



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, July 20, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country by the Board.

Approve minutes of the previous meeting of the board:

Motion by Cavett to approve minutes of July 13, 2020, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations: None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Resolution 2020-35 – Stop sign posting on TAN TARA St – D3: Blasier presented Resolution 2020-35 regarding the stop sign posting on Tan Tara St for District 3. Motion by Blasier to approve Resolution 2020-35 as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Bridge #113 ODOT JP 28717 (04) Parcel 2 Easement for Pinnacle: Reding presented both Bridge #113 for the Easement and Tenant. Motion by Blasier to approve the Parcel 2 Easements and Tenants for Pinnacles, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Bridge #113 ODOT JP 28717 (04) Parcel 2 (Tenant) for Pinnacle: This item approved with item above.

Discussion/Possible Action – Approval – Request a Determination for the Proposed Operation of the Recycling of Stillwater Transfer Station for SCS Engineers: SCS Engineering was hired by Henry Wells for the proposed operation of the recycling of Stillwater Transfer Station. Sarah Rafalowski with SCS Engineers presented to the Board on behalf of Henry Wells also present. The location of this Transfer Station is at McMurtry Drive which is behind the old Mercury Marine Plant. If approved by Commission this process would then be submitted to DEQ. In hopes that everything goes smoothly this would be up and running in September. Wells stated that this location would be open on the weekends for citizens to drop off debris over the weekend whereas the current dump site is only open during the week. Wells felt the convenience of being able to do yard work on weekends and dump items on the weekend would do well. Motion by Cavett to approve the operation of the recycling Stillwater Transfer Station application and that is within the scope of the County Solid Waste Management Plan, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval – Contract between the Payne County Board of Commissioners and Derek's Lawn & Tree Service, Inc.: Reding presented the contract with Derek's Lawn & Tree Service, Inc. Motion by Blasier to approve the contract, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action - Approval – Contract between the Board of Commissioners for Payne County, Oklahoma and the County Assessor for Payne County Oklahoma and Tisdale & O'Hara, PLLC: Reding presented the contract with Tisdale & O'Hara PLLC for the Assessor's Office. Motion by Cavett to approve the contract, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Contract by and between Payne County Assessor's Office, a Political Subdivision of the State of Oklahoma by and through its Board of County Commissioners and Total Assessment Solutions Corp: Reding presented the contract with Total Assessment Solutions Corp for the Assessor's Office. Motion by Cavett to approve the contract, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Schedule of Expenditures of Federal Awards – FY 2019-2020 Report: The Clerk's Office presented the SEFA report for Fiscal Year 2019-2020. Motion by Cavett to approve with the Chairman to sign on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval Central Lawn and Landscape LLC: Reding presented the contract with Central Lawn and Landscape LLC. Motion by Blasier to approve the contract, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Agreement to maintain streets and alleys – Town of Ripley: Motion by Blasier to table, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

COVID19 Update: The Board discussed the different cities who have the ordinances, but the Board agreed to continue to social distancing and wear a mask where requested to do so.

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Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: District 1 presented an Ingress and Egress agreement with Kaleb D. & Kaitlyn B. Hoffman- S27, T19N, 03E- S/2, SE4, SE/4. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Removal of Equipment items from inventory: The Cushing Fire Department is removing items from inventory; these items were surplusd at the last meeting. Inventory number 501.001, medical bed and inventory number 358.001, 2003 John Deere Gator. Motion by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: *Cares Act Distribution #1*

Reding presented the transfers forms putting the correct amounts of reimbursements back to the correct departments. Motion by Cavett to approve the transfers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Purchase Orders: **FY 2019-2020 \$52,644.11** and **FY 2020-2021 \$524,482.71** 2019-2020 Fair Main-ST 656, GRIMSLEYS, INC., 496.81, JUNE BLANKET657, COOPERS LOCKSMITH LLC, 70.00, JUNE BLANKET658, CINTAS FIRST AID & SAFETY, 66.45, JUNE BLANKET659, TREATS SOLUTIONS, INC., 3.49, JUNE BLANKET660, ELITE ELECTRICAL, 120.00, JUNE BLANKET661, PAYNE CO. DISTRICT 3, 292.88, APRIL BLANKET662, STAPLES, 54.39, JUNE BLANKET663, CEDAR CREEK FARMS, 484.00, DUMPSTER DUMP664, THERMACUBE LLC, 80.00, JUNE BLANKET665, ATWOOD DISTRIBUTING, 43.90, JUNE BLANKET666, QUEST TECHNICAL SERVICE, 656.25, JUNE BLANKET667, UNIFIRST, 467.02, JUNE BLANKET668, QUALITY WATER SERVICES, 83.35, JUNE BLANKET; Fire- St 106, CHIEF FIRE AND SAFETY, INC, 14205.00, RACKS107, NAPA AUTO PARTS, 28.36, JUNE BLANKET; General 4174, B & C BUSINESS PRODUCTS, INC., 703.65, OFFICE SUPPLIES4175, A & A PIPE, 500.00, SIGN POLES4176, LOWES COMPANIES, INC., 1834.45, JUNE BLANKET4177, MERRIFIELD OFFICE SUPPLY, 1712.98, OFFICE SUPPLIES4178, MIDCON SHREDDING, 35.00, JUNE BLANKET4179, STAPLES BUSINESS ADVANTAGE, 430.12, JUNE BLANKET4180, SPATIALEST, 10000.00, SOFTWARE RENEWAL4181, OCI, 360.00, BOOKCASE4182, STAPLES BUSINESS ADVANTAGE, 144.99, CARTRIDGES4183, SPATIALEST, 5000.00, SUPPORT/MAINT4184, THOMSON REUTERS PAYMENT CENTRE, 216.10, SOFTWARE4185, DEARINGER PRINTING & TROPHY, INC., 69.50, BUSINESS CARDS; Health 489, LANGUAGE LINE SERVICES, 211.53, UTILITIES490, CONTROL SOLUTIONS, INC, 58.00, RECALIBRATION491, YP, 18.70, DIRECTORY LISTING492, YP, 18.70, YELLOW PAGES493, THE MEADOWS CENTER FOR, 135.00, JUNE BLANKET; Highway 1687, WARREN CAT, 336.11, JUNE BLANKET; Jail-ST 744, QUALITY WATER SERVICES, 292.65, JUNE BLANKET745, VISA, 458.07, JUNE BLANKET; Mtg Cert 34, QUALITY WATER SERVICES, 6.20, JUNE BLANKET; RM&P 67, ALPHA COMPUTING SOLUTIONS, 524.99, HARDDRIVE68, ALPHA COMPUTING SOLUTIONS, 1000.00, BLOCK OF TIME; Rural Fire-ST 139, COUNTRY C, 34.49, JUNE BLANKET; SH Svc Fee 393, BOB HOWARD DODGE, 783.45, JUNE BLANKET394, HOTSY OF OKLAHOMA, INC., 1468.50, SOAP395, BILL KNIGHT COLLISION REPAIR, 7339.35, REPAIRS396, NAPA AUTO PARTS, 1766.23, JUNE BLANKET397, POSTAL PACK & SHIP, 33.45, JUNE BLANKET; 2020-2021 911 Phone 4, A T & T, 5888.23, UTILITIES5, A T & T, 5888.23, UTILITIES; DA Revolving 1, STILLWATER POLICE DEPT., 1.11, SALE OF FORFEITED ITEM; Facility Authority 1, PAYNE COUNTY FACILITIES AUTHORITY, 210182.54, LIMITED PURPOSE SALES TAX; Fair Main-ST 4, CITY OF STILLWATER, 85.04, UTILITIES5, CITY OF STILLWATER, 575.96, UTILITIES6, THE JOURNAL, 30.00, SUBSCRIPTION7, TOUCHTONE, 40.65, UTILITIES8, PITNEY BOWES, 122.91, MACHINE RENTAL9, STILLWATER STEEL AND, 210.00, LEASE10, JUVO WEB SOLUTIONS LLC, 610.50, HOSTED SERVICE; General 38, INTERWORKS, INC., 45.00, JULY BLANKET39, PALMER MARLER FUNERAL HOME, 415.00, INDIGENT CREMATION40, OKLA. STATE BUREAU OF INVEST., 12000.00, ODIS ANNUAL SOFTWARE SUPPORT FEE41, TOUCHTONE, 49.39, UTILITIES42, SPATIALEST, 5000.00, SOFTWARE LICENSE43, CITY OF STILLWATER, 219.13, UTILITIES44, TEAGUE REBECCA, 2.30, MILEAGE REIMBURSEMENT45, HOTSY OF OKLAHOMA, INC., 70.80, PARTS46, CITY OF STILLWATER, 55.73, UTILITIES47, QUALITY CUSTOM UPFITTERS, 3624.30, PARTS AND LABOR48, WEDEL, RANDY, 7.36, MILEAGE REIMBURSEMENT49, OKLA. NATURAL GAS, 247.45, JULY BLANKET50, CITY OF STILLWATER, 7166.09, JULY BLANKET51, OKLA. NATURAL GAS, 96.26, UTILITIES52, IMAGENET SOLUTIONS DIVISION, 325.22, JULY BLANKET53, R. K. BLACK, INC, 2009.79, MAINTENANCE RENEWAL54, R. K. BLACK, INC, 678.60, MAINTENANCE RENEWAL55, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES56, SAC & FOX NATION JUVENILE, 1472.00, JUVENILE DET57, MUSTANG FUEL MARKETING CO, 337.65, JULY BLANKET58, CITY OF STILLWATER, 7580.58, JULY BLANKET59, SASSER DAVID, 12.88, MILEAGE REIMBURSEMENT60, A & B ECO-SAFE PEST CONTROL, INC, 50.00, JULY BLANKET61, COUNTY OFFICERS & DEPUTIES, 1065.00, ANNUAL MEMBERSHIP62, CITY OF STILLWATER, 14.21, JULY BLANKET63, TOUCHTONE, 22.18, UTILITIES; Health 3, FALCO ALARM CO., INC., 360.00, ALARM MONITORING4, FALCO ALARM CO., INC., 291.00, MONITORING SERVICES5, R. K. BLACK, INC, 136.36, CONTRACT INVOICES6, A & M STORAGE, 80.00, STORAGE7, STILLWATER NEWSPRESS, 191.88, SUBSCRIPTION8, OTIS ELEVATOR COMPANY, 114.14, CONTRACT

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MAINTENANCE/SERVICE9, THE JOURNAL, 30.00, SUBSCRIPTION10, GRIMSLEYS, INC., 585.83, SUPPLIES; Highway 7, OKLA. NATURAL GAS, 22.20, UTILITIES8, EARNHEART CRESCENT LLC, 9503.66, DYED DIESEL9, A PLUS AUTO GLASS LLC, 564.63, GLASS REPLACEMENT10, OKLA. NATURAL GAS, 88.49, UTILITIES; Jail-ST 4, DIGI SECURITY SYSTEMS LLC, 8578.33, HARDWARE5, GRIMSLEYS, INC., 837.67, SUPPLIES6, A & B ECO-SAFE PEST CONTROL, INC, 200.00, JULY BLANKET7, GRIMSLEYS, INC., 394.62, SUPPLIES8, GRIMSLEYS, INC., 481.77, SUPPLIES9, TELECOMP HOLDINGS, INC, 12960.00, BACKUP; Mental Health 1, PAYNE CO. DRUG COURT, INC., 5820.83, ADMIN SERVICES; Rural Fire-ST 1, J AND J CUSTOM FIRE INC, 1128.17, WRECKER PULL; Self Ins Prog 1, ASSOC. OF COUNTY, 212359.00, ACCO SIF; SH Commissary 1, COWBOY COPY, 107.99, COMMISSARY CARDS; SH Svc Fee 3, R. K. BLACK, INC, 2397.84, SERVICE AGREEMENT4, DEPT. OF ENVIRONMENTAL QUALITY, 251.21, XRAY MACHINE REGISTRATION5, BLUE SHIELD TACTICAL SYSTEMS, 650.00, TRAINING

Blanket: None presented on this date.

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Redding-Yes.

Monthly Reports of Officers: None presented on this date.

Public Announcements from the Board: Dee Miller with the District Attorney's Office who retired from DOJ helped the county with a grant of \$58,008 to help improve the safety of those in the Court Clerk's Office. Redding wanted to thank Miller for all of her efforts in getting this grant for Payne County.

Road Crossings: none presented on this date.

New Business: None presented on this date.

Adjournment: Motion by Blasier to adjourn, second by Cavett. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____