



**Official Minutes of
PAYNE COUNTY BUDGET BOARD**

The Payne County Budget Board met in a regular meeting of the board at 11:00 a.m. on **Monday, July 8, 2019** at the Payne County Administration Building, Commissioner Meeting Room, Suite 203 located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: at 11:02 a.m.

The following members were present:

Chris Reding-Commissioner District 2, James Cowan- Assessor, Glenna Craig-County Clerk, Carla Manning-Treasurer, Lori Allen-Court Clerk, Zach Cavett-Commissioner District 1, Kevin Woodward-Under Sheriff, Rocky Blasier Commissioner District-3. Also, in attendance various department heads, employees.

Approve minutes of the previous meeting of the board:

Minutes of the previous meeting were presented for approval. Motion by Cowan to approve minutes as presented, second by Allen. Roll Call Vote: Cowan-Yes, Craig-Yes, Allen-Yes, Woodward-Yes, Blasier-Yes, Manning-Yes, Cavett-Yes, Reding-Yes.

Financial Reports

Cash Appropriations:

The Clerk's Office presented the cash appropriations as certified by the Payne County Treasurer July 1, 2019; these have also been approved by the Board of Commissioners:

3	Alcoholic Bev. Tax	\$25,119.20
#0001	General	
#1102	Highway	\$398,610.76
#1103	CBRI - 105 Monies	\$41,526.48
#1201	911 Phone Fees	\$67,172.92
#1202	C.L.E.A.N.	
#1204	Assessor Revolving Fee	\$409.13
#1208	County Clerk Lien Fee	\$1,959.32
#1209	County Clerk RM&P	\$5,305.74
#1211	Court Fund Salaries & Fringe Court	\$33,555.56
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$21,104.03
#1216	Health	\$9,450.73
#1218	LEPC	
#1220	Resale Property	\$53,146.29
#1223	Sheriff Commissary	\$12,492.15
#1226	Sheriff Service Fee	\$93,867.66
#1227	Sheriff Training	\$705.44
#1228	Solid Waste Management	\$630.95
#1230	Treasurer Mortgage Cert	\$1,407.26
#1235	Donations	
#1237	Self Insurance Program	\$111,061.62
#1308	Extension 3/8 ST	\$27,270.55
#1310	Fair Maintenance 3/8 ST	\$74,689.73
#1311	General Govnmt 3/8 ST	\$58,447.47
#1313	Roads & Bridges 3/8 ST	\$206,137.41
#1315	Jail Debt 1/8 ST	\$127,292.56
#1321	Rural Fire 1/16 ST	\$65,494.54
#1327	Fire 3/8 ST	\$19,535.36
#1331	Jail Debt ¼ ST	\$247,953.41
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$20.00
#7205	Law Library	\$4,192.10
#7207	Mental Health	\$4,391.67
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$4,963.00
#7305	District Attorney Evidence	
#7402	Excess Resale	\$71,837.08
#7403	Unapportioned Revenue	
#7410	Protested Tax	\$562.27
#7431	Co. Bridge & Road Investment	\$269.01
#7432	911 Phone Fees Investment	\$929.47
#7433	Co. Clerk Lien Fee Investment	\$101.65
#7434	County Clerk RM&P Investment	\$156.50
#7435	Health Investment	\$1,758.81

**Official Minutes of
PAYNE COUNTY BUDGET BOARD**

#7436	Resale Property Investment	\$1,405.87
#7437	Treasurer Mtg Cert Investment	\$150.28
#7438	Self Insurance Prog Investment	\$3,664.00
#7439	Fair Maint 3/8 ST Investment	\$768.77
#7501	Estray Cattle	\$26.60
#7603	Econ Dev Trust	

Motion by Cowan to approve cash appropriations as presented, second by Woodward. Roll Call Vote: Craig-Yes, Allen-Yes, Woodward-Yes, Blasier-Yes, Manning-Yes, Cavett-Yes, Reding-Yes, Cowan-Yes.

Transfers:

The Clerk's Office presented transfers for The Sheriff's Office \$33,000 from 1226-2-0400-2005 and \$30,000 from 1226-2-1100-6001 totaling \$63,000 to 1226-2-0400-1110. The Extension Office \$190,500 from 1308-5-8009-4110 with \$148,000 to 1308-5-8009-1110, \$7500 to 1308-5-8009-1130, \$23,000 to 1308-5-8009-1310 and \$12,000 to 1308-5-8009-2005. Motion by Cowan to approve transfers as presented, second by Woodward. Roll Call Vote: Woodward-Yes, Blasier-Yes, Manning-Yes, Cavett-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Allen-Yes.

Letter of Commitment:

None presented at this time.

Range changes/discussion/possible action:

Reding stated as Darrell Varnell retires he would be moving Clint Castoe to his position and would move up Frank Robinson into Clint's old position then will have an opening. Motion by Reding to approve, second by Woodward. Roll Call Vote: Woodward-Yes, Blasier-Yes, Manning-Yes, Cavett-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Allen-Yes.

Approval of Employee request for Leave and/or Request for leave share:

Woodward stated one of their employees L Jordan who works in the Jail was going home and had a car accident breaking her femur in half. Jordan will be out of work for about six (6) weeks but there should be enough time internally to cover her time. FMLA paperwork would be filled out as well. Motion by Allen to approve leave share, second by Cowan. Roll Call Vote: Blasier-Yes, Manning-Yes, Cavett-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Allen-Yes, Woodward-Yes.

New Hires/Discussion/Possible Action:

Dondee Klein, Election Board Secretary has hired Alyssa Parker in her office.

Premiere Consulting – Updates on Health Insurance:

Cary Taylor and Amber Martin with Premier Consulting presented an update to the Budget Board on Health Insurance claims. Taylor alinquired with the Officials with any concerns they had with any of our vendors.

Personnel Policy Changes/discussion/possible action:

None presented at this time.

New Business/discussion-no action will be taken.

Adjournment:

Motion to adjourn by Cowan, second by Allen. Roll Call Vote: Allen-Yes, Woodward-Yes, Mathis-Yes, Manning-Yes, Cowan-Yes, Blasier-Yes, Jones-Yes, Reding-Yes

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____ 2019

Chairman _____

**Official Minutes of
PAYNE COUNTY BUDGET BOARD**

Vice Chairman_____