



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, March 30th, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Glenna Craig – County Clerk. Invocation by Chris Reding and Flag Salute to our country by Zach Cavett.

Approve minutes of the previous meeting of the board:

The Clerk's office presented minutes from the previous meeting. Motion to approve the minutes of March 23rd, 2020 meeting by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken):

Bryan Whitfield stated he is a part of the neighborhood that entered the Interlocal Agreement with Payne County, and Commissioner D-1 Zach Cavett. Whitfield stated his neighbor Richard Potts, and himself are the ones trying to represent the other neighbors, and to ensure that they are getting everything that they intended in the Interlocal Agreement with Zach Cavett D-1 Commissioner. Whitfield inquired with the board and Commissioner Cavett if they had a chance to read the letter that was sent to them by Mr. Potts. The Board stated yes, Whitfield stated that he had given the board the list of their concerns. Whitfield stated there were three (3) primary areas that they wanted to discuss for consideration of their concerns. Whitfield stated number one (1) was the method that the road was repaired, number two (2) is the expenditures and how they were done, and number three (3) the maintenance that they expected to get and should have every expectation of receiving now that the road has been approved for maintenance. There was \$30,000 with \$5,000 being allocated for extra gravel prices for fuel, wear and tear, and labor costs. The rest of that \$30,000 was quoted as gravel alone for \$25,000 which is referred to in the email from Commissioner Cavett dated October 2nd, 2018. Since that time, we have received various changes in the cost from FEMA prices to ever changing gravel prices. Whitfield would like to know if that initial offer and Interlocal Agreement to be honored or not. Cavett stated his latest email stating an approximate \$32,000 was the price and there wasn't a specific amount going to anything. The \$30,000 was to bring the road up to county standards so that it could be accepted for maintenance. Cavett stated the road was brought up to county standards, and it was accepted for maintenance. Is an email from a county commissioner to the citizens something that can be counted on as a legal document? A.D.A. Barto stated it was just a form of communication. Whitfield stated so these numbers were just all speculations and would have no means of foundation to base our decision on for signing the Interlocal Agreement or not? Cavett stated the Interlocal Agreement states that you will be donating \$30,000 for the road to be brought up to county standards and that is what was done. Whitfield stated he asked for confirmation of those prices because that was my question how much has been spent on gravel so far? On May 13th, 2019 Cavett confirmed those in another email saying those were indeed the correct amounts and the total project cost was \$26,000. So, then it went from \$30,000 to twice confirmed \$26,000 to then on purchase order than we reviewed \$30,768, and then after we did the open records request that total came out to be \$33,486.28. Potts addressed Cavett stating that he primarily corresponded with him prior to the drafting of the Interlocal Agreement about the fall of 2018. Potts stated for a few weeks the only number that was discussed was the cost of the gravel and that was \$25,000. Once Barto was finishing the draft of the Agreement you added the \$5,000 for those extra expenses. Those were the only two (2) items discussed with myself, and so therefore the rest of the neighborhood had in their mind and with your words of gravel alone was \$25,000 and then the added \$5,000 for fuel, labor, equipment and wear and tear with that verbal agreement from you to myself. Cavett stated the overall goal was to get it to county road standards so it could be accepted as maintenance, correct? Potts stated yes. Cavett stated that Potts knew it was going to cost \$30,000 to get the road up to standards correct? Potts stated yes. Cavett asked if that was what was done, brought up to county road standards and accepted for maintenance? Potts stated yes. Whitfield would like to know when the road will receive the maintenance. Cavett stated he will continue to prioritize the roads that need maintenance. Cavett stated he will maintain the road once weather permits.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

BID #2020-53 – BRIDGE REPLACEMENT CN #007 – DISTRICT 1

Bid: 2020-53-BRIDGE REPLACEMENT CN #007

District 1

March 30, 2020 @ 9:30am

Bidding Vendors

1. The Railroad Yard

TOTAL: \$240,042.00

*COMMISSIONER CAVETT EVALUATES AND ACCEPTS BID AS ONLY BIDDER.

BID #2020-54 – BRIDGE REPLACEMENT CN #088 – DISTRICT 3

Bid: 2020-54-BRIDGE REPLACEMENT CN #088

District 3

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March 30, 2020 @ 9:30am

Bidding Vendors	Notes	
1. The Railroad Yard		TOTAL: \$127,721.00
2. Cowboy Contracting, Inc		TOTAL: \$262,599.00
*WILL EVALUATE AT LATER DATE		

BID #2020-55 – BRIDGE REPLACEMENT CN #126 – DISTRICT 3

Bid: 2020-55-BRIDGE REPLACEMENT CN #126

District 3

March 30, 2020 @ 9:30am

Bidding Vendors	Notes	
1. The Railroad Yard		TOTAL: \$158,851.00
2. Cowboy Contracting, Inc.		TOTAL: \$318,197.00
*WILL EVALUATE AT LATER DATE		

BID #2020-56 – ASPHALT OVERLAY – DISTRICT 1

Bid: 2020-56-ASPHALT OVERLAY

District 1

March 30, 2020 @ 9:30am

Bidding Vendors	Notes	
1. Haskell Lemon Construction Co.		TOTAL: \$3,831,836.50 - Number of days to start after bid awarded: No later than Sept 14, 2020
2. Bailey's Paving		TOTAL: \$3,081,906.20 - Number of days to start after bid awarded: 15
3. T. J. Campbell Construction Co.		TOTAL: \$4,041,506.00 - Number of days to start after bid awarded: June 1, 2020
4. Ellsworth Construction, LLC		TOTAL: \$3,556,692.95 - Number of days to start after bid awarded: 60
*WILL EVALUATE AT LATER DATE		

Discussion and Possible Action on Evaluations:

Bid 2020-53 – Commissioner Cavett evaluates and accepts bid Railroad Yard as the only bidder. Motion by Cavett to accept Railroad Yard as the only bidder, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Bid 2020-54 – Will evaluate at a later date.

Bid 2020-55 – Will evaluate at a later date.

Bid 2020-56 – Will evaluate at a later date.

Discussion/Possible Action – COVID-19 Update:

Jeff Kuhn, Emergency Management Director stated that statewide we are up to 429 with thirteen (13) in Payne County. We are hearing about 30% of those being hospitalized so if we continue with those numbers you can see where medical facilities would be overwhelmed. Our death rate in Oklahoma is running a bit higher compared to nationwide, but he thinks it's from a lack of testing. Kuhns concern is those that have COVID-19 and are not aware they have it and are still going out in the public. Kuhn said we also need to look into how we want to handle employees that begin to test positive, and how do we want to handle that. Kuhn encouraged everyone that can to still stay home. Cavett felt that everyone has been somewhat skeptical but when it begins to hit home around our county, and in our workplaces which is why we are wearing masks, and so just do whatever you can to keep yourself safe.

Proclamation – Child Abuse Prevention Month – April 2020: Reding presented the proclamation for Child Abuse Prevention Month. Motion by Cavett to approve the Proclamation as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs:

None presented on this date

Ingress and Egress Agreements:

None presented on this date.

Removal of Equipment items from inventory:

None presented on this date.

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Appointment of Requisitioning and Receiving Officers:

The Clerk's Office presented changes for the Health Department for the warrant's pickup. It was Kelli Rader and Tami Hicks, and it is now Curtis Meloy and Rachel Shadow. Motion by Cavett to approve the changes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Cash Appropriations:

None presented on this date.

Transfer of Appropriations:

None presented on this date.

Purchase Orders:

The Clerk's office presented FY 2019-2020 purchase orders in the amount of \$136,812.81 2019-2020 911 Phone 70, A T & T, 4585.78, UTILITIES71, A T & T, 277.57, UTILITIES72, A T & T, 277.57, UTILITIES; Fair Main-ST 481, GRIMSLEYS, INC., 1311.30, FEBRUARY BLANKET; General 3035, THYSSENKRUPP ELEVATOR, 600.00, ELEVATOR MONTHLY MAINTENANCE3036, GRIMSLEYS, INC., 470.71, JANITORIAL SUPPLIES3037, CAVETT, ZACHARY H., 371.43, TRAVEL3038, HUNZICKER BROTHERS, INC., 99.94, MARCH BLANKET3039, CITY OF STILLWATER, 105.07, UTILITIES3040, A T & T, 38.72, UTILITIES3041, BEST BUY BUSINESS ADVANTAGE, 849.99, MONITOR3042, BOB HOWARD DODGE, 784.50, REPAIR & LABOR3043, SYNERGY DATACOM, 161.76, HARDWARE3044, SYNERGY DATACOM, 67.90, FIBER OPTIC3045, FENTON OFFICE MART, 360.00, CHAIR MAT3046, SYNERGY DATACOM, 1823.21, MISC SUPPLIES3047, DAVIDSON, TYRONE N., 234.66, MILEAGE AND MEALS3048, LOWES COMPANIES, INC., 3540.04, FEBRUARY BLANKET3049, A T & T MOBILITY, 334.74, FEBRUARY BLANKET3050, HUNZICKER BROTHERS, INC., 505.79, ELECTRICAL SUPPLIES3051, REPUBLIC SERVICES # 789, 115.76, MARCH BLANKET3052, IMAGENET SOLUTIONS DIVISION, 988.00, IT SERVICES3053, IAAO, 375.00, CONTINUING EDUCATION3054, IAAO, 375.00, CONTINUING EDUCATION3055, IAAO, 375.00, CONTINUING EDUCATION3056, IAAO, 375.00, CONTINUING EDUCATION3057, BEASLEY TECHNOLOGY, INC., 2259.00, SONIC FIREWALL3058, BEASLEY TECHNOLOGY, INC., 4200.00, SERVICES3059, BEASLEY TECHNOLOGY, INC., 5160.00, SOFTWARE RENEWAL3060, MERRIFIELD OFFICE SUPPLY, 112.45, OFFICE SUPPLIES3061, WALMART COMMUNITY, 199.00, COVID-193062, BEASLEY TECHNOLOGY, INC., 192.00, HARDWARE - COMPUTER3063, PITNEY BOWES, INC, 153.42, POSTAGE MACHINE SUPPLIES3064, HILTON GARDEN INN, 576.00, HOTEL FOR CLASS3065, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES3066, DEARINGER PRINTING & TROPHY, INC., 19.50, ENGRAVING3067, THOMSON REUTERS - WEST, PAYMENT CENTER, 1544.00, OKLAHOMA STATUTES3068, ENGINEERED EQUIPMENT, INC., 1206.46, FILTERS3069, PIONEER TIRE CENTER, 75.00, WHEEL ALIGNMENT3070, BEST BUY BUSINESS ADVANTAGE, 149.98, TV MOUNT3071, CENTRAL ELECTRIC COOPERATIVE, 1007.47, FEBRUARY BLANKET3072, COMDATA, 432.47, FEBRUARY BLANKET3073, THE JOURNAL, 173.18, MARCH BLANKET; Health 333, UNIVERSITY CLEANING SERVICES, 687.45, MARCH BLANKET334, A T & T MOBILITY, 288.87, UTILITIES335, FUSION CLOUD SERVICES, LLC, 431.53, UTILITIES336, A T & T, 397.63, UTILITIES337, OKLA. NATURAL GAS, 281.23, UTILITIES338, CITY OF STILLWATER, 1564.56, UTILITIES339, JESKE, ROBERT, 100.00, MARCH BLANKET340, FALCO ALARM CO., INC., 291.00, MONITORING SERVICES341, CITY OF CUSHING, 503.30, UTILITIES; Highway 1277, A & A PIPE, 525.00, STRUCTURAL PIPE JOINTS1278, HARRIS STATION 33, LLC, 129.95, FLAT REPAIRS1279, STILLWATER NEWSPRESS, 109.80, NOTICE TO BIDDERS1280, TIMMONS OIL COMPANY, 333.00, GREASE CARTRIDGES1281, JOHN DEERE FINANCIAL, 184.90, STOCK PANEL1282, TIMMONS OIL COMPANY, 817.20, HYDRAULIC OIL1283, CITY OF CUSHING, 583.70, UTILITIES1284, LIONEL HARRIS OIL CO., INC., 752.96, TIRES & WASTE FEE1285, LOWES COMPANIES, INC., 89.94, SUPPLIES1286, UNIFIRST, 490.45, FEBRUARY BLANKET1287, CORPORATE BILLING LLC, 85.04, FILTER BAGS1288, 2TALK LLC, 58.95, UTILITIES1289, NAPA AUTO PARTS, 253.56, PARTS1290, CORPORATE BILLING LLC, 17.69, GASKETS1291, FLEETPRIDE, INC., 660.00, PTO1292, QUAPAW CO., INC., 10298.80, ROAD ROCK1293, QUAPAW CO., INC., 11937.24, ROAD ROCK1294, QUAPAW CO., INC., 11137.20, ROAD ROCK1295, QUAPAW CO., INC., 3128.40, SURGE ROCK1296, QUAPAW CO., INC., 10686.84, ROAD ROCK1297, QUAPAW CO., INC., 3937.56, SURGE ROCK1298, QUAPAW CO., INC., 8249.80, ROAD ROCK; Jail-ST 476, B & L HEATING & AIR, 1038.25, REPAIRS477, QUALITY WATER SERVICES, 320.25, SALT BAGS478, GRIMSLEYS, INC., 322.32, COVID-19479, ENGINEERED EQUIPMENT, INC., 818.46, COVID-19480, HAGAR RESTAURANT SERVICE, 362.84, SERVICE CALL481, HAGAR RESTAURANT SERVICE, 599.49, IGNITOR; ML Fee 47, KELLPRO, INC., 618.50, ELECTRONIC FILING TAX FORMS48, QUALITY WATER SERVICES, 55.00, MARCH BLANKET; RM&P 52, B & C BUSINESS PRODUCTS, INC., 83.71, COVID-19; Rural Fire-ST 81, NAPA AUTO PARTS, 678.25, FEBRUARY BLANKET82, BOUND TREE MEDICAL, 548.84, PARTS AND LABOR83, HARD HAT SAFETY AND GLOVE, 1895.00, COVID-1984, BILL KNIGHT FORD OF STILLWATER, 275.00, REPAIR85, FOOT BY FOOT LLC, 1000.00, DIRT86, CASCO INDUSTRIES INC, 2045.00, SCBA; SH Svc Fee 290, AUTOCLEAR CONTROL SCREENING, 1500.00, PREVENTATIVE MAINTENANCE291, INTEGRATED CIRCUITS, 10094.00, RADIOS292, RAILROAD YARD, 4895.00, COVID-19293, STILLWATER NEWSPRESS, 67.22, LEGAL NOTICE294, GRIMSLEYS, INC., 772.76, SUPPLIES295, ATOMIC CUSTOM TRUCK, 2800.00, OUTFIT DODGE DURANGO

Blanket:

\$250,614.22 for April 2020.

Disallowed:

None presented on this date.

Payroll/Longevity:

\$723,814.43 for March 2020 Payroll, and \$170,188.80 for March 2020 Health Premiums for a total of \$894,003.23 for March 2020 Payroll.

Craig stated due to the COVID-19 she has reports provided for the Commissioners to sign rather than signing each individual purchase order. Should they have any questions or need to see anything that can be provided. Motion to approve purchase orders by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Monthly Reports of Officers:

None presented on this date.

Public Announcements from the Board:

Reding wanted to thank Woodward for providing the telecommunications this morning. Craig inquired with Barto for next week's meeting with everyone being in different locations how would we need to handle the signing of purchase orders. Cavett stated he can digitally sign his paperwork if its allowable by law. Barto said it may have to be during this time. Craig stated or can Reding as the Chairman sign everything on behalf of the board. Barto stated that a motion could be made authorizing the Chair to sign. Reding inquired would payroll be authorized as well, Barto stated yes even with payroll or anything under these circumstances. Barto stated when you have distancing issues this would be a way to handle that, but county government does not stop because of the COVID-19. Barto asked if they anticipated having a meeting site for the public to come to in the coming weeks or will you do everything remotely? Reding stated given the success of today's meeting I would say a site, but the goal would be a teleconference. Barto stated on the Agenda going forward be sure to all participants will participate remotely there will not be a physical meeting site and those wanting to join in will get that information. Reding stated until we get the instructions down for teleconferencing, he feels there needs to still be a meeting site.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

Blasier presented road crossings for District 3 with Rural Water D3 (D3-20-006, D3-20-007, D3-20-008, D3-20-009). Motion by Blasier to approve road crossings as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

New Business:

None presented on this date.

Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____