



Official Minutes of PAYNE COUNTY BUDGET BOARD

The Payne County Budget Board met in a special meeting of the board at 9:30 a.m. on **Wednesday, June 2, 2021** at the Payne County Administration Building, Commissioner Meeting Room, Suite 203 located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: at 9:30 am

The following members were present:

Chris Reding-Commissioner District 2, **Glenna Craig**-County Clerk, **Carla Manning**-Treasurer, **Zach Cavett**-Commissioner District 1, **Joe Harper**-Sheriff, **Rocky Blasier**-Commissioner District 3, **James Cowan**-Assessor, **Lori Allen**-Deputy Court Clerk

Approve minutes of the previous meeting of the board:

Minutes of the previous meeting were presented for approval. Motion by to Cowan to approve minutes as presented, second by Cavett. Cavett stated he wanted it read into the minutes that in the previous minutes for the discussion of employees going to full time that one of my employees was changed without his knowledge. Craig stated being read into the minutes that that employee was changed per the directive of the ADA Lowell Barto to the Payroll Clerk in the Clerk's Office. Roll Call Vote: Cowan-Yes, Allen-Abstain, Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes.

Approval of Transfers: Craig presented an error correction transfer regarding fund 1216 in the amount of \$45,688.14 from the Treasurer's Office. This was done twice once in March and then again in April. Motion by Craig to approve the transfer, second by Cowan. Roll Call Vote: Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Allen-Yes.

Cash Appropriations: None presented on this date.

Public Hearing of the Payne County Budget 2021-2022: Reding opened the public hearing of the Payne County Budget Board for F 2021-2022.

Presentation of FY 21-22 Budget Revenue Steven Cundiff CPA: Steven Cundiff, CPA presented the FY 2021-2022 for budget revenues.

Presentation of Visual Inspection Budget James Cowan – 68 2823 (a) Notice of Visual Inspection Budget as filed with the Budget Board subject to amendment upon certification of Tax Rolls: Cowan, County Assessor presented the visual inspection budget for FY 2021-2022.

Budget Hearings and Discussion by Department regarding requested estimate of needs from the General Fund:

- **Heath Department, Kelli Rader** no representative present but budget is about the same as last year.
- **District Attorney, Laura Thomas** no representative present but budget is about the same as last year.
- **Assessor, James Cowan** Cowan presented the Assessor budget.
- **Excise Board, Glenna Craig** Craig presented the Excise Board Budget.
- **County Clerk's Office, Glenna Craig** Craig presented the County Clerk's Budget.
- **Fringe Benefits, Glenna Craig** Cundiff presented the Fringe Benefits Budget.
- **State Auditor and Inspector, Glenna Craig** Craig presented the State Auditor's Budget.
- **Court Clerk's Office, Lori Allen** Allen presented the Court Clerk's Budget.
- **Treasurer's Office, Carla Manning** Manning presented the Treasurer's Budget.
- **Office of the Commission, Chris Reding** Reding presented the Office of the Commission Budget
- **Commission Gen Gov Courthouse, Chris Reding** Reding presented the Gen Gov Courthouse Budget
- **Commission Admin Building, Chris Reding** Reding presented the Admin Building Budget
- **Flood Plain, Chris Reding** Reding presented the Floodplain Budget
- **Solid Waste, Chris Reding** Reding presented the Solid Waste Budget
- **Juvenile Detention, Chris Reding** Reding presented the Juvenile Detention Budget
- **Building Engineer, Chris Reding** Reding presented the Building Engineer Budget

RECESS: Motion by Cavett to recess, second by Blasier. Roll Call Vote: Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Allen-Yes, Craig-Yes, Cavett-Yes.

RECONVENE: Motion by Cavett to reconvene, second by Cowan. Roll Call: Vote: Allen-Yes, Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes.

- **Emergency Management, Chris Reding/Jeff Kuhn** Reding presented the Emergency Management Budget
- **C.L.E.A.N. Program, Chris Reding** Reding presented the C.L.E.A.N. Program Budget
- **Early Settlement Mediation, Chris Reding** Reding presented the Early Settlement Mediation Budget
- **Sheriff Office General, Joe Harper** Harper presented the Sheriff Office General Budget
- **Jail Operation Detention Center, Joe Harper** Harper presented the Jail Operation Detention Budget

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- **Election Board, Dondee Klein** Klein presented the Election Board Office Budget.

Each department presented their requests for estimate of needs from the general fund with changes with a few departments. Cavett would like to add the \$3,000 back for the reward of any stop signs damaged or stolen.

Budget Board Adoption/Approval of the Payne County Budget for FY 2021-2022: Cundiff stated the following changes were made:

- Floodplain adding \$1000 for travel, \$4000 for M&O for a total of \$5000
- Sheriff's Office dropped \$221,111
- General M & O dropped \$80,000
- Emergency Operations dropped to \$42,200
- Reward Fund adding \$3,000

Motion by Craig to adopt the FY 2021-2022 as presented with corrections, second by Cowan. Roll Call Vote: Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Allen-Yes.

Adjournment:

Motion by Cowan to adjourn, second by Craig. Roll Call Vote: Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Allen-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____ 2021

Chairman _____

Vice Chairman _____