



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, July 13, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Vice Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

LeNell Bowen – Deputy District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by the Board.

Approve minutes of the previous meeting of the board:

Motion by Blasier to approve minutes of July 6, 2020 with changes, second by Cavett. Roll Call Vote: Bowen-Abstain, Blasier-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

BID 2021-17 ROAD STRIPING DISTRICT 1 & 3 ROADS: Purchasing Agent McCombs presented bids for District 1 and 3 for Road Striping.

Bid # 2021-17 - Road Striping-District 1 & 3 Roads	
District 1	
July 13, 2020 @ 9:30am	
Bidding Vendors	Notes
1. Advanced Work zone Services	D1-\$50,000 - D3-\$15,000 - Price per Linear Foot \$0.18
2. Action Safety Supply Co., LLC	D1-\$70,500 - D3-\$19,500 - Price per Linear Foot \$0.18
**Evaluation 7/13/2020 - District 1 Commissioner Zach Cavett chose Advanced Work zone Services as lowest and best - District 3 Commissioner Rocky Blasier agreed	

Motion by Blasier, second by Bowen for District 1 and 3 projects. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion and Possible Action on Evaluations: None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Contract Approval R.K. Black Inc for County Clerk’s Office: The County Clerk’s Office presented a renewal contract with R.K. Black for a Kyocera TASKalfa 6052ci at \$1951.20 which includes 120,000 b/w and 18,000 color anything over the cost is 0.0096 for color and 0.0446 for b/w and Kyocera TASKalfa 5500i which includes 90,000 b/w anything over the cost is 0.0087 for b/w. Motion by Bowen to approve contract as presented with Chairman to sign on behalf, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – Contract between Payne County Board of Commissioners and Frontier Fire Protection, LLC: Cavett presented the contract with Frontier Fire Protection for their inspections. Motion by Blasier, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – Contract between Payne County Board of Commissioners and Oklahoma Juvenile Justice Services, Inc.: Cavett presented the contract with Oklahoma Juvenile Justice Services, Inc. The cost is \$40.00 day/per child. Motion by Bowen to approve, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – 1st Renewal Option – FY2021 Contract Renewal of FY 2020 Contract – Oklahoma Office of Juvenile Affairs for Detention Transportation: Cavett presented the contract renewal for the Oklahoma Office of Juvenile Affairs for Detention Transportation. Motion by Blasier, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – Contract by and between Payne County, Oklahoma, and Tax Management Associates, Inc.: Cavett presented the contract with Tax Management Associates. Cavett stated this was for the Assessor’s Office. Motion by Bowen to approve with the Chairman to sign on behalf, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – Renewal of Payne County’s Membership in County Officers and Deputies Association of Oklahoma and Payment of Annual Dues in the Amount of \$1065.00: Cavett presented the renewal of the membership with the County Officers and Deputies Association of Oklahoma with a cost of \$1065.00/yearly. Motion by Bowen, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Cavett presented one (1) with Rock’n S Ranch at 1300 W Lindsey, Norman, OK. Motion by Cavett, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Removal of Equipment items from inventory: The Clerk’s Office presented the Declaration of Surplus for a John Deere Gator bearing inventory number 358.001 and a medical bed bearing inventory number 501.001. These are for the Cushing Fire Department. Also, Environmental Enforcement is junking an Air Compressor bearing inventory number SW406.003. Motion by Bowen to approve the declaration of surplus for Cushing Fire and junking for Environmental Enforcement as presented, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

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COVID19 Update: Sheriff Woodward stated our numbers are coming down with only three (3) cases in Payne County. Woodward stated the public just needs to continue to wear masks and social distance. Overall, our numbers are looking good.

Appointment of Requisitioning and Receiving Officers:

Court Clerk's Office **Requisitioning Officers** Lori Allen, **Current Receiving Officers** Missy Brunsteter, Stephanie Howard **Warrants Current** Lori Allen, Missy Brunsteter, Stephanie Howard.

Motion by Cavett to approve updates and/or changes for Requisitioning and Receiving Officers as presented, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: FY 2019-2020 \$347,297.51 and FY 2020-2021 \$125,449.94 2019-2020 Fair Main-ST 655, ADVANTAGE PLUMBING HEATING AND COOLING, 123.13, WATER HYDRANT REPAIRS; Fire-St 102, FIFTY ONE EAST WATER DISTRICT, 24.02, JUNE BLANKET103, OKLA. NATURAL GAS, 36.87, JUNE BLANKET104, KINNUNEN SALES & RENTALS, INC, 4.36, JUNE BLANKET105, CENTRAL ELECTRIC COOPERATIVE, 66.00, JUNE BLANKET; General 4136, KINNUNEN SALES & RENTALS, INC, 57.99, JUNE BLANKET4137, INDUSTRIAL CHEMIST, INC., 450.00, JUNE BLANKET4138, SIGNS NOW, 140.75, DECALS4139, FLEETCOR TECHNOLOGIES, 222.62, JUNE BLANKET4140, LIONEL HARRIS OIL CO., INC., 2484.49, FUEL TANK4141, ATWOOD DISTRIBUTING, 94.98, JUNE BLANKET4142, LOWES COMPANIES, INC., 50.34, JUNE BLANKET4143, STILLWATER STEEL AND, 876.50, JUNE BLANKET4144, UNIFIRST, 488.75, JUNE BLANKET4145, GRIMSLEYS, INC., 1552.09, JANITORAL SUPPLIES4146, PAYNE CO. ELECTION BOARD, 987.00, POLLING PLACE RENTAL4147, WILCOXSON OIL, 1318.23, UNLEADED FUEL4148, COOPERS LOCKSMITH LLC, 71.00, JUNE BLANKET4149, CUSHING CITIZEN, 277.37, JUNE BLANKET4150, AUTO ZONE INC, 582.18, JUNE BLANKET4151, STATE AUDITOR & INSPECTOR, 9689.72, AUDIT SERVICES4152, PITNEY BOWES PURCHASE POWER, 5000.00, POSTAGE4153, OAKES SERVICE CENTER, 115.00, JUNE BLANKET4154, STAPLES, 24.98, JUNE BLANKET4155, GRIMSLEYS, INC., 831.74, JANITORAL SUPPLIES4156, PAYNE CO. ELECTION BOARD, 277.73, TRAINING4157, B & L HEATING & AIR, 160.00, JUNE BLANKET4158, CENTRAL LAWN AND LANDSCAPE, 260.00, JUNE BLANKET4159, SIGNS NOW, 222.50, DECALS4160, A T & T MOBILITY, 334.64, JUNE BLANKET4161, MERRIFIELD OFFICE SUPPLY, 99.35, JUNE BLANKET4162, BRADSHAW, CSR, LACIE, 17.50, TRANSCRIPTS4163, OAKES SERVICE CENTER, 290.20, JUNE BLANKET4164, CENTRAL ELECTRIC COOPERATIVE, 600.65, JUNE BLANKET4165, CENTRAL LAWN AND LANDSCAPE, 760.00, JUNE BLANKET4166, B & L HEATING & AIR, 75.00, JUNE BLANKET4167, INDUSTRIAL CHEMIST, INC., 100.00, APRIL BLANKET4168, PAYNE CO. ELECTION BOARD, 0.50, CORRECTION4169, MIDCON SHREDDING, 70.00, SHREDDING SERVICES4170, A & B PEST CONTROL, 50.00, JUNE BLANKET4171, B & L HEATING & AIR, 160.00, JUNE BLANKET4172, STILLWATER NEWSPRESS, 524.96, JUNE BLANKET4173, WALKER COMPANIES, 168.00, NOTARY; Health 478, HALL, LISA, 296.70, MILEAGE REIMBURSEMENT479, R. K. BLACK, INC, 330.95, CONTRACT INVOICES480, B & C BUSINESS PRODUCTS, INC., 650.03, JUNE BLANKET481, CULLIGAN OF ENID, 48.00, JUNE BLANKET482, ADAMS, MATTHEW, 66.01, MILEAGE REIMBURSEMENT483, MILLER, ROXANNE, 12.88, MILEAGE REIMBURSEMENT484, CAVETT, ASHLEY J., 137.31, MILEAGE REIMBURSEMENT485, LIGHT, CRYSTIA A, 90.55, MILEAGE REIMBURSEMENT486, BEN WELCH LANDSCAPE CARE, 815.00, JUNE BLANKET487, GUYER, LAURA, 135.36, MILEAGE REIMBURSEMENT488, CENTRAL LAWN AND LANDSCAPE, 200.00, JUNE BLANKET; Highway 1664, WALMART COMMUNITY, 297.60, WATER1665, CORPORATE BILLING LLC, 691.31, REPAIR1666, CITY OF CUSHING, 286.93, UTILITIES1667, EARL-LE DOZER SERVICE LLC, 7519.89, HAULING ROCK1668, STILLWATER BUILDING CENTER, 29.99, JUNE BLANKET1669, KINNUNEN SALES & RENTALS, INC, 52.19, JUNE BLANKET1670, IRWIN TRAILER LLC, 149.58, LINKAGE1671, UNIFIRST, 774.61, JUNE BLANKET1672, PAYNE COUNTY SOLID WASTE, 450.50, SIGNS1673, TIMMONS OIL COMPANY, 461.90, DEF FLUID1674, HARRIS STATION 33, LLC, 70.00, TIRE REPAIRS1675, STILLWATER MILL AGRI CENTER, 69.56, JUNE BLANKET1676, O REILLY AUTOMOTIVE, INC., 75.83, JUNE BLANKET1677, FLEETPRIDE, INC., 39.84, JUNE BLANKET1678, LOCKE SUPPLY, 79.66, JUNE BLANKET1679, ACKLINS LAWN & GARDEN, 48.76, FILTERS1680, ALTERNATIVE CONSTRUCTION PARTS, 422.88, PARTS1681, OKLAHOMA TURNPIKE AUTHORITY, 105.80, JUNE BLANKET1682, PIPELINE URGENT CARE, 70.00, DRUG & ALCOHOL TESTING1683, NAPA AUTO PARTS, 1935.99, JUNE BLANKET1684, FENSCO, INC., 1578.80, Corrugated Poly Pipe1685, FRANKS DIESEL SERVICE, INC, 741.00, JUNE BLANKET; Hwy-ST 66, OKLAHOMA CEMENT SOLUTIONS, 250560.00, CEMENT SLURRY; Jail-ST 736, BEN E. KEITH OKLAHOMA, 13094.10, JUNE BLANKET737, EARTHGRAINS BAKING CO. INC., 2469.63, JUNE BLANKET738, B & C BUSINESS PRODUCTS, INC., 65.00, JUNE BLANKET739, FASTENAL COMPANY, 25.12, JUNE BLANKET740, COMDATA, 1401.49, JUNE BLANKET741, A & B PEST CONTROL, 200.00, JUNE BLANKET742, GT DISTRIBUTORS, INC., 508.85, GUN743, SYSCO FOOD, INC., 13072.52, JUNE BLANKET; RM&P 66, MIDCON SHREDDING, 85.00, JUNE BLANKET; Rural Fire-ST 134, D & R LAWN SERVICE, 300.00, OVERAGE135, OG&E, 112.86, OVERAGE136, OG&E, 201.28, BLANKET137, J AND J CUSTOM FIRE INC, 54.70, PARTS138, D & R LAWN SERVICE, 600.00, JULY BLANKET; SH Commissary 22, TIGER COMMISSARY, 8070.41, JUNE BLANKET; SH Svc Fee 386, FOUNTAIN

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SQUARE CLEANERS, 291.50, JUNE BLANKET387, COMDATA, 6548.84, JUNE BLANKET388, STILLWATER MILL AGRI CENTER, 79.99, JUNE BLANKET389, THE COMPLIANCE RESOURCE, 423.00, ALCOHOL & DRUG TESTING390, LOWES COMPANIES, INC., 289.89, JUNE BLANKET391, WIN WHOLESALE COMMERCIAL, 167.72, JUNE BLANKET392, UNIFIRST, 199.06, JUNE BLANKET; 2020-2021 911 Phone 2, PUBLIC SAFETY GROUP, 999.00, TRAINING RENEWAL3, A T & T, 352.92, UTILITIES; Extension-ST 1, STILLWATER CHAMBER, 219.75, ANNUAL MEMBERSHIP; Fair Main-ST 1, STILLWATER CHAMBER, 293.00, ANNUAL MEMBERSHIP2, REPUBLIC SERVICES # 789, 1621.22, TRASH SERVICE3, A T & T MOBILITY, 146.23, UTILITIES; Fire- St 1, RLI SURETY, 111.00, BOND RENEWAL2, ATLINK SERVICES, LLC, 51.00, JULY BLANKET; General 2, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE3, ALLIANCE MAINTENANCE INC, 2235.00, JULY BLANKET4, WEDEL, RANDY, 7.36, MILEAGE REIMBURSEMENT5, KELLPRO, INC., 1294.80, INVENTORY TRACKING SYSTEM6, DIRECT TV, 76.99, UTILITIES7, A & B ECO-SAFE PEST CONTROL, INC, 55.00, INTERIOR SPRAY8, THYSSENKRUPP ELEVATOR, 600.00, CONTRACT MAINTENANCE/SERVICE9, HIGH FIVE MEDIA GROUP, LLC, 179.00, JULY BLANKET10, A T & T MOBILITY, 222.95, UTILITIES11, SASSER DAVID, 12.88, MILEAGE REIMBURSEMENT12, A & B ECO-SAFE PEST CONTROL, INC, 95.00, INTERIOR SPRAY13, R. K. BLACK, INC, 765.72, CONTRACT AGREEMENT14, WALMART COMMUNITY, 53.88, SUPPLIES15, KELLPRO, INC., 3551.60, SOFTWARE RENEWAL16, MARSHALL & SWIFT, 1028.15, RENEWAL17, COMMUNITY WORKS, 596.25, JUVENILE DET18, ASSOC. OF COUNTY, 4500.00, COUNTY DUES19, R. K. BLACK, INC, 344.55, CONTRACT OVERAGE20, LIONEL HARRIS OIL CO., INC., 2518.00, TIRES & WASTE FEE21, USDA-APHIS-WILDLIFE SERV, 2400.00, COUNTY PORTION22, TEAGUE REBECCA, 2.30, MILEAGE REIMBURSEMENT23, R. K. BLACK, INC, 1908.90, MAINTENANCE AGREEMENT24, A T & T MOBILITY, 3035.04, UTILITIES25, US FLEET TRACKING, 11624.40, VEHICLE TRACKING26, KELLPRO, INC., 2500.00, SOFTWARE27, TISDAL & O HARA PLLC, 3903.25, SERVICES28, PAYNE CO. DISTRICT 3, 24.95, FUEL29, R. K. BLACK, INC, 176.37, CONTRACT BASE RATE30, OKLA. JUVENILE JUSTICE, 40.00, JUVENILE DETENTION31, NATIONAL ASSOC. OF COUNTIES, 1547.00, ANNUAL MEMBERSHIP32, R. K. BLACK, INC, 65.88, JULY BLANKET33, PITNEY BOWES PURCHASE POWER, 146.28, OVERAGE34, TULSA CO. JUVENILE BUREAU, 136.50, JUVENILE DETENTION35, ESRI, INC., 13900.00, SOFTWARE36, ALLIANCE MAINTENANCE INC, 1495.00, JULY BLANKET37, FALCO ALARM CO., INC., 360.00, ANNUAL MONITORING SERVICE; Health 1, CHICKASAW TELECOMMUNICATIONS, 38.28, UTILITIES2, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES; Highway 1, FENSCO, INC., 6721.20, Corrugated Poly Pipe2, TELECOMP HOLDINGS, INC, 103.57, JULY BLANKET3, KELLPRO, INC., 2494.80, SOFTWARE & LICENSING4, A T & T MOBILITY, 99.24, UTILITIES5, AMERICAN HERITAGE BANK, 5246.56, PAYMENT6, ARVEST EQUIPMENT FINANCE, 3600.01, PAYMENT; Jail-ST 1, A T & T MOBILITY, 626.55, UTILITIES2, DIRECT TV, 222.99, UTILITIES3, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 6364.32, MAINTENANCE AGREEMENT; ML Fee 1, KELLPRO, INC., 8700.00, SOFTWARE RENEWAL; RM&P 1, EDOCTEC, 11500.00, SOFTWARE RENEWAL; SH Svc Fee 1, GEOSAFE INC, 12000.00, TRACKING SOFTWARE 2, POLICE LEGAL SCIENCES, INC, 1320.00, SUBSCRIPTION RENEWAL

Blanket: The Clerk's Office presented a blanket for the Sheriff's Office for \$500 for fuel for July 13, 2020 to December 2020.

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion to approve purchase orders upon signature by Blasier second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Monthly Reports of Officers: The Clerk's Office presented the following monthly reports of Officers. The Court Clerk's Records Management & Preservation (RM&P) Report totaling \$19,497.49 and the Court Clerk's Official Depository, Court Fund and Court Revolving Fund totaling \$920,994.31. The Treasurer has also submitted various monthly reports. The County Clerks is reporting a balance of \$120,277.87, The Health Department \$425.00. All reports presented are for June 2020. Motion by Bowen to acknowledge the monthly reports as presented, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Public Announcements from the Board: Blasier stated the work on Country Club and Lakeview will begin next week. Cavett stated the Payne County Health Department will be hosting a drive thru testing July 14th from 7am to 11am you must call 405-372-8200 for an appointment.

Road Crossings: none presented on this date.

New Business: None presented on this date.

Adjournment: Motion by Blasier to adjourn, second by Cavett. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

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Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____