



## Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **April 1st, 2024**, at the Payne County Administration Building, Extension Office Conference Room Suite 103 located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:03 a.m.

**The following members were present:** Zach Cavett – Commissioner District 1-Chairman, Rhonda Markum – Commissioner District 3-Vice Chairwoman, Chris Reding - Commissioner District 2-Member. Tammy Mathis – Chief Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country led by Dewey Clapp.

**Approval or Modification of Minutes:** Cavett stated in the minutes from March 18<sup>th</sup> under the heading radio communications updates Cavett believed he had stated once the MOU was executed then the radios would be ordered. Reding stated that initially he had requested the tabling of the March 18<sup>th</sup> minutes because though he was accurately quoted, he felt it was out of context. Reding stated it still did maintain the current jest of the discussion. Motion by Markum to approve the March 18<sup>th</sup> minutes with corrections as presented by Cavett, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Motion by Markum to approve the March 28<sup>th</sup> minutes as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Abstain.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings – 9:30 AM:**

BID 2024-42 Redlands Road Box Culverts – District 3: Kyla McCombs, Purchasing Agent presented the following bids:

**Bid # 2024-42 - Redlands Road Culverts**

District 3

APRIL 1, 2024 @ 9:30am

<b>Bidding Vendors</b>	<b>Notes</b>
1. MORTON CONSTRUCTION	\$243,964.70 - complete under 90 days normal weather conditions
2. WYATT CONTRACTING	\$411,786.69 - no date of completion listed
3. C-P INTEGRATED SERVCIES INC	\$276,000 - no date of completion listed

**Discussion/Possible Action on Evaluations:** Commissioner Markum will review the submitted bids and review at a later date. No action taken.

**Discussion/Possible Action on Reports from Officers and Boards:**

**Discussion/Possible Action – Agreement for IT Services between Precision Technology Services LLC and the Board of Commissioners, Payne County, Oklahoma:** Reding stated the Sheriff's Office has the blanket coverage for IT coverage through Precision. Reding stated there is an agreement with the Sheriff's Office that District 2 would pay \$1,000 of the \$6,500 per month. Reding stated the wording needs to be corrected so it doesn't look as though the monthly cost is \$7,500. Motion by Reding to table until that is corrected, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes

**Discussion/Possible Action – Agreement for Phone Services between Voxtelays and the Board of Commissioners, Payne County, Oklahoma:** Reding stated this agreement will allow the phones to be installed into District 2 but this will be needed to connect. Motion by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – Contract – Between ImageNet and the Board of Commissioners, Payne County, Oklahoma:** Markum stated this contract has been reviewed by JR Kalka, ADA and changes were recommended and changed. Markum stated this is for Environmental Enforcements software for the sign machine. Motion by Markum to approve the ImageNet contract as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action – ARPA Funding Request Saville Center:** Heather Houle the Executive Director at Saville Center along with members of her board discussed with the Commission their ARPA funding request. No action taken.

**Discussion/Possible Action- Payne County Radio System Update:** Harper stated there wasn't anything to really update besides radio shipments are expected.

**Request for Traffic Control Signs:** Justin Henninger presented traffic control signs that needed to be replaced due to damage, missing or needed updates. No action taken.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:** None presented on this date.

**Appointment of Requisitioning and Receiving Officers:** The Commissioner Reding presented the following changes for the ARPA fund; Current Requisitioning is Zach Cavett, Glenna Craig with removing Zach Cavett and adding Rhonda Markum; Current Receiving Officer is Tammy Mathis, Shawna Bales with removing Shawna Bales and adding Chris Reding; Current Warrant Pickup is Zach Cavett, Glenna Craig with removing Zach Cavett and adding Rhonda Markum. Motion by Reding to approve the changes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** \$265,989.72 2023-2024 General 3422, DIVER, CHELSEY, 311.02, MILEAGE AND MEALS 3423, COWAN JAMES, 825.00, REIMBURSEMENT OF REGISTRATION 3424, QUALITY WATER SERVICES, 50.25, FEBRUARY BLANKET 3425, B & L HEAT & AIR, 562.35, REPAIR & LABOR 3426, HILTON GARDEN INN, 321.00, HOTEL FOR CLASS 3427, RANDALL-REILLY, LLC, 240.63, EDA MONTHLY SUBSCRIPTION 3428, COSTAR REALTY INFORMATION INC, 430.00, SOFTWARE SUBSCRIPTION 3429, A T & T MOBILITY, 227.15, UTILITIES-IPADS 3430, REPUBLIC SERVICES # 789, 121.27, DUMPSTER 3431, OKLA PUBLIC EMPLOYEES RETIREMENT SYSTEM, 10320.30, DELINQUENT SERVICE 3432, PRECISION TECHNOLOGY SERVICES LLC, 391.72, PHONE SYSTEM; General Govt-ST 48, TK ELEVATOR CORPORATION, 87690.11, ELEVATOR MODERNIZATION; Health 378, OKLA. NATURAL GAS, 419.67, UTILITIES 379, UNIVERSITY CLEANING SERVICES, 687.45, MARCH BLANKET 380, UNIVERSITY CLEANING SERVICES, 1863.24, MARCH BLANKET 381, TERRITORY TERMITE & PEST CONTROL, 300.00, MARCH BLANKET 382, FUSION CLOUD SERVICES, LLC, 97.17, UTILITIES 383, FALCO ALARM CO., INC., 339.00, MONITORING SERVICES 384, CITY OF CUSHING, 527.46, UTILITIES 385, CITY OF STILLWATER, 2229.61, UTILITIES 386, FRONTIER FIRE PROTECTION, 93.00, FIRE EXTINGUISHER; Highway 1185, K & S TIRE, 1098.00, TIRES 1186, STEWART STONE, INC., 14252.78, CRUSHER RUN 1187, STEWART STONE, INC., 14298.46, CRUSHER RUN 1188, STEWART STONE, INC., 14239.01, CRUSHER RUN 1189, K & S TIRE, 3254.56, TIRES 1190, STEWART STONE, INC., 3480.40, CRUSHER RUN 1191, K & S TIRE, 1127.60, TIRES 1192, STEWART STONE, INC., 3218.60, CRUSHER RUN 1193, STEWART STONE, INC., 2829.59, YARD CLEAN UP 1194, STEWART STONE, INC., 14202.04, CRUSHER RUN 1195, BULLARD CONSTRUCTION LLC, 4237.50, FENCING BID 1196, CITY OF CUSHING, 346.24, UTILITIES; HIGHWAY 1/4TH-ST 26, STEWART STONE, INC., 14189.72, CRUSHER RUN 27, STEWART STONE, INC., 14385.47, CRUSHER RUN 28, STEWART STONE, INC., 14362.99, CRUSHER RUN 29, STEWART STONE, INC., 14467.39, CRUSHER RUN; Hwy-ST 55, STEWART STONE, INC., 2564.10, CRUSHER RUN; Jail-ST 304, SMC TECHNOLOGIES INC., 259.00, SUPPLIES 305, B & L HEAT & AIR, 1174.07, PARTS AND LABOR 306, GRIMSLEYS, INC., 5154.78, FEBRUARY BLANKET; Mtg Cert 63, STILLWATER NEWSPRESS, 16.82, LEGAL NOTICE; RM&P 52, HIGH FIVE MEDIA GROUP, LLC, 229.00, MARCH BLANKET; Rural Fire-ST 89, STILLWATER STEEL AND, 79.40, SUPPLIES 90, FLEET FUELS, LLC, 1163.80, OIL DRUM 91, LOWES COMPANIES, INC., 693.24, TRAINING SUPPLIES 92, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENT BLANKET 93, FX TECHNOLOGIES, 3547.00, EMERGENCY EQUIPMENT; SH Svc Fee 352, MILAS FABRICS, 48.00, FEBRUARY BLANKET 353, QUIKPRINT, 22.36, PICTURES 354, CDW GOVERNMENT, INC., 404.94, SOFTWARE 355, DEARINGER PRINTING & TROPHY, INC., 40.00, OFFICE SUPPLIES 356, PERKINS VETERINARY CLINIC, 93.46, K9 MEDICAL EXAM 357, GRIMSLEYS, INC., 779.67, CLEANING SUPPLIES 358, IMPERIAL, LLC, 251.04, COFFEE 359, CDW GOVERNMENT, INC., 1181.29, COMPUTER HARDWARE 360, NATIONAL ASSOC OF SCHOOL RESOURCE OFFICERS, 550.00, REGISTRATION SRO ACADEMY

**Payroll:** None presented on this date.

**Blankets:** \$290.00 for April 2024

Motion to approve purchase orders upon signature by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** Markum presented the monthly report for Environmental Enforcement for March. Motion by Markum to acknowledge the report as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date.

**Public Announcements from the Board (No Action will be taken):** Reding wanted to acknowledge and commend Sheriff Harper for the new building and open house this past weekend.

**New Business:** None presented on this date.

**Adjournment:** Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Minutes of the Board attested to:**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2024

Zach Cavett- Chairman-D-1 \_\_\_\_\_

Rhonda Markum-Vice Chairwoman-D-3 \_\_\_\_\_

Chris Reding- Commissioner D-2 \_\_\_\_\_

All Board of County Commissioner Meetings live recordings can be found at [www.countyclerk.paynecounty.org](http://www.countyclerk.paynecounty.org)