, REPUBLIC SERVICES # 789, 22.38, JULY BLANKET324, THOMSON REUTERS - WEST, PAYMENT CENTER, 43.05, OVERAGE PO 325, THE JOURNAL, 30.00, SUBSCRIPTION326, CITY OF STILLWATER, 442.52, UTILITIES327, R. K. BLACK, INC, 136.00, MAINTENANCE & SUPPLIES328, CITY OF STILLWATER, 296.19, UTILITIES; Health 11, UNIVERSITY CLEANING SERVICES, 687.45, JULY BLANKET12, CITY OF STILLWATER, 46.43, OVERAGE PO 13, FUSION CLOUD SERVICES, LLC, 488.62, UTILITIES14, A T & T, 408.53, UTILITIES; Highway 65, CITY OF STILLWATER, 343.79, UTILITIES66, P & K EQUIPMENT, INC., 307.38, PTO CYLINDER67, CORPORATE BILLING LLC, 100.41, PARTS68, DIRECT DISCOUNT TIRE, 30.00, O-RINGS69, BAILEYS PAVING CO. , INC, 4493.84, HMHL70, CAVETT, JACAN, 1100.00, FENCING71, REPUBLIC SERVICES # 789, 125.42, JULY BLANKET72, TELECOMP HOLDINGS, INC, 37.50, UTILITIES73, CAVETT, JACAN, 1518.00, FENCING74, CENTERPOINT ENERGY, 29.68, Utility75, A PLUS AUTO GLASS LLC, 643.81, WINDOW REPLACEMENT76, EARNHEART CRESCENT LLC, 2785.18, DYED DIESEL REMOTE TANKS77, JOHN DEERE FINANCIAL, 564.97, PARTS78, TELECOMP HOLDINGS, INC, 15.00, ANTIVIRUS79, DIRECT DISCOUNT TIRE, 1535.90, TIRE; Jail-ST 44, WATCHDOG AUTOMATION SYSTEMS LLC, 50.04, SENSOR45, TURN KEY HEALTH CLINICS LLC, 32841.79, JULY BLANKET46, MUSTANG FUEL MARKETING CO, 300.82, UTILITIES47, VALLEY PROTEINS INC, 220.00, EMPTY GREASE TRAP48, UNITED RENTALS INC., 160.75, LIFT RENTAL49, OKLA. NATURAL GAS, 242.84, UTILITIES50, CITY OF STILLWATER, 13622.37, UTILITIES; RM&P 2, ALPHA COMPUTING SOLUTIONS, 825.00, CLOUD BACKUP3, ALPHA COMPUTING SOLUTIONS, 1925.00, EXCHANGE PLAN 2; Rural Fire-ST 2, FLUENT IMS INC, 531.59, SUBSCRIPTION3, AMERICAN HERITAGE BANK, 787.46, INTEREST FOR LEASE PURCHASE

**Blanket:** \$267,394.24 for the month of August.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** The Clerk's Office presented the following for July 2020 Payroll. \$752,567.35 for July Payroll and \$171,102.85 July premiums with a total of \$923,670.20.

Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:** None presented on this date.

**Public Announcements from the Board:** None presented on this date.

**Road Crossings:** District 1 presented the following road crossings. Plains Pipeline LP (D1-20-57), which CenterPoint Energy (D1-20-58), and Payne County District Water Rural 4 (D1-20-59). Motion by Cavett to approve road crossings as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**New Business:** None presented on this date.

**Adjournment:** Motion by Blasier to adjourn, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_