



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, March 9th, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Vice Chairman Zach Cavett called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Zach Cavett - Commissioner District 1-Vice Chairman, Rocky Blasier – Commissioner District 3, LeNell Bowen – Deputy District 2 Commissioner, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk's office presented minutes from the previous meeting. Motion to approve the minutes of March 2nd, 2020 by Blasier, second by Bowen. Roll Call Vote: Cavett-Yes, Blasier-Yes, Bowen-Abstain.

Miscellaneous items from the Audience (no action will be taken):

None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Resolution 2020-03 – Selection of Consultant Engineer for Bridge #066 Replacement:

Cavett stated that he did interviews last week and is selecting Guy Engineering to consult on Bridge #066. Motion by Cavett to approve the consultant engineer for Bridge #066, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Approval – DEQ Form and ODOT Form 324a, Utility Relocation Services for Keystone Pipeline – D1:

Bobby Kennish with Utility Relocation Services presented the DEQ Form, and ODOT 324a form to the board. Motion by Cavett to approve the forms as presented, second by Blasier. Roll Call Vote: Blasier-Yes, Bowen-Yes, Cavett-Yes.

Approval of Contract for Bid #2020-52, Chief Fire & Safety Co, INC, for Perkins Fire Department:

Cavett presented the contract for approval for Bid #2020-52. Cavett stated that last week Perkins Fire chose Chief Fire & Safety. Motion by Blasier to approve the contract, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Street Light Request Southwest Corner of 7th and Duncan:

Cavett felt being it was in county that this was something that would require no action. Bowen asked to table the item because she knew Reding had information on the request. Motion by Bowen to table, second by Blasier. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Approval – Fairboard Recommendation for D3 Open Fair Board Seat:

Colin Campbell with the Expo Center stated that there has been a couple of resignations due to relocation and health conditions. Campbell stated the Fairboard would like to recommend Thomas Walraven and Curt Murray as board members. Motion by Blasier to approve, second by Bowen. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Discussion/Possible Action – Fair Board Request Concerning County Building formerly used by MPower, Inc.:

Nathan Anderson, OSU Extension Office, and Colin Campbell, Payne Co Expo Center presented to the board regarding the MPower building. Campbell stated the Fairboard has had the opportunity to tour the building during the day since there are no utilities on at the building. The building currently has not had any utilities on for the last few years. The Fairboard would like to have the building inspected with the utilities on as well as having the roof inspected due to the length of time it has been empty. The Fairboard would need to have the building inspected before entering into a lease. Barto stated there is a lease agreement that has been drafted but that is as far as it has gone. Barto stated he had emailed over the draft to Reding about 3-4 weeks ago. Cavett felt the utilities needed to be turned on and appoint someone to handle the business of the building. Barto stated that District 2 would have the authority to turn on the utilities being that Reding is over the buildings for the County. Campbell stated that the Fairboard was willing to help with the inspection costs of up to \$1,200.00. Anderson expressed some concerns with some standing water in an area which could be due to the amount of rain we had last year. Motion by Blasier to table since Reding was not present today, second by Cavett. Roll Call Vote: Bowen-Yes, Blasier-Yes, Cavett-Yes.

Request for Traffic Control Signs:

None presented on this date.

Ingress and Egress Agreements:

District 3 Commissioner Blasier presented one (1) road crossing with Ron Bostian at W 92nd & Country Club, going west side of road for ¼ mile from Country Club on W 92nd & going South 660' on west side of the road of Country Club from W 92nd St. District 3 will be back slopping and running ditches. Motion by Blasier to approve the Ingress and Egress Agreement as presented, second by Bowen. Roll Call Vote: Blasier-Yes, Bowen-Yes, Cavett-Yes.

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Removal of Equipment items from inventory:

None presented on this date.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Cash Appropriations:

The Clerk's Office presented the following cash appropriations as certified by the Payne County Treasurer March 2, 2020:

3	Alcoholic Bev. Tax	\$26,633.01
#0001	General	
#1102	Highway	\$296,749.34
#1103	CBRI - 105 Monies	\$38,769.63
#1201	911 Phone Fees	\$55,971.45
#1204	Assessor Revolving Fee	\$716.66
#1208	County Clerk Lien Fee	\$3,015.45
#1209	County Clerk RM&P	\$9,964.27
#1211	Court Fund Salaries & Fringe Court	\$27,032.30
#1212	Emergency Mgmt	\$5,000.00
#1213	Flood Plain	
#1214	Free Fair Board	\$9,493.17
#1216	Health	\$29,993.42
#1220	Resale Property	\$46,228.17
#1223	Sheriff Commissary	\$14,518.91
#1226	Sheriff Service Fee	\$105,753.37
#1227	Sheriff Training	
#1228	Solid Waste Management	\$655.18
#1230	Treasurer Mortgage Cert	\$941.25
#1235	Donations	
#1237	Self-Insurance Program	\$121,112.57
#1308	Extension 3/8 ST	\$26,191.29
#1310	Fair Maintenance 3/8 ST	\$73,758.44
#1311	General Govnmt 3/8 ST	\$56,307.33
#1313	Roads & Bridges 3/8 ST	\$197,830.18
#1315	Jail Debt 1/8 ST	\$122,061.40
#1321	Rural Fire 1/16 ST	\$63,056.93
#1327	Fire 3/8 ST	\$18,854.88
#1331	Jail Debt ¼ ST	\$242,914.37
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$20.00
#7205	Law Library	\$3,729.45
#7207	Mental Health	\$5,820.83
#7210	Court Clerk Preservation Fund	\$3,388.16
#7303	Seizure of Property	\$1,702.50
#7304	District Attorney Revolving	\$88.11
#7305	District Attorney Evidence	
#7402	Excess Resale	\$14.72
#7404	Court Ordered Trust	\$.50
#7431	Co. Bridge & Road Investment	\$272.64
#7432	911 Phone Fees Investment	\$941.99
#7433	Co. Clerk Lien Fee Investment	\$53.93
#7434	County Clerk RM&P Investment	\$83.02
#7435	Health Investment	\$1,781.07
#7436	Resale Property Investment	\$1,424.84
#7437	Treasurer Mtg Cert Investment	\$79.73
#7438	Self Insurance Prog Investment	\$3,713.48
#7439	Fair Maint 3/8 ST Investment	\$2,039.43
#7501	Estray Animal	\$15.90

Motion by Blasier to approve the cash appropriations as presented, second by Bowen. Roll Call Vote: Blasier-Yes, Bowen-Yes, Cavett-Yes.

Transfer of Appropriations:

None presented on this date. The Sheriff's Office inquired on the two (2) transfers they had submitted. The Clerk's Office stated that those would go through budget board at 11:00 am. Cavett inquired would those not need to go through Board of County Commissioners. Mathis inquired with Barto, ADA and it was confirmed that those could just go through budget board.

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Purchase Orders:

FY 2019-2020 \$109,493.43 2019-2020 911 Phone 64, PIONEER TELEPHONE COOPERATIVE, 70.14, UTILITIES65, SOLACOM TECHNOLOGIES, 420.00, GIS SERVICES66, A T & T, 352.92, UTILITIES; Extension-ST 111, REED, KEITH, 40.37, MILEAGE REIMBURSEMENT112, FITZPATRICK SHELLY, 31.28, MILEAGE REIMBURSEMENT; Fire- St 67, CASCO INDUSTRIES INC, 1139.00, PARTS63, HUNZICKER BROTHERS, INC., 75.88, PARTS64, OKLA. NATURAL GAS, 143.02, FEBRUARY BLANKET65, CENTRAL ELECTRIC COOPERATIVE, 62.00, FEBRUARY BLANKET66, FIFTY ONE EAST WATER DISTRICT, 24.08, FEBRUARY BLANKET; General 2769, BRADSHAW, CSR, LACIE, 98.00, TRANSCRIPTS2739, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME2740, EDA, 176.13, EDA MONTHLY SUBSCRIPTION2741, MERRIFIELD OFFICE SUPPLY, 91.71, FEBRUARY BLANKET2742, QUALITY WATER SERVICES, 55.00, FEBRUARY BLANKET2744, DEARINGER PRINTING & TROPHY, INC., 94.80, DECALS2755, SHRED- AWAY SHREDDING, INC., 84.70, SHREDDING SERVICES2758, THE JOURNAL, 30.00, SUBSCRIPTION RENEWAL2743, BEASLEY TECHNOLOGY, INC., 430.00, RENEWAL2745, PITNEY BOWES, 93.24, POSTAGE2753, HILTON GARDEN INN, 576.00, HOTEL FOR CLASS2754, PITNEY BOWES, 761.79, LEASE2759, TISDAL & O HARA PLLC, 10423.75, SOFTWARE2723, B & L HEATING & AIR, 187.50, FEBRUARY BLANKET2729, CENTRAL LAWN AND LANDSCAPE, 190.00, FEBRUARY BLANKET2747, M POWER INC., 75.00, MONTHLY SERVICE2767, A & B ECO-SAFE PEST CONTROL, INC, 95.00, INTERIOR SPRAY2722, MERRIFIELD OFFICE SUPPLY, 176.72, FEBRUARY BLANKET2724, DELPHIA PUBLISHING,LLC, 323.78, FEBRUARY BLANKET2726, IMAGENET SOLUTIONS DIVISION, 988.00, IT SERVICES2730, CENTRAL LAWN AND LANDSCAPE, 65.00, FEBRUARY BLANKET2737, STILLWATER NEWSPRESS, 512.19, FEBRUARY BLANKET2746, BUNNEY ELECTRIC CO., INC., 60.00, FEBRUARY BLANKET2748, M POWER INC., 150.00, MONTHLY SERVICE2751, CHICKASAW TELECOMMUNICATION, 1287.51, UTILITIES2756, CUSHING CITIZEN, 363.80, FEBRUARY BLANKET2766, A & B ECO-SAFE PEST CONTROL, INC, 55.00, INTERIOR SPRAY2773, A T & T MOBILITY, 233.15, UTILITIES2752, DEARINGER PRINTING & TROPHY, INC., 47.50, NAME TAGS2768, DEARINGER PRINTING & TROPHY, INC., 439.00, ENVELOPES2770, SHRED- AWAY SHREDDING, INC., 42.35, SHREDDING SERVICES2725, THYSSENKRUPP ELEVATOR, 600.00, ELEVATOR MONTHLY MAINTENANCE2727, B & L HEATING & AIR, 212.50, LABOR & MATERIALS2728, GRIMSLEYS, INC., 723.86, FEBRUARY BLANKET2757, STATE AUDITOR & INSPECTOR, 3040.98, AUDIT SERVICES2738, FENTON OFFICE MART, 30.00, CABLE COVER2749, POSTAL PACK & SHIP, 152.09, FEBRUARY BLANKET2750, POSTAL PACK & SHIP, 4.81, JANUARY BLANKET2760, NAPA AUTO PARTS, 1442.41, FEBRUARY BLANKET2761, DIRECT TV, 49.99, UTILITIES2762, CHICKASAW TELECOMMUNICATION, 2419.06, UTILITIES2763, COOPERS LOCKSMITH LLC, 25.00, FEBRUARY BLANKET2764, AAP FINANCIAL SERVICES, 724.82, FEBRUARY BLANKET2765, FOUNTAIN SQUARE CLEANERS, 304.50, FEBRUARY BLANKET2771, FIFTY ONE EAST WATER DISTRICT, 74.24, FEBRUARY BLANKET2772, REPUBLIC SERVICES # 789, 115.49, FEBRUARY BLANKET2731, POWERHOUSE TRUCKBEDS, 865.00, WINCH2732, UNIFIRST, 384.90, FEBRUARY BLANKET2733, STILLWATER STEEL AND, 424.30, FEBRUARY BLANKET2734, STAPLES, 54.99, FEBRUARY BLANKET2735, OAKES SERVICE CENTER, 97.00, FEBRUARY BLANKET2736, AUTO ZONE INC, 78.12, FEBRUARY BLANKET; Health 306, DEARMAN, SHEREE, 85.56, MILEAGE REIMBURSEMENT307, MELOY, CURTIS, 152.38, MILEAGE REIMBURSEMENT308, KELLI FARLEY, 118.34, MILEAGE REIMBURSEMENT309, FOX, JOYCE, 93.15, MILEAGE REIMBURSEMENT296, OSU AGECE CTP, 160.00, REGISTRATION297, OKLA. STATE STUDENT, 135.00, JANUARY BLANKET298, BEN WELCH LANDSCAPE CARE, 625.00, FEBRUARY BLANKET299, CHASE SINGLETON, 170.00, FEBRUARY BLANKET300, AIR-O-HEAT AND AIR CONDITIONING, INC, 75.00, INSPECT/ REPAIR301, STILLWATER MEDICAL CENTER, 45.00, NOVEMBER BLANKET302, STILLWATER MEDICAL CENTER, 270.00, DECEMBER BLANKET303, GRIMSLEYS, INC., 126.87, SUPPLIES304, CENTERPOINT ENERGY, 334.35, UTILITIES305, CITY OF CUSHING, 626.38, UTILITIES310, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICES311, CENTRAL LAWN AND LANDSCAPE, 290.00, FEBRUARY BLANKET; Highway 1129, UNIFIRST, 621.75, JANUARY BLANKET1130, O REILLY AUTOMOTIVE, INC., 13.82, FEBRUARY BLANKET1131, FLEETPRIDE, INC., 444.51, JANUARY BLANKET1132, AMERICAN WELDING SUPPLY, 63.95, FEBRUARY BLANKET1133, LIONEL HARRIS OIL CO., INC., 184.55, FEBRUARY BLANKET1134, HARRIS STATION 33, LLC, 370.00, FEBRUARY BLANKET1135, UMS FULFILLMENT OSU, 50.00, MANUALS1136, JOHN DEERE FINANCIAL, 67.19, FEBRUARY BLANKET1137, QUALITY FORD, INC., 332.06, EXHAUST PIPE1138, LIONEL HARRIS OIL CO., INC., 11859.30, DYED DIESEL1139, KINNUNEN SALES & RENTALS, INC, 214.49, SUPPLIES1140, CENTERPOINT ENERGY, 237.58, UTILITIES1141, CORPORATE BILLING LLC, 254.45, JANUARY BLANKET1142, WALMART COMMUNITY, 181.08, SUPPLIES1143, A T & T MOBILITY, 243.31, UTILITIES1144, NAPA AUTO PARTS, 1406.16, FEBRUARY BLANKET1147, FLEETPRIDE, INC., 822.27, FEBRUARY BLANKET1122, A PLUS AUTO GLASS LLC, 250.00, REPAIR & REPLACE GLASS1123, WALMART COMMUNITY, 122.01, FEBRUARY BLANKET1124, STILLWATER BUILDING CENTER, 31.87, FEBRUARY BLANKET1125, MERRIFIELD OFFICE SUPPLY, 30.88, FEBRUARY BLANKET1126, FASTENAL COMPANY, 14.43, FEBRUARY BLANKET1127, STILLWATER STEEL AND, 305.40, FEBRUARY BLANKET1128, WALMART COMMUNITY, 297.60, WATER1145, TIMMONS OIL COMPANY, 491.70, DEF FLUID1146, OKLAHOMA TURNPIKE AUTHORITY, 45.50, TURNPIKE TOLL1148, A T & T MOBILITY, 99.34, UTILITIES; Jail-ST 406, STAPLES, 454.19, SUPPLIES407, DONAGHEY, ZACK, 4500.00, BLOCK OF TIME408, DONAGHEY, ZACK, 1850.00, PARTS409, QUALITY WATER SERVICES, 161.20, FEBRUARY BLANKET410, BEN E. KEITH OKLAHOMA, 13608.62, FEBRUARY BLANKET411, EARTHGRAINS BAKING CO. INC., 2531.67, FEBRUARY BLANKET412, SYSCO FOOD, INC., 13289.04, FEBRUARY BLANKET; ML Fee 42, FENTON OFFICE MART, 281.65, SUPPLIES43, THE JOURNAL, 30.00, SUBSCRIPTION RENEWAL; Mtg Cert 25, RAMIREZ, ALEXANDRIA N., 171.70, MILEAGE REIMBURSEMENT; RM&P 42, SHRED- AWAY SHREDDING, INC., 42.35, MARCH BLANKET43, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME; Rural Fire-ST 77, ROSS SERVICE STATION, 383.20, FEBRUARY BLANKET78, ROSS SERVICE STATION, 164.70, JANUARY BLANKET; SH Svc Fee 259, LOWES COMPANIES, INC., 621.10, FEBRUARY BLANKET260, DOWNTOWN 66, 173.25, TOW261, BOB HOWARD DODGE, 1187.84, FEBRUARY BLANKET263, WIN WHOLESALE COMMERCIAL, 147.52, FEBRUARY BLANKET256, GRIMSLEYS, INC., 397.11, SUPPLIES257, COWBOY WHOLESALE COMPANY, 698.53, SUPPLIES258, GRIMSLEYS, INC., 673.16, SUPPLIES255, COOPERS LOCKSMITH LLC, 2200.00, SAFE262, SOLID ROCK CONCRETE, INC., 5200.00, LAYOUT & EXCAVATE

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Blanket:

None presented on this date.

Disallowed:

None presented on this date.

Payroll/Longevity:

None presented on this date.

Motion to approve purchase orders upon signature by Blasier second by Bowen. Roll Call Vote: Cavett-Yes, Blasier-Yes, Bowen-Yes.

Monthly Reports of Officers:

The Clerk's Office presented the following monthly report of officers: The Treasurer's Office has their various reports, The Sheriff's Office is reporting a balance of \$59,514.58 for the end of February 2020. The Court Clerk's Office is reporting a balance of \$8,907.56 for the RM&P account, also for February 2020 and \$919,923.42 for the Court Fund revolving account, County Clerk's Office \$119,559.87, The Assessor's Office \$613.00, Motion by Blasier to approve the cash appropriations as presented, second by Bowen. Roll Call Vote: Cavett-Yes, Blasier-Yes, Bowen-Yes. The Court Clerk also had Management and Preservation for \$5519.40 for January 2020. Motion by Blasier to approve the cash appropriations as presented, second by Bowen. Roll Call Vote: Cavett-Yes, Blasier-Yes, Bowen-Yes.

Public Announcements from the Board:

None presented on this date.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

None presented on this date.

New Business:

None presented on this date.

Adjournment:

Motion by Blasier to adjourn, second by Bowen. Roll Call Vote: Blasier-Yes, Bowen-Yes, Cavett-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____