



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, June 22, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country by Chris Reding.

**Approve minutes of the previous meeting of the board:**

Motion by Cavett to approve June 15<sup>th</sup> minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:** None presented on this date.

**Discussion and Possible Action on Evaluations:**

None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Resolution 2020-22 – Election Board Changes in Policy to Properly Bill for Elections and meet IRS**

**Compliance Requirements:** Reding presented Resolution 2020-22 for policy changes to bill properly for Elections and meet IRS compliance requirements. Motion by Cavett to approve Resolution 2020-22 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-23 – ACCO SIG Self Insured Group Renewal/Option Selection:** Reding presented Resolution 2020-23 for ACCO SIG Self Insured Group Option. Motion by Cavett to chose to pay one amount at \$302,757, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-24 – Programming Resolution RE: B & A on EW 63 (RIPLEY RD) Over Council Creek, 1.0 Miles South & 3.1 Miles East of JCT Sh-51/SH-108 District 1 – JP 32885 (04):** Cavett presented Resolution 2020-24. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-25 – Programming Resolution RE: CO RD EW-60 Lakeview Dr From Country Club Road Ext East 2.0 Miles to NS-328 District #3 – JP32888 (04):** Blasier presented Resolution 2020-25. Motion by Blasier to approve Resolution 2020-25, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Agreement Approval – Early Settlement Mediation North Program FY 2020-2021 between Payne County Board of Commissioners and the Alternative Dispute Resolution System of the State of Oklahoma:** Reding presented the agreement stating that these funds are reimbursed back to the county. Total amount of Agreement is \$100,250.00. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and Alliance Maintenance, Inc.:** Reding presented the contract for Alliance Maintenance. Janitorial services for Administration Building at the rate of \$1495.00 per month and Annual Initial Cleaning at the rate of \$1600.00. Janitorial Services for Courthouse at the rate of \$2235.00 per month and Annual Initial Cleaning at the rate of \$1500.00. Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and ThyssenKrupp Elevator, Inc.:** Reding presented the contract for ThyssenKrupp Elevator. Elevator Maintenance for Courthouse at monthly charge of \$200.00, County Jail monthly charge of \$200.00 and Administration Building monthly charge of \$200.00. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and MPower, Inc.:** Reding presented the contract for MPower. Cleaning service for Administration Building will be twice weekly at rate of \$150.00 per month and Cleaning service for Courthouse twice weekly at \$75.00 per month. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and ROCMND Area youth services, Inc/Craig County Regional Detention Center:** Reding presented the contract for ROCMND Area Youth Services, Inc./Craig County Regional Detention Center. Detention service cost for county will be at a rate of \$25.00 a day per child. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and the Canadian County Board of Commissioners Operating as the Canadian County Juvenile Detention Center:** Reding presented the contract for Canadian County Board of Commissioners Operating as the Canadian County Juvenile. Detention Services cost to county will be at a rate of \$36.00. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and RRY Services, LLC RE: Bridge 007 Contract and Bonds:** Reding presented the contract for RRY Services, LLC (Bridge 007). Contract accepted total bid price is \$240,042.00. Motion by Blasier to approve

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007, 088 and 126 with Chairman signing on behalf, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and RRY Services, LLC RE: Bridge 088 Contract and Bonds:** Contract accepted total bid price is \$127,721.00. This bridge was approved along with the other bridges, all bridges approved together.

**Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and RRY Services, LLC RE: Bridge 126 Contract and Bonds:** Contract accepted total bid price is \$158,851.00. This bridge was approved along with the other bridges, all bridges approved together.

**Approval – Contract between Payne County Board of Commissioners and TurnKey Medical for Sheriff’s Department:** Reding presented the contract for TurnKey Medical for the Sheriff’s Department. Monthly contract bill rate will be \$32,841.79. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval of Agreement to Repair or Maintain Town/City Streets and Alleys between Glencoe, Oklahoma and the Payne County Board of Commissioners:** Cavett presented the contract for Glencoe, Oklahoma to repair or maintain town/city streets and Alleys in Glencoe. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Approval of Mutual Cooperative Agreement by and between the Town of Glencoe and the Board of County Commissioners of Payne County RE: The CLEAN Community Services Program:** Reding presented the contract for Town of Glencoe for the CLEAN Community Services Program. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval between Payne County and Cell Tower Solutions:** Reding presented the contract for the Cell Tower Solutions Contract. Maximum billable for the project is \$17,200.00. Motion by Cavett to approve with the chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Contract Approval with AT&T for Emergency Management RE: Phone Systems:** Reding presented the contract for AT&T regarding the phone systems for Emergency Management. Grand total cost for the system is \$14,529.72. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Hardesty Team for Allocation of Energy Efficient Commercial Buildings Income Tax Deduction to Hardesty Team for Building at Payne County Expo Center Pursuant to IRS Notice NO. 2008-40:** Reding presented the request for the Hardesty Team for the allocation of energy efficient commercial buildings income tax deduction to Hardesty Team for the Building at Payne County Expo Center. Hardesty team installed the HVAC system last fall and since the Expo Center cannot claim the tax credit, but the Hardesty Team can allocate that tax credit to Hardesty Team. Barto reviewed this request and being the county cannot take the tax credit, but they were the designer they can receive this tax credit. Barto stated the Commissioners had to allow that allocation first before they could take it. Motion by Cavett to allow the allocation of energy efficient tax credit to Hardesty Team with the chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cavett wanted to make sure that no contracts were missed that needed to have the Chair sign on behalf of the Board. Motion by Cavett to approve the Chairman sign on behalf of any contracts presented today, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**CARES Act Update:** Reding stated the Commissioner’s Office was requested to join the Governor in representing Payne County regarding the CARES Act Update for our County. Reding gave credit to Jeff Kuhn, Emergency Management and letting all offices to know to document and spending regarding COVID19 and the Clerk’s Office Kyla McCombs, Purchasing Agent with the great record keeping of all purchase orders that pertained to the CARES Act.

**COVID19 Update:** Brief discussion on COVID19.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** District 3 presented one (1) agreement with Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Removal of Equipment items from inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

Ingalls Fire Department: ***Requisitioning Officers*** Larry Devers, Robert Ford, ***Current Receiving Officers*** Jimmy Burton, Elijah Burton, ***Warrants Current*** none listed.

Stillwater Fire Department: ***Requisitioning Officers*** Jory Stanley, Steve Sylvester, ***Current Receiving Officers*** David Luckey, Tom Bradley, ***Warrants Current*** none listed.

Motion by Cavett to approve updates and/or changes for Requisitioning and Receiving Officers, second by Blasier.

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**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: FY 2019-2020 \$178,400.92**

2019-2020 911 Phone 90, SOLACOM TECHNOLOGIES, 2800.00, GIS SERVICES91, A T & T, 4590.11, UTILITIES92, PUBLIC SAFETY GROUP, 1744.00, TRAINING; Fair Main-ST 616, TOUCHTONE, 43.30, UTILITIES617, NATIONWIDE LONG DISTANCE SERVICE, 10.35, UTILITIES618, MUSTANG FUEL MARKETING CO, 39.80, UTILITIES619, OKLAHOMA RURAL WATER ASSOCIATION, 1882.50, REFUND DUE TO COVID-19; General 3835, OKLA. NATURAL GAS, 39.40, UTILITIES3836, MUSTANG FUEL MARKETING CO, 247.70, JUNE BLANKET3837, ATOMIC CUSTOM TRUCK, 2100.00, SPOTLIGHT3838, COMDATA, 165.16, MAY BLANKET3839, SIGNS NOW, 865.00, REPLACE DECALS3840, IMAGENET SOLUTIONS DIVISION, 325.22, INTERNET3841, WALKER COMPANIES, 82.50, NOTARY RENEWAL3842, HUNZICKER BROTHERS, INC., 375.00, WIRING3843, CITY OF STILLWATER, 6974.15, JUNE BLANKET3844, B & C BUSINESS PRODUCTS, INC., 114.36, COVID-193845, B & C BUSINESS PRODUCTS, INC., 821.74, COVID-193846, ALLIANCE MAINTENANCE INC, 1495.00, JUNE BLANKET3847, MILAS FABRICS, 152.00, ALTERATIONS SERVICES3848, CITY OF STILLWATER, 14.21, JUNE BLANKET3849, HUNZICKER BROTHERS, INC., 2067.66, PARTS3850, CITY OF STILLWATER, 59.22, UTILITIES3851, BOB HOWARD DODGE, 174.06, REPAIR3852, B & C BUSINESS PRODUCTS, INC., 488.42, OFFICE SUPPLIES3853, PALMER MARLER FUNERAL HOME, 415.00, INDIGENT CREMATION3854, OKLA. NATURAL GAS, 194.98, JUNE BLANKET3855, NAPA AUTO PARTS, 87.78, BATTERIES3856, SAC & FOX NATION JUVENILE, 138.00, JUVENILE DETENTION3857, B & L HEATING & AIR, 170.00, BLANKET3858, ALLIANCE MAINTENANCE INC, 2235.00, JUNE BLANKET3859, MIDCON SHREDDING, 35.00, MAY BLANKET3860, CITY OF STILLWATER, 7070.37, UTILITIES3861, TOUCHTONE, 27.21, UTILITIES3862, STAPLES BUSINESS ADVANTAGE, 328.25, MAY BLANKET3863, STILLWATER NEWSPRESS, 522.30, BUDGET NOTICE3864, STAPLES, 357.25, SUPPLIES3865, WALKER COMPANIES, 489.00, NOTARY3866, MIDCON SHREDDING, 70.00, SERVICES3867, OKLA. NATURAL GAS, 98.54, UTILITIES3868, AED SUPERSTORE, 204.40, LIFEPAK3869, THOMSON REUTERS PAYMENT CENTRE, 201.96, SOFTWARE3870, GRIMSLEYS, INC., 1175.63, BURNISHER3871, REDING CHRIS, 73.49, MILEAGE REIMBURSEMENT3872, FENTON OFFICE MART, 137.78, CHAIR MAT3873, CITY OF STILLWATER, 319.00, UTILITIES3874, B & L HEATING & AIR, 132.68, BLANKET3875, TULSA CO. JUVENILE BUREAU, 477.75, JUVENILE DET; Health 454, PITNEY BOWES, 144.93, EQUIPMENT LEASE455, OKLA. STATE STUDENT, 45.00, APRIL BLANKET456, OKLA. STATE STUDENT, 45.00, MAY BLANKET; Highway 1563, YELLOW HOUSE MACHINERY, 362.79, RIPPER TEETH1564, CAVETT, JACAN, 1620.00, INSTALL FENCE1565, FRANKS DIESEL SERVICE, INC, 4000.00, REPAIRS1566, CITY OF STILLWATER, 286.06, UTILITIES1567, KERNS READY MIXED, 3546.00, FLOWABLE FILL1568, OKLA. CORP. COMMISSION, 37.50, TANK REGISTRATION FEE1569, A PLUS AUTO GLASS LLC, 248.00, WINDSHIELD1570, LIONEL HARRIS OIL CO., INC., 2611.97, DYED DIESEL REMOTE TANKS1571, WARREN CAT, 354.04, MAY BLANKET1572, FECHNER PUMP & SUPPLY, INC, 147.93, BALL VALVE1573, LIONEL HARRIS OIL CO., INC., 6929.78, DYED DIESEL1574, FRANKS DIESEL SERVICE, INC, 169.55, OVERAGE1575, WARREN CAT, 2094.75, BRUSHES1576, WALMART COMMUNITY, 124.51, OFFICE SUPPLIES; Hwy-ST 57, QUAPAW CO., INC., 11792.16, ROAD ROCK58, WILCOXSON OIL, 1256.03, UNLEADED FUEL59, WILCOXSON OIL, 8359.65, DYED DIESEL60, QUAPAW CO., INC., 11859.84, ROAD ROCK61, DIRECT DISCOUNT TIRE, 3303.47, GRADER TIRES62, QUAPAW CO., INC., 11787.24, ROAD ROCK63, QUAPAW CO., INC., 11564.28, ROAD ROCK; Jail-ST 680, OKLA. NATURAL GAS, 211.42, UTILITIES681, B & C BUSINESS PRODUCTS, INC., 170.08, SERVICE CONTRACT682, MUSTANG FUEL MARKETING CO, 266.90, UTILITIES683, CITY OF STILLWATER, 16607.19, UTILITIES; ML Fee 64, QUADIENT, INC, 4606.00, POSTAGE MACHINE65, USPS-POC, 5000.00, POSTAGE FOR METER; RM&P 63, B & C BUSINESS PRODUCTS, INC., 26.99, CD FOR LAND RECORDS64, B & C BUSINESS PRODUCTS, INC., 99.99, BATTERY BACKUP; Rural Fire-ST 121, J AND J CUSTOM FIRE INC, 2998.22, REPAIR BLANKET122, J AND J CUSTOM FIRE INC, 14520.00, BUILDING & MOUNTING BED123, CASCO INDUSTRIES INC, 1039.49, COMPRESSOR REPAIR124, COUNTRY C, 80.21, BLANKET125, AIRGAS USA LLC, 1657.57, COVID-19126, CONRAD FIRE EQUIPMENT, 1587.02, HOSE & FITTINGS; SH Svc Fee 370, CHICKASAW TELECOM, INC., 4207.13, SMARTNET MAINTENANCE

**Blanket:** None presented on this date.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:** None presented on this date.

**Public Announcements from the Board:** Cavett asked the public to continue to be patient with all the road projects going on. Blasier also requested the same with the projects he has going on as well.

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**Road Crossings:** none presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_