



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **April 27th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Tammy Mathis – Chief Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:**

Motion by Markum to approve **April 17th, 2023**, minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** Colin Campbell, Expo Center Director inquired with the board on using the MPower parking area for the event this weekend due to all of the rain. Cavett stated that the board could not take action on this.

**Discussion/Possible Action on Reports from Officers and Boards:**

**Resolution 2023-62 – Acceptance of a \$500 donation to the Payne County Sheriff’s Office Department from the Stillwater Home Builders Association:** Cavett presented Resolution 2023-62 for a donation from the Stillwater Home Builders Association to the Sheriff’s Department. Motion by Reding to approve Resolution 2023-62 as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Approval City Tele Coin Company, Inc., Correctional Communications Services Agreement by between City Tele-Coin Company, Inc. and Payne County Sheriff’s Office:**

Motion by Reding to approve the agreement with City Tele Coin and the Sheriff’s Office with the Chairman to sign on behalf of the board, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – GPS for all County Owned Vehicles and/or Equipment:** Reding stated that he did receive notification that the units for Emergency Management have been shipped. Reding would like to request that there be GPS trackers placed on all county vehicles for maintenance and what maintenance is being done. Jeremiah Gregory, county attorney, stated that the board cannot enforce this on other departments like the County Assessor. Gregory wanted to make sure that when stating “all” that this would not include other departments. Reding changed his motion to put GPS on all county owned vehicles and equipment that are controlled and maintained by the County Commissioners, second by Markum. Cavett stated that he had concerns about placing trackers on all equipment that is not used all the time and may only be used once or twice a year; he felt this was not great use of the taxpayers’ funds. Markum felt the GPS trackers should only be used for semis and graders, not all equipment. Cavett still had concerns of where the funding would come from. Amended motion by Reding to place GPS trackers on all semis, pickups, and graders if the funding is approved by the budget board to use the general fund, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Ingress and Egress Agreements:** Markum presented an agreement with Randy Porter at 417 S Lewis, Stillwater, OK. Markum stated this was for clearing fence row, sloping banks, running ditches, and using the dirt to build up the road. Motion by Markum to approve the Ingress and Egress agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Appointment of Requisitioning and Receiving Officers:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023 \$251,340.49** 2022-2023 Extension-ST 137, OSU COOPERATIVE EXT. SRV., 24000.00, PAYROLL BLANKET 138, OSU COOPERATIVE EXT. SRV., 600.00, POSTAGE EQUIPMENT; Fair Main-ST 366, QUALITY WATER SERVICES, 31.50, MARCH BLANKET 367, GRIMSLEYS, INC., 696.30, MARCH BLANKET 368, CINTAS FIRST AID & SAFETY, 43.21, MARCH BLANKET 369, TOUCHTONE, 3.97, UTILITIES 370, CITY OF STILLWATER, 73.72, UTILITIES 371, CEDAR CREEK FARMS, 500.00, DUMPSTER 372, POWERNET, 10.52, LONG DISTANCE 373, UNIFIRST, 414.04, MARCH BLANKET 374, B & L HEAT & AIR, 911.19, MARCH BLANKET 375, DUFFY DRY CLEAN CITY, 31.00, CLEANING BACK DROP CURTAINS 376, LOCKE SUPPLY, 26.96, MARCH BLANKET 377, WIN WHOLESALE COMMERCIAL, 404.75, MARCH BLANKET 378, PAYNE CO. DISTRICT 3, 652.07, FUEL & DIESEL 379, CITY OF STILLWATER, 4456.83, UTILITIES 380, CITY OF STILLWATER, 579.40, UTILITIES 381, AMAZON CAPITAL SERVICES, 158.00, SUPPLIES FOR LIVESTOCK SHOW 382, VISIT STILLWATER, 1200.00, MARCH BLANKET 383, AMERICAN PLUMBING LLC, 795.00, WATER HYDRANT REPAIRS 384, STAPLES, 294.02, MARCH BLANKET; Fire- St 95, OKLA. NATURAL GAS, 223.99, UTILITIES BLANKET 96, VERIZON WIRELESS, 240.06, UTILITIES-CELL PHONE 97, NAPA AUTO PARTS, 71.06, MARCH BLANKET 98, CENTRANET LLC, 242.85, UTILITIES-INTERNET; General 3611, A T & T GLOBAL SERVICES INC, 1445.60, SYSTEM MAINTENANCE 3612, PAX8 INC, 124.00, MONTHLY SERVICE 3613, VIP TECHNOLOGY SOLUTIONS GROUP, 747.49, UTILITIES 3614, TOUCHTONE, 40.44, UTILITIES 3615, POSTAL PACK & SHIP, 491.55, POSTAGE 3616, CITY OF STILLWATER, 14.64, UTILITIES BLANKET 3617, CITY OF STILLWATER, 71.43, UTILITIES BLANKET 3618, CITY OF STILLWATER, 133.71, UTILITIES BLANKET 3619, MERRIFIELD OFFICE SUPPLY, 91.72, OFFICE SUPPLIES 3620, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 3621, THOMSON REUTERS PAYMENT CENTRE, 542.29, SUBSCRIPTION CHARGES 3622, CITY OF STILLWATER, 7588.27, UTILITIES BLANKET 3623, COMMUNITY WORKS, 3204.00, JUVENILE DETENTION 3624, NAPA AUTO PARTS, 167.16, BATTERIES 3625, CENTRAL LAWN AND LANDSCAPE, 65.00, LAWN CARE 3626, STAPLES, 355.12,

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OFFICE SUPPLIES 3627, HIGH FIVE MEDIA GROUP, LLC, 199.00, WEBSITES SERVICES 3628, COOPERS LOCKSMITH LLC, 120.00, PARTS AND LABOR 3629, NORTHWEST DISTRICT ASSESSOR MEETING, 45.00, ANNUAL FEE 3630, REDING CHRIS, 78.99, MILEAGE REIMBURSEMENT 3631, A T & T MOBILITY, 227.15, UTILITIES-IPADS 3632, R. K. BLACK, INC, 132.04, LEASE CHARGES 3633, OTAPLATEPAY, 10.00, LATE FEES 3634, R. K. BLACK, INC, 253.07, CONTRACT LEASE CHARGE 3635, PURE WATER PARTNERS, LLC, 93.00, WATER SERVICES 3636, DAVIS SANITATION, INC., 70.00, DUMPSTER 3637, STILLWATER NEWSPRESS, 416.30, PROOF OF PUBLICATION 3638, R. K. BLACK, INC, 448.28, COPIER MAINTENANCE 3639, CITY OF STILLWATER, 275.92, UTILITIES 3640, LOCKE SUPPLY, 146.92, PARTS & SUPPLIES 3641, STILLWATER SCREENPRINTING, 204.00, DECALS 3642, STILLWATER NEWSPRESS, 578.60, NOTICE OF PUBLICATION 3643, CITY OF STILLWATER, 7364.24, UTILITIES BLANKET 3644, OKLA. NATURAL GAS, 353.59, UTILITIES BLANKET 3645, CENTRAL LAWN AND LANDSCAPE, 190.00, APRIL BLANKET 3646, SMC TECHNOLOGIES INC., 250.00, APRIL BLANKET 3647, CITY OF STILLWATER, 484.78, UTILITIES 3648, PAYNE CO. DISTRICT 3, 147.93, FUEL BLANKET 3649, WALKER COMPANIES, 178.50, NOTARY 3650, NAPA AUTO PARTS, 115.30, MISSED INVOICE 3651, TRANSUNION RISK AND ALTERNATIVE, 254.00, TLO CHARGES 3652, THE MEADOWS CENTER FOR, 98.76, SHREDDING SERVICES 3653, IRBY, JAY, 266.45, MILEAGE REIMBURSEMENT 3654, STAPLES BUSINESS ADVANTAGE, 523.79, FEBRUARY BLANKET 3655, STAPLES BUSINESS ADVANTAGE, 696.94, MARCH BLANKET 3656, STRODE FUNERAL HOME, 795.00, INDIGENT CREMATION 3657, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 1071.74, UTILITIES; Health 376, DEXYP, 17.91, DIRECTORY LISTING 377, CENTRAL LAWN AND LANDSCAPE, 130.00, MARCH BLANKET 378, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES 379, HALL, LISA, 36.15, TRAVEL 380, MILLER, ROXANNE, 368.11, MILEAGE REIMBURSEMENT 381, MARTIN, SARAH, 401.65, MILEAGE REIMBURSEMENT 382, SUMMIT FIRE AND SECURITY, 2089.00, FIRE ALARM INSPECTION 383, OKLA. NATURAL GAS, 450.52, UTILITIES 384, PIPARATO, KATHLEEN, 337.72, TRAVEL 385, 4 IMPRINT, INC, 13486.40, DISPARITIES GRANT 386, UNIVERSITY CLEANING SERVICES, 687.45, JANITORIAL SERVICES; Highway 1332, HAMPTON INN & SUITES, 196.00, HOTEL FOR CLASS 1333, ATWOOD DISTRIBUTING, 284.30, MARCH BLANKET 1334, P & K EQUIPMENT, INC., 151.20, JANUARY BLANKET 1335, WARREN CAT, 640.23, BLOWER MOTOR 1336, CITY OF STILLWATER, 315.93, UTILITIES 1337, ASSOC. OF COUNTY, 95.00, ACCO SUMMER CONF 1338, MSE, INC, 310.00, RADIO 1339, STEWART STONE, INC., 14500.10, CRUSHER RUN 1340, WILCOXSON OIL, 5501.31, DYED DIESEL REMOTE TANKS 1341, NAPA AUTO PARTS, 1110.18, MARCH BLANKET 1342, FLEETPRIDE, INC., 36.95, MARCH BLANKET 1343, CAPITAL ONE, 287.05, SUPPLIES 1344, P & K EQUIPMENT, INC., 427.23, MARCH BLANKET 1345, C. L. BOYD CO., INC., 363.74, PARTS 1346, BAILEYS PAVING CO. , INC, 5354.11, HMHL 1347, EARNHEART CRESCENT LLC, 21513.16, DYED DIESEL 1348, HAMPTON INN & SUITES, 392.00, HOTEL FOR CLASS 1349, OKLA. EMPLOYMENT, 1398.51, UNEMPLOYMENT COMPENSATION 1350, C. L. BOYD CO., INC., 5761.77, GASKETS 1351, AMERICAN WELDING SUPPLY, 42.36, MARCH BLANKET 1352, EARNHEART CRESCENT LLC, 21258.38, DYED DIESEL 1353, HARRIS STATION 33, LLC, 574.50, MARCH BLANKET; Jail-ST 354, ATWOOD DISTRIBUTING, 113.35, GARDEN SUPPLIES 355, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 1616.52, UTILITIES 356, EWING ELECTRIC COMPANY LLC, 1431.60, CHILLER PART 357, CITY OF STILLWATER, 16629.62, UTILITIES 358, OKLA. NATURAL GAS, 456.19, UTILITIES 359, AADVANTAGE LAUNDRY SYSTEMS, INC, 478.00, PARTS AND LABOR 360, WILSON, NAOMI, 1100.00, CONTRACT SERVICES; ML Fee 53, AMAZON CAPITAL SERVICES, 31.97, OFFICE SUPPLIES; Mtg Cert 64, QUADIENT, INC, 1860.00, POSTAGE 65, TM CONSULTING, INC., 797.70, FIREWALL RENEWAL; Opioid Settlement 1, ABOUT FACE WOMEN'S INC., 50000.00, OPIOID SETTLEMENT DISTRIBUTION; RM&P 57, USPS-POC, 500.00, POSTAGE FOR METER 58, HIGH FIVE MEDIA GROUP, LLC, 199.00, WEBSITES SERVICES 59, ALPHA COMPUTING SOLUTIONS, 223.50, LICENSE RENEWAL; Rural Fire-ST 107, BEAR COM, 6530.00, RADIOS 108, J AND J CUSTOM FIRE INC, 1328.46, PARTS AND LABOR; SH Svc Fee 240, FASTENAL COMPANY, 349.86, BATTERIES 241, EVANS PH.D., LINDA, 200.00, MMPI TESTING 242, H & H SHOOTING SPORTS, 110.40, SUPPLIES 243, MILAS FABRICS, 252.00, SEWING SERVICES 244, SNAP-ON CREDIT LLC, 58.25, SOFTWARE SUBSCRIPTION 245, T-MOBILE, 25.00, RECORDS REQUEST 246, STILLWATER TAG AGENCY, 178.00, TAG AND TITLE

**Blanket:** \$297,408.18 for May.

**Payroll:** \$751,709.73 Payroll, \$277,219.64 Premiums, \$194,152.55 Payroll Taxes for a total of \$1,223,081.92 for April.

**Disallowed:** None presented on this date.

Motion by Reding to approve purchase orders upon signature, second Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** The Clerk's Office presented the following monthly reports of officers: The Assessor's Office is reporting a balance for February of \$395.00 and for March \$140.00. Kuhn, Emergency Management Director gave a report for his department. Motion by Reding to acknowledge the monthly reports as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Road Sign Request – Sheriff's Department – Speed limit signs for the entrances to the county:**

1. US Highway 177 from North
2. US Highway 177 from South
3. SH 86 from North
4. SH 108 from North
5. SH 33 from East
6. SH 33 from West
7. SH 18 from North

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- 8. SH 18 from South
- 9. SH 99 from South
- 10. SH 51 from West
- 11. SH 51 from East

Cavett stated it was his understanding that these are to let the public know the speed limit is 45mph if not otherwise posted; Harper stated yes. Cavett stated they will need to prepare a document for ODOT because they will be the ones installing those signs, which Cavett stated he would prepare.

Harper stated these also needed to be posted at Turnpike exits and the two (2) exits coming off Interstate 35 as well as listed in the newspaper for four (4) consecutive weeks. Cavett stated those additions would be placed on the agenda for next week. Motion by Reding to approve, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Public Announcements from the Board (No Action will be taken):** Reding wanted to welcome the new reporter Marcus Trevino from the Stillwater NewsPress.

**Discussion/Possible Action on Utility Permits/Road Crossings:** Markum presented three (3) road crossings (D3-23-007-009) with Tytan Poly Services. Motion by Markum to approve, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**New Business:** None presented on this date.

**Recess:** Motion by Reding to recess the Board of County Commissioners Meeting and go into Facility Authority, second by Markum.

**Reconvene:** Motion by Reding to reconvene into the Board of County Commissioners Meeting, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Adjournment:** Motion to adjourn by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Minutes of the Board attested to:**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_