



## Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **May 30<sup>th</sup>, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Zach Cavett.

**Approve minutes of the previous meeting of the board:** Motion by Markum to approve **May 22<sup>nd</sup>, 2023**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Motion by Reding to approve **May 24<sup>th</sup>, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** Colin Campbell, Expo Director wanted to remind everyone about the Businessperson Judging Contest which is this Friday beginning at 8:30 a.m.

**Discussion/Possible Action on Reports from Officers and Boards:**

**Discussion/Possible Action – Canadian County Juvenile Detention Center Service Agreement for FY 2023-2024 by and between the Board of County Commissioners of Canadian County and the Board of County Commissioners of Payne County, Oklahoma:** Motion by Reding to approve the Canadian County Juvenile Detention Center agreement as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Contract Renewal – FY 2023-2024 Detention Services Agreement by and between ROCMND Area Youth Services, Inc., and the Board of County Commissioners of Payne County, Oklahoma:** Motion by Markum to approve the ROCMND Area Youth Services agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Contract Renewal – FY 2023-2024 Service Agreement between Payne County Health Department and Central Lawn and Landscape:** Motion by Reding to approve the agreement with Payne County Health Department and Central Lawn and Landscape, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Contract Renewal – FY 2023-2024 Service Agreement between Payne County Health Department and Hillcrest Hospital, Cushing:** Motion by Markum to approve the agreement with Payne County Health Department and Hillcrest Hospital in Cushing, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Contract Renewal – FY 2023-2024 Service Agreement between Payne County Health Department and Oklahoma State University Student Health Center:** Motion by Reding to approve the agreement with Payne County Health Department and Oklahoma State University Student Health Center as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Contract Renewal – FY 2023-2024 Service Agreement between Payne County Health Department and Stillwater Medical Center:** Motion by Reding to approve the agreement with Payne County Health Department and Stillwater Medical Center as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Regarding Paving, Brush Creek South of Highway 51:** Mike Krueger with Wagon Wheel Development Company presented to the board a request for the county to pave Brush creek south of Highway 51 for ½ a mile. It was discussed part of this road was in District 2, part of the road is in District 1. Krueger stated that they would pay for the asphalt if the county would pave that area. After board discussion, Cavett stated he would put this on the plan for the fall time frame and get with Krueger and wanted to inform Mr. Krueger that the asphalt could cost up to \$200,000; he stated he was fine with handling that ½ mile. No action was taken.

**Discussion/Possible Action – ARPA Update:** Cavett stated he received an email from Floyd and Driver stating that unspent or unobligated ARPA funds may be called back. Cavett stated Floyd and Driver have encouraged the county to get the ARPA funds encumbered. Cavett requested that the board look at the other amounts left and bring a list back to the board next week so decisions can be made in regard to those funds being encumbered.

**Discussion/Possible Action – Appraisal Report & Update Insurance Policy to Reflect Newly Appraised Values:** Cavett stated that ACCO sent out an appraisal report. Cavett suggested that each department look over their structures and update them if necessary. No action taken.

**Discussion/Possible Action – Resolution 2023-68 – FY 2023-2024 ACCO SIF Workman's Compensation Insurance Renewal/Option Selection:** Motion by Reding to approve Resolution 2023-68 and to go with Option 1 for \$206,114 as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – FY 2023-2024 Cooperative Service Agreement between US Department of Agriculture Animal and Plant Health Inspection Services Wildlife Services and the Board of County Commissioners of Payne County, Oklahoma:** Cavett stated there is a trapper in the area who is called on when needed at \$2400/year. Motion by Reding to approve the agreement as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Purchase of Additional Tasers and Body Cameras for Jail:** Harper stated that he has spoken to Jeremiah Gregory, legal counsel, about adding the additional tasers. Harper

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stated that he needed to bring that information to the board and no additional contract was needed. Cavett verified the additional needed was \$185,953, Harper stated yes. Motion by Reding to approve the change order increasing the amount as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** **FY 2022-2023, \$253,602.74** 2022-2023 911 Phone 69, A T & T, 71.19, UTILITIES 70, A T & T, 4602.58, UTILITIES 71, A T & T, 71.19, UTILITIES; ARPA 2021 20, TUSA CONSULTING SERVICES II, LLC, 3524.86, PROFESSIONAL SERVICES 21, FLOYD & DRIVER, PLLC, 14441.44, ADMINISTRATIVE SERVICES; DA Revolving 9, STILLWATER POLICE DEPT., 1601.00, PROCEEDS FROM SALE 10, STILLWATER POLICE DEPT., 38386.75, FORFEITURE PROCEEDS; Fair Board 985, THE JOURNAL, 30.00, SUBSCRIPTION 986, PAYNE CO. EXTENSION CENTER, 606.75, MEAL TICKETS; Fair Main-ST 421, UNIFIRST, 393.28, APRIL BLANKET 422, P & K EQUIPMENT, INC., 1321.69, REPAIR BLANKET 423, CITY OF STILLWATER, 72.03, UTILITIES 424, CITY OF STILLWATER, 6052.74, UTILITIES 425, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES 426, ELITE ELECTRICAL, 80.00, APRIL BLANKET 427, WIN WHOLESALE COMMERCIAL, 1195.00, WATER HYDRANT 428, OKLA. NATURAL GAS, 134.18, UTILITIES 429, B & C BUSINESS PRODUCTS, INC., 75.86, APRIL BLANKET 430, P & K EQUIPMENT, INC., 640.48, APRIL BLANKET 431, CITY OF STILLWATER, 598.87, UTILITIES; Fire- St 104, NAPA AUTO PARTS, 170.66, APRIL BLANKET 105, CUSHING PLUMBING, 5500.00, ICE MACHINE 106, BANNER FIRE EQUIPMENT INC, 4400.00, PORTABLE PUMP 107, VERIZON WIRELESS, 240.06, UTILITIES-CELL PHONE; General 3985, MERRIFIELD OFFICE SUPPLY, 246.01, OFFICE SUPPLIES 3986, FALCO ALARM CO., INC., 267.50, ANNUAL INSPECTION 3987, OVERHEAD DOOR COMPANY, 125.00, OVERHEAD DOOR REPAIRS 3988, GALLS, LLC, 75.75, SUPPLIES 3989, GALLS, LLC, 319.69, PANTS 3990, MARKUM RHONDA, 65.50, MILEAGE REIMBURSEMENT 3991, DEARINGER PRINTING & TROPHY, INC., 85.30, OFFICE SUPPLIES 3992, CITY OF STILLWATER, 6988.26, UTILITIES 3993, HIGH FIVE MEDIA GROUP, LLC, 199.00, WEB SERVICES 3994, B & C BUSINESS PRODUCTS, INC., 182.69, OFFICE SUPPLIES 3995, A T & T, 37.53, UTILITIES 3996, SMC TECHNOLOGIES INC., 250.00, SERVICES 3997, AMAZON CAPITAL SERVICES, 128.47, OFFICE SUPPLIES 3998, CITY OF STILLWATER, 63.44, UTILITIES 3999, MERRIFIELD OFFICE SUPPLY, 130.54, OFFICE SUPPLIES 4000, ATWOOD DISTRIBUTING, 35.49, SUPPLIES 4001, POSTAL PACK & SHIP, 471.63, POSTAGE 4002, NAPA AUTO PARTS, 4.79, PARTS & SUPPLIES 4003, CITY OF STILLWATER, 344.62, UTILITIES 4004, ALADEN CARPET CLEANING, 250.00, JANITORIAL SERVICES 4005, CITY OF STILLWATER, 7993.39, UTILITIES 4006, QUINTERGY INC, 3213.21, CONTRACT SERVICES 4007, STILLWATER NEWSPRESS, 299.05, PROOF OF PUBLICATION 4008, IRBY, JAY, 324.62, MILEAGE REIMBURSEMENT 4009, GRIMSLEYS, INC., 537.63, CLEANING SUPPLIES 4010, CITY OF STILLWATER, 14.64, UTILITIES; Health 425, DEXYP, 0.52, DIRECTORY LISTING 426, A T & T, 492.35, UTILITIES 427, CITY OF STILLWATER, 2112.27, UTILITIES 428, GRIMSLEYS, INC., 347.63, CLEANING SUPPLIES 429, MARTIN, MIKE, 840.00, MAINTENANCE 430, COOPERS LOCKSMITH LLC, 8.00, SERVICE & SUPPLIES 431, OKLA. NATURAL GAS, 215.13, UTILITIES; Highway 1475, CLAIMS MANAGEMENT RESOURCES, 3581.90, REPAIR & LABOR 1476, AMAZON CAPITAL SERVICES, 198.92, OFFICE SUPPLIES 1477, MARKUM RHONDA, 324.09, MILEAGE REIMBURSEMENT 1478, CHAPPELL SUPPLY & EQUIPMENT, 492.89, SUPPLIES 1479, CITY OF CUSHING, 285.38, UTILITIES 1480, LACAL EQUIPMENT, 1079.76, MOWER BLADES 1481, C. L. BOYD CO., INC., 269.64, PARTS 1482, CAPITAL ONE, 269.70, OIL 1483, OSU AGE CTP, 130.00, CLASS 1484, 2TALK LLC, 52.44, UTILITIES; Jail-ST 448, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 699.39, PARTS 449, QUINTERGY INC, 6297.90, CONTRACT SERVICES 450, ULINE, 198.57, CLEANING SUPPLIES 451, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 207.72, PARTS AND LABOR 452, THE RUBBERMAN, 1685.00, STALL MAT 453, GT DISTRIBUTORS, INC., 22086.00, AMMUNITION 454, JOHNSON CONTROLS FIRE PROTECTION, 2135.70, HOUSING 455, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 1733.17, PARTS AND LABOR 456, DEFENSE TECHNOLOGY LLC, 1090.00, CLASS 457, GALLS, LLC, 106.35, SUPPLIES 458, QUALITY WATER SERVICES, 3120.00, REPAIR LEAKS 459, DANIEL A MYERS, 450.00, CPR TRAINING/SUPPLIES; ML Fee 56, B & C BUSINESS PRODUCTS, INC., 611.10, OFFICE SUPPLIES 57, FENTON OFFICE MART, 3621.34, CONFERENCE TABLE; Mtg Cert 69, COVIUS DOCUMENT SERVICES, LLC, 257.97, LASER MAILER FORMS 70, OME CORPORATION LLC, 3500.00, MAILING SERVICES 71, WORSHAM, CATCHE R., 51.22, MILEAGE REIMBURSEMENT 72, WORSHAM, CATCHE R., 77.81, MILEAGE REIMBURSEMENT; RM&P 62, HIGH FIVE MEDIA GROUP, LLC, 199.00, WEBSITES SERVICES 63, R. K. BLACK, INC, 211.87, TONER CARTRIDGES 64, USPSPOC, 1000.00, POSTAGE FOR METER; Rural Fire-ST 119, CASCO INDUSTRIES, INC., 35812.50, FIRE EQUIPMENT 120, PENGUIN MANAGEMENT, INC, 972.00, DISPATCH SERVICE 121, FIRE FACILITIES, INC, 38298.00, REMODELING; SH Svc Fee 287, SNAP-ON CREDIT LLC, 58.25, MONTHLY SUBSCRIPTION 288, GRIMSLEYS, INC., 113.68, CLEANING SUPPLIES 289, QUALITY CUSTOM UPFITTERS, 100.00, DIAGNOSTICS AND REPAIRS 290, GT DISTRIBUTORS, INC., 2959.50, GUNS 291, BEST BUY BUSINESS ADVANTAGE, 84.99, PORTABLE HARD DRIVE 292, DEARINGER PRINTING & TROPHY, INC., 80.50, BUSINESS CARDS 293, QUALITY CUSTOM UPFITTERS, 6100.39, OUTFITTING VEHICLE 294, QUALITY CUSTOM UPFITTERS, 992.00, PARTS 295, QUALITY CUSTOM UPFITTERS, 200.00, PARTS AND LABOR 296, DEARINGER PRINTING & TROPHY, INC., 140.00, BUSINESS CARDS 297, GALLS, LLC, 600.84, SUPPLIES

**Blanket:** \$288,079.18 for June 2023.

**Payroll:** Payroll \$740,867.97, Premiums \$276,494.17, Taxes \$192,508.86 for a total of \$1,209,871.00 for May 2023

**Disallowed:** None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** Jeff Kuhn, Emergency Management Director gave a report to the board. Motion by Reding to acknowledge the report, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Public Announcements from the Board (No Action will be taken):** None presented on this date.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date

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**New Business:** None presented on this date.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Minutes of the Board attested to:**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_