



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, June 15th, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Chris Reding.

Approve minutes of the previous meeting of the board:

Motion by Cavett to approve June 8th minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.: None presented on this date.

Discussion and Possible Action on Evaluations:

Bid Evaluation – Bid #2020-57 – Asphalt Overlay – Lakeview & Country Club Road – District 3
TJ Campbell was lowest and best bidder. Motion by Blasier to accept TJ Campbell as lowest and best bidder, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion and Possible Action on Reports from Officers and Boards:

Resolution 2020-20 – 3/8th Cents Sales Tax Road Money Notification Resolution District 3: Blasier read Resolution 2020-20 for 3/8th cent sales tax road money notification. Payne County passed a county sales tax with 53% designated to be used for capital improvements on county roads; and Whereas Payne County District 3 has chosen as a priority project BID 2020-57, asphalt overlay and that Payne County authorizes use of said sales tax funds for road bed stabilization, guardrail, drainage, asphalt and striping. Motion by Blasier to approve Resolution 2020-20 as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2020-21 ACCO-SIF Workman's Compensation Insurance Renewal/Option Selection:

Reding presented Resolution 2020-21 for ACCO SIF Workman's Comp Insurance Renewal. Motion by Cavett to do Option one with a payment of \$212,359.00, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and B&L Heating & Air Conditioning, Inc. FY 2020-2021: Reding presented the contract with B&L this is a renewal from the year before. Courthouse cost \$75/hr, County Administration Building \$75/hr, County Jail \$75/hr and parts and other service calls \$85/hr. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and Advantage Plumbing, Heating & Cooling FY 2020-2021: Reding presented the contract with Advantage Heating & Air this is a renewal from the year before. The cost for these services are \$90/hr and \$140/hr for after business hours for the Courthouse and Administration Building, and \$140/hr and \$195/hr for after business hours for the Jail and Detention Center. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and Falco Alarm Company of Stillwater FY 2020-2021: Reding presented the contract with Falco Alarm this is a renewal from the year before. The cost is \$30.00/mo. equals to \$360/year. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and Detention Services Agreement by Sequoyah Enterprises, Inc. FY 2020-2021: Reding presented the contract with Detention Service Agreement with Sequoyah Enterprises this is a renewal from the year before. The cost is \$26.00 per child/day. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and A&B Eco Safe Pest Control FY 2020-2021: Reding presented the contract with A & B Pest Control this is a renewal from the year before. The cost for the Courthouse is \$95/mo. and the Administration Building is \$55/mo. Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and Hammond Fire Systems, LLC FY 2020-2021: Reding presented the contract with Hammond Fire Systems this is a renewal from the year before. The cost for the courthouse is \$300/year, administration building \$450/year and fire pump inspection is \$400/year. Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Contract Approval between Payne County Board of Commissioners and Oklahoma State University Coop Ext FY 2020-2021: Anderson presented the contract with OSU Coop. Ext. which begins July 1, 2020. Motion by Cavett to approve contract as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Approval of Contract – TJ Campbell Construction for Country Club/ Lakeview Overlay Project – BID 2020-57: Blasier presented the contract for T.J. Campbell which Lowell Barto has approved. Motion by Blasier to approve, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Annual Contract between Payne County Board of Commissioners and CommunityWorks, L.L.C. for the purpose of detaining juveniles at the Cleveland County Regional Detention Center (Couch Center): Reding presented the contract with Detention Service Agreement with CommunityWorks, LLC at Couch Center this is a renewal from the year before. This cost is \$41/per child per/day. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Approval – Annual Contract between Payne County Board of Commissioners and CommunityWorks, LLC for the purpose of detaining juveniles at the Pottawatomie County Regional Detention Center (Carter Hall): Reding presented the contract with Detention Service Agreement with CommunityWorks, LLC at Carter Hall this is a renewal from the year before. This cost is \$41/per child/per day. Motion by Cavett to approve, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Contract for Approval for Payne County Health Department:

Ben Welch: Approved below at the same time with Stillwater Medical Center.

Stillwater Medical Center: Motion by Cavett to approve both Ben Welch and Stillwater Medical Center, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

COVID19 Update: Kelli Rader with Health Department stated that Payne County went from 48 to 100 cases. The Health Department is connecting with those individuals and making sure that they are continuing to self-quarantine and checking to make sure they have what they need. They are also working with the public schools as the new school year approaches. The Attorney General is allowing the Health Departments to now allow counties to know down to the city as to where those numbers are coming from/located. This website is updated daily at 11:00 am. Oklahoma Blood Institute is also doing the antibodies test as well. Reding inquired with Cavett and Blasier on starting the video conferencing again. Blasier and Cavett felt they should wait a week and see what they may need to do next week.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: Blasier presented an agreement with Kent & Joy Ray to open and clean out a waterway, Kristy Self & Aubrey Wilson to open and clean out a waterway, and Randal Renbarger for clearing fence line, sloping banks, and running bar ditches. Motion by Blasier to approve agreements as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Removal of Equipment items from inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office presented updated requisitioning and receiving officers. These are all for FY 2020-2021 beginning July 1, 2020.

District 1: ***Requisitioning Officers*** Zach Cavett, Jessie Jones, David Shreeves, ***Current Receiving Officers*** Shawna Bales, LeNell Bowen, ***Warrants Current*** Zach Cavett, Jessie Jones, Shawna Bales.

District Attorney: ***Requisitioning Officers*** Laura Thomas, Scott Staley, ***Current Receiving Officers*** Terri Hensley, Darla Laner, Teresa Crawford, ***Warrants Current*** none listed. These are for 7303-1-0100-2005 and 7304-1-0100-2005. District Attorney: ***Requisitioning Officers*** Laura Thomas, Scott Staley, ***Receiving Officers*** Andrea Hickman, Amy Caldwell, Monique DeShazer, ***Warrants Current*** Brenda Hendrickson, Scott Staley. These are for 0001-1-0100-2005, 0001-1-0100-2010, 0001-1-0100-1110. Cushing Fire Department: ***Requisitioning Officers*** Derek Griffith, Dalton, Noventy, ***Current Receiving Officers*** Josh Morris, Justin Menser, Mark Beitz, ***Warrants Current*** none listed. Yale Fire Department: ***Requisitioning Officers*** Josh Robinson, Terry Bradley, ***Current Receiving Officers*** Jerry Haley, Jon Henckel, Joe McKinney, ***Warrants Current*** none listed. County Clerk: ***Requisitioning Officers*** Glenna Craig, Tammy Mathis, ***Current Receiving Officers*** Ben Burnsed, Shelly Lawson, ***Warrants Current*** Glenna Craig, Tammy Mathis. Excise Board/Board of Equalization: ***Requisitioning Officers*** Glenna Craig, Tammy Mathis, ***Current Receiving Officers*** Ben Burnsed, Shelly Lawson, ***Warrants Current*** Glenna Craig, Tammy Mathis. Assessor: ***Requisitioning Officers*** James Cowan, Tanya Schultz, ***Current Receiving Officers*** Cathy Ragsdale, Heather Booth, ***Warrants Current*** James Cowan, Tanya Schultz. Election Board: ***Requisitioning Officers*** Dondee Klein, Shelly Silva, ***Current Receiving Officers*** Dondee Klein, Shelly Silva, Courtney Callison, ***Warrants Current*** Dondee Klein, Shelly Silva, Courtney Callison. Sheriff's Office: ***Requisitioning Officers*** Kevin Woodward, Chris Nixon, ***Current Receiving Officers*** Linda Farley, Glenda Sexton, ***Warrants Current*** Kevin Woodward, Linda Farley, Chris Nixon, Glenda Sexton. Treasurer's Office: ***Requisitioning Officers*** Carla Manning, Yvonne Corbin, ***Current Receiving Officers*** Melissa Scott, Alex Ramirez, ***Warrants Current*** Carla Manning, Deanna Green, Yvonne Corbin. District 3: ***Requisitioning Officers*** Rocky Blasier, Travis Weaver, Kevin Cramer, ***Current Receiving Officers*** Rhonda Markum, Kathy Shann, Morgan Stewart, ***Warrants Current*** Rocky Blasier, Rhonda Markum, Kevin Cramer. Extension Office: ***Requisitioning Officers*** Nathan Anderson, Dea Rash, Summer Leister, ***Current Receiving Officers*** Shelly Fitzpatrick, Nathan Anderson, Rikki Jones, ***Warrants Current*** Nathan Anderson, Shelly Fitzpatrick, Rikki Jones. Three-Eighth Cent Sales Tax: ***Requisitioning Officers*** Glenna Craig, Chris Reding, ***Current Receiving Officers*** Tammy Mathis, LeNell Bowen, ***Warrants Current*** none listed

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C.L.E.A.N. Program: **Requisitioning Officers** Chris Reding, LeNell Bowen, **Current Receiving Officers** LeNell Bowen, **Warrants Current** Chris Reding, LeNell Bowen. District 2: **Requisitioning Officers** Chris Reding, **Current Receiving Officers** LeNell Bowen, Shawn Howell, **Warrants Current** Chris Reding, LeNell Bowen. E911: **Requisitioning Officers** Chris Reding, **Current Receiving Officers** LeNell Bowen, **Warrants Current** Chris Reding, LeNell Bowen. Emergency Operations Center: **Requisitioning Officers** Chris Reding, Jeff Kuhn, **Current Receiving Officers** LeNell Bowen, Troy Choplin, **Warrants Current** Chris Reding, LeNell Bowen. Emergency Management: **Requisitioning Officers** Chris Reding, Jeff Kuhn, **Current Receiving Officers** LeNell Bowen, Troy Choplin, **Warrants Current** Chris Reding, LeNell Bowen. Self-Insurance Fund: **Requisitioning Officers** Chris Reding, **Current Receiving Officers** LeNell Bowen, **Warrants Current** Chris Reding, LeNell Bowen. Environmental Enforcement: **Requisitioning Officers** Chris Reding, Clint Castoe **Current Receiving Officers** Clint Castoe, Frank Robinson, **Warrants Current** Chris Reding, LeNell Bowen. Building Maintenance: **Requisitioning Officers** Chris Reding, **Current Receiving Officers** LeNell Bowen, John Robinson, **Warrants Current** Chris Reding, LeNell Bowen. Floodplain: **Requisitioning Officers** Chris Reding, **Current Receiving Officers** LeNell Bowen, **Warrants Current** Chris Reding, LeNell Bowen. Early Settlement Mediation North: **Requisitioning Officers** Chris Reding, **Current Receiving Officers** LeNell Bowen, **Warrants Current** Chris Reding, LeNell Bowen. Motion by Cavett to approve updates and/or changes for Requisitioning and Receiving Officers, second by Blasier.

Recess: Motion by Cavett to recess, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Reconvene: Motion by Cavett to reconvene, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: FY 2019-2020 \$678,640.87 2019-2020 911 Phone 89, SOLACOM TECHNOLOGIES, 47993.71, MAINTENANCE; Extension-ST 140, WALMART COMMUNITY, 43.85, OFFICE SUPPLIES; Facility Authority 459, PAYNE COUNTY FACILITIES AUTHORITY, 207860.87, LIMITED PURPOSE SALES TAX; Fair Main-ST 607, ADVANTAGE PLUMBING HEATING AND COOLING, 782.04, REPAIR ICE MAKER608, QUEST TECHNICAL SERVICE, 812.50, MAY BLANKET609, UNIFIRST, 183.64, MAY BLANKET610, PAYNE COUNTY SOLID WASTE, 67.16, SIGN DECALS611, B & C BUSINESS PRODUCTS, INC., 216.21, MAY BLANKET612, REPUBLIC SERVICES # 789, 914.94, TRASH SERVICES613, QUALITY WATER SERVICES, 35.35, MAY BLANKET614, VISIT STILLWATER, 850.00, MAY BLANKET; Fire- St 96, OG&E, 342.32, BLANKET97, NAPA AUTO PARTS, 73.59, BLANKET98, ATLINK SERVICES, LLC, 51.00, JUNE BLANKET99, FIFTY ONE EAST WATER DISTRICT, 24.72, BLANKET; General 3798, VIP TECHNOLOGY SOLUTIONS GROUP, 692.77, TELEPHONE SERVICE3799, C. O. P. S. PRODUCTS LLC., 539.25, CLOTHING3800, HERO UPFITTERS LLC, 1796.00, RADIO3801, TOUCHTONE, 56.65, UTILITIES3802, C. O. P. S. PRODUCTS LLC., 344.28, SHIRTS3803, CHICKASAW TELECOM, INC, 1172.06, CONFERENCE PHONE3804, FEDEX OFFICE, 147.85, COPY / BINDING3805, STILLWATER SCREENPRINTING, 144.00, EMBROIDERING SERVICES3806, FRONTIER FIRE PROTECTION, 34.00, PEPPER SPRAY3807, ABSOLUTE ECONOMICAL FUNERAL HOME, 450.00, INDIGENT CREMATION3808, VIP TECHNOLOGY SOLUTIONS GROUP, 2940.00, MAINTENANCE3809, THE JOURNAL, 268.47, BLANKET3810, WALMART COMMUNITY, 14.62, SUPPLIES3811, POSTAL PACK & SHIP, 597.53, POSTAGE3812, PAYNE CO. ELECTION BOARD, 1116.40, ELECTION EXPENSES3813, PITNEY BOWES, 761.79, LEASE3814, R. K. BLACK, INC, 105.40, TONER CARTRIDGE3815, R. K. BLACK, INC, 73.66, COPIER MAINTENANCE3816, R. K. BLACK, INC, 136.00, COPIER MAINTENANCE3817, R. K. BLACK, INC, 70.00, COPIER MAINTENANCE3818, SIRCHIE FINGER PRINT, 1175.00, COVID-193819, BEAR COM, 146.97, RADIO ANTENNA3820, B & C BUSINESS PRODUCTS, INC., 139.96, COVID-193821, GRIMSLEYS, INC., 450.16, SUPPLIES3822, PIONEER TIRE CENTER, 75.00, ALIGNMENT SERVICES3823, LOCKE SUPPLY, 21.69, MISC SUPPLIES3824, MINT MOBILE DETAIL, 600.00, VEHICLE RELATED3825, INTERWORKS, INC., 45.00, MONTHLY SERVICE3826, OESC, 856.52, UNEMPLOYMENT BENEFITS3827, QUALITY WATER SERVICES, 6.50, MAY BLANKET3828, TRANSUNION RISK AND ALTERNATIVE, 332.60, LOCATE SERVICES3829, LOWES COMPANIES, INC., 94.92, MISC SUPPLIES3830, DEARINGER PRINTING & TROPHY, INC., 549.21, FLAGS3831, UNIFIRST, 40.58, MAY BLANKET3832, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES3833, INDUSTRIAL CHEMIST, INC., 450.00, MAY BLANKET3834, MERRIFIELD OFFICE SUPPLY, 79.90, MISC SUPPLIES; Health 444, STILLWATER MEDICAL CENTER, 90.00, MAY BLANKET445, OKLA. STATE DEPT. OF HEALTH, 80904.22, PAYROLL ESTIMATED446, OKLA. STATE DEPT. OF HEALTH, 64844.67, PAYROLL ESTIMATED447, CAVETT, ASHLEY J., 105.34, MILEAGE REIMBURSEMENT448, OKLA. STATE DEPT. OF HEALTH, 49391.14, PAYROLL449, OKLA. STATE DEPT. OF HEALTH, 65873.05, PAYROLL450, HALL, LISA, 358.22, COVID-19451, CASWELL, DEBRA J, 42.78, MILEAGE REIMBURSEMENT452, LANGUAGE LINE SERVICES, 99.96, UTILITIES453, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES; Highway 1550, QUAPAW CO., INC., 9584.90, CRUSHER RUN1551, QUAPAW CO., INC., 11921.16, ROAD ROCK1552, A T & T MOBILITY, 920.05, UTILITIES1553, OKLA. NATURAL GAS, 86.21, UTILITIES1554, OKLA. NATURAL

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GAS, 23.38, UTILITIES1555, STILLWATER MILL AGRI CENTER, 48.82, MAY BLANKET1556, WALMART COMMUNITY, 116.06, SUPPLIES1557, A T & T MOBILITY, 99.24, UTILITIES1558, K & K SYSTEMS, INC, 1650.00, LED SIGNS1559, QUAPAW CO., INC., 11899.68, ROAD ROCK1560, TIMMONS OIL COMPANY, 1297.68, MOTOR OIL1561, UNIFIRST, 566.07, MAY BLANKET1562, WILCOXSON OIL, 6902.94, DYED DIESEL; Hwy-ST 55, QUAPAW CO., INC., 11917.08, ROAD ROCK56, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT; Jail-ST 674, VISA, 123.59, MAY BLANKET675, A T & T MOBILITY, 626.55, UTILITIES676, GRIMSLEYS, INC., 812.27, SUPPLIES677, GRIMSLEYS, INC., 1261.64, SUPPLIES678, DIRECT TV, 222.99, UTILITIES679, QUALITY WATER SERVICES, 182.35, MAY BLANKET; Mental Health 14, PAYNE CO. DRUG COURT, INC., 5820.83, ADMIN SERVICES; ML Fee 62, BEASLEY TECHNOLOGY, INC., 37.50, MISC SERVICES63, TELECOMP HOLDINGS, INC, 37.50, MISC SERVICES; Mtg Cert 32, FENTON OFFICE MART, 258.00, COVID-19; RM&P 61, BANCFIRST, 90.00, SAFE DEPOSIT BOX RENTAL62, MIDCON SHREDDING, 35.00, BLANKET; Rural Fire-ST 119, CITY OF YALE, 186.15, BLANKET120, NORTHERN SAFETY CO., INC., 13556.16, WILDLAND GEAR; SH Svc Fee 367, FIRESTONE PAYMENT CENTER, 788.50, TIRES & WAS

Blanket: None presented on this date.

Disallowed: Cavett questioned PO #6636 for taxes on a mobile home for Ripley Fire. McCombs, Purchasing Agent confirmed with Cowan, County Assessor that they should not be paying taxes and would do a tax roll correction. Motion by Cavett to disallow PO 6636, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Payroll/Longevity: None presented on this date.

Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers: The Clerk's Office presented the following monthly reports of Officers for May 2020. Court Clerk Records Management and Preservation \$17,452.74; and the Court Clerk Official Depository, Court Fund and Court Clerk Revolving Fund \$852,154.82. The Health Department \$2,125.00. Motion by Cavett to acknowledge, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Public Announcements from the Board: Cavett and Blasier requested patience as their many road projects that are currently under way. Reding encouraged everyone to please continue to be safe and use social distancing.

Road Crossings: Blasier presented one (1) with Tetra Technologies (D3-20-015). Motion by Blasier to approve the road crossing as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

New Business: None presented on this date.

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____