



Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **May 22nd, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Glenna Craig – County Clerk. Invocation by Seth Mathis and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Markum to approve **May 15th, 2023, Regular and May 15, 2023, Special**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Bid Openings – 9:30am: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Boards:

Resolution 2023-65 – Three-Eighths Cent County Sales Tax Road Money Notification Resolution – Remanufacture/Recondition of County Owned Equipment: Cavett stated this was a sales tax resolution for the remanufacturing and recondition of county owned equipment. Motion by Markum to approve Resolution 2023-65 as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Regarding paving Brush Creek South of Highway 51: Reding stated this was a request from a constituent that is building off this road that is in District 2. Motion by Reding to table due to the constituent not being present, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – American Tower Agreement: Cavett stated this was a tower site at Fairgrounds in conjunction with the radios system legal counsel has reviewed this contract as well. Motion by Reding to approve the agreement as presented with the Chair to sign on behalf, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Approval – Creek County Juvenile Detention Center Services Agreement for FY 2023-2024, By and Between the Board of County Commissioners of Creek County and the Board of Commissioners of Payne County, Oklahoma: Cavett stated this agreement is with Creek County Juvenile Detention Center Services at \$85/day and 65.5 cent per mile if travel is required. Motion by Markum to approve the agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Plat Approval – K & M Addition: Cavett stated this in an Addition off Fairgrounds Rd south of Highway 51. Aaron Ferguson with Keystone Engineering presented to the board the Addition. Markum and Cavett both reiterated that there would be no maintenance by the County. Motion by Markum to approve the K & M Addition Final Plat, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: Resolution 2023-66 – Declaration of Surplus – Payne County Sheriff's Department – Hutch for Desk B105.020, Inventory ID #B105.019, Original Cost \$656.10, Serial Number N/A, Date Acquired 12-20-2010; Cherry Compact L-Desk, Inventory ID #B105.020, Original Cost \$715.50, Serial Number N/A, Date Acquired 12-20-2010; 2019 Dodge Charger, Inventory ID #B701.133, Original Cost \$23,303.00, Serial Number 2C3CDXKT9KH555064, 1-11-2019; 2019 Dodge Durango, Inventory ID #B701.136, Original Cost \$32,318.75, Serial Number 1C4SDJFT5KC708427, Date Acquired 7-11-2019 Motion by Markum to approve Resolution 2023-66, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Resolution 2023-67 – Resolution for Disposing of Equipment – Payne County Sheriff's Department, 2019 Dodge Durango, Inventory ID #B701.136, Original Cost \$32,318.75, Serial Number 1C4SDJFT5KC708427, Date Acquired 7-11-2019, Crashed on 4-27-2023//CLAIM WITH ACCO; 2019 Dodge Charger, Inventory ID #B701.133, Original Cost \$23,303.00, Serial Number 2C3CDXKT9KH555064, 1-11-2019, Crashed 4-2-2023//CLAIM WITH ACCO; Hutch for Desk B105.020, Inventory ID #B105.019, Original Cost \$656.10, Serial Number N/A, Date Acquired 12-20-2010, Item to be Junked; Cherry Compact L-Desk, Inventory ID #B105.020, Serial Number N/A, Date Acquired 12-20-2010, Original Cost \$715.50, item to be Junked. Motion by Reding to approve Resolution 2023-67, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Appointment of Requisitioning and Receiving Officers: The Clerk's Office presented the following changes with Environmental Enforcement; new Requisitioning Officers are Rhonda Markum and Dewayne Barrett, new Receiving Officers are Scott Lytle, and Warrant Pickups are Rhonda Markum and Scott Lytle. Cavett presented the following changes for Emergency Management; new Requisitioning Officers are Zach Cavett and Jeff Kuhn, new Receiving Officers are Shawna Bales and Troy Choplin and Warrant Pickups are Zach Cavett and Jeff Kuhn. Motion by Markum to approve the changes as presented, second by Cavett. Roll Call Vote: Markum-Yes, Reding-No, Cavett-Yes.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023, \$265,470.16 2022-2023 Extension-ST 152, AMAZON CAPITAL SERVICES, 474.21, OFFICE FURNITURE 153, STANDLEY SYSTEMS, INC., 1111.45, COPIER CONTRACT 154, PAYNE, LAURA, 265.35, MILEAGE REIMBURSEMENT 155, RASH DEA, 506.46, MILEAGE REIMBURSEMENT 156, US CELLULAR, 438.46, UTILITIES-CELL PHONE; Fair Main-ST 398, POWERNET, 10.52, UTILITIES 399, TOUCHTONE, 2.43, UTILITIES; Fire-St 103, CENTRANET LLC, 156.30, UTILITIES-INTERNET; General 3763, B&M SUPPLIERS, 822.00, GLOVES 3764, A & B ECO-SAFE PEST CONTROL, INC, 50.00, PEST CONTROL SERVICES 3765, WEDEL, RANDY, 8.25, MILEAGE REIMBURSEMENT 3766, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 762.84, UTILITIES 3767, B & C BUSINESS PRODUCTS, INC., 110.49, OFFICE SUPPLIES 3768, OK

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EMERGENCY MANAGEMENT ASSOCIATION, 100.00, DUES 3769, A T & T, 712.36, UTILITIES-INTERNET 3770, CITY OF STILLWATER, 427.61, UTILITIES 3771, TEAGUE REBECCA, 2.62, MILEAGE REIMBURSEMENT 3772, CITY OF STILLWATER, 121.31, UTILITIES 3773, R. K. BLACK, INC, 222.22, CONTRACT BASE RATE 3774, LOWES COMPANIES, INC., 231.60, PAINT AND SUPPLIES 3775, OKLA. NATURAL GAS, 327.29, UTILITIES 3776, HUNTER, LOSCO, 15.72, MILEAGE REIMBURSEMENT 3777, LD PRODUCTS, INC, 216.09, TONER 3778, MIDCON SHREDDING, 76.00, SHREDDING SERVICES 3779, NAPA AUTO PARTS, 252.03, APRIL BLANKET 3780, DAVIS SANITATION, INC., 70.00, DUMPSTER 3781, A T & T, 269.63, UTILITIES 3782, SASSER DAVID, 14.67, MILEAGE REIMBURSEMENT; Health 416, KENMORE, ASHLEY, 69.43, MILEAGE REIMBURSEMENT 417, PEAK PEST SERVICES LLC, 200.00, PEST CONTROL SERVICES 418, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES 419, LOWES COMPANIES, INC., 81.62, APRIL BLANKET 420, UNIVERSITY CLEANING SERVICES, 687.45, MAY BLANKET 421, PEAK PEST SERVICES LLC, 200.00, PEST CONTROL SERVICES 422, HALL, LISA, 80.82, MILEAGE REIMBURSEMENT 423, CULLIGAN OF TULSA, 50.00, MAY BLANKET 424, THE JOURNAL, 30.00, SUBSCRIPTION RENEWAL; Highway 1420, SURESTAY HOTEL BY BEST WESTERN, 196.00, HOTEL FOR CLASS 1421, EARNHEART CRESCENT LLC, 705.98, ANTIFREEZE 1422, CITY OF STILLWATER, 245.87, UTILITIES 1423, STEWART STONE, INC., 1843.83, YARD CLEAN UP 1424, K & S TIRE, 1558.40, TIRES & WASTE FEE 1425, PERKINS TAG AGENCY, 54.00, TAGS; HIGHWAY 1/4TH-ST 21, STEWART STONE, INC., 13369.74, CRUSHER RUN 22, STEWART STONE, INC., 13363.66, CRUSHER RUN 23, STEWART STONE, INC., 13414.31, CRUSHER RUN 24, QUAPAW CO., INC., 12849.59, ROAD ROCK 25, QUAPAW CO., INC., 12896.26, ROAD ROCK 26, STEWART STONE, INC., 13500.01, CRUSHER RUN 27, STEWART STONE, INC., 13282.66, CRUSHER RUN 28, QUAPAW CO., INC., 12787.19, ROAD ROCK 29, QUAPAW CO., INC., 12940.59, ROAD ROCK 30, QUAPAW CO., INC., 12898.86, ROAD ROCK 31, QUAPAW CO., INC., 13000.00, ROAD ROCK 32, QUAPAW CO., INC., 12780.56, ROAD ROCK 33, QUAPAW CO., INC., 12898.34, ROAD ROCK 34, STEWART STONE, INC., 3494.59, YARD CLEAN UP 35, STEWART STONE, INC., 13423.07, CRUSHER RUN 36, QUAPAW CO., INC., 12954.63, ROAD ROCK 37, QUAPAW CO., INC., 12982.84, ROAD ROCK; Jail-ST 390, WILSON, NAOMI, 2450.00, CONTRACT LABOR 391, GRIMSLEYS, INC., 4671.13, CLEANING SUPPLIES 392, CITY OF STILLWATER, 16276.85, UTILITIES 393, B&M SUPPLIERS, 900.00, NITRILE GLOVES 394, A & B ECO-SAFE PEST CONTROL, INC, 200.00, PEST CONTROL SERVICES 395, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 938.70, UTILITIES 396, FAVCO ELECTRIC, INC., 110.00, REPAIR 397, OKLA. NATURAL GAS, 367.41, UTILITIES 398, GRIMSLEYS, INC., 326.09, PARTS; RM&P 61, MIDCON SHREDDING, 142.00, SHREDDING SERVICES; Rural Fire-ST 114, AMERICAN HERITAGE BANK, 5700.00, LEASE/PURCHASE 115, BIG D'S ELECTRIC LLC, 2190.00, PARTS & INSTALLATION 116, ESO SOLUTIONS, INC, 2106.34, EMERGENCY REPORTING 117, ALMS WESTERN AUTO LLC, 1010.00, TOW ROPES 118, ROSS' STATION, 825.21, MARCH BLANKET; SH Svc Fee 285, THOMSON REUTERS - WEST, PAYMENT CENTER, 542.29, SUBSCRIPTION CHARGES 286, NORTH TEXAS TOLLWAY AUTHORITY, 5.93, TOLL CHARGE

Blanket: \$334,000.00 for District 1 (\$10,000) and District 3 (\$324,000).

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Reding to approve purchase orders upon signature, second Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: None presented on this date.

Motion to enter into executive session: Reding objected going into the Executive Session because the individual's name is not listed on the agenda. Gregory, legal counsel, did agree that yes it does need to identify the specific employee. No action taken.

Discussion/Possible Action – Payne County Environmental Enforcement-County District/Commissioner assignment of this agency: Reding wanted to discuss the moving of this department from his supervision. Cavett stated he was not going to move the department back to District 2 no matter what the discussion was today. No action taken.

Public Announcements from the Board (No Action will be taken): None presented on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date

New Business: Cavett stated that he would schedule a special meeting in 48 hours for the Board of County Commissioners which would put them on Wednesday, May 24th at 1:00pm.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____