



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 3rd, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Reding to approve **June 29th, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations:

- a. **Bid 2024-18 Rebid Brush Truck Bed (Perkins Fire)** Joe Barta, Perkins Fire Chief informed the board they would like to reject Bid 2024-18. Motion by Markum to reject all bids per the recommendation of the Perkins Fire Chief, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.
- b. **Bid 2024-19 Road Striping (District 3)** Markum stated her office has located reduced amounts on State Contract therefore she would be rejecting all bids. Motion by Markum to reject Bid 2024-19, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action Project Agreement JP 36561(04) Lake Access Road Project between Oklahoma Department of Transportation and the Board of County Commissioners, Payne County Oklahoma: Cavett stated this agreement with ODOT will reimburse Payne County up to \$850,000 for this project. Reding inquired on this project if it was a new or existing road. Markum stated it was 2 miles of Redlands Road from Highway 51 to Lakeview, then from Redlands on Lakeview into the campgrounds there at the lake with a total of 3 (three) miles of road. Motion by Markum to approve the agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – FY 23-24 Contract for Pest Control Services at the Payne County Health Departments between Peak Pest Services and the Board of County Commissioners, Payne County Oklahoma: Motion by Reding to approve item B & C contracts together for Pest Control Services and Oklahoma State University both with the Payne County Health Department, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action FY 23-24 Contract to Provide Graduate Research Assistant and Clinical Supervisor to the Payne County Health Department Between Oklahoma State University and the Board of County Commissioners, Payne County Oklahoma: Item approved with item A.

Resolution 2023-81 – 2023 – 2024 ACCO SIG Property and Liability Insurance Renewal/Option Selection: Cavett stated he was able to get an updated premium quote for the additional 10 million that needed to be insured increasing the original amount by approximately \$50,000. Cavett stated this averaged out to .32 cents per 1000. Motion by Reding to approve the updated premium and choose Option 1 payment of \$505,591, second by Markum. Cavett noted this was Resolution 2023-81. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office presented the following updates for Payne County Extension Office; The Extension office is keeping their current requisitioning and receiving officers the same with Nathan Anderson, Dea Rash, Summer Leister as requisitioning, Tina Hunt as receiving and Nathan Anderson, Tina Hunt and Dea Rash as warrant pickups. Motion to approve appointments as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY2022-2023 \$88,627.15 2022-2023 Assr Rev Fee 7, AMAZON CAPITAL SERVICES, 473.48, TONER CARTRIDGES; Fair Main-ST 482, OVERHEAD DOOR COMPANY, 187.50, REPAIR 483, P & K EQUIPMENT, INC., 1295.00, LAWN SPRAYER 484, AMERICAN PLUMBING LLC, 149.81, PARTS AND REPAIRS 485, CAMPBELL COLIN, 275.10, MILEAGE REIMBURSEMENT; Fire- St 115, OKLA. NATURAL GAS, 154.46, UTILITIES 116, STILLWATER NEWSPRESS, 107.10, NOTICE TO BIDDERS 117, BANNER FIRE EQUIPMENT INC, 365.00, SUPPLIES; General 4364, TK ELEVATOR CORPORATION, 600.00, SERVICE/MAINTENANCE 4365, FIFTY ONE EAST WATER DISTRICT, 27.35, UTILITIES 4366, TAX MANAGEMENT ASSOCIATES, INC, 750.00, CONTRACT SERVICES 4367, TISDAL & O HARA PLLC, 6850.00, CONTRACT SERVICES 4368, TAX MANAGEMENT ASSOCIATES, INC, 1500.00, CONTRACT SERVICES 4369, PITNEY BOWES GLOBAL FINANCIAL, 1545.27, CONTRACT LEASE CHARGE 4370, A T & T, 274.59, UTILITIES 4371, B & C BUSINESS PRODUCTS, INC., 551.96, OFFICE SUPPLIES 4372, REDING CHRIS, 79.52, MILEAGE REIMBURSEMENT 4373, A T & T, 549.37, JUNE BLANKET 4374, TISDAL & O HARA PLLC, 3125.00, CONTRACT SERVICES 4375, GRIMSLEYS, INC., 620.14, JANITORIAL SUPPLIES 4376, SHRED- AWAY SHREDDING, INC., 40.00, SHREDDING SERVICES 4377, TISDAL & O HARA PLLC, 3879.00, CONTRACT SERVICES 4378, TAX MANAGEMENT ASSOCIATES, INC, 11600.00, CONTRACT SERVICES 4379, A T & T, 712.36, UTILITIES-INTERNET 4380, RANDALLREILLY, LLC, 209.24, EDA MONTHLY SUBSCRIPTION; Health 478, HELDERMON, MARY, 40.22, MILEAGE REIMBURSEMENT 479, THOMAS, CARRIE, 95.63, MILEAGE REIMBURSEMENT; Highway 1626, STEWART STONE, INC., 13286.12, CRUSHER RUN 1627, WILCOXSON OIL, 19251.47, DIESEL 1628, STEWART STONE, INC., 243.26, YARD CLEAN UP 1629, MERRIFIELD OFFICE SUPPLY, 19.18, OFFICE SUPPLIES 1630, STEWART STONE, INC., 1241.31, YARD CLEAN UP 1631, REPUBLIC SERVICES # 789, 113.32, DUMPSTER 1632, STEWART STONE,

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INC., 79.98, YARD CLEAN UP 1633, PROVALUE NET, 14.10, UTILITIES 1634, STEWART STONE, INC., 14402.23, CRUSHER RUN 1635, P & K EQUIPMENT, INC., 3453.74, PARTS; Mtg Cert 82, OME CORPORATION LLC, 222.00, INK CARTRIDGE POSTAGE MACHINE 83, QUALITY WATER SERVICES, 28.75, WATER SERVICES 84, B & C BUSINESS PRODUCTS, INC., 214.59, GREEN CHECK STOCK

Blanket: \$285,748.79 blankets for July 2023

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: Jeff Kuhn, Emergency Management Director presented a report to the board regarding the recent storms and hours worked. After discussion by the board, motion by Reding to acknowledge the report as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): Happy Fourth of July.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Bowen. Roll Call Vote: Markum-Yes, Bowen-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman_____

Commissioner_____

Commissioner_____