



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, April 6th, 2020** by teleconference. located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:**

Meeting called to order at 9:00 a.m.

**The following members were present by teleconference:**

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Glenna Craig – County Clerk. Others present A.D.A. Lowell Barto, and Mark Moore Stillwater Newspress. Also, members of the public. Invocation by Chris Reding. No flag salute since the meeting was held by teleconferencing due to COVID19.

**Approve minutes of the previous meeting of the board:**

The Clerk’s office presented minutes from the previous meeting. Motion to approve the minutes of March 30th, 2020 as presented by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):**

**Discussion and Possible Action on Bid Openings 9:30 A.M.:**

None presented on this date.

**Discussion and Possible Action on Evaluations:**

Blasier accepted Railroad Yard on bid no. 2020-55 for Bridge 126 and 088. Motion by Blasier to approve as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cavett accepted Baileys Paving as lowest bid. Bid no. 2020-56. Motion by Cavett to approve as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-07: A Resolution adopting procedure for the approval of execution of county purchase orders during the COVID-19 Emergency:**

Barto stated that this is a resolution that he drafted after discussion with the State Auditor’s office to allow the Chair of the Commission to sign on behalf of the board for teleconference meetings because of pandemic COVID-19. The other two Commissioners will still need to sign the approval sheets and return to the clerk to attach to the original document signed by the Chairman. If the Commission has questions about any purchase orders on the sheet they should circle those they would like to see more information on, and the Clerk’s office will send the full file for that purchase order to the Commission by email to review and discuss the next week. Motion to approve by Cavett as discussed, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**COVID-19 Update:**

Reding stated that as far as he knows everything is working out well for the buildings and the offices with the limited access to the public. If anyone has had any issues, or has any questions give him a call.

**Request for Traffic Control Signs:**

None presented on this date

**Ingress and Egress Agreements:**

District 1- agreement with Archie & Shirley Gaches. Cavett stated they are doing a road project, establishing ditches. Motion by Cavett to approve the agreement as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Removal of Equipment items from inventory:**

None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

None presented on this date.

**Cash Appropriations:**

Clerk Craig stated she sent out a copy of the Cash Appropriations. They have been certified by the Treasurer.

<b>3</b>	<b>Alcoholic Bev. Tax</b>	<b>\$24,838.80</b>
#0001	General	
#1102	Highway	\$265,380.43
#1103	CBRI - 105 Monies	\$37,319.92
#1201	911 Phone Fees	\$64,195.55
#1204	Assessor Revolving Fee	\$625.43
#1208	County Clerk Lien Fee	\$4,677.98
#1209	County Clerk RM&P	\$8,928.39
#1211	Court Fund Salaries & Fringe Court	\$27,030.69
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$22,144.94
#1216	Health	\$229,947.65
#1220	Resale Property	\$32,839.00
#1223	Sheriff Commissary	\$20,926.94
#1226	Sheriff Service Fee	\$104,917.17
#1227	Sheriff Training	
#1228	Solid Waste Management	\$656.84
#1230	Treasurer Mortgage Cert	\$1,288.62
#1235	Donations	
#1237	Self-Insurance Program	\$75,635.59

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#1308	Extension 3/8 ST	\$23,968.86
#1310	Fair Maintenance 3/8 ST	\$67,230.68
#1311	General Govnmt 3/8 ST	\$51,561.99
#1313	Roads & Bridges 3/8 ST	\$181,150.11
#1315	Jail Debt 1/8 ST	\$112,097.16
#1321	Rural Fire 1/16 ST	\$57,738.22
#1327	Fire 3/8 ST	\$17,272.48
#1331	Jail Debt ¼ ST	\$221,865.56
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$10.00
#7205	Law Library	\$3,706.74
#7207	Mental Health	\$5,820.83
#7210	Court Clerk Preservation Fund	\$3,353.20
#7303	Seizure of Property	\$2,002.60
#7304	District Attorney Revolving	\$83.13
#7305	District Attorney Evidence	
#7402	Excess Resale	\$13.91
#7404	Court Ordered Trust	\$4.85
#7431	Co. Bridge & Road Investment	\$255.48
#7432	911 Phone Fees Investment	\$882.70
#7433	Co. Clerk Lien Fee Investment	\$50.50
#7434	County Clerk RM&P Investment	\$77.74
#7435	Health Investment	\$1,668.86
#7436	Resale Property Investment	\$1,335.04
#7437	Treasurer Mtg Cert Investment	\$74.65
#7438	Self Insurance Prog Investment	\$3,479.79
#7439	Fair Maint 3/8 ST Investment	\$2,321.16
#7501	Estray Animal	\$15.02

Motion to approve by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Transfer of Appropriations:**

None presented on this date.

**Purchase Orders:**

**The Clerk's office presented FY 2019-2020 purchase orders in the amount of \$104,145.19** 2019-2020. 2019-2020911 Phone 73, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES. CBRI 12, FSB ARCHITECTS & ENGINEERS, 1375.00, BIDDING SERVICES; Emergency Mgmt 10, CASCO INDUSTRIES INC, 1377.00, RAINCOATS & UNIFORMS; Fair Board 668, PAYNE CO. EXTENSION CENTER, 500.00, SPONSORSHIP; Fair Main-ST 482, CHICKASAW TELECOMMUNICATION, 650.00, UTILITIES483, STAPLES, 46.34, MISSED INVOICE484, SMITH, BRANT,300.00, FAIR JUDGES TRAVEL485, HOBBS, JOE, 126.50, FAIR JUDGES TRAVEL486, SPARKS, SHAWN, 189.75, FAIR JUDGES TRAVEL487, LEATHERWOOD, KENNETH, 37.95, FAIR JUDGES TRAVEL488, PAULSON, ALLYN, 300.00, FAIR JUDGES TRAVEL489, JOHNSON, DAVE, 248.40, FAIR JUDGES TRAVEL490, CIMARRON VALLEY CO-OP, INC., 31.25, PROPANE491, FRONTIER FIRE PROTECTION, 310.00, INSPECTION492, FALCO ALARM CO., INC., 325.00, ANNUAL FIRE INSPECTION; Fire- St 75, KINNUNEN SALES & RENTALS, INC, 1562.67, COVID-1976, KINNUNEN SALES & RENTALS, INC, 422.40, WATER; General 3074, GRIMSLEYS, INC., 55.05, SUPPLIES3075, CHICKASAW TELECOMMUNICATION, 2402.93, UTILITIES3076, DIRECT TV, 49.99, UTILITIES3077, BEST BUY BUSINESS ADVANTAGE, 510.56, MONITOR3078, WALMART COMMUNITY, 15.16, CONTAINERS3079, STAPLES, 475.26, SUPPLIES3080, KINNUNEN SALES & RENTALS, INC, 71.42, COVID-193081, WALMART COMMUNITY, 768.70, MISC ITEMS3082, STAPLES, 377.29, MISC SUPPLIES3083, CENTRAL ELECTRIC COOPERATIVE, 845.00, MARCH BLANKET3084, B & CBUSINESS PRODUCTS, INC., 183.50, SERVICE CALL3085, TISDAL & O HARA PLLC, 2385.00, CONTRACT SERVICES3086, IAAO,375.00, CONTINUING EDUCATION3087, A T & T, 733.90, UTILITIES3088, CHICKASAW TELECOMMUNICATION, 1271.05, UTILITIES3089, MERRIFIELD OFFICE SUPPLY, 250.89, MARCH BLANKET3090, OAKES SERVICE CENTER, 310.04, MARCH BLANKET3091, NAPA AUTO PARTS, 67.31, MARCH BLANKET3092, KINNUNEN SALES & RENTALS, INC, 277.68, MARCH BLANKET3093, AUTO ZONE INC, 286.43, MARCH BLANKET3094, ATWOOD DISTRIBUTING, 170.90, MARCH BLANKET3095, UNIFIRST, 210.97, MARCH BLANKET3096, UNIFIRST,488.75, MARCH BLANKET3097, OKLA. DEPT. OF LABOR, 25.00, INSPECTION3098, DON EVANS WINDOW TINT, 618.00, WINDOW TINT3099, STILLWATER STEEL AND, 116.00, MARCH BLANKET3100, COOPERS LOCKSMITH LLC, 20.00, MARCH BLANKET3101, A & B PEST CONTROL, 50.00, MARCH BLANKET3102, STILLWATER MILL AGRI CENTER, 34.95, MARCH BLANKET3103, WATCHDOG AUTOMATION SYSTEMS LLC, 133.00, HARDWARE3104, KINNUNEN SALES & RENTALS, INC, 154.44, COVID-193105, HOWARD FLOORING, 150.00, BASE BOARD MOLDING; Health 342, CAVETT, ASHLEY, 31.74, MILEAGE REIMBURSEMENT343, U.S. POSTAL SERVICE, CSRS-PBP, 2500.00, POSTAGE344, B & C BUSINESS PRODUCTS, INC., 620.31, TONER345, CENTERPOINT ENERGY, 218.42, UTILITIES346, PEAK PEST SERVICES LLC, 200.00, MARCH BLANKET347, VERITIV OPERATING CO, 730.00, COPY PAPER348, OTIS ELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE349, GRIMSLEYS, INC., 517.51, SUPPLIES350, WALMART COMMUNITY, 90.38, MARCH BLANKET351, THE MEADOWS CENTER FOR, 45.00, MARCH BLANKET352, WALMART COMMUNITY, 71.04, MARCH BLANKET353, A & M STORAGE, 80.00, STORAGE UNIT354, B & C BUSINESS PRODUCTS, INC., 934.22, MARCH BLANKET355, FENTON OFFICE MART, 140.51, MARCH BLANKET356, LOWES COMPANIES, INC., 35.27, MARCH BLANKET357, MELOY, CURTIS, 304.75, TRAVEL358, FOX, JOYCE, 217.35, TRAVEL; Highway 1299, CENTERPOINT ENERGY, 82.50, UTILITIES1300, REPUBLIC SERVICES # 789, 128.65, MARCH BLANKET1301, DUNHAM ASPHALT SERVICES, INC., 2216.70, COLD PATCH MATERIAL1302, WALMART COMMUNITY, 89.95, MARCH BLANKET1303, ALTERNATIVE CONSTRUCTION PARTS, 629.98, PUMP1304, ALTERNATIVE CONSTRUCTION PARTS, 489.24, BOLTS / NUTS1305, TIMMONS OIL COMPANY, 1380.00, TORQUE FLUID1306, WARREN CAT, 1269.48, PARTS1307, NAPA AUTO PARTS, 2250.16, MARCH BLANKET1308, STILLWATER BUILDING CENTER, 31.65, MARCH BLANKET1309, FLEETPRIDE, INC., 166.93, MARCH BLANKET1310, LOCKE SUPPLY, 68.62, MARCH BLANKET1311, DEARINGER PRINTING & TROPHY, INC., 30.00, MARCH BLANKET1312, FRONTIER FIRE PROTECTION, 194.69, MARCH BLANKET1313, O REILLY AUTOMOTIVE, INC., 72.68, MARCH BLANKET1314, STILLWATER STEEL AND, 29.50, MARCH BLANKET1315, KINNUNEN SALES & RENTALS, INC, 446.76, MARCH BLANKET1316, TELECOMP HOLDINGS, INC, 65.00, APRIL BLANKET1317, NAPA AUTO PARTS, 1361.04, MISSED INVOICE; Jail-ST 482, GRIMSLEYS, INC., 1600.70, COVID-19483, C. O. P. S. PRODUCTS LLC., 2744.70, SHIRTS484, B & C BUSINESS PRODUCTS, INC., 1420.12, LATE

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BILLING485, B & L HEATING & AIR, 3600.00, COVID-19486, HAGAR RESTAURANT SERVICE, 196.00, SERVICE CALL487, B & L HEATING & AIR, 127.50, REPAIR488, SYSCO FOOD, INC., 12637.42, MARCH BLANKET489, FASTENAL COMPANY, 4.45, MARCH BLANKET490, A & B PEST CONTROL, 200.00, MARCH BLANKET491, QUALITY WATER SERVICES, 155.50, MARCH BLANKET492, FRONTIER FIRE PROTECTION, 155.00, ANNUAL FIRE INSPECTION493, MILAS FABRICS, 1884.00, COVID-19; ML Fee 49, BEASLEY TECHNOLOGY, INC., 47.50, MISC SERVICES; Mtg Cert 28, QUALITY WATER SERVICES, 37.95, MARCH BLANKET; Rural Fire-ST 87, KINNUNEN SALES & RENTALS, INC, 560.18, PARTS; SH Svc Fee 296, GRIMSLEYS, INC., 211.59, SUPPLIES297, BILL KNIGHT COLLISION REPAIR, 3124.55, REPAIRS298, AIRGAS USA LLC, 14525.00, COVID-19299, CITY TELE-COIN COMPANY INC, 1125.00, COVID-19300, OCI, 1980.73, DOOR301, INSIGHT PUBLIC SECTOR, INC, 16027.00, SOFTWARE302, WIN WHOLESALE COMMERCIAL, 128.46, MARCH BLANKET303, LOWES COMPANIES, INC., 1259.40, MARCH BLANKET304, BOB HOWARD DODGE, 781.70, MARCH BLANKET

**Blanket:**

None presented on this date

**Disallowed:**

None presented on this date.

**Payroll/Longevity:**

None presented on this date.

Motion by Cavett to approve purchase orders upon signature by the Chairman, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:**

Craig presented reports for the month of March for the Sheriff's Office in the amount of \$54,628.26, the Clerk's Office for \$85,278.63 and the Assessor's Office for \$511.00. Motion to acknowledge reports as presented by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Public Announcements from the Board:**

Reding thanked Sheriff Woodward for setting up the Webex meeting.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented on this date.

**Road Crossing:** D-3 presented crossings to be approved with Rural Water District 3 at 56<sup>th</sup> and S. Washington Rd. (D3-20-010). Motion by Blasier to approve as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**New Business:**

None presented by the board.

**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_