



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 17th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve **July 10th, 2023**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: none presented on this date.

Discussion/Possible Action – Planned Maintenance Agreement – Between Clifford Power Systems and the Board of County Commissioners, Payne County Oklahoma: Colin Campbell stated to the board this agreement is for the backup generator for the lift station. The Service for this agreement will be once a year service allowing us to lock in the price for three (3) years. Motion by Reding to approve the agreement as presented with the Chairman to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Agreement to Repair or Maintain Town/City Streets and Alley's between the City of Yale, Oklahoma and the Board of County Commissioners, Payne County Oklahoma: Cavett stated Items B-D are all the same agreements. Motion by Markum to approve all three (3) agreements as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Agreement to Repair or Maintain Town/City Streets and Alley's between the Town of Glencoe, Oklahoma and the Board of County Commissioners, Payne County Oklahoma: Approved with Item B.

Discussion/Possible Action – Agreement to Repair or Maintain Town/City Streets and Alley's between the Town of Ripley, Oklahoma and the Board of County Commissioners, Payne County Oklahoma: Approved with Item B.

Discussion/Possible Action – Standard Operating Guidelines for Payne County Emergency Management: Motion by Reding to table, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Standard Operating Guidelines for Environmental Enforcement: Motion by Reding to table, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory:

Resolution 2023-82 Declaration of Surplus – Payne County Court Clerk-Furniture Modular Cubical with desk, Inventory ID 111.001, Original Cost \$43,669, Date Acquired: 6/6/97:

Resolution 2023-83 Resolution for Disposing of Equipment – Payne County Court Clerk-Furniture Modular Cubical with desk, Inventory ID 111.001, Original Cost \$43,669, Date Acquired: 6/6/97:

Motion by Reding to approve Resolutions 2023-82 and 2023-83, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Appointment of Requisitioning and Receiving Officers: Cavett presented the following updates; removing James Sullivan and adding Kevin Cramer to requisitioning officer, no changes on receiving officers, removing James Sullivan and adding Kevin Cramer to warrants. Motion by Markum to approve the updates as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023 \$282,466.41 and FY 2023-2024 \$423,688.94

ARPA 2021 27, TUSA CONSULTING SERVICES II, LLC, 1485.00, RADIOS; Fair Main-ST 486, GRIMSLEYS, INC., 761.33, SUPPLIES 487, KINNUNEN SALES & RENTALS, INC, 329.13, PARTS & SUPPLIES 488, QUALITY WATER SERVICES, 20.25, WATER SERVICES 489, PAYNE CO. DISTRICT 3, 1220.95, FUEL BLANKET 490, B & C BUSINESS PRODUCTS, INC., 99.95, OFFICE SUPPLIES 491, WIN WHOLESALE COMMERCIAL, 3.36, PARTS & SUPPLIES 492, UNIFIRST, 405.84, SERVICE & SUPPLIES 493, CINTAS FIRST AID & SAFETY, 53.69, SUPPLIES 494, OAKES SERVICE CENTER, 12.00, PARTS & SERVICE 495, STILLWATER MILL AGRI CENTER, 99.99, SUPPLIES; Fire- St 119, BANNER FIRE EQUIPMENT INC, 2965.00, HOSES/SUPPLIES 120, CITY OF PELICAN BAY, 30000.00, BRUSH TRUCK; General 4395, RAILROAD YARD, 21.49, JUNE BLANKET 4396, COOPERS LOCKSMITH LLC, 101.00, SERVICE & SUPPLIES 4397, QUALITY WATER SERVICES, 57.50, WATER SERVICES 4398, B & C BUSINESS PRODUCTS, INC., 45.99, OFFICE SUPPLIES 4399, ANGEL ARMOR, LLC, 1021.48, SUPPLIES 4400, THE JOURNAL, 642.08, JUNE BLANKET 4401, QUALITY CUSTOM UPFITTERS, 200.00, LIGHTS 4402, OAKES SERVICE CENTER, 40.00, JUNE BLANKET 4403, FOUNTAIN SQUARE CLEANERS, 354.00, DRY CLEANING 4404, A T & T MOBILITY, 206.61, UTILITIES-CELL PHONE 4405, THOMSON REUTERS - WEST, PAYMENT CENTER, 542.29, SOFTWARE SUBSCRIPTION 4406, MIDCON SHREDDING, 76.00, SHREDDING SERVICES 4407, QUALITY WATER SERVICES, 22.75, WATER SERVICES 4408, DAVIS SANITATION, INC., 70.00, DUMPSTER 4409, CIMARRON VALLEY COMM., LLC, 319.48, JUNE BLANKET 4410, SHRED- AWAY SHREDDING, INC., 203.50, SHREDDING SERVICES 4411, NAPA AUTO PARTS, 196.88, JUNE BLANKET 4412, FLEETCOR TECHNOLOGIES, 448.08, FUEL BLANKET 4413, OAKES SERVICE CENTER, 18.00, SERVICES; Health 495, OSU GRANTS, 2323.80, INTERNSHIP & SUPERVISION 496, ALLIANCE BUSINESS SERVICES, 838.48, UTILITIES 497, AUTREY TECH CENTER, 300.00, CERTIFICATION 498, OSU GRANTS, 2323.80, INTERNSHIP & SUPERVISION 499, KENMORE, ASHLEY, 200.69, MILEAGE REIMBURSEMENT 500, OKLA. STATE DEPT. OF HEALTH, 59566.49, PAYROLL 501, OSU GRANTS, 2323.80, INTERNSHIP &

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SUPERVISION 502, PIPARATO, KATHLEEN, 205.14, MILEAGE REIMBURSEMENT 503, OSU GRANTS, 2323.80, INTERNSHIP & SUPERVISION 504, AUTREY TECH CENTER, 3.00, CERTIFICATION 505, B & L HEAT & AIR, 947.50, HVAC MAINTENANCE SERVICES 506, AUTREY TECH CENTER, 36.00, RECERTIFICATION 507, A T & T, 93.46, UTILITIES-INTERNET 508, CENTRAL LAWN AND LANDSCAPE, 360.00, LAWN CARE; Highway 1646, COMPLIANCE RESOURCE GROUP, 70.00, RANDOM DRUG TEST 1647, BAILEYS PAVING CO. , INC, 6668.77, HMHL 1648, FLEET FUELS, LLC, 3157.45, BULK OIL 1649, P & K EQUIPMENT, INC., 562.13, PARTS/SERVICE/REPAIR 1650, NAPA AUTO PARTS, 1296.97, PARTS & SUPPLIES 1651, KINNUNEN OUTDOOR POWER, 206.00, CHAINS 1652, STILLWATER MILL AGRI CENTER, 29.98, SUPPLIES 1653, NAPA AUTO PARTS, 1871.92, PARTS & SUPPLIES 1654, OKLAHOMA TURNPIKE AUTHORITY, 17.30, TOLL CHARGE 1655, BAILEYS PAVING CO. , INC, 9105.04, HMHL 1656, BAILEYS PAVING CO. , INC, 1542.83, HMHL 1657, CITY GLASS OF STILLWATER, INC., 35.00, REPLACE WINDOW 1658, UNIFIRST, 555.64, SERVICE & SUPPLIES 1659, STEWART STONE, INC., 5676.07, CRUSHER RUN 1660, FRANKS DIESEL SERVICE, INC, 200.00, SERVICE/REPAIR 1661, HARRIS STATION 33, LLC, 136.95, SERVICE & SUPPLIES 1662, OAKES SERVICE CENTER, 18.00, TIRE MOUNT BALANCE 1663, CORPORATE BILLING LLC, 1352.10, PARTS & SUPPLIES 1664, C. L. BOYD CO., INC., 35710.94, REPAIR BLANKET 1665, ATWOOD DISTRIBUTING, 106.88, SUPPLIES 1666, KINNUNEN SALES & RENTALS, INC, 476.00, SAND BAGS 1667, STEWART STONE, INC., 12316.17, CRUSHER RUN 1668, LIONEL HARRIS OIL CO., INC., 1343.40, TIRES 1669, FIFTY ONE EAST WATER DISTRICT, 310.00, WATER M POWER 1670, STILLWATER NEWSPRESS, 117.28, NOTICE TO BIDDERS 1671, YELLOW HOUSE MACHINERY, 220.80, PARTS 1672, COMPLIANCE RESOURCE GROUP, 70.00, DRUG & ALCOHOL TESTING; Jail-ST 560, HOBART SERVICE, 492.27, REPAIR 561, WILSON, NAOMI, 2425.00, CONTRACT LABOR 562, AXON ENTERPRISE INC, 36875.90, TASER & BODY CAMS 563, SHERWIN WILLIAMS, 8424.10, PAINT AND SUPPLIES 564, QUALITY WATER SERVICES, 347.25, WATER SERVICES 565, AXON ENTERPRISE INC, 495.00, CERTIFICATION 566, JOHNSON CONTROLS FIRE PROTECTION, 891.96, PARTS 567, STILLWATER MILL AGRI CENTER, 159.90, SUPPLIES 568, JOHNSON CONTROLS FIRE PROTECTION, 1073.84, PARTS 569, BIMBO BAKERIES USA, 6436.94, BREAD SUPPLIES 570, WIN WHOLESALE COMMERCIAL, 363.80, PARTS & SUPPLIES; RM&P 69, ALPHA COMPUTING SOLUTIONS, 110.00, DOMAIN REGISTRATION 70, MIDCON SHREDDING, 38.00, SHREDDING SERVICES; Rural Fire-ST 134, EMCO, 205.00, LAWN CARE 135, COUNTRY C, 97.20, FUEL BLANKET; SH Svc Fee 327, REPUBLIC SERVICES # 789, 1250.00, DUMPSTER 328, DEFENSE SOLUTIONS GROUP/DSG ARMS, 1005.28, SUPPLIES 329, NAPA AUTO PARTS, 2694.39, PARTS & SUPPLIES 330, COMDATA, 16962.76, FUEL BLANKET 331, GT DISTRIBUTORS, INC., 4640.00, GUNS; Solid Waste Mange 26, REPUBLIC SERVICES # 789, 414.62, DUMPSTER; 2023-2024 Extension-ST 1, THE PROGRESSIVE FARMER, 26.00, SUBSCRIPTION 2, STANDLEY SYSTEMS, INC., 15.00, FREIGHT 3, EMBASSY SUITES BY HILTON, 208.00, HOTEL 4, OKLA. STATE UNIVERISTY - BURSAR, 82.46, UTILITIES-HOT SPOTS; Fair Board 1, FAIREST OF THE FAIR, 1000.00, SPONSORSHIP; Fair Main-ST 2, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 3, A T & T MOBILITY, 39.22, UTILITIES-CELL PHONE 4, TOUCHTONE, 5.25, UTILITIES 5, A T & T MOBILITY, 150.79, PHONE SERVICE 6, A T & T MOBILITY, 111.93, UTILITIES-CELL PHONE 7, PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC, 122.91, POSTAGE MACHINE RENTAL 8, STILLWATER CHAMBER, 293.00, MEMBERSHIP DUES 9, STILLWATER STEEL AND, 210.00, LEASE FOR TANKS 10, PRIEFERT MANUFACTURING CO. INC., 22.00, FINANCE CHARGE 11, FALCO ALARM CO., INC., 540.00, ANNUAL MONITORING SERVICE 12, AMERICAN PLUMBING LLC, 515.02, PARTS AND REPAIRS; Fire- St 1, FLUENT IMS INC, 400.00, ANNUAL SUBSCRIPTION 2, CENTRANET LLC, 102.75, JULY BLANKET; General 14, R. K. BLACK, INC, 214.16, LEASE CHARGES 15, R. K. BLACK, INC, 253.07, CONTRACT LEASE CHARGE 16, IMAGENET SOLUTIONS DIVISION, 1900.00, LASERFICHE SERVER 17, ESRI, INC., 15090.00, SUPPORT & LICENSE FEES 18, R. K. BLACK, INC, 963.67, CONTRACT OVERAGE 19, ALPHA COMPUTING SOLUTIONS, 5460.00, CLOUD BACKUP 20, TEAGUE REBECCA, 2.62, MILEAGE REIMBURSEMENT 21, LEXIPOL, LLC, 17343.67, MANUALS 22, COMMUNITY WORKS, 2269.50, JUVENILE DETENTION 23, B & C BUSINESS PRODUCTS, INC., 135.24, BATTERY BACKUP 24, ALLIANCE MAINTENANCE INC, 2340.00, JULY BLANKET 25, ROCIC, 300.00, SERVICE FEE 26, ALPHA COMPUTING SOLUTIONS, 162.00, CLOUD BACKUP 27, ASSOC. OF COUNTY, 8000.00, COUNTY DUES 28, OKLA. NATURAL GAS, 50.39, UTILITIES 29, ALPHA COMPUTING SOLUTIONS, 1449.00, MICROSOFT OFFICE 365 30, CORELOGIC, 674.20, SUBSCRIPTION 31, HIGH FIVE MEDIA GROUP, LLC, 2428.00, WEBSITES SERVICES 32, ALLIANCE MAINTENANCE INC, 1600.00, JULY BLANKET 33, MERRIFIELD OFFICE SUPPLY, 627.68, TONER CARTRIDGES 34, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 35, KELLPRO, INC., 5751.00, SOFTWARE 36, A T & T MOBILITY, 139.59, JULY BLANKET 37, DIRECT TV, 87.99, HD ACCESS/RECEIVERS 38, WEDEL, RANDY, 8.25, MILEAGE REIMBURSEMENT 39, R. K. BLACK, INC, 2539.91, SERVICE/MAINTENANCE 40, JUST APPRAISED, INC, 23150.00, SERVICES 41, A T & T MOBILITY, 227.15, UTILITIES-IPADS 42, KELLPRO, INC., 3759.00, SOFTWARE 43, OKLA. STATE BUREAU OF INVEST., 12000.00, ODIS ANNUAL SOFTWARE SUPPORT FEE 44, COUNTY ASSESSORS ASSOCIATION, 525.00, MEMBERSHIP RENEWAL 45, HOTSY OF OKLAHOMA, INC., 68.59, PARTS 46, CRAIG COUNTY, 300.00, JUVENILE DETENTION 47, BUSSELL PEST CONTROL, LLC, 50.00, PEST CONTROL SERVICES 48, R. K. BLACK, INC, 1739.34, SERVICE/MAINTENANCE 49, SASSER DAVID, 14.67, MILEAGE REIMBURSEMENT 50, OKLA. NATURAL GAS, 163.37, UTILITIES 51, ALPHA COMPUTING SOLUTIONS, 2032.50, REMOTE MONITORING 52, TOUCHTONE, 39.54, UTILITIES 53, BUSSELL PEST CONTROL, LLC, 50.00, PEST CONTROL SERVICES; Health 7, CULLIGAN OF TULSA, 50.00, JULY BLANKET 8, HELDERMON, MARY, 140.82, MILEAGE REIMBURSEMENT 9, FALCO ALARM CO., INC., 291.00, ALARM MONITORING; Highway 1, OKLA. NATURAL GAS, 44.50, UTILITIES 2, A T & T MOBILITY, 295.32, UTILITIES-CELL PHONE 3, FLEET FUELS, LLC, 5454.35, OIL 4, A T & T MOBILITY, 257.75, UTILITIES-CELL PHONE 5, OKLA. NATURAL GAS, 155.45, UTILITIES; Jail-ST 3, DIRECT TV, 251.24, HD ACCESS/RECEIVERS 4, TURN KEY HEALTH CLINICS LLC, 44709.84, JULY BLANKET 5, LEXIPOL, LLC, 20418.70, MANUALS 6, R. K. BLACK, INC, 2294.02, CONTRACT BASE RATE 7, DARLING INGREDIENTS INC, 220.00, EMPTY GREASE TRAP 8, ITOUCH BIOMETRICS, 2480.00, MAINTENANCE/WARRANTY; Mental Health 1, PAYNE CO. DRUG COURT, INC., 6041.63, DRUG COURT ADMIN SERVICES; Mtg Cert 2, QUADIENT FINANCE USA, INC, 2135.45, POSTAGE 3, B & C BUSINESS PRODUCTS, INC., 618.15, OFFICE SUPPLIES 4, COUNTY TREASURERS ASSOCIATION, 900.00, ANNUAL DUES 5, OME CORPORATION LLC, 1363.00, MAINTENANCE AGREEMENT; Resale 3, B & C BUSINESS PRODUCTS, INC., 1985.00, COPIER LEASE; RM&P 3, PROPERTY RECORDS INDUSTRY ASSOCIATION, 195.00, MEMBERSHIP RENEWAL; Rural Fire-ST 1, FLUENT IMS INC, 700.00, ANNUAL SUBSCRIPTION 2, AMERICAN HERITAGE BANK, 5700.00, LEASE AGREEMENT; Self Ins Prog 1, ASSOC. OF COUNTY, 206114.00, ACCO SIF; SH Svc Fee 1, BRIXX COMPANY LLC, 100.00, FLOOR EMBLEM 2, OKLAHOMA TURNPIKE AUTHORITY, 80.55, PIKEPASS 3, PAYNE CO. DISTRICT 3, 310.00, WATER M POWER 4, COOPERS LOCKSMITH LLC, 648.00, SERVICES 5, DEPT. OF ENVIRONMENTAL QUALITY, 270.96, REGISTRATION 6, COOPERS LOCKSMITH LLC, 85.00, MPOWER BUILDING 7, REPUBLIC SERVICES # 789, 237.93, OVERAGE PO 8, KINNUNEN SALES & RENTALS, INC, 329.85, MPOWER BUILDING

Blanket: None presented on this date.

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Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: The Clerk's Office presented the following monthly reports; The Sheriff's Office \$107,122.30, Health Department \$5248.46. Motion by Reding to acknowledge the monthly reports as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): Reding stated to be careful with the current heat conditions.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____