



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **May 17th, 2021** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

**Chris Reding** – District 2 Commissioner, **Zach Cavett** - Commissioner District 1, **Rocky Blasier** – District 3 Commissioner, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** The Clerk's office presented the minutes of the previous meeting. Motion by Cavett to approve the May 10<sup>th</sup> minutes with corrections as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion and Possible Action on Evaluations:** None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Request for Traffic Control Signs:** None presented on this date.

**Resolution 2021-8 – Resolution for Disposing of Equipment – Light Duty Mask 6-27, Serial Number 62989 from Payne County Sheriff's Department to Oklahoma State University Police Department:**

Reding presented the Resolution to dispose of equipment light duty mask bearing inventory no B610.223. This item is being transferred to the OSU Police Department. Motion by Cavett to approve Resolution 2021-8 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2021-9 – Speed Limit Sign Placement for Yost Lake Road at Yost Lake Country Club:**

Motion by Cavett to approve Resolution 2021-9 as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action-Approval of Renewal Agreement with Quadiant and Payne County**

**Treasurer:** Motion by Blasier to approve the renewal agreement with Quadiant as presented with Chairman signing on behalf, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**CED#5 Fund Project Application:** Payne County is the recipient of \$40,000. Motion by Cavett to approve the CED#5 fund project application as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Discussion/Possible Action – Plat Approval, Harvest Farms:** Kelli Harris with Keystone Engineering presented the plat for approval of Harvest Farms off of 44<sup>th</sup> and Brushcreek. Motion by Cavett to approve the plat for Harvest Farms as presented with no maintenance by the county, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Road Name Requests – HIDDEN MEADOW CT, HARVEST FARMS LN, & WHEAT MILL**

**PATH:** Motion by Cavett to approve the road name requests as presented with no county maintenance, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Service Agreement with RK Black Inc and Payne County Health Department:** Motion by Cavett to approve the service agreement with RK Black and the Health Department as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Service Agreement with RK Black Inc and Payne County Commissioners for District 2:**

Service agreement with RK Black and District 2. Motion by Cavett to approve the service agreement with RK Black and District 2 as presented with Chairman signing on behalf, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval – Annual Cooperative Agreement with USDA-APHIS Wildlife Services Division and Payne County Board of Commissioners:**

Motion by Blasier to approve the agreement with USDA-APHIS Wildlife Services as presented for FY 2021-2022, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from inventory:** The following items to be transferred from the Sheriff's Office to Environmental Enforcement bearing inventory No. B439.003 a Hotsy Natural Gas Pressure Washer. The Sheriff's Office is transferring the following items to the Kellyville Police Department: Taser, Inventory No. B606.041, Taser & Holsters, Inventory No. B606.100, 101, 160, 161, 162, and 164. Motion by Cavett to approve the removal of items from inventory as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: FY 2020-2021 \$424,631.12** 2020-2021 911 Phone 77, FENTON OFFICE MART, 2687.72, OFFICE CHAIRS; DA Revolving 8, PAYNE CO. SHERIFF, 530.50, FORFEITURE PROCEEDS; Emergency Mgmt 26, COMDATA, 135.31, APRIL BLANKET; Extension-ST 128, JONES, RIKKI, 25.59, MILEAGE REIMBURSEMENT; Facility Authority 10, PAYNE COUNTY FACILITIES AUTHORITY, 225762.65, LIMITED PURPOSE SALES TAX; Fire- St 110, KINNUNEN SALES & RENTALS, INC, 992.97, EQUIPMENT111, NAPA AUTO PARTS, 85.27, APRIL BLANKET; General 3742, BANCFIRST, 81.93, PAYROLL3743, O.P.E.R.S., 176.72, PAYROLL3744, MIDCON SHREDDING, 72.00, SHREDDING SERVICES3745, R. K. BLACK, INC, 111.06, MAINTENANCE & SUPPLIES3746, INTERWORKS, INC., 45.00, APRIL BLANKET3747, SASSER, WILLIAM

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DAVID, 12.54, MILEAGE REIMBURSEMENT3748, THOMSON REUTERS - WEST, PAYMENT CENTER, 894.00, WESTLAW CHARGES3749, SWINFORD TRAILER & EQUIPMENT, 12700.00, TRAILER3750, SPATIALEST, 5000.00, SOFTWARE3751, TULSA CO. JUVENILE BUREAU, 1365.00, JUVENILE DETENTION3752, R. K. BLACK, INC, 270.10, PRINTER SUPPLIES3753, TEAGUE REBECCA, 2.24, MILEAGE REIMBURSEMENT3754, TELECOMP HOLDINGS, INC, 257.54, EXCHANGE PLAN 23755, COMPLIANCE RESOURCE GROUP, 38.00, DRUG SCREEN3756, QUALITY WATER SERVICES, 55.00, APRIL BLANKET3757, OAKES SERVICE CENTER, 49.23, APRIL BLANKET3758, OAKLEY PORTABLE BUILDINGS LLC, 250.00, RELOCATION OF FACILITIES3759, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME3760, ALPHA COMPUTING SOLUTIONS, 384.00, SOFTWARE3761, B & C BUSINESS PRODUCTS, INC., 509.25, COPY PAPER3762, B & L HEATING & AIR, 112.50, APRIL BLANKET3763, EDA, 176.13, SOFTWARE3764, C. O. P. S. PRODUCTS LLC., 1364.90, GUN HOLSTER3765, STILLWATER TAG AGENCY, 89.00, TAG AND TITLE3766, VALLEY VET SUPPLY, 2548.71, SUPPLIES3767, C. O. P. S. PRODUCTS LLC., 179.53, DUTY GEAR3768, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME3769, R. K. BLACK, INC, 150.00, SERVICE/MAINTENANCE3770, DELL MARKETING L.P., 8349.85, COMPUTER3771, EVANS PH.D., LINDA, 700.00, MMPI TESTING3772, IMAGENET SOLUTIONS DIVISION, 325.22, MONTHLY SERVICE3773, WEDEL, RANDY, 7.17, MILEAGE REIMBURSEMENT3774, QUALITY WATER SERVICES, 80.05, APRIL BLANKET3775, LIONEL HARRIS OIL CO., INC., 1845.00, TIRES & WASTE FEE3776, R. K. BLACK, INC, 150.00, PRINTER SERVICE/REPAIRS3777, B & L HEATING & AIR, 75.00, APRIL BLANKET3778, LA POLICE GEAR INC, 347.47, UNIFORMS3779, ALPHA COMPUTING SOLUTIONS, 519.75, SOFTWARE3780, SERVPRO, 6765.26, FLOOD CLEAN UP3781, HUNTER, LOSCO, 11.20, MILEAGE REIMBURSEMENT3782, THE JOURNAL, 218.25, APRIL BLANKET3783, COMDATA, 1938.15, OVERAGE3784, B & L HEATING & AIR, 148.85, ICE MACHINE REPAIRS3785, GRAFIX SHOPPE, 569.20, GRAPHIC KIT3786, OKLA. NATURAL GAS, 250.28, UTILITIES3787, FLEETCOR TECHNOLOGIES, 60.26, APRIL BLANKET3788, R. K. BLACK, INC, 319.77, CONTRACT BASE RATE3789, TISDAL & O HARA PLLC, 2951.95, CONTRACT SERVICES3790, ALLIANCE MAINTENANCE INC, 1495.00, MAY BLANKET3791, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE3792, STAPLES, 313.73, OFFICE SUPPLIES3793, KINNUNE N SALES & RENTALS, INC, 43.39, HAMMER3794, STAPLES BUSINESS ADVANTAGE, 755.20, MARCH BLANKET3795, QUALITY WATER SERVICES, 99.80, MARCH BLANKET3796, COMDATA, 8500.00, APRIL BLANKET3797, MERRIFIELD OFFICE SUPPLY, 115.97, APRIL BLANKET3798, ALLIANCE MAINTENANCE, INC., 2235.00, MAY BLANKET3799, R. K. BLACK, INC, 123.38, MAINTENANCE & SUPPLIES3800, TELECOMP HOLDINGS, INC, 1590.00, BLOCK OF TIME; Health 379, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES380, UNIVERSITY CLEANING SERVICES, 687.45, APRIL BLANKET381, CENTRAL LAWN AND LANDSCAPE, 62.50, MISSED INVOICE382, CENTRAL LAWN AND LANDSCAPE, 200.00, APRIL BLANKET383, LANGUAGE LINE SERVICES, 31.20, INTERPRETER SERVICES384, A T & T, 77.81, UTILITIES; Highway 1397, LYTLLE, SCOTT A., 951.58, PAYROLL1398, BANCFIRST, 81.93, PAYROLL1399, O.P.E.R.S., 37.49, PAYROLL1400, BAILEYS PAVING CO. , INC, 10124.59, HMHL1401, INDUSTRIAL SPLICING AND SLING LLC, 1979.04, WIRE ROPE1402, NAPA AUTO PARTS, 501.59, IMPACT WRENCH1403, OKLA. NATURAL GAS, 119.73, UTILITIES1404, EARL LE DOZER, 500.00, SERVICES1405, STILLWATER STEEL AND, 70.00, LEASE1406, COMPLIANCE RESOURCE GROUP, 105.00, PRE EMPLOYMENT SCREEN1407, OK TRUCK AND TRAILER SALES, INC, 5570.00, TRAILER1408, STEWART STONE, INC., 2992.50, CRUSHER RUN1409, NAPA AUTO PARTS, 2396.41, APRIL BLANKET1410, STEWART STONE, INC., 2963.00, CRUSHER RUN1411, QUAPAW CO., INC., 11683.44, ROAD ROCK1412, OKLA. NATURAL GAS, 21.43, UTILITIES1413, COMPLIANCE RESOURCE GROUP, 635.00, DRUG & ALCOHOL TESTING1414, STEWART STONE, INC., 5377.35, CRUSHER RUN1415, CAPITAL ONE, 75.48, SUPPLIES1416, CITY GLASS OF STILLWATER, INC., 305.00, DOOR GLASS1417, LIONEL HARRIS OIL CO., INC., 51.95, BALL VALVE1418, LOWES COMPANIES, INC., 35.74, PVC SUPPLIES1419, STEWART STONE, INC., 2918.00, CRUSHER RUN1420, STEWART STONE, INC., 9938.00, Crusher Run 11/2inch1421, LIONEL HARRIS OIL CO., INC., 464.00, UNLEADED FUEL1422, STILLWATER STEEL AND, 162.30, SUPPLIES1423, STEWART STONE, INC., 5497.25, CRUSHER RUN1424, STEWART STONE, INC., 397.70, YARD CLEAN UP1425, NAPA AUTO PARTS, 421.92, TOW CHAIN; Jail-ST 506, COOKS CORRECTIONAL, 517.99, TILT TRUX507, QUALITY WATER SERVICES, 195.40, MARCH BLANKET508, CISCOEAGLE INC, 1230.00, LIFT REPAIR509, R. K. BLACK, INC, 228.69, SERVICE CONTRACT510, DIRECT TV, 230.99, HD ACCESS/ RECEIVERS511, COMDATA, 2982.87, APRIL BLANKET; Mental Health 14, PAYNE CO. DRUG COURT, INC., 1770.83, ADMIN SERVICES15, PAYNE CO. DRUG COURT, INC., 3375.00, ADMIN SERVICES; ML Fee 43, AMAZON CAPITAL SERVICES, 524.20, OFFICE SUPPLIES44, QUALITY WATER SERVICES, 55.00, APRIL BLANKET45, LABELCITY, INC., 106.69, LABELS; Mtg Cert 17, QUALITY WATER SERVICES, 18.85, APRIL BLANKET; RM&P 56, B & C BUSINESS PRODUCTS, INC., 151.52, BATTERY BACKUP57, MIDCON SHREDDING, 36.00, APRIL BLANKET58, HIGH FIVE MEDIA GROUP, LLC, 516.00, BLOCK OF TIME59, ALPHA COMPUTING SOLUTIONS, 1000.00, BLOCK OF TIME; Rural Fire-ST 128, COUNTRY C, 156.34, APRIL BLANKET129, AMERICAN HEART ASSOCIATION, INC, 239.50, CPR MANUAL130, KINNUNEN SALES & RENTALS, INC, 155.97, BATTERIES131, CHIEF FIRE AND SAFETY, INC, 960.00, NOZZLE132, NORTHERN SAFETY CO., INC., 1172.30, SCBA TESTING; Seizure of Property 5, PAYNE CO. DISTRICT ATTORNEY, 1061.00, FORFEITURE PROCEEDS; SH Svc Fee 278, GRIMSLEYS, INC., 2365.09, CLEANING SUPPLIES279, GRIMSLEYS, INC., 868.80, CLEANING SUPPLIES280, SOUTHWEST SOLUTIONS GROUP, 35042.00, SHELVING UNITS; SH Tng 4, ELITE COMBAT SYSTEMS, 200.00, TRAINING; Solid Waste Mange 30, GRAPHIC SOLUTIONS GROUP, INC, 129.52, CROSS CUTTER  
**Blanket:** \$15,000 for Expo and \$500 for District 3 for April 2021.

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**Disallowed:** None presented on this date.

**Payroll/Longevity:** \$1071 payroll for District 3

Motion by Cavett to approve purchase orders upon signature, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:** Monthly reports of officers for ending balances for the month of April 2021. The Health Department is reporting a balance of \$1700.00. Motion by Cavett to acknowledge the monthly reports of officers as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**COVID19 Update:** The mask mandate has been lifted.

**Public Announcements from the Board:** None presented on this date.

**Discussion/Possible Action on Public Appearances/Petitions:** None presented on this date.

**Telephone and Utility Permits/Road Crossings:** Road crossing D-3 (D3-21-007) with Fifty-One East Water. Motion by Blasier to approve the road crossings as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. Road crossings D-1 (D1-2021-30-38) with Fifty-One East Water. Cavett also stated he had some for Lincoln County Rural Water. Motion by Cavett to approve road crossings as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. Motion by Cavett to rescind Road Crossings with Lincoln County Rural Water these were not submitted after all, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**New Business:** None presented on this date.

**Adjournment:** Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2021

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_