



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 29th, 2021**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, Zach Cavett – Commissioner District 1, Leslie Echalk – Deputy County Clerk. Rocky Blasier – District 3 Commissioner absent with Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp

Approve minutes of the previous meeting of the board: The Clerk's office presented the minutes of the previous meeting. Motion by Cavett to approve the July 19th minutes as presented, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30am: Bid #2022-20 – Digital Ballots – Election Board
The Purchasing Agency McCombs presented Bid NO 2022-20 for Digital Ballots for the Election Board:

**Bid # 2022-20 - Digital
Ballots**

Payne County Election
Board

July 29, 2021 @ 9:30am

Bidding Vendors

Notes

1. Mid-West Printing
Company

Regular Ballots: \$0.14 - 8.5x14 in; \$0.145 - 8.5x17 & 8.5x19 -
Absentee: \$0.14 - 8.5x14 in; \$0.145 - 8.5x17 & 8.5x19 -
Sample: \$0.14 - 8.5x14 in; \$0.145 - 8.5x17 & 8.5x19- BID
PRICES INCLUDE ALL CHARGES FOR FREIGHT, F.O.B.
WITH INSIDE DELIVERY - EXCEPTION: A SHIPPING
CHARGE OF \$10.00 WILL BE INCLUDED ON ORDERS OF
200 OR FEWER BALLOTS

2. Royal Printing Company,
Inc.

Regular Ballots: \$0.135 - 8.5x14 in; \$0.145 - 8.5x17 & 8.5x19 -
Absentee: \$0.135 - 8.5x14 in; \$0.145 - 8.5x17 & 8.5x19 -
Sample: \$0.135 - 8.5x14 in; \$0.145 - 8.5x17 & 8.5x19 - A
SHIPPING CHARGE OF \$10.00 WILL BE INCLUDED ON
ORDERS OF 200 OR FEWER BALLOTS

*Election Board Secretary Dondee Klein accepts Royal Printing Co., Inc. as lowest & best.

Discussion/Possible Action on Evaluations: Dondee Klein, Election Board Secretary is recommending Royal Printing. Motion by Cavett to approve recommendation, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Discussion/Possible Action on Reports from Officers and Board:

Discussion/Possible Action – Approval Detention Services Agreement by and between ROCMND Area Youth Services, Inc., and the Board of County Commissioners of Payne County, Oklahoma:

The Board discussed the Detention Services Agreement with ROCMND Area Youth Services, Inc. Motion by Cavett to approve the agreement as presented, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Discussion/Possible Action – SEFA (Schedule of Expenditures of Federal Awards Report for FY 2020-2021): The Board reviewed the SEFA report for FY 2020-2021. Motion by Cavett to approve the report as presented and the Chairman to sign on behalf, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Discussion/Possible Action – 2nd Renewal Option for FY 2021-2022 Detention Transport Contract Between Oklahoma Office of Juvenile Affairs and Payne County Commissioners: The Board discussed the Detention Transport Contract with Okla. OJA. Motion by Cavett to approve the agreement as presented, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Discussion/Possible Action – Approval of County Owned Property Sold at Auction from Bid submitted, 215 N Wade, Cushing, Payne County, Oklahoma: The Board reviewed the county owned property at 215 N Wade, Cushing, OK which sold at auction for \$2,000.00 Motion by Cavett to approve the sale of said property for item D & E, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Discussion/Possible Action – Approval of County Owned Property Sold at Auction from Bid submitted, 503 S Harrison, Cushing, Payne County, Oklahoma: approved with item D both properties sold for \$2,000.00.

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Discussion/Possible Action – Approval of Assistance on 146th Street South Side of the Bridge

Located in Payne County, Oklahoma: The Board discussed the request for assistance on 146th street south side of the bridge from NRCS. Motion by Cavett to approve the request with assistance from NRCS, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory:

- a. Resolution 2021-23 – Declaration of Surplus, Sheriff's Department – Executive Computer Desk, Inventory ID #B105.022; Deluxe Desk & Hutch, Inventory ID B105.023, Compact L Desk, Inventory ID B105.032
- b. Resolution 2021-24 – Disposing of Equipment at Sheriff's Department – Executive Computer Desk
- c. Resolution 2021-25 – Disposing of Equipment at Sheriff's Department – Deluxe Desk and Hutch
- d. Resolution 2021-26 – Disposing of Equipment at Sheriff's Department – Compact L Desk

The Clerk's Office also has a HP Scan Jet 8500. Motion by Cavett to declare inventory as presented as surplus, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: Clerk's office presented **FY 2020-2021 \$267,613.20 AND FY 2021-2022 \$386,748.66**
2020-2021 CBRI 14, RAILROAD YARD, 47191.00, CHANNEL IRON; Fire- St 131, RSI, INC., 125.00, RADIO REALIGNMENT; General 4558, PHILLIPS C.S.R., SHELLY S., 30.00, COURT TRANSCRIPT4559, THOMSON REUTERS - WEST, PAYMENT CENTER, 1185.00, SEARCH & SEIZURE CHECKLIST4560, UNITED TACTICAL SYSTEMS, LLC, 2670.90, PEPPER SPRAY4561, CDW GOVERNMENT, INC., 1246.16, DOCUMENT SCANNER4562, THOMSON REUTERS - WEST, PAYMENT CENTER, 894.00, WESTLAW CHARGES; Health 453, MILLER, ROXANNE, 134.96, MILEAGE REIMBURSEMENT454, MCKESSON MMSGS, 126.17, MEDICAL SUPPLIES455, THE MEADOWS CENTER FOR, 135.00, JUNE BLANKET; Highway 1707, BAILEYS PAVING CO., INC, 9834.68, HMHL1708, STEWART STONE, INC., 1989.90, YARD CLEAN UP1709, STEWART STONE, INC., 9416.89, ROAD ROCK1710, QUAPAW CO., INC., 11999.04, ROAD ROCK1711, STEWART STONE, INC., 2976.75, YARD CLEAN UP1712, QUAPAW CO., INC., 8475.36, ROAD ROCK1713, QUAPAW CO., INC., 12000.00, ROAD ROCK1714, QUAPAW CO., INC., 11763.24, ROAD ROCK1715, STEWART STONE, INC., 9346.60, ROAD ROCK1716, WARREN CAT, 317.88, JUNE BLANKET1717, STEWART STONE, INC., 6191.50, CRUSHER RUN1718, STEWART STONE, INC., 9966.50, 1719, QUAPAW CO., INC., 11864.28, CRUSHER RUN1720, STEWART STONE, INC., 576.30, YARD CLEAN UP1721, STEWART STONE, INC., 9298.14, ROAD ROCK1722, QUAPAW CO., INC., 11891.04, ROAD ROCK1723, STEWART STONE, INC., 9431.61, ROAD ROCK1724, STEWART STONE, INC., 9496.21, ROCK1725, O REILLY AUTOMOTIVE, INC., 31.03, JUNE BLANKET1726, STEWART STONE, INC., 2341.95, YARD CLEAN UP1727, QUAPAW CO., INC., 5497.56, ROAD ROCK1728, STEWART STONE, INC., 227.05, ROAD ROCK1729, QUAPAW CO., INC., 11986.56, ROAD ROCK1730, FRANKS DIESEL SERVICE, INC, 350.00, JUNE BLANKET1731, QUAPAW CO., INC., 11957.88, ROAD ROCK1732, STEWART STONE, INC., 9474.36, ROAD ROCK; Hwy-ST 43, FENSCO, INC., 10086.00, Corrugated Poly Pipe; Rural Fire-ST 152, NAPA AUTO PARTS, 29.19, MARCH BLANKET153, STILLWATER STEEL AND, 161.20, OVERAGE154, BACKDRAFT OPCO, LLC, 2975.74, EMERGENCY REPORTING155, JONES AND BARTLETT LEARNING, LLC, 419.85, EMR BOOKS156, STAPLES, 498.87, PROJECTOR157, NAPA AUTO PARTS, 46.82, APRIL BLANKET158, TOWN OF GLENCOE, 289.90, REIMBURSEMENT159, HEARTSMART, 1044.86, LIFE SUPPORT SUPPLIES160, RODGER SHORT HEAT & AIR, 305.00, SERVICE FOR AC161, TOWN OF GLENCOE, 1921.50, REIMBURSEMENT162, ROSS SERVICE STATION, 96.67, JUNE BLANKET163, JONES AND BARTLETT LEARNING, LLC, 1154.59, MEDICAL RESPONDER BOOK164, NAPA AUTO PARTS, 85.13, MAY BLANKET165, STAPLES, 84.57, TRAINING SUPPLIES166, NAPA AUTO PARTS, 166.69, FEBRUARY BLANKET167, CENTRAL TECHNOLOGY CENTER, 210.00, EMR TESTING168, TOWN OF GLENCOE, 249.75, REIMBURSEMENT169, NAPA AUTO PARTS, 4.82, JUNE BLANKET170, ATWOOD DISTRIBUTING, 142.89, C CELL BATTERIES171, STILLWATER STEEL AND, 300.00, BRUSH TRUCK TOOL BOXES172, BILL KNIGHT FORD, 1339.76, REPAIRS; SH Svc Fee 339, CHARM-TEX INC, 3558.90, INMATE CLOTHING; 2021-2022 911 Phone 3, A T & T, 4905.92, UTILITIES4, A T & T, 76.15, UTILITIES5, A T & T, 76.15, UTILITIES6, A T & T, 7960.23, UTILITIES; CBRI 1, RAILROAD YARD, 1164.83, OVERAGE PO ; Extension-ST 4, STANDLEY SYSTEMS, INC., 7.50, FREIGHT5, OSU COOPERATIVE EXT. SRV., 600.00, COUNTY PORTION; Facility Authority 1, PAYNE COUNTY FACILITIES AUTHORITY, 698.41, BALANCE TO CLOSE FUND; Fair Main-ST 29, CEDAR CREEK FARMS, 2860.01, REPAIRS30, CITY OF STILLWATER, 6620.13, UTILITIES31, MUSTANG FUEL MARKETING CO, 82.95, UTILITIES32, CITY OF STILLWATER, 54.17, UTILITIES33, CITY OF STILLWATER, 533.44, UTILITIES34, NATIONWIDE LONG DISTANCE SERVICE, 10.35, UTILITIES35, OKLA. NATURAL GAS, 138.59, UTILITIES36, FALCO ALARM CO., INC., 325.00, ANNUAL INSPECTION; General 299, B & L HEATING & AIR, 75.00, JULY BLANKET300, R. K. BLACK, INC, 1557.25, CONTRACT OVERAGE301, PIONEER TIRE CENTER, 100.00, TIRE REPAIRS302, KINNUNEN SALES & RENTALS, INC, 137.03, EQUIPMENT303, LOWES COMPANIES, INC., 32.57, JULY BLANKET304, ADVANTAGE PLUMBING HEATING AND COOLING, 514.04, PLUMBING REPAIRS305, UNIFIRST, 159.76, JULY BLANKET306, B & L HEATING & AIR, 178.75, JULY BLANKET307, ZENCITY TECHNOLOGIES US INC., 12500.00, SOFTWARE308, AMAZON CAPITAL SERVICES, 954.00, HARDWARE - COMPUTER309, DEARINGER PRINTING & TROPHY, INC., 715.75, GREEN VOUCHERS310, OKLA. EMPLOYMENT, 772.91, UNEMPLOYMENT BENEFITS311, ULINE, 1387.65, SUPPLIES312, A T & T, 483.12, JULY BLANKET313, ALLEN LORI, 233.07, MILEAGE AND MEALS314, ESRI, INC., 13900.00, SUPPORT &

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LICENSE FEES315, OKLA. DEPT. OF LABOR, 275.00, ELEVATOR INSPECTION316, MUSTANG FUEL MARKETING CO, 558.60, UTILITIES317, CITY OF STILLWATER, 336.24, UTILITIES318, R. K. BLACK, INC, 2455.71, SERVICE CONTRACT319, OKLA. NATURAL GAS, 251.67, JULY BLANKET320, CITY OF STILLWATER, 69.83, JULY BLANKET321, IMAGENET SOLUTIONS DIVISION, 1900.00, SOFTWARE322, CITY OF STILLWATER, 426.03, JULY BLANKET323, OKLA. EMPLOYMENT, 1026.00, UNEMPLOYMENT BENEFITS324, BILL KNIGHT FORD, 1571.92, REPAIR325, LOCKE SUPPLY, 23.96, PLUMBING SUPPLIES326, R. K. BLACK, INC, 19.58, CONTRACT OVERAGE327, B & L HEATING & AIR, 75.00, JULY BLANKET328, HIGH FIVE MEDIA GROUP, LLC, 179.00, JULY BLANKET329, EDA, 176.13, SOFTWARE330, THOMSON REUTERS PAYMENT CENTRE, 231.23, SOFTWARE331, CITY OF STILLWATER, 8213.20, JULY BLANKET332, CITY OF STILLWATER, 9523.93, UTILITIES333, DEARINGER PRINTING & TROPHY, INC., 7.50, NAME BADGE334, DEARINGER PRINTING & TROPHY, INC., 883.50, BLUE COUNTY WARRANTS335, EMBASSY SUITES NORMAN, 192.00, HOTEL336, CITY OF STILLWATER, 14.21, JULY BLANKET; Health 9, OTIS ELEVATOR COMPANY, 115.00, CONTRACT MAINTENANCE/SERVICE10, FOX PLUMBING COMPANY LLC, 1700.00, LABOR & MATERIALS11, CENTRAL LAWN AND LANDSCAPE, 100.00, JULY BLANKET12, R. K. BLACK, INC, 294.95, CONTRACT INVOICES13, UNIVERSITY CLEANING SERVICES, 687.45, JULY BLANKET; Highway 68, CITY OF STILLWATER, 349.59, UTILITIES69, CORPORATE BILLING LLC, 308.72, PARTS70, DUNHAM ASPHALT SERVICES, INC., 2269.80, COLD PATCH MATERIAL71, CORPORATE BILLING LLC, 847.31, PARTS72, 2TALK LLC, 51.94, UTILITIES73, CAPITAL ONE, 327.60, WATER; Jail-ST 7, LIONEL HARRIS OIL CO., INC., 1573.65, TIRES & WASTE FEE8, EWING ELECTRIC COMPANY LLC, 104.80, MOTOR REPAIRS9, CITY OF STILLWATER, 17701.00, UTILITIES10, MUSTANG FUEL MARKETING CO, 582.90, UTILITIES11, OKLA. NATURAL GAS, 262.84, UTILITIES12, R. K. BLACK, INC, 250.65, CONTRACT BASE RATE; ML Fee 3, AMAZON CAPITAL SERVICES, 84.20, GATES4, COUNTY OFFICERS & DEPUTIES, 375.00, CODA REG<https://brandongaille.com/75-catchy-campaign-slogans-for-mayor/ISTRATION5>, B & C BUSINESS PRODUCTS, INC., 667.20, OFFICE SUPPLIES; RM&P 6, AMAZON CAPITAL SERVICES, 318.00, CAMERAS7, ALPHA COMPUTING SOLUTIONS, 1000.00, BLOCK OF TIME; Rural Fire-ST 1, AMERICAN HERITAGE BANK, 5700.00, LEASE/PURCHASE2, CENTRAL TECHNOLOGY CENTER, 70.00, OVERAGE3, HERO UPFITTERS LLC, 810.00, WINCH4, TOWN OF GLENCOE, 39.98, OVERAGE; Self Ins Prog 2, ASSOC. OF COUNTY, 259849.00, SIG PREMIUMS; SH Svc Fee 29, WILSON, NAOMI, 2000.00, BLOCK OF TIME; Solid Waste Mange 2, OKLA. NATURAL GAS, 82.11, UTILITIES

Blanket: 282,379.49

Disallowed: None presented on this date.

Payroll/Longevity: \$743,918.66, \$143,579.54, \$887,498.20

Motion by Cavett to approve purchase orders upon signature, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

Monthly Reports of Officers: None presented on this date.

Public Announcements from the Board: None presented on this date.

Discussion/Possible Action on Public Appearances/Petitions: None presented on this date.

Telephone and Utility Permits/Road Crossings: The Board presented two (2) for District 3 (D#-21-010 and D3-21-011) with Chickasaw Telecommunications. Keith Merrill with Chickasaw reviewed the crossings with the board. Motion by Cavett to approve crossings, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes.

New Business: None presented on this date.

Adjournment: Motion by Cavett to adjourn, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2021

Chairman _____

Commissioner _____

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Commissioner_____