



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a meeting of the board at 9:00 a.m. on **July 18<sup>th</sup>, 2022**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:01 a.m.

**The following members were present:** Zach Cavett–Commissioner District 1, Chris Reding–Commissioner District 2, Rocky Blasier–Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Motion by Cavett to approve the minutes of July 11th, 2022, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** Choplin gave an update on the fire on Highway 108 and 51 from last week. Choplin stated that we do not qualify for a burn ban but wanted to ask the public to please not burn.

**Discussion/Possible Action on Bid Openings – 9:30am:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Discussion/Possible Action – Approval – SEFA Report:** The board presented the SEFA (Schedule of Expenditures of Federal Awards) report for FY 2021-2022 ending June 30, 2022. Motion by Cavett to approve the SEFA report as presented and to have the Chair sign on behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Annual Contract Derek’s Lawn and Tree Service for Ice and Snow Removal:** The board presented the annual contract for Derek’s Lawn and Tree Service for Ice and Snow removal. Motion by Cavett to approve the contract as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Policy Changes Regarding Maximum Limits for Employee Annual Leave and Sick Leave:** No action.

**Discussion/Possible Action – Approval of 2023 Calendar Year Holiday Schedule for Payne County Government:** Motion by Cavett to approve the 2023 Calendar Year Holiday Schedule for Payne County as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:**

1. **Resolution 2022-47 – Declaration of Surplus – Payne County Health Department – Frigidaire Commercial Refrigerator, Inventory ID MD630.008, Serial #WA93000006, Original Cost - \$1315.00 and Frigidaire Commercial Refrigerator, Inventory ID #MD630.012, Serial # WA34101548, Original Cost - \$1191.48:** Motion by Cavett to approve Resolution 2022-47 and 48, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.
2. **Resolution 2022-48 – Resolution for Disposing Equipment – Payne County Health Department – Frigidaire Commercial Refrigerator, Inventory ID MD630.008, Serial #WA93000006, Original Cost - \$1315.00 and Frigidaire Commercial Refrigerator, Inventory ID #MD630.012, Serial # WA34101548, Original Cost - \$1191.48:** Resolution 2022-48 approved above with 47.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2021-2022 \$194,725.42; FY 2022-2023 \$152,654.23** 2021-2022 Emergency Mgmt 9, OEMA, 570.00, REGISTRATION/LODGING; General 4294, A T & T MOBILITY, 336.59, UTILITIES4295, SHRED- AWAY SHREDDING, INC., 400.00, SHREDDING SERVICES4296, B & C BUSINESS PRODUCTS, INC., 1505.80, SUPPLIES4297, TISDAL & O HARA PLLC, 16314.85, CONTRACT SERVICES4298, SHRED- AWAY SHREDDING, INC., 1100.00, SHREDDING SERVICES4299, COSTAR REALTY INFORMATION INC, 400.00, SUBSCRIPTION4300, STILLWATER NEWSPRESS, 53.25, NOTICE TO BIDDERS4301, NAPA AUTO PARTS, 227.26, JUNE BLANKET4302, ALPHA COMPUTING SOLUTIONS, 8125.00, COMPUTER HARDWARE4303, DEARINGER PRINTING & TROPHY, INC., 58.50, OFFICE SUPPLIES4304, A T & T MOBILITY, 227.15, UTILITIES4305, FLEETCOR TECHNOLOGIES, 320.11, JUNE BLANKET4306, QUALITY WATER SERVICES, 9.50, WATER4307, B & C BUSINESS PRODUCTS, INC., 233.61, OFFICE SUPPLIES4308, POSTAL PACK & SHIP, 18684.34, MAY BLANKET4309, QUALITY WATER SERVICES, 56.00, JUNE BLANKET4310, R. K. BLACK, INC, 323.58, CONTRACT BASE RATE4311, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 1588.17, UTILITIES4312, ALPHA COMPUTING SOLUTIONS, 9750.00, COMPUTER HARDWARE4313, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE4314, B & L HEATING & AIR, 739.98, PARTS4315, NAPA AUTO PARTS, 350.45, PARTS4316, THE JOURNAL, 430.56, JUNE BLANKET4317, CLARK, ADAM J., 167.12, MILEAGE AND MEALS4318, COSTAR REALTY INFORMATION INC, 400.00, SUBSCRIPTION4319, HILTON GARDEN INN, 192.00, HOTEL FOR CLASS4320, STILLWATER NEWSPRESS, 69.75, JUNE BLANKET4321, TISDAL & O HARA PLLC, 10911.25, CONTRACT SERVICES4322, TRANUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES4323, GORDON, AMANDA B., 167.12, MILEAGE AND MEALS4324, DEARINGER PRINTING & TROPHY, INC., 85.05, STAMPS AND INK PADS4325, EDA, 193.74, SOFTWARE4326, TISDAL & O HARA PLLC, 27535.25, CONTRACT SERVICES4327, CHOUTEAU LIME COMPANY, INC, 7100.00, POTABLE WATER TANK4328, MIDCON SHREDDING, 74.00, SHREDDING SERVICES4329, TK ELEVATOR CORPORATION, 4553.42, REPAIR; Health 494, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES495, LOWES COMPANIES, INC., 20.39, JUNE BLANKET496, PIPARATO, KATHLEEN, 122.73, MILEAGE REIMBURSEMENT497, MILLER, ROXANNE, 181.11, MILEAGE REIMBURSEMENT498, LANGUAGE LINE SERVICES, 154.59, INTERPRETER SERVICES499, CLASBY, JAMIE, 126.13, MILEAGE REIMBURSEMENT500, BEN WELCH LANDSCAPE CARE, 750.00, JUNE BLANKET501, THE MEADOWS CENTER FOR, 215.88, JUNE BLANKET502, OKLA. STATE STUDENT, 180.00, JUNE BLANKET503, CENTRAL LAWN AND LANDSCAPE, 400.00, JUNE BLANKET504, B & C BUSINESS PRODUCTS, INC., 580.66, JUNE BLANKET505, A T & T, 77.81, UTILITIES506, LANGUAGE LINE SERVICES, 750.00, INTERPRETER SERVICES507, PEAK PEST SERVICES LLC, 200.00, JUNE BLANKET508, TESSMAN, JANET, 28.31, MILEAGE REIMBURSEMENT509, OBRIENT, KIMBERLY, 64.93, OVERAGE; Highway 1721, P & K EQUIPMENT, INC., 230.66, JUNE BLANKET1722, WARREN CAT, 2854.74, JUNE BLANKET1723, WARREN CAT, 944.08,

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BOARD OF COUNTY COMMISSIONERS**

PARTS1724, WARREN CAT, 2457.98, PARTS1725, WARREN CAT, 595.88, JUNE BLANKET1726, RAILROAD YARD, 21054.80, POLY PIPE1727, WARREN CAT, 11952.62, PARTS1728, AMERICAN WELDING SUPPLY, 309.92, JUNE BLANKET1729, C. L. BOYD CO., INC., 256.35, PARTS1730, WARREN CAT, 83.20, PARTS1731, HARRIS STATION 33, LLC, 387.90, JUNE BLANKET1732, UNIFIRST, 497.80, JUNE BLANKET1733, WARREN CAT, 388.49, PARTS1734, CORPORATE BILLING LLC, 372.85, JUNE BLANKET1735, P & K EQUIPMENT, INC., 185.69, JUNE BLANKET1736, MAVERICK MACHINERY, 282.02, PARTS1737, NAPA AUTO PARTS, 2494.83, JUNE BLANKET1738, C. L. BOYD CO., INC., 338.41, PARTS1739, LIONEL HARRIS OIL CO., INC., 74.85, JUNE BLANKET1740, FLEETPRIDE, INC., 218.77, JUNE BLANKET1741, MAVERICK MACHINERY, 295.74, REBUILD KIT1742, ATWOOD DISTRIBUTING, 237.33, JUNE BLANKET; Hwy-ST 40, BAILEYS PAVING CO. , INC, 1172.08, HMHL; Jail-ST 478, HANDCUFF WAREHOUSE, 292.50, RESTRAINTS479, GRAINGER, 112.98, SUPPLIES; Mtg Cert 36, QUALITY WATER SERVICES, 49.42, JUNE BLANKET; RM&P 88, CIMARRON VALLEY COMM., LLC, 250.00, HELP WANTED AD89, MIDCON SHREDDING, 90.00, JUNE BLANKET; SH Svc Fee 329, NATIONAL SHERIFFS ASSOCIATION, 1430.00, 330, COMDATA, 23325.13, JUNE BLANKET331, STEWART STONE, INC., 1054.56, CRUSHER RUN332, VISA, 1862.60, JUNE BLANKET; 2022-2023 Extension-ST 3, OKLA. STATE UNIVERISTY - BURSAR, 82.46, UTILITIES4, OSU COOPERATIVE EXT. SRV., 600.00, POSTAGE MACHINE; Fair Board 8, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 100.42, UTILITIES9, OKLA HARNESS HORSE ASSOC, 500.00, SPONSORSHIP10, PITNEY BOWES GLOBAL FINANCIAL, 122.91, POSTAGE MACHINE RENTAL11, TOUCHTONE, 17.75, UTILITIES12, MILLER, ALLEN, 500.00, SPONSORSHIP13, FAIREST OF THE FAIR, 500.00, SPONSORSHIP14, OKLA. GARDEN TRACTOR, 500.00, SPONSORSHIP; Fair Main-ST 1, PAYNE CO. DISTRICT 3, 287.27, OVERAGE; General 31, A T & T MOBILITY, 45.58, UTILITIES32, HAMMOND FIRE SYSTEMS LLC., 957.50, LABOR & MATERIALS33, TULSA CO. JUVENILE BUREAU, 1979.25, JUVENILE DETENTION34, COMMUNITY WORKS, 1105.00, JUVENILE DETENTION35, ALLIANCE MAINTENANCE INC, 2235.00, JULY BLANKET36, USPS-POC, 3000.00, POSTAGE FOR METER37, A T & T MOBILITY, 4521.70, UTILITIES38, OKLA. JUVENILE JUSTICE, 600.00, JUVENILE DETENTION39, TRANSUNION RISK AND ALTERNATIVE, 7.80, OVERAGE40, ROCIC, 300.00, ANNUAL DUES41, PAYNE CO. EXPO CENTER, 1320.00, SEWER/LIFT CHARGES42, BOUNCEBACK, 3292.00, ANNUAL DUES43, MERRIFIELD OFFICE SUPPLY, 218.93, JULY BLANKET44, BUSSELL PEST CONTROL, LLC, 50.00, PEST CONTROL SERVICES45, BUSSELL PEST CONTROL, LLC, 50.00, PEST CONTROL SERVICES46, DIGHTON-MARLER FUNERAL HOME, 650.00, INDIGENT CREMATION47, HIGH FIVE MEDIA GROUP, LLC, 2173.00, WEBSITES SERVICES48, A T & T MOBILITY, 227.90, JULY BLANKET49, STILLWATER NEWSPRESS, 119.94, SUBSCRIPTION RENEWAL50, INTERWORKS, INC., 45.00, JULY BLANKET51, ALLIANCE MAINTENANCE INC, 1495.00, JULY BLANKET52, O REILLY AUTOMOTIVE, INC., 489.99, MISSED INVOICES53, QUALITY WATER SERVICES, 60.00, JULY BLANKET54, FILEONQ TECHNOLOGY, 3600.00, ANNUAL SUBSCRIPTION55, THOMSON REUTERS - WEST, PAYMENT CENTER, 506.81, SUBSCRIPTION CHARGES56, GRIMSLEYS, INC., 316.54, CLEANING SUPPLIES57, OKLA. STATE BUREAU OF INVEST., 12000.00, ODIS ANNUAL SOFTWARE SUPPORT FEE58, TOUCHTONE, 42.74, UTILITIES59, STILLWATER CHAMBER, 219.75, ANNUAL DUES60, TOUCHTONE, 55.51, UTILITIES61, OK CREMATIONS & FUNERAL HOME, 581.00, INDIGENT CREMATION62, B & L HEATING & AIR, 18.98, OVERAGE63, FIRESTONE PAYMENT CENTER, 866.84, TIRES & WASTE FEE; Health 1, CULLIGAN OF TULSA, 49.50, JULY BLANKET2, CIMARRON VALLEY COMM., LLC, 20.00, SUBSCRIPTION RENEWAL3, FALCO ALARM CO., INC., 360.00, ALARM MONITORING4, A & M STORAGE, 90.00, STORAGE5, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICE6, FALCO ALARM CO., INC., 291.00, ALARM MONITORING7, AMERICAN TELEPHONE, 2800.00, SERVICE/ SUPPORT8, STILLWATER NEWSPRESS, 215.88, SUBSCRIPTION9, THE JOURNAL, 30.00, SUBSCRIPTION RENEWAL; Highway 2, YELLOW HOUSE MACHINERY, 367.07, PARTS3, KELLPRO, INC., 3879.00, SOFTWARE4, FENSCO, INC., 910.00, GUARD RAIL BOLTS5, DIRECT DISCOUNT TIRE, 882.88, TIRES & WASTE FEE6, KELLPRO, INC., 2142.00, SOFTWARE7, FENSCO, INC., 781.02, SUPPLIES8, MAVERICK MACHINERY, 8.34, OVERAGE9, TELECOMP HOLDINGS, INC, 107.39, JULY BLANKET10, A T & T MOBILITY, 253.10, UTILITIES11, A T & T MOBILITY, 101.24, UTILITIES12, OKLA. NATURAL GAS, 99.53, UTILITIES13, LIONEL HARRIS OIL CO., INC., 6937.83, DYED DIESEL REMOTE TANKS14, MAVERICK MACHINERY, 5.77, OVERAGE15, P & K EQUIPMENT, INC., 1035.04, PARTS16, HART, ANTHONY, 1250.00, REIMBURSEMENT17, OKLA. NATURAL GAS, 21.37, UTILITIES; Hwy-ST 1, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT; Jail-ST 4, A T & T MOBILITY, 632.85, UTILITIES5, B & L HEAT & AIR, 1236.18, SERVICE CALL/PARTS6, DIRECT TV, 230.99, UTILITIES7, R. K. BLACK, INC, 384.90, CONTRACT OVERAGE8, R. K. BLACK, INC, 183.41, CONTRACT BASE RATE9, R. K. BLACK, INC, 2541.71, CONTRACT LEASE CHARGE; Mental Health 1, PAYNE CO. DRUG COURT, INC., 5145.83, DRUG COURT ADMIN SERVICES2, PAYNE CO. DRUG COURT, INC., 5145.83, DRUG COURT ADMIN SERVICES; Mtg Cert 1, QUALITY WATER SERVICES, 6.08, OVERAGE2, COUNTY TREASURERS ASSOCIATION, 900.00, ANNUAL DUES; RM&P 3, AMAZON CAPITAL SERVICES, 146.68, TONER CARTRIDGE; SH Svc Fee 8, SHRED- AWAY SHREDDING, INC., 203.50, JULY BLANKET9, NATIONAL SHERIFFS ASSOCIATION, 57.20, OVERAGE10, TURN KEY HEALTH CLINICS LLC, 39718.39, JULY BLANKET11, OKLA. NATURAL GAS, 106.89, UTILITIES; Solid Waste Mange 1, OKLA. NATURAL GAS, 38.26, JULY BLANKET

**Blanket:** None presented on this date.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion to approve purchase orders upon signature by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Report of Officers:** The Clerk's Office presented the following monthly reports of officers for June 2022: Court Clerk RM&P \$43,871.43 and official depository \$1,002,788.90 and various reports from the Treasurer. Motion by Cavett to acknowledge monthly reports as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**ARPA ANNOUNCEMENTS:**

**Radio for Emergency Management and Payne County Sheriff's Office for Required Communication with Stillwater PD** Reding stated that this was discussed in Budget Board last week and was sent back to Commission. Reding stated Emergency Management is required by law to communicate with law enforcement and after further discussion with the Sheriffs Office they will also need radios. Reding stated the radios would be \$991.987.09. Cavett stated being the original request was \$41,000 and now is a million Cavett motions to table, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Public Announcements from the Board (No Action will be taken):** Reding stated that that the board had already passed a deductible resolution for accident responsibility.

**Discussion/Possible Action on Utility Permits/Road Crossings** None presented on this date.

**New Business:** None presented on this date.

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**Adjournment:** Motion to adjourn by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2022

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_