



Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **April 17th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board:

Motion by Reding to approve **April 10th, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion/Possible Action on Reports from Officers and Boards:

Resolution 2023-61 – CIRB (County Improvements for Road and Bridges) Priorities and Projects for Payne County, Oklahoma’s Transportation Plan: Cavett presented Resolution 2023-61 for CIRB. Motion by Markum to approve priorities and projects for Resolution 2023-61, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – OCCEDB Environmental Enforcement Grant Applications for FY 2023-24 – D1, D2, and D3: Cavett stated this was for Environmental Enforcement which helps to pay for the roll off dumpsters for all three Districts. Motion by Reding to approve the grant application request as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Jail Services Agreement Approval by and between the City of Perkins, Oklahoma, and the Board of County Commissioners of Payne County, Oklahoma, and the Sheriff of Payne County, State of Oklahoma: Cavett stated this is a jail service agreement for \$27/per day. Motion by Markum to approve the Jail Service Agreement as presented and the Chair to sign on behalf, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Plat Approval – Prairies Edge Addition: Aaron Ferguson with Keystone Engineering presented Prairie’s Edge Addition to the board. Motion by Reding to approve Prairie’s Edge Plat approval, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Road Name Requests – Prairies Edge Addition – Verbena Ln, Bison Ln, Elk Ln: Motion by Markum to approve road name requests with no county maintenance, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – GPS for Emergency Management Vehicles: Reding stated he had a quote to take care of this; should be able to get a Purchase Order today. No action taken.

Ingress and Egress Agreements: Markum presented one (1) agreement with Nate Mauzerall. Motion by Markum to approve the agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Appointment of Requisitioning and Receiving Officers: The County Clerk’s Office presented requisitioning and receiving officers for the Opioid Fund (1251-1-2000-2005); with Zach Cavett and Glenna Craig as Requisitioning Officers, Shawna Bales and Tammy Mathis as Receiving Officers and Warrant Pickups as Zach Cavett and Glenna Craig.

Reding inquired on why there were not two (2) County Commissioners as requisitioning. County Attorney Jeremiah Gregory stated they could have discussion on the matter.

Reding felt it made more sense to have two (2) Commissioners on the account instead of the County Clerk. Motion failed for lack of a second. Motion by Reding to have the Chair and Vice Chair as requisitioning, leaving receiving officers as Shawna Bales and Tammy Mathis but changing the Warrant Pickups to Cavett and Reding as well, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: FY 2022-2023 \$249,106.66

2022-2023 Extension-ST 129, RASH DEA, 161.46, MILEAGE REIMBURSEMENT 130, CAPITAL ONE, 131.68, OFFICE/PROGRAM SUPPLIES 131, ANDERSON NATHAN, 720.63, MILEAGE REIMBURSEMENT 132, B & C BUSINESS PRODUCTS, INC., 277.56, MARCH BLANKET 133, FITZPATRICK SHELLY, 9.17, MILEAGE REIMBURSEMENT 134, HUNT, TINA, 29.34, MILEAGE REIMBURSEMENT 135, LEISTER SUMMER, 1074.07, MILEAGE REIMBURSEMENT 136, OKLA. STATE UNIVERISTY - BURSAR, 82.46, HOT SPOT; Fair Main-ST 341, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 342, SHERWIN WILLIAMS, 2174.24, PAINT AND SUPPLIES 343, KINNUNEN SALES & RENTALS, INC, 500.00, RENTAL CHARGES 344, NAPA AUTO PARTS, 124.61, FEBRUARY BLANKET 345, CITY OF STILLWATER, 4680.34, UTILITIES 346, A T & T MOBILITY, 151.66, UTILITIES-CELL PHONE; Fire- St 94, J AND J CUSTOM FIRE INC, 12687.00, BED REBUILD; General 3384, A & B ECO-SAFE PEST CONTROL, INC, 50.00, PEST CONTROL SERVICES 3385, ALLIANCE MAINTENANCE INC, 2235.00, JANITORIAL SERVICES 3386, POSTAL PACK & SHIP, 110.59, POSTAGE 3387, FLEETCOR TECHNOLOGIES, 25.18, FUEL BLANKET 3388, QUALITY WATER SERVICES, 46.75, WATER SERVICES 3389, MERIDIAN TECHNOLOGY CENTER, 40.00, LUNCHTIME LEARNING 3390, FAVCO ELECTRIC, INC., 132.00, APRIL BLANKET 3391, FOUNTAIN SQUARE CLEANERS, 531.50, MARCH BLANKET 3392, MIDCON SHREDDING, 74.00, SHREDDING SERVICES 3393, NAPA AUTO PARTS, 3671.28, MARCH BLANKET 3394, TOUCHTONE, 19.90, UTILITIES 3395, QUALITY WATER SERVICES, 57.50, WATER SERVICES 3396, AMAZON CAPITAL SERVICES, 84.06, OFFICE SUPPLIES 3397, ALLIANCE MAINTENANCE INC, 1495.00, JANITORIAL SERVICES 3398, OKLA. JUVENILE JUSTICE, 600.00, JUVENILE DETENTION 3399, PITNEY BOWES GLOBAL FINANCIAL, 1545.27, CONTRACT LEASE CHARGE 3400, OKLA. NATURAL GAS, 299.37, UTILITIES BLANKET 3401, CIMARRON VALLEY COMM., LLC, 553.76, NOTICE OF PUBLICATION 3402, B & C BUSINESS PRODUCTS, INC., 66.64, MARCH BLANKET 3403, MERRIFIELD OFFICE SUPPLY, 61.81, MARCH BLANKET 3404, NAPA AUTO PARTS, 2287.44, OIL DRUM; Health 371, A T & T, 77.81, UTILITIES-INTERNET 372, ALLIANCE BUSINESS SERVICES, 851.06, UTILITIES 373, CULLIGAN OF TULSA, 50.00, WATER SERVICES 374, BARTLESVILLE MONTHLY MAGAZINE, 275.00, DISPARITIES GRANT 375, LANGUAGE LINE SERVICES, 913.58, INTERPRETER SERVICES; Highway 1259, DUNHAM ASPHALT SERVICES, INC., 1272.70, COLD PATCH MATERIAL 1260, COMPLIANCE RESOURCE GROUP, 80.00, RANDOM DRUG TEST 1261, SHERWIN WILLIAMS, 1283.44, PAINT 1262, OKLA. NATURAL GAS, 320.76, UTILITIES 1263, MSE, INC, 4000.00, REPEATER 1264, OKLA. CORP. COMMISSION, 25.00, STORAGE TANK FEE 1265, QUALITY FORD,

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INC., 343.08, PARTS 1266, CORPORATE BILLING LLC, 277.64, OVERAGE PO 1267, CORPORATE BILLING LLC, 650.00, RADIATOR REPAIRS 1268, CORPORATE BILLING LLC, 2237.60, PARTS 1269, FLEET FUELS LLC, 22394.93, DYED DIESEL 1270, AMAZON CAPITAL SERVICES, 16.98, SUPPLIES 1271, CORPORATE BILLING LLC, 40.19, PARTS 1272, A PLUS AUTO GLASS LLC, 126.63, GLASS REPLACEMENT 1273, KSMI, 1176.23, PARTS 1274, YELLOW HOUSE MACHINERY, 212.16, PARTS 1275, STEWART STONE, INC., 14500.10, CRUSHER RUN 1276, YELLOW HOUSE MACHINERY, 3459.51, PARTS AND REPAIRS 1277, CAPITAL ONE, 376.92, WATER 1278, OKLA. NATURAL GAS, 37.23, UTILITIES 1279, OKLA. CORP. COMMISSION, 25.00, STORAGE TANK FEE 1280, WARREN CAT, 169.79, FILTERS 1281, CAVETT, ZACHARY H., 147.50, PER DIEM 1282, ASSOC. OF COUNTY, 130.00, ACCO CONFERENCE 1283, WARREN CAT, 142.60, PARTS 1284, STILLWATER BUILDING CENTER, 169.56, MARCH BLANKET 1285, NAPA AUTO PARTS, 2736.51, MARCH BLANKET; Hwy-ST 19, ANCHOR D BANK, 50000.00, GRADER PAYMENT; Jail-ST 287, FASTENAL COMPANY, 344.40, MARCH BLANKET 288, A & B ECO-SAFE PEST CONTROL, INC, 200.00, PEST CONTROL SERVICES 289, FAVCO ELECTRIC, INC., 110.00, SERVICE CALL 290, DIGI SECURITY SYSTEMS LLC, 9925.27, CAMERAS 291, COMPLIANCE RESOURCE GROUP, 38.00, DRUG SCREEN 292, WILSON, NAOMI, 1475.00, CONTRACT LABOR 293, OKLA. NATURAL GAS, 846.86, UTILITIES 294, ADVANTAGE PLUMBING HEATING AND COOLING, 710.00, REPAIR LEAKS 295, US FOODS, INC, 18927.63, MARCH BLANKET 296, COOKS CORRECTIONAL, 135.53, SUPPLIES 297, KINNUNEN SALES & RENTALS, INC, 10.59, MOWER BLADES 298, DIRECT TV, 255.24, HD ACCESS/RECEIVERS 299, BIG CREEK NURSERY & LANDSCAPE, 261.80, GARDEN SUPPLIES 300, LOWES COMPANIES, INC., 1140.85, MARCH BLANKET 301, BEN E. KEITH OKLAHOMA, 16124.87, MARCH BLANKET 302, FOUNTAIN SQUARE CLEANERS, 76.50, UNIFORM CLEANING 303, EWING ELECTRIC COMPANY LLC, 156.49, REPAIR & LABOR 304, QUALITY WATER SERVICES, 239.75, WATER SERVICES; Mental Health 11, PAYNE CO. DRUG COURT, INC., 6041.67, DRUG COURT ADMIN SERVICES; ML Fee 52, ALPHA COMPUTING SOLUTIONS, 2200.00, BLOCK OF TIME; Mtg Cert 61, QUALITY WATER SERVICES, 70.00, WATER DELIVERY 62, EMBASSY SUITES NORMAN, 392.00, HOTEL FOR CONFERENCE 63, TM CONSULTING, INC., 4171.23, PRINTER; RM&P 55, AMAZON CAPITAL SERVICES, 386.18, OFFICE SUPPLIES 56, MIDCON SHREDDING, 37.00, SHREDDING SERVICES; Rural Fire-ST 97, CONWAY SHIELD INC., 169.02, SHIELDS 98, SOUTHWEST TRUCK PARTS, INC., 518.13, PARTS 99, OG&E, 395.42, UTILITIES 100, SPIRIT ELECTRONIC, 387.31, SOFTWARE & SUPPLIES 101, STANDARD DISTRIBUTING COMPANY, 214.10, SUPPLIES 102, ROSS' STATION, 530.11, APRIL BLANKET 103, COUNTRY C, 337.56, FUEL BLANKET 104, FIREHOUSE INNOVATIONS, 6520.00, TRAINING SUPPLIES 105, NAPA AUTO PARTS, 228.45, MARCH BLANKET 106, AMERICAN HERITAGE BANK, 11400.00, LEASE/ PURCHASE; SH Commissary 7, CITY TELE-COIN COMPANY INC, 193.50, SUPPLIES; SH Svc Fee 232, COMDATA, 16925.49, FUEL BLANKET 233, OKLAHOMA TURNPIKE AUTHORITY, 30.02, PIKEPASS 234, SHRED- AWAY SHREDDING, INC., 203.50, SHREDDING SERVICES 235, COMPLIANCE RESOURCE GROUP, 114.00, PRE EMPLOYMENT SCREEN 236, STILLWATER NEWSPRESS, 68.87, AD FOR CATTLE SALE 237, INTERNATIONAL ASSOCIATION FOR, 350.00, CERTIFICATION 238, GRIMSLEYS, INC., 102.04, SUPPLIES 239, SHRED- AWAY SHREDDING, INC., 203.50, SHREDDING SERVICES

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion by Markum to approve purchase orders upon signature, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: The Clerk's Office presented the following monthly reports of officers: Various reports for the Treasurers Office, Sheriff \$81,232.54, Court Clerk RM&P \$48,059.40, Court Clerk \$1,057,537.95. Motion by Reding to acknowledge the monthly reports of officers, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): None presented on this date.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Cavett, second by Markum. Roll Call Vote: Markum-Yes, Reding-Absent, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____