



Official Minutes of PAYNE COUNTY BUDGET BOARD

The Payne County Budget Board met in a meeting of the board at 11:00 a.m. on **Monday, April 11, 2022**, at the Payne County Administration Building, Commissioner Meeting Room, Suite 200 located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: at 11:00 a.m.

The following members were present: **Chris Reding** - Commissioner District 2, **Joe Harper** – Sheriff, **Zach Cavett** – Commissioner District 1, **Lori Allen** – Court Clerk, **Glenna Craig** – County Clerk, **Rocky Blasier** – Commissioner District 3, **Carla Manning** – Treasurer; **James Cowan** – Assessor. Also, in attendance various department heads, employees, and media.

Approve minutes of the previous meeting of the board: The Clerk’s Office presented minutes from the previous meeting. Motion by Cowan to approve March 14th, 2022, minutes as presented, second by Cavett. Roll Call Vote: Cowan-Yes, Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Allen-Yes, Blasier-Yes, Reding-Yes.

Financial Reports:

Cash Appropriations: The Clerk’s Office presented Cash Appropriations as certified by the Treasurer April 4, 2022, these have been approved by the Board of County Commissioners:

3	Alcoholic Bev. Tax	\$29,155.31
#0001	General	
#1102	Highway	\$341,273.07
#1103	CBRI - 105 Monies	\$37,914.80
#1201	911 Phone Fees	\$60,969.68
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$342.00
#1208	County Clerk Lien Fee	\$2,979.94
#1209	County Clerk RM&P	\$10,635.37
#1211	Court Fund Salaries & Fringe Court	\$27,800.00
#1212	Emergency Mgmt	
#1213	Flood Plain	
#1214	Free Fair Board	\$11,929.25
#1216	Health	\$313,544.07
#1220	Resale Property	\$55,035.85
#1223	Sheriff Commissary	\$25,842.45
#1226	Sheriff Service Fee	\$117,970.79
#1227	Sheriff Training	
#1228	Solid Waste Management	\$39.00
#1230	Treasurer Mortgage Cert	\$1104.76
#1235	Donations	
#1237	Self-Insurance Program	\$144,012.16
#1308	Extension 3/8 ST	\$31,184.58
#1310	Fair Maintenance 3/8 ST	\$89,867.77
#1311	General Govnmt 3/8 ST	\$66,824.10
#1313	Roads & Bridges 3/8 ST	\$236,111.82
#1315	Jail Debt 1/8 ST	\$148,658.54
#1321	Rural Fire 1/16 ST	\$74,245.78
#1327	Fire 3/8 ST	\$22,274.70
#1330	Highway ¼-ST	\$296,992.78
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$30.00
#7205	Law Library	\$2496.34
#7207	Mental Health	\$5145.83
#7210	Court Clerk Preservation Fund	\$1964.00
#7303	Seizure of Property	
#7304	District Attorney Revolving	\$1975.00
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$32.28
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	\$0.51
#7416	2020 Protest ETC Texas Pipeline Ltd	\$0.06
#7417	2020 Protest Tidal Energy	\$7.12
#7418	2020 Protest- White Cliffs Pipeline	

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PAYNE COUNTY BUDGET BOARD**

#7419	2020 Protest- Glass Mountain Pipeline	
#7420	2021 Protest – Marathon Petroleum	0.04
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self-Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	
#1216	Health - Special TIF Reimb March 19	
#1216	Health - Special TIF Reimb April 2	

Motion by Cowan to approve cash appropriations as presented, second by Craig. Roll Call Vote: Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Allen-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes.

Transfers: Craig presented a transfer for \$25 from Building Engineer M&O to Building Engineer Salaries to cover the rest of the Fiscal Year salary. Craig inquired on the request to transfer \$10,000 from Contingency to Juvenile Detention due to the increase of juvenile services per Reding. Craig suggested taking that need from another account rather than touching the county's contingency. Reding withdrew the \$10,000 request and agreed to take it from his M&O account. If there is still a need as the Fiscal Year ends it can be brought back up in a Budget Board meeting. Motion by Craig to approve the transfer, second by Cowan. Roll Call Vote: Cavett-Yes, Manning-Yes, Harper-Yes, Allen-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Craig-Yes.

Letter of Commitment: None presented on this date.

Range changes/Discussion/Possible action: None presented on this date.

Approval of Employee request for Leave and/or Request for leave share: Cowan stated he had one employee A.D.L who will need the leave share and FMLA. Harper stated he may have an employee as well D.D.B with his situation. Blasier stated he had an employee A.L.L who may need time as well. Motion by Craig to approve the leave share for all three departments, second by Cavett. Roll Call Vote: Harper-Yes, Allen-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Cavett-Yes, Manning-Yes.

New hires/Discussion/Possible Action: Harper stated he will be placing a new hire in the 0-2 range based on his experience. Motion by Craig to approve the new hires, second by Cowan. Roll Call Vote: Allen-Yes, Blasier-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes.

New Business/Discussion – no action will be taken: Craig inquired with Reding on where he was at with the maintenance of the Administration building. Craig said it had been at least nine (9) years since it was painted, Cowan recalls ten (10) years since carpet was replaced. Reding stated he was already getting quotes on paint and could look into the other. Allen stated it had been way over ten (10) years since painting or carpet had been done at the Courthouse.

Adjournment: Motion by Cowan to adjourn, second by Allen. Roll Call Vote: Cowan-Yes, Craig-Yes, Cavett-Yes, Manning-Yes, Harper-Yes, Allen-Yes, Blasier-Yes, Reding-Yes,

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____ 2022

Chairman _____

Vice Chairman _____