



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **July 10th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Reding to approve **July 3rd, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: none presented on this date.

Discussion/Possible Action FY 23-24 Contract for Janitorial Services at the Payne County Courthouse and Administration Building – Between Alliance Maintenance and the Board of County Commissioners, Payne County Oklahoma: Motion by Reding to approve the contract with Alliance Maintenance as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action FY 23-24 Contract for Fire Extinguisher Service at the Payne County Courthouse and Administration Building – Between Frontier Fire Protection and the Board of County Commissioners, Payne County Oklahoma: Motion by Reding to approve the contract with Frontier Fire as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Contract Service agreement Between TKE Elevator and Payne County BOCC for elevator maintenance and service: Motion by Reding to approve the contract with TKE Elevator as presented and to be signed on behalf by the Chair, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: The Clerk’s Office presented the following updates as presented: **Commissioner District 1** – Requisitioning Officers Zach Cavett, Brian Floyd, Warrant Pickups Zach Cavett, Brian Floyd, Shawna Bales, **Self-Insurance** – Receiving Officers Tammy Mathis, Shawna Bales, **LATCF – No Changes, Opioid Settlement** -

Motion to by Reding to approve changes/updates except the Opioid Settlement, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes. Reding felt that it needed to stay as the Chairman and Vice Chairman on the Opioid Settlement being it is Commissioner Funds to handle.

Motion by Reding to table the **Opioid Settlement** requisitioning and receiving officers until next week, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: The Clerk’s Office presented the following cash appropriations as certified by our County Treasurer July 3, 2023:

3	Alcoholic Bev. Tax	29,117.99
#0001	General	
#1102	Highway	\$317,327.65
#1103	CBRI - 105 Monies	\$32,765.78
#1201	911 Phone Fees	\$69,177.02
#1202	C.L.E.A.N Program	\$0.00
#1204	Assessor Revolving Fee	\$742.05
#1208	County Clerk Lien Fee	\$8,139.41
#1209	County Clerk RM&P	\$13,538.48
#1211	Court Fund Salaries & Fringe Court	\$25,790.63
#1212	Emergency Mgmt	\$178.28
#1213	Flood Plain	\$6.42
#1214	Free Fair Board	\$6,044.51
#1216	Health	\$68,084.70
#1220	Resale Property	\$203,709.76
#1223	Sheriff Commissary	\$1,183.07
#1226	Sheriff Service Fee	\$212,746.85
#1227	Sheriff Training	\$20.16
#1228	Solid Waste Management	\$11,721.55
#1230	Treasurer Mortgage Cert	\$3,436.21
#1235	Donations	
#1237	Self-Insurance Program	\$183,780.24
#1251	Opioid abatement settlement	\$183.21
#1308	Extension 3/8 ST	\$32,298.08
#1310	Fair Maintenance 3/8 ST	\$104,408.83
#1311	General Govnmt 3/8 ST	\$77,978.95
#1313	Roads & Bridges 3/8 ST	\$235,026.19
#1315	Jail Debt 1/8 ST	\$147,351.02
#1321	Rural Fire 1/16 ST	\$80,744.95
#1327	Fire 3/8 ST	\$24,339.87
#1330	Highway ¼-ST	\$302,706.36
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	\$60,483.75
#1570	LATCF-Local assistance and tribal consistency	\$191.95

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#2000	Capital Projects	
#7202	Child Abuse Prevention	\$10.50
#7205	Law Library	\$2,984.77
#7207	Mental Health	\$6,049.65
#7210	Court Clerk Preservation Fund	\$3,142.11
#7303	Seizure of Property	\$30.07
#7304	District Attorney Revolving	\$853.92
#7305	District Attorney Evidence	
#7402	Excess Resale	\$79,598.41
#7404	Court Ordered Trust	\$0.00
#7412	Protest Tidal Energy (Omitted)	\$534.33
#7413	2020 Protest – Grand Mesa	\$0.00
#7414	2020 Protest ONEOK NGL Pipeline LP	\$0.00
#7415	2020 Protest Mockingbird Estates LP	\$0.00
#7416	2020 Protest ETC Texas Pipeline Ltd	\$0.00
#7417	2020 Protest Tidal Energy	\$115.75
#7418	2020 Protest- White Cliffs Pipeline	\$0.00
#7419	2020 Protest- Glass Mountain Pipeline	\$0.00
#7420	2021 Protest-Marathon Petroleum	\$0.00
#7421	2021 Protest Grand Mess Pipeline	\$0.00
#7422	2021 Protest Tidal Energy	\$113.42
#7423	2021 Protest Mercuria Energy America	\$21.55
#7424	2021 Protest Sperry Trough Gathering	\$3.56
#7425	2021 Protest Great Salt Plains Midstream	\$0.00
#7426	2021 Protest MV Purchasing LLC	\$11.57
#7427	Protest sperry trough gathering	\$6.67
#7428	Protest tidal energy marketing	\$87.61
#7429	Protest great salt plains midstream llc	\$0.57
#7431	Co. Bridge & Road Investment	\$0.00
#7432	911 Phone Fees Investment	\$0.00
#7433	Co. Clerk Lien Fee Investment	\$0.00
#7434	County Clerk RM&P Investment	\$0.00
#7435	Health Investment	\$0.00
#7436	Resale Property Investment	\$0.00
#7437	Treasurer Mtg Cert Investment	\$0.00
#7438	Self Insurance Prog Investment	\$0.00
#7439	Fair Maint 3/8 ST Investment	\$0.00
#7501	Estray Animal	\$69.84
#1216	Health - Special TIF Reimb March 19	
#1216	Health - Special TIF Reimb April 2	

Motion by Markum to approve the cash appropriations as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY2022-2023 \$69,345.04 2022-2023 Extension-ST 180, OKLA. STATE UNIVERISTY - BURSAR, 252.33, OVERAGE PO 181, OKLA. STATE UNIVERISTY - BURSAR, 3137.54, LAPTOPS; Fire- St 118, CENTRAL RURAL ELECTRIC COOPERATIVE, 96.43, UTILITIES; General 4381, M POWER INC., 150.00, JANITORAL SERVICES 4382, STATE AUDITOR & INSPECTOR, 29713.94, AUDITING SERVICES 4383, POSTAL PACK & SHIP, 43.18, POSTAGE 4384, IMPERIAL, LLC, 167.36, COFFEE 4385, KINNUNEN SALES & RENTALS, INC, 244.54, JUNE BLANKET 4386, CITY GLASS OF STILLWATER, INC., 323.76, GLASS REPLACEMENT 4387, QUINTERGY INC, 781.02, NETWORK SERVICES 4388, BOB HOWARD DODGE, 1909.05, PARTS/SUPPLIES 4389, CENTRAL ELECTRIC COOPERATIVE, 662.94, UTILITIES 4390, POCKET PRESS, 299.70, POCKET TRAFFIC GUIDE 4391, UNIFIRST, 136.64, SERVICE & SUPPLIES 4392, M POWER INC., 75.00, JANITORAL SERVICES 4393, PAYNE CO. DISTRICT 3, 289.01, FUEL BLANKET 4394, PAYNE CO. DISTRICT 3, 612.10, UNLEADED FUEL; Health 480, SUPER DUPER PUBLICATIONS, 492.00, LEARNING MATERIALS 481, MILLER, ROXANNE, 400.00, MILEAGE REIMBURSEMENT 482, COOPERS LOCKSMITH LLC, 12.00, KEYS 483, CHICKASAW TELECOMMUNICATIONS, 36.51, UTILITIES 484, AMAZON CAPITAL SERVICES, 792.69, SUPPLIES 485, YERGER, PAULA, 30.91, MILEAGE REIMBURSEMENT 486, BEN WELCH LANDSCAPE CARE, 725.00, LAWN CARE 487, COOPERS LOCKSMITH LLC, 16.00, SERVICES 488, SUMMIT UTILITIES OKLAHOMA INC, 84.69, UTILITIES 489, B & C BUSINESS PRODUCTS, INC., 83.98, OFFICE SUPPLIES 490, SUMMIT FIRE AND SECURITY, 1000.00, INSPECT/REPAIR 491, THOMAS, CARRIE, 318.65, MILEAGE REIMBURSEMENT 492, GRIMSLEYS, INC., 417.87, CLEANING SUPPLIES 493, QUIKPRINT, 2359.19, DISPARITIES GRANT 494, GRIMSLEYS, INC., 366.00, CLEANING SUPPLIES; Highway 1636, KINNUNEN SALES & RENTALS, INC, 248.80, PARTS & SUPPLIES 1637, STEWART STONE, INC., 14496.49, CRUSHER RUN 1638, CORPORATE BILLING LLC, 6224.51, PARTS 1639, WARREN CAT, 3769.29, OVERAGE PO 1640, STILLWATER STEEL AND, 317.10, SUPPLIES 1641, WARREN CAT, 24000.00, REPAIR BLANKET 1642, FLEET FUELS, LLC, 575.25, DEF FLUID 1643, DIRECT DISCOUNT TIRE, 797.22, TIRES 1644, MHC KENWORTH TULSA, 450.15, JUNE BLANKET 1645, UNIFIRST, 678.93, SERVICE & SUPPLIES; Jail-ST 555, SYSCO FOOD, INC., 13370.91, FOOD SUPPLIES 556, A T & T MOBILITY, 1352.95, UTILITIES-CELL PHONE 557, B & L HEAT & AIR, 248.84, PARTS AND LABOR 558, B & L HEAT & AIR, 600.00, PARTS 559, BEN E. KEITH OKLAHOMA, 16746.15, FOOD SUPPLIES; Rural Fire-ST 133, J REED CONSTRUCTORS INC, 18450.00, LABOR & INSTALLATION; SH Svc Fee 324, SAFARILAND LLC, 250.00, SUPPLIES 325, A T & T MOBILITY, 9146.09, UTILITIES-CELL PHONE 326, GALLS, LLC, 218.49, PANTS; 2023-2024 Fair Main-ST 1, REPUBLIC SERVICES # 789, 1114.04, DUMPSTER; General 1, BANCFIRST - PAYMENTS, 90.00, SAFE DEPOSIT BOX RENTAL 2, CHICKASAW TELECOMMUNICATION, 1550.41, UTILITIES 3, QUALITY WATER SERVICES, 57.50, JULY BLANKET 4, A T & T MOBILITY, 67.48, UTILITIES-CELL PHONE 5, NATIONAL ASSOC. OF COUNTIES, 1547.00, COUNTY DUES 6, KELLPRO, INC., 2871.00, SOFTWARE 7, FALCO ALARM CO., INC., 360.00, ANNUAL MONITORING SERVICE 8, HIGH FIVE MEDIA GROUP, LLC, 199.00, JULY BLANKET 9, USDA-APHIS-WILDLIFE SERV, 2400.00, EXPENDITURES FOR PREDATOR & RODENT SERV 10, OKLA COURT CLERK ASSOCIATION, 400.00, MEMBERSHIP DUES 11, CHICKASAW TELECOMMUNICATION, 614.00, JULY BLANKET 12, KELLPRO, INC., 9933.00, SOFTWARE RENEWAL 13, CHICKASAW TELECOMMUNICATION, 2941.35, UTILITIES; Health 1, SUMMIT FIRE AND SECURITY, 383.75, OVERAGE 2, A & M STORAGE, 90.00,

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STORAGE 3, MILLER ROXANNE, 10.61, OVERAGE 4, AMERICAN TELEPHONE, 2800.00, ANNUAL SERVICE/SUPPORT 5, FALCO ALARM CO., INC., 360.00, ALARM MONITORING 6, R. K. BLACK, INC, 334.41, CONTRACT INVOICES; Jail-ST 1, R. K. BLACK, INC, 13.25, OVERAGE CHARGES 2, DIRECT TV, 94.24, HD ACCESS/RECEIVERS; ML Fee 1, ALPHA COMPUTING SOLUTIONS, 1608.00, MICROSOFT OFFICE 365 2, ALPHA COMPUTING SOLUTIONS, 360.00, CLOUD BACKUP 3, QUADIENT, INC, 900.00, METER RENTAL 4, USPS-POC, 5000.00, POSTAGE; Mtg Cert 1, TM CONSULTING, INC., 24696.00, SOFTWARE LICENSE; RM&P 1, ALPHA COMPUTING SOLUTIONS, 3810.00, REMOTE MONITORING 2, ALPHA COMPUTING SOLUTIONS, 4740.00, CLOUD BACKUP

Blanket: \$6798.50 for various offices (District 3 \$1500, Sheriff \$208.50, Election Board \$5000 and Treasurer \$90)

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: The Clerk's Office presented the following monthly reports; County Clerk \$109,975.95, Election Board \$4005.01 and various reports from the Treasurer. Motion by Reding to acknowledge the report as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): None presented on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____