



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **June 19th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve **June 12th, 2023**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Abstain.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations; Bid 2024-1 thru 16 Road and Bridge Materials – 6-month bids District 1 & 3: Motion to table by Markum the 6 month bid evaluations until next week, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action on Reports from Officers and Boards:

Proclamation- Glenda Jardot Day- June 19, 2023: Motion by Markum to approve the Proclamation as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Schedule of Expenditures of Federal Awards (SEFA) for FY 22-23: Cavett stated this is the SEFA report for Fiscal Year 2022-2023. Motion by Markum to approve the SEFA report as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Contract- FY 2023-2024 for Environmental System Maintenance, Between B&L Heating & Air Conditioning, Inc, and the Board of County Commissioners of Payne County, Oklahoma: Motion by Reding to approve the contract as presented with B&L, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Contract- FY 2023-2024 for Monthly Testing and Treatment of the Cooling Towers at the Payne County Courthouse and Quarterly Water Testing and Treatment for the Cooler at the Payne County Jail, Between SMC Technologies, and the Board of County Commissioners of Payne County, Oklahoma: Motion by Reding to approve the contract as presented with SMC Technologies, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Contract- FY 2023-2024 for Fire Alarm Monitoring and Inspections of the Administration Building, Between Falco Alarm Company of Stillwater and the Board of County Commissioners of Payne County, Oklahoma: Motion by Reding to approve the contract as presented with Falco Alarm, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action-Contract- Northwest Oklahoma Regional Juvenile Detention Center Service Agreement for FY 2023-2024, Between Western Plains Youth & Family Services, Inc, and the Board of County Commissioners of Payne County, Oklahoma: Motion by Reding to approve the contract as presented with Northwest Oklahoma Regional Juvenile Detention Center for \$68/day, per child, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/ Possible Action- Contract-FY 2023-2024 Service Agreement Between Payne County Health Department and Cushing Care Clinic: Motion by Reding to approve the contract as presented with Cushing Care Clinic, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/ Possible Action- Contract Renewal-FY 2023-2024 Service Agreement Between Payne County Health Department University Cleaning Services: Motion by Reding to approve the contract as presented with University Cleaning Services, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action-Contract for Engineering- Bridge #197 Between CEC Corporation and the Board of County Commissioners of Payne County, Oklahoma: Markum stated this is the bridge that already had the engineering plans completed while former Commissioner Blasier was in office. This bridge is located at Country Club and north of Noble Road. Markum stated a lot of the supplies for this project are already on site, CEC will aid in getting the rest of the materials as well as District 3 with the bid process. Cavett noted the total cost would be \$10,588. Motion by Markum to approve the contract with CEC Corporation, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action- Service Agreement FY 2023-2024- TotalCare Agreement for 3 Printers/Copiers D-2 Between R.K. Black, Inc and the Board of County Commissioners of Payne County, Oklahoma: Motion by Reding to approve the contract as presented with R.K. Black Inc and for the Chair to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Notice 2024 Payne County Board of County Commissioners Meeting Dates: Motion by Reding to table, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Motion by Reding to approve with corrections, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Notice 2024 Payne County Budget Board Meeting Dates: Motion by Markum to approve with correction on November 12th, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Notice 2024 Payne County Government Holiday Schedule: Motion by Markum to approve the 2024 holiday schedule as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers for Cushing Fire, Fairboard, Commissioner District 2, Ingalls Fire: The County Clerk's Office presented the following changes for **Fairboard** Colin

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Campbell, Michael Benson as requisitioning officers, DeeDee Shenold, Toni West as receiving officers, Colin Campbell, Michael Benson, DeeDee Shenold as warrant pickup; **Commissioner District 2/Maintenance** Chris Reding as requisitioning officer, LeNell Bowen, John Robinson as receiving officers, Chris Reding, LeNell Bowen as warrant pickup; **Ingalls Fire**, Dena Cantreres, Jennifer Eisen as requisitioning officers, Jim Burton, Elijah Burton as receiving officers; **Cushing Fire** Dalton Novotny, Daniel Myers as requisitioning officers, Amy Jones, Jeremy Willman, Mark Bestz. Motion by Reding to approve the updates as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: \$283,688.66 2022-2023 ARPA 2021 23, TUSA CONSULTING SERVICES II, LLC, 5444.41, RADIOS 24, FLOYD & DRIVER, PLLC, 14441.44, ADMINISTRATIVE SERVICES; Extension-ST 166, WINGATE BY WYNDHAM OKC/AIRPORT, 148.00, HOTEL FOR CONFERENCE 167, NATIONAL PEN COMPANY, 801.90, PENS 168, LEISTER SUMMER, 613.94, MILEAGE REIMBURSEMENT 169, OSU COOPERATIVE EXT. SRV., 23849.80, JUNE BLANKET 170, ANDERSON NATHAN, 310.47, MILEAGE REIMBURSEMENT 171, STANDLEY SYSTEMS, INC., 627.86, JUNE BLANKET; Fair Board 987, PRIEFERT MANUFACTURING CO. INC., 2000.00, ROPING CHUTE; Fair Main-ST 436, GRIMSLEYS, INC., 970.75, SUPPLIES 437, VISIT STILLWATER, 1100.00, SERVICES 438, KINNUNEN SALES & RENTALS, INC, 109.59, PARTS & SUPPLIES 439, OKLA. STATE DEPARTMENT OF HEALTH, 125.00, LICENSE RENEWAL 440, A T & T MOBILITY, 151.15, UTILITIES 441, CINTAS FIRST AID & SAFETY, 69.71, SUPPLIES 442, B & L HEATING & AIR, 100.00, PARTS & SERVICE 443, UNIFIRST, 499.73, SERVICE & SUPPLIES 444, QUEST TECHNICAL SERVICE, 373.00, SERVICES 445, B & C BUSINESS PRODUCTS, INC., 443.33, SUPPLIES 446, OAKES SERVICE CENTER, 18.00, PARTS & SERVICE 447, KINNUNEN SALES & RENTALS, INC, 323.99, WEEDEATER 448, WIN WHOLESALE COMMERCIAL, 84.60, PARTS & SUPPLIES 449, STAPLES, 107.74, SUPPLIES 450, STILLWATER STEEL AND, 99.25, SUPPLIES 451, CAMPBELL COLIN, 369.42, MILEAGE REIMBURSEMENT 452, QUALITY WATER SERVICES, 25.50, WATER SERVICES; Fire- St 109, NAPA AUTO PARTS, 76.02, PARTS & SUPPLIES 110, KINNUNEN SALES & RENTALS, INC, 40.63, PARTS & TOOLS 111, COOPERS LOCKSMITH LLC, 110.00, SERVICE CALL/PARTS 112, OKLA. NATURAL GAS, 105.92, UTILITIES 113, CENTRAL RURAL ELECTRIC COOPERATIVE, 68.01, UTILITIES; General 4081, SASSER DAVID, 14.67, MILEAGE REIMBURSEMENT 4082, AMAZON CAPITAL SERVICES, 276.56, OFFICE SUPPLIES 4083, CINTAS CORPORATION, 154.10, SERVICE & SUPPLIES 4084, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 644.67, UTILITIES 4085, WEDEL, RANDY, 8.25, MILEAGE REIMBURSEMENT 4086, A T & T, 271.43, UTILITIES 4087, MIDCON SHREDDING, 76.00, SHREDDING SERVICES 4088, ALLIANCE MAINTENANCE INC, 1495.00, JUNE BLANKET 4089, OKLA. NATURAL GAS, 48.34, UTILITIES 4090, POSTAL PACK & SHIP, 510.91, POSTAGE 4091, THOMSON REUTERS - WEST, PAYMENT CENTER, 558.03, SUBSCRIPTION CHARGES 4092, FOUNTAIN SQUARE CLEANERS, 586.00, DRY CLEANING 4093, OK DEPT OF CAREER & TECH EDUC, 160.00, BUSINESS CARDS 4094, AMAZON CAPITAL SERVICES, 539.96, OFFICE SUPPLIES 4095, PAYNE CO. DISTRICT 3, 15.94, REIMBURSEMENT 4096, TEAGUE REBECCA, 2.62, MILEAGE REIMBURSEMENT 4097, POSTAL PACK & SHIP, 863.03, POSTAGE 4098, KINNUNEN SALES & RENTALS, INC, 110.00, TOOLS 4099, A & B ECO-SAFE PEST CONTROL, INC, 50.00, PEST CONTROL SERVICES 4100, ALADEN CARPET CLEANING, 250.00, JANITORIAL SERVICE 4101, DAVIS SANITATION, INC., 70.00, DUMPSTER 4102, CENTRAL RURAL ELECTRIC COOPERATIVE, 568.42, UTILITIES 4103, UNIFIRST, 193.15, SERVICE & SUPPLIES 4104, FIFTY ONE EAST WATER DISTRICT, 27.23, UTILITIES 4105, OKLA. NATURAL GAS, 154.44, UTILITIES 4106, KINNUNEN SALES & RENTALS, INC, 110.00, RENTAL 4107, ALLIANCE MAINTENANCE INC, 2235.00, JUNE BLANKET 4108, COMDATA, 65.57, FUEL BLANKET 4109, LOWES COMPANIES, INC., 25.04, SUPPLIES 4110, QUALITY WATER SERVICES, 45.50, WATER SERVICES 4111, COMPLIANCE RESOURCE GROUP, 70.00, DRUG & ALCOHOL TESTING 4112, A T & T MOBILITY, 338.48, UTILITIES 4113, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 4114, QUINTERGY INC, 2048.96, NETWORK SERVICES 4115, LOWES COMPANIES, INC., 94.80, MULCH 4116, TOUCHTONE, 18.08, UTILITIES 4117, A T & T, 712.36, UTILITIES-INTERNET 4118, HUNTER, LOSCO, 25.48, MILEAGE REIMBURSEMENT 4119, SMC TECHNOLOGIES INC., 250.00, JUNE BLANKET; Health 453, SAFE KIDS WORLD WIDE, 95.00, CERTIFICATION 454, LANGUAGE LINE SERVICES, 291.27, INTERPRETER SERVICES 455, CENTRAL LAWN AND LANDSCAPE, 600.00, MAY BLANKET 456, CIMARRON VALLEY COMM., LLC, 15.00, SUBSCRIPTION 457, AMAZON CAPITAL SERVICES, 656.94, OFFICE SUPPLIES 458, ALLIANCE BUSINESS SERVICES, 838.48, UTILITIES 459, A T & T, 93.46, UTILITIES-INTERNET 460, SAFE KIDS WORLD WIDE, 95.00, CERTIFICATION 461, CULLIGAN OF TULSA, 50.00, WATER SERVICES 462, TERRITORY TERMITE & PEST CONTROL, 300.00, PEST CONTROL SERVICES; Highway 1536, MHC KENWORTH TULSA, 540.73, PARTS 1537, COMPLIANCE RESOURCE GROUP, 80.00, DRUG & ALCOHOL TESTING 1538, O REILLY AUTOMOTIVE, INC., 56.48, PARTS & SUPPLIES 1539, ATWOOD DISTRIBUTING, 61.13, SUPPLIES 1540, PREMIERE TRUCK GROUP, 1273.32, PARTS 1541, AMERICAN WELDING SUPPLY, 136.63, SUPPLIES 1542, HARRIS STATION 33, LLC, 150.98, SERVICE & SUPPLIES 1543, P & K EQUIPMENT, INC., 735.01, PARTS 1544, B & C BUSINESS PRODUCTS, INC., 30.90, OFFICE SUPPLIES 1545, IRWIN TRAILER LLC, 639.46, TRAILER PARTS 1546, LUBRICATION SPECIALISTS, INC, 763.00, FUEL ADDITIVE 1547, FLEET FUELS LLC, 18251.72, DYED DIESEL 1548, OKC TARP AND SUPPLY, 220.32, TARP 1549, LUBRICATION SPECIALISTS, INC, 1342.00, FUEL TREATMENT 1550, A T & T MOBILITY, 257.75, UTILITIES-CELL PHONE 1551, HAMPEL OIL, 901.29, DEF FLUID 1552, OKLAHOMA TURNPIKE AUTHORITY, 22.20, APRIL BLANKET 1553, P & K EQUIPMENT, INC., 646.48, FILTERS 1554, COOKS CORRECTIONAL, 6261.45, ICE MACHINE 1555, FLEETPRIDE, INC., 262.24, PARTS & SUPPLIES 1556, FENSCO, INC., 8962.80, POLY PIPE 1557, NAPA AUTO PARTS, 1051.07, PARTS & SUPPLIES 1558, OKLAHOMA TURNPIKE AUTHORITY, 18.20, MAY BLANKET 1559, CORPORATE BILLING LLC, 137.73, PARTS & SUPPLIES 1560, B & C BUSINESS PRODUCTS, INC., 474.68, TONER 1561, POWERHOUSE TRUCKBEDS AND TRAILERS, 4454.50, TRAILER 1562, TERMINAL SUPPLY COMPANY, 228.61, PARTS 1563, FLEET FUELS, LLC, 205.00, SUPPLIES; Hwy-ST 21, ANCHOR D BANK, 50000.00, GRADER PAYMENT; Jail-ST 482, US FOODS, INC, 17954.28, FOOD SUPPLIES 483, FASTENAL COMPANY, 9003.58, PARTS 484, LOWES COMPANIES, INC., 530.27, PARTS & SUPPLIES 485, FASTENAL COMPANY, 163.35, O-RINGS 486, STILLWATER TAG AGENCY, 44.50, TAG AND TITLE 487, UNITED TACTICAL SYSTEMS, LLC, 1317.00, PEPPERBALLS 488, LOWES COMPANIES, INC., 513.50, LAWN MOWER 489, WATCHDOG AUTOMATION SYSTEMS LLC, 225.00, LABOR 490, FASTENAL COMPANY, 108.90, PARTS & SUPPLIES 491, A & B ECO-SAFE PEST CONTROL, INC, 200.00, PEST CONTROL SERVICES 492, ADVANTAGE PLUMBING HEATING AND COOLING, 8491.48, ICE MACHINE 493, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 762.12, UTILITIES 494, DIRECT TV, 243.61, HD ACCESS/RECEIVERS 495, ICS, 1102.40, GRAY BLANKETS 496, ICS, 3100.00, MATTRESS; Mental Health 13, PAYNE CO. DRUG COURT, INC., 8708.34, DRUG COURT ADMIN SERVICES; ML Fee 60, B & C BUSINESS PRODUCTS, INC., 31.96, OFFICE SUPPLIES; Mtg Cert 73, QUALITY WATER SERVICES, 28.75, WATER SERVICES; Rural Fire-ST 126, VANCE COUNTRY FORD, 51017.00, FIRE TRUCK 127, COUNTRY C, 72.75,

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FUEL 128, NAPA AUTO PARTS, 1000.00, APRIL BLANKET 129, NAPA AUTO PARTS, 716.05, OVERAGE PO; SH Svc Fee 307, SIMONS TOWING, 179.50, TOWING SERVICES 308, STILLWATER BUILDING CENTER, 692.60, LUMBER 309, GRIMSLEYS, INC., 72.01, SUPPLIES 310, QUALITY CUSTOM UPFITTERS, 5000.00, LABOR 311, DIRECT DISCOUNT TIRE, 2233.44, TIRES 312, FIRESTONE PAYMENT CENTER, 1044.76, TIRES 313, SHRED- AWAY SHREDDING, INC., 203.50, SHREDDING SERVICES

Blanket: \$36,590.00

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: None presented on this date.

Public Announcements from the Board (No Action will be taken): Markum wanted to let the public know that the Districts are working on the storm damage.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____