



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **May 15th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: Motion by Reding to approve **May 8th, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): Campbell with the Expo Center wanted to let the board know of the annual Stillwater Chamber Ag Committee Businessperson Judging on June 2 at the Expo in the Heritage Hall. Anyone that would like to join can visit the Chambers website to sign up.

Choplin with Emergency Management wanted to inform the board of the amount of rain and damage the county districts may have received. Choplin was requesting any reports from the Commissioners if they had any damages so these can be turned into the state. Choplin stated there was also an oil leak that is being cleaned up.

Discussion/Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Contract Design Review Customer Billing Milestone One Certification for Motorola Solutions: Cavett stated this contract is stating that they have met and reached that first benchmark to collect 15% of the contract in the amount of \$1,188,777.15 with the Chair to sign on behalf of the board. Motion by Reding to approve the contract and the Chair to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Contract Approval – between Payne County Health Department and Gary Lockett, to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) patients, FY 2022-2023: Cavett stated this contract is for the current year and the one below is for FY 2023-2024 with the Payne County Health Department. Motion by Reding to approve both contracts with one vote, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Contract Approval – between Payne County Health Department and Gary Lockett, to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) patients, FY 2023-2024: approved above.

Discussion/Possible Action – Approval of Lease Agreement by and between the Board of Commissioners of Payne County Oklahoma and the Payne County Sheriff’s Office for the County Owned Building Previously Housing M Power, Inc: Cavett stated this is a lease agreement that was drafted by our ADA with a 99 year lease at one dollar a year with either party having the option to cancel with a 30 day notice. Should the Board of Commissioners decide to cancel the lease within five (5) years of the contract’s start date the Sheriff’s Office would be reimbursed any expenditures made on the building for improvements. Motion by Markum to approve the lease agreement, Reding felt that before this could be done the Commissioners would need to take control back from Economic Development before it can be leased. Cavett stated that he too had thought of that and after contacting the County Clerk’s office there is no documentation with minutes where that was ever done. Craig, County Clerk stated that there was discussion in minutes where former ADA Barto was going to do a contract, but it was never drafted, Reding stated if that had not been done then he would second., second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action Payne County Environmental Enforcement and Emergency Management and the current operations, GPS reports and County District Commissioner assignment of these two agencies: Cavett stated last week he had made a motion for Markum to supervise the Environmental Enforcement department, but it was requested to be tabled. Cavett would make that motion again to have Commissioner Markum be the direct supervisor for Environmental Enforcement, second by Markum. Markum stated she felt that there needed to be better structure and supervision for this department and their office is right next door to District 3. Roll Call Vote: Markum-Yes, Reding-No, Cavett-Yes. Cavett stated after the information regarding the Environmental Enforcement Department Cavett made a motion to appoint District 1 Commissioner over Emergency Management, Reding felt it was a bad decision for District 1 to take over this department and if moved anywhere it should go to the Sheriff’s Department. Markum stated that she would second the motion. Markum stated it was her understanding they were still working from home and didn’t understand why they were not in their office. Roll Call Vote: Markum-Yes, Reding-No, Cavett-Yes.

Ingress and Egress Agreements: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: **FY 2022-2023 \$279,457.85**

2022-2023 CBRI 3, EST, INC, 11000.00, ENGINEERING SERVICES; Extension-ST 148, STANDLEY SYSTEMS, INC., 378.79, SERVICE & SUPPLIES 149, HUNT, TINA, 31.96, MILEAGE REIMBURSEMENT 150, ANDERSON NATHAN, 446.38, MILEAGE REIMBURSEMENT 151, OSU COOPERATIVE EXT. SRV., 21739.13, PAYROLL BLANKET; Fair Main-ST 391, CINTAS FIRST AID & SAFETY, 52.35, APRIL BLANKET 392, WIN WHOLESALE COMMERCIAL, 5.15, APRIL BLANKET 393, QUEST TECHNICAL SERVICE, 248.00, APRIL BLANKET 394, VISIT STILLWATER, 1200.00, APRIL BLANKET 395, KINNUNEN SALES & RENTALS, INC, 47.15, APRIL BLANKET 396, GRIMSLEYS,

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INC., 734.94, APRIL BLANKET 397, OAKES SERVICE CENTER, 463.60, APRIL BLANKET; Fire- St 102, ROPER CONSTRUCTION, 10528.00, STATION REMODEL; General 3719, B & L HEAT & AIR, 240.00, APRIL BLANKET 3720, OKLA. DEPT. OF LABOR, 25.00, BOILER INSPECTION 3721, QUALITY CUSTOM UPFITTERS, 3394.00, PARTS AND LABOR 3722, OAKES SERVICE CENTER, 668.84, APRIL BLANKET 3723, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 3724, FAVCO ELECTRIC, INC., 208.72, LIGHTING REPAIRS 3725, ALLIANCE MAINTENANCE INC, 2235.00, JANITORAL SERVICES 3726, COWAN JAMES, 2521.54, MILEAGE AND MEALS 3727, COMDATA, 219.82, FUEL BLANKET 3728, TOTAL ASSESSMENT SOLUTIONS CORP, 11250.00, SERVICES 3729, A T & T MOBILITY, 67.47, UTILITIES-CELL PHONE 3730, A T & T MOBILITY, 21.47, UTILITIES-CELL PHONE 3731, NAPA AUTO PARTS, 3073.08, APRIL BLANKET 3732, LEE COMPANY, INC., 527.08, PARTS AND REPAIRS 3733, ALPHA COMPUTING SOLUTIONS, 162.00, CLOUD BACKUP 3734, THE JOURNAL, 243.76, NOTICE OF PUBLICATION 3735, ALPHA COMPUTING SOLUTIONS, 1855.50, REMOTE MONITORING 3736, FIFTY ONE EAST WATER DISTRICT, 27.28, UTILITIES 3737, C. O. P. S. PRODUCTS LLC., 180.45, UNIFORMS 3738, PAX8 INC, 124.00, IT SERVICES 3739, A T & T MOBILITY, 232.05, UTILITIES-CELL PHONE 3740, ALPHA COMPUTING SOLUTIONS, 4635.00, CLOUD BACKUP 3741, B & L HEAT & AIR, 80.00, APRIL BLANKET 3742, SPIRIT ELECTRONIC, 930.00, RADIO REPAIRS 3743, OKLA. NATURAL GAS, 257.78, UTILITIES 3744, COMDATA, 232.60, FUEL BLANKET 3745, TAX MANAGEMENT ASSOCIATES, INC, 3750.00, CONTRACT SERVICES 3746, ALPHA COMPUTING SOLUTIONS, 1449.00, SOFTWARE 3747, UNIFIRST, 142.16, APRIL BLANKET 3748, TOUCHTONE, 20.28, UTILITIES 3749, A T & T MOBILITY, 227.15, UTILITIES-IPADS 3750, TOUCHTONE, 82.22, UTILITIES 3751, COMMUNITY WORKS, 489.50, JUVENILE DETENTION 3752, PEREGRINE SERVICES, INC., 16520.66, MAILING SERVICES 3753, HUNZICKER BROTHERS, INC., 148.65, MARCH BLANKET 3754, FOUNTAIN SQUARE CLEANERS, 467.50, APRIL BLANKET 3755, OTA-PLATEPAY, 10.00, TURNPIKE FEE 3756, A T & T MOBILITY, 338.24, UTILITIES 3757, OKLA. NATURAL GAS, 63.97, UTILITIES 3758, S2 SOLUTIONS, INC, 8502.50, CAMERA PROJECT 3759, DIGHTON-MARLER FUNERAL HOME, 750.00, INDIGENT CREMATION 3760, FAVCO ELECTRIC, INC., 130.00, SERVICES 3761, ALLIANCE MAINTENANCE INC, 1495.00, JANITORAL SERVICES 3762, CENTRAL RURAL ELECTRIC COOPERATIVE, 705.90, UTILITIES; Health 405, MARTIN, SARAH, 344.27, MILEAGE REIMBURSEMENT 406, AMERICAN TELEPHONE, 140.00, ACTIVATE PHONE LINES 407, PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC, 144.93, EQUIPMENT LEASE 408, LANGUAGE LINE SERVICES, 924.70, INTERPRETER SERVICES 409, ALLIANCE BUSINESS SERVICES, 838.48, UTILITIES 410, B & L HEAT & AIR, 100.00, INSPECT/REPAIR 411, A T & T, 83.47, UTILITIES-INTERNET 412, BEN WELCH LANDSCAPE CARE, 375.00, LANDSCAPING 413, AMAZON CAPITAL SERVICES, 316.35, SUPPLIES 414, B & L HEAT & AIR, 360.77, MAINTENANCE 415, MILLER, ROXANNE, 253.48, MILEAGE REIMBURSEMENT; Highway 1384, BAILEYS PAVING CO. , INC, 13639.10, HMHL 1385, QUALITY FORD, INC., 103.59, PARTS 1386, OKLA. NATURAL GAS, 34.12, UTILITIES 1387, COMPLIANCE RESOURCE GROUP, 80.00, DRUG & ALCOHOL TESTING 1388, CITY TRAILER, INC, 492.72, PARTS 1389, ATWOOD DISTRIBUTING, 115.51, APRIL BLANKET 1390, CHAPPELL SUPPLY & EQUIPMENT, 492.89, POWER WASHER SOAP 1391, LOWES COMPANIES, INC., 407.55, HOT WATER HEATER 1392, EARNHEART CRESCENT LLC, 5231.28, DYED DIESEL REMOTE TANKS 1393, SUMMIT UTILITIES OKLAHOMA INC, 105.18, UTILITIES 1394, MARTENS MACHINE SHOP LLC, 1265.00, PARTS 1395, WALK-N-ROLL, INC, 1007.00, PARTS 1396, A T & T MOBILITY, 182.94, UTILITIES-CELL PHONE 1397, COMPLIANCE RESOURCE GROUP, 140.00, DRUG & ALCOHOL TESTING 1398, O REILLY AUTOMOTIVE, INC., 122.01, APRIL BLANKET 1399, ATWOOD DISTRIBUTING, 1299.74, SEED 1400, NAPA AUTO PARTS, 313.98, BATTERY 1401, WALK-N-ROLL, INC, 140.95, OVERAGE PO 1402, UNIFIRST, 683.00, MARCH BLANKET 1403, HARRIS STATION 33, LLC, 351.00, APRIL BLANKET 1404, STILLWATER MILL AGRI CENTER, 26.94, APRIL BLANKET 1405, MHC KENWORTH TULSA, 308.40, FILTERS 1406, A T & T MOBILITY, 257.15, UTILITIES-CELL PHONE 1407, UNIFIRST, 610.26, APRIL BLANKET 1408, OKLA. NATURAL GAS, 158.82, UTILITIES 1409, QUAPAW CO., INC., 1264.48, TBSC 1410, P & K EQUIPMENT, INC., 228.58, APRIL BLANKET 1411, AMERICAN WELDING SUPPLY, 116.42, APRIL BLANKET 1412, MHC KENWORTH TULSA, 706.96, TRAILER SUPPLIES 1413, UNIFIRST, 510.24, APRIL BLANKET 1414, FLEET FUELS, LLC, 233.32, APRIL BLANKET 1415, FLEETPRIDE, INC., 304.98, APRIL BLANKET 1416, B & C BUSINESS PRODUCTS, INC., 45.99, APRIL BLANKET 1417, HARRIS STATION 33, LLC, 3602.70, TIRES 1418, HARRIS STATION 33, LLC, 560.90, TIRES & WASTE FEE 1419, NAPA AUTO PARTS, 850.60, APRIL BLANKET; Hwy-ST 20, ANCHOR D BANK, 50000.00, GRADER PAYMENT; Jail-ST 382, OKLA. DEPT. OF LABOR, 150.00, BOILER INSPECTION 383, CHARM-TEX INC, 3514.00, SUPPLIES 384, QUINTERGY INC, 10925.05, NETWORK SERVICES 385, FASTENAL COMPANY, 349.86, APRIL BLANKET 386, BIG CREEK NURSERY & LANDSCAPE, 233.80, SUPPLIES 387, SYSCO FOOD, INC., 13070.49, APRIL BLANKET 388, LOWES COMPANIES, INC., 542.82, APRIL BLANKET 389, DIRECT TV, 248.99, HD ACCESS/RECEIVERS; Mental Health 12, PAYNE CO. DRUG COURT, INC., 3375.00, DRUG COURT ADMIN SERVICES; ML Fee 55, WALKER COMPANIES, 77.50, NOTARY RENEWAL; Mtg Cert 67, DENNEY, LEE, 147.50, PER DIEM 68, QUALITY WATER SERVICES, 37.00, WATER SERVICES; Rural Fire-ST 111, 3M, 1450.00, RESPIRATORY EVALUATION 112, NORTHERN SAFETY INC, 3121.97, PARTS AND LABOR 113, COUNTRY C, 955.20, FUEL BLANKET; SH Svc Fee 269, C. O. P. S. PRODUCTS LLC., 560.40, BELTS 270, DEARINGER PRINTING & TROPHY, INC., 40.00, NAME PLATE 271, DIRECT DISCOUNT TIRE, 2435.60, TIRES 272, QUALITY CUSTOM UPFITTERS, 2325.00, PARTS 273, QUINTERGY INC, 5462.53, NETWORK SERVICES 274, KINNUNEN SALES & RENTALS, INC, 1571.88, FLASHLIGHTS 275, AXON ENTERPRISE INC, 1252.00, BODY CAMERA MOUNT 276, QUALITY CUSTOM UPFITTERS, 904.85, JOTTO DESK 277, GRIMSLEYS, INC., 489.94, CLEANING SUPPLIES 278, STILLWATER MILL AGRI CENTER, 83.79, APRIL BLANKET 279, SHRED- AWAY SHREDDING, INC., 219.50, SHREDDING SERVICES 280, GALLS, LLC, 703.19, SHIRTS, PANTS 281, LIBERTY FLAGS, INC, 72.06, FLAG 282, GALLS, LLC, 143.98, PANTS 283, COMDATA, 16809.33, FUEL BLANKET 284, C. O. P. S. PRODUCTS LLC., 2298.25, SUPPLIES

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: *The Clerk's Office presented the following monthly reports of Officers:* Court Clerk RM&P \$50,568.91, Court Clerk \$1,149,283.16, Health Department \$10,237.11 and the Assessors Office \$445.00. Motion by Reding to acknowledge the monthly reports of officers, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): None presented on this date.

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Discussion/Possible Action on Utility Permits/Road Crossings: Cavett presented one (1) with Osage Pipeline Company (D1-23-009). Motion by Markum to approve the road crossing as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____