The Payne County Budget Board met in a regular meeting of the board at 11:00 a.m. on **Monday, May 11, 2020** at the Payne County Administration Building, Commissioner Meeting Room, Suite 200 located in Stillwater, Oklahoma. The public may join the videoconference as follows: By Phone 408-418-9388; by Webex app: meeting No. 965 912 250

**Chairman Reding called the meeting to order**: at 11:00 a.m.

**The following members were present:**

**Chris Reding**-Commissioner District 2, **Carla Manning**- Treasurer, **Tammy Mathis**-Deputy County Clerk, **Zach Cavett**-Commissioner District 1, **Kevin Woodward**-Sheriff, **Rocky Blasier** Commissioner District-3, **Lori Allen** – Court Clerk, **James Cowan** – Assessor. Also, in attendance various department heads, employees, media.

**Approve minutes of the previous meeting of the board:**

The Clerk’s Office presented the minutes from the previous meeting for approval. Motion by Cowan to approve the minutes as presented for April 28th, second by Woodward. Roll Call Vote:

**Financial Reports:**

**Cash Appropriations:**

The Clerk’s Office presented the cash appropriations as certified by the Payne County Treasurer May 1, 2020. These have also been approved by the Board of Commissioners:

|  |  |  |  |
| --- | --- | --- | --- |
| 3 | Alcoholic Bev. Tax |  | $24,887.82 |
| #0001 | General |  |  |
| #1102 | Highway |  | $285,847.93 |
| #1103 | CBRI - 105 Monies |  | $34,095.46 |
| #1201 | 911 Phone Fees |  | $63,457.36 |
| #1204 | Assessor Revolving Fee |  | $511.00 |
| #1208 | County Clerk Lien Fee |  | $2,391.62 |
| #1209 | County Clerk RM&P |  | $49.40 |
| #1211 | Court Fund Salaries & Fringe Court |  | $28,506.44 |
| #1212 | Emergency Mgmt |  |  |
| #1213 | Flood Plain |  |  |
| #1214 | Free Fair Board |  | $74.24 |
| #1216 | Health |  | $75,228.81 |
| #1220 | Resale Property |  | $48,614.40 |
| #1223 | Sheriff Commissary |  | $11,862.23 |
| #1226 | Sheriff Service Fee |  | $103,604.05 |
| #1227 | Sheriff Training |  |  |
| #1228 | Solid Waste Management |  | $16.93 |
| #1230 | Treasurer Mortgage Cert |  | $1,259.82 |
| #1235 | Donations |  |  |
| #1237 | Self-Insurance Program |  | $89,108.42 |
| #1308 | Extension 3/8 ST |  | $26,274.59 |
| #1310 | Fair Maintenance 3/8 ST |  | $74,796.87 |
| #1311 | General Govnmt 3/8 ST |  | $56,351.90 |
| #1313 | Roads & Bridges 3/8 ST |  | $198,888.75 |
| #1315 | Jail Debt 1/8 ST |  | $124,694.98 |
| #1321 | Rural Fire 1/16 ST |  | $62,698.44 |
| #1327 | Fire 3/8 ST |  | $18,802.96 |
| #1331 | Jail Debt ¼ ST |  | $248,776.44 |
| #2000 | Capital Projects |  |  |
| #7202 | Child Abuse Prevention |  |  |
| #7205 | Law Library |  | $3,440.03 |
| #7207 | Mental Health |  | $5,820.83 |
| #7210 | Court Clerk Preservation Fund |  | $3,025.50 |
| #7303 | Seizure of Property |  | $1,214.00 |
| #7304 | District Attorney Revolving |  | $18.05 |
| #7305 | District Attorney Evidence |  |  |
| #7402 | Excess Resale |  |  |
| #7404 | Court Ordered Trust |  | $1.86 |
| #7431 | Co. Bridge & Road Investment |  | $273.53 |
| #7432 | 911 Phone Fees Investment |  | $579.05 |
| #7433 | Co. Clerk Lien Fee Investment |  | $54.02 |
| #7434 | County Clerk RM&P Investment |  | $83.17 |
| #7435 | Health Investment |  | $1,094.79 |
| #7436 | Resale Property Investment |  | $875.86 |
| #7437 | Treasurer Mtg Cert Investment |  | $79.87 |
| #7438 | Self-Insurance Prog Investment |  | $3,725.71 |
| #7439 | Fair Maint 3/8 ST Investment |  | $2,485.20 |
| #7501 | Estray Animal |  |  |
|  |  |  |  |

Motion by Cowan to approve cash appropriations as presented, second Blasier. Roll Call Vote: Cowan-Yes, Manning-Yes, Allen-Yes, Woodward-Yes, Blasier-Yes, Reding-Yes, Mathis-Yes, Cavett-Yes.

**Transfers:**

The Clerk’s Office presented a transfer for $467.00 from the County Clerk Mechanic Lien to the County Clerk RM&P. These funds were placed into the wrong account. Motion by Cowan, second by Woodward. Roll Call Vote:

**Letter of Commitment:**

None presented on this date.

**Range changes/discussion/possible action:**

None presented on this date

**Discussion/Possible Action – COVID19 Update:**

Reding discussed the opening of the doors at the Courthouse. Allen stated that her office would be back open to the public tomorrow May 12th and the courts should be opening May 18th. There would be a meeting tomorrow regarding the courts to see if that date is still in effect. Cowan also stated that they would be beginning to reval next week but would not be knocking on doors only taking pictures from the front. Campbell the Fairgrounds Director stated he was working with Barto on starting events back up; they were currently looking at the first part of June.

**Approval of Employee request for Leave and/or Request for leave share:**

None presented on this date.

**Preliminary Discussion – Payne County Budget FY 2020-2021:**

Reding briefly discussed the budget and just asked everyone to be budget minded with all of the occurrences with COVID19. Cowan stated that they were almost done with protests and will have numbers to Steven Cundiff by Thursday at the latest and public service will not be until July but that was nearing the end.

**Premier Update on Claims:**

Premier will not be here today this was canceled due to COVID19.

**New hires/discussion/possible action:**

None presented on this date.

**New Business/discussion-no action will be taken.**

None presented on this date.

**Adjournment:**

Motion to adjourn by Cowan, second by Blasier. Roll Call Vote: Manning-Yes,

**Minutes of the Board attested to**

**By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Glenna Craig, Payne County Clerk**

**Seal of office**

**Approved by the Budget Board**

**On the \_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_ 2020**

**Chairman\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vice Chairman\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**