



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **April 3rd, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Markum and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board:

Motion by Markum to approve **March 30th, 2023**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Approval, TK Elevator Proposal for Modernizing the Payne County Jail Elevator: Captain Reese Lane stated that the circuit boards for their current elevator are no longer being made. Maintenance on the current elevator has increased costing more to maintain. Lane stated this is sole source vendor that is being presented today also stating that our legal counsel has reviewed the proposal as well. Motion by Reding to approve the proposal from TK to modernize the elevator at the jail with the Chair to sign on behalf, second by Markum. Reding confirmed that the funding was coming from the Facility Authority account, Lane stated yes that was going to be requested. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Contract Approval by and between Payne County and EST, Inc., for Professional Services for the Design of a Bridge in District No. 1, Using Steel I beams, Location: NBI No. 02096 – Replace Bridge No. 136 Deep Rock Road (EW 69) over Skull Creek: Cavett stated this was a bridge that will be done with the partner of Sac and Fox Tribe. Cavett stated the county will be paying for the engineering and survey expenses with the rest being paid by Sac and Fox. The location is Deep Rock over Skull Creek at Linwood with a cost of \$80,500. Motion by Markum to approve the contract, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Update 5 Year CIRB Plan: Ryan Bellatti with Guy Engineering presented the updated 5 Year CIRB Plan. Bellatti stated that some more projects are needed to be added like bridge projects, higher traffic areas like school bus routes, and accident prone areas from Payne County. Bellatti stated if a few projects could be picked out they are due to the board by April 30th. Motion by Markum to table until next week, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Project Fund Application to Purchase Work Truck – District 1: Cavett stated that this is excess funds from Circuit Engineering District in CED5 that disburse them out and this is the share that District 1 is receiving of \$37,500 to purchase a work truck. Motion by Markum to approve the project fund application as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Distribution of Opioid Funds Received by Payne County, Oklahoma: Reese Lane stated there is a program that they would like to recommend. This program would free up beds in the jail with no cost to the offenders. Dee Miller Program Director for About Face Women has decades of experience with the Department of Corrections. Miller stated the name of the program is About Face working with Payne and Logan County Jails. This is a residential program that provides women in house educational counseling. Motion by Reding to direct the \$50,000 to the About Face Program, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report from Environmental Enforcement Department: Environmental Enforcement presented a summary monthly report for their Department. Motion by Reding to acknowledge the monthly report, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

RECESS: Motion by Reding to Recess, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

RECONVENE: Motion by Reding to Reconvene, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Ingress and Egress Agreements: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023 \$224,790.13

2022-2023 Assr Rev Fee 5, ALPHA COMPUTING SOLUTIONS, 3300.00, IT SERVICES; Extension-ST 127, HUNT, TINA, 74.28, MILEAGE REIMBURSEMENT 128, LEISTER SUMMER, 285.63, MILEAGE REIMBURSEMENT; Fair Main-ST 326, HANNON, CURT, 300.00, MILEAGE REIMBURSEMENT 327, INGVALDSEN, KATHY, 89.21, JUDGES TRAVEL 328, B & L HEAT & AIR, 672.46, FEBRUARY BLANKET 329, CHUPP, DALE, 121.44, JUDGES TRAVEL 330, FALCO ALARM CO., INC., 610.00, FIRE ALARM LINES 331, DEMPSEY, PETE, 227.50, JUDGES TRAVEL 332, THOMPSON, JOE, 174.23, JUDGES TRAVEL 333, WALTER, KYLE, 120.52, JUDGES TRAVEL 334, HANNON, CURT, 600.00, JUDGES TRAVEL; Fire- St 90, CENTRAL ELECTRIC COOPERATIVE, 65.98, UTILITIES BLANKET 91, FIFTY ONE EAST WATER DISTRICT, 28.13, UTILITIES BLANKET; General 3331, THOMSON REUTERS - WEST, PAYMENT CENTER, 542.29, SUBSCRIPTION CHARGES 3332, CIMARRON VALLEY COMM., LLC, 438.14, NOTICE OF PUBLICATION 3333, RANDALL-REILLY, LLC, 209.24, EDA MONTHLY SUBSCRIPTION 3334, CHICKASAW TELECOM, INC., 51.25, REMOTE SUPPORT 3335, CUSHING CITIZEN, 50.00, SUBSCRIPTION RENEWAL 3336, SCAUG, 900.00, CONTINUING EDUCATION 3337, TAX MANAGEMENT ASSOCIATES, INC,

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12000.00, CONTRACT SERVICES 3338, THE JOURNAL, 42.00, PUBLICATIONS 3339, STILLWATER NEWSPRESS, 215.88, SUBSCRIPTION RENEWAL 3340, SCAUG, 450.00, CONTINUING EDUCATION 3341, A T & T, 550.50, UTILITIES BLANKET 3342, THOMSON REUTERS - WEST, PAYMENT CENTER, 938.66, WESTLAW CHARGES 3343, TRANSUNION RISK AND ALTERNATIVE, 250.00, TLO CHARGES 3344, OKLA. DEPT. OF PUBLIC SAFETY, 6540.00, OLETS USER FEE; Health 354, A & M STORAGE, 90.00, STORAGE UNIT 355, GRIMSLEYS, INC., 311.31, CLEANING SUPPLIES 356, STILLWATER MEDICAL CENTER, 180.00, CHEST X-RAYS 357, STILLWATER MEDICAL CENTER, 90.00, FEBRUARY BLANKET; Highway 1192, AMAZON CAPITAL SERVICES, 40.79, MAILBOX 1193, WARREN CAT, 127.77, PARTS 1194, WARREN CAT, 885.25, PARTS 1195, NATIVE GEOTECHNICAL, TESTING, 1980.00, INSPECTION 1196, MIKE GRAHAM AUCTIONEERS, 104000.00, AUCTION PURCHASE 1197, WARREN CAT, 402.06, PARTS 1198, CORPORATE BILLING LLC, 5361.24, OVERAGE PO 1199, AMERICAN WELDING SUPPLY, 31.26, FEBRUARY BLANKET 1200, CORPORATE BILLING LLC, 15000.00, REPAIR BLANKET 1201, FLEETPRIDE, INC., 684.69, FEBRUARY BLANKET 1202, HOLIDAY INN EXPRESS ELK CITY, 196.00, HOTEL 1203, MIKE GRAHAM AUCTIONEERS, 57250.00, AUCTION PURCHASE 1204, B & C BUSINESS PRODUCTS, INC., 26.49, FEBRUARY BLANKET 1205, UNIFIRST, 537.89, FEBRUARY BLANKET 1206, POWERHOUSE TRUCKBEDS, 33.00, PARTS 1207, KSMI, 633.68, PARTS 1208, CORPORATE BILLING LLC, 40.36, PARTS 1209, FLEET FUELS, LLC, 426.23, FEBRUARY BLANKET 1210, ATWOOD DISTRIBUTING, 412.99, FEBRUARY BLANKET 1211, STEWART STONE, INC., 4811.95, MISSED INVOICE 1212, C. L. BOYD CO., INC., 612.88, PARTS 1213, MERRIFIELD OFFICE SUPPLY, 91.98, MARCH BLANKET 1214, PROVALUE NET, 14.10, UTILITIES; Jail-ST 265, DIRECT TV, 255.24, HD ACCESS/RECEIVERS; Mtg Cert 58, CORBIN, YVONNE, 103.09, MILEAGE REIMBURSEMENT 59, MANNING, CARLA, 257.54, MILEAGE AND MEALS; SH Svc Fee 222, THE JOURNAL, 30.00, SUBSCRIPTION RENEWAL 223, T - Mobile, 25.00, RECORDS REQUEST

Blanket: \$2,500 (\$2000 for Fairboard); (\$500 for Sheriff)

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion to approve purchase orders upon signature by Markum, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers:

Public Announcements from the Board (No Action will be taken): None presented on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____