



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, March 23rd, 2020** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:**

Meeting called to order at 9:30 a.m.

**The following members were present:**

Chris Reding – District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Chris Reding.

**Approve minutes of the previous meeting of the board:**

The Clerk's office presented minutes from the previous meeting. Motion to approve the minutes of March 16th, 2020 meeting with one minor change by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):**

Roger Gose with Gose & Associates presented before the board working on a project off of 19<sup>th</sup> and Jardot with District 3. Gose would like to work on a sewer line and inquired what paperwork would need to be done to complete with the county. It would serve over one hundred (100) residents. Gose wanted to know if the Commissioners would consider closing the right of way some time in the future but knows there have been concerns in the past. Gose is representing the developer today so trying to help keep his project moving. Cavett was against vacating that roadway, but fine with the sewer line referencing this was Blasier's District but did have concerns of vacating that roadway. Barto stated you can run a permit through like a road crossing. No action.

**Discussion and Possible Action on Bid Openings 9:30 A.M.:**

None presented on this date.

**Discussion and Possible Action on Evaluations:**

None presented on this date.

**Discussion and Possible Action on Reports from Officers and Boards:**

**Discussion/Possible Action – Extend Disaster Emergency Proclamation RE: COVID-19, for Payne County Oklahoma:** Reding stated this is the same proclamation as last week with some new information from this morning. Kuhn stated the Health Department has been in contact with Kuhn and we now have three (3) confirmed cases of COVID-19 in Payne County, so we are now at a trigger level three (3). We are activating our EOC today in response to this new confirmed case. We will be coordinating with all of the different agencies so we can get a grasp on where we are at as a county. Motion by Cavett to extend the proclamation for thirty (30) more days, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Resolution 2020-06 – Weight Limit Postings for Coyle Road from SH33 to SH51:** Blasier presented Resolution 2020-06. After discussion, motion by Blasier to approve Resolution 2020-06 as presented, second by Cavett. Reding inquired on the road just recently being redone. Blasier stated it will be rated at the weakest end to overall cover this entire road which had somewhat recently been done. Class 5 vehicles will be 8 tons, class 6 will be 10 tons, class 7 will be 14 tons, and class 9 will be 16 tons. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Approval contract with High five media and the Clerk's Office:** The Clerk's Office presented an agreement with High Five Media for the County Clerk's Office new website. Reding inquired on the price. Mathis provided the purchase order with the pricing and information for the site. Barto, ADA said he had reviewed the agreement and it was fine to proceed. Motion by Cavett to approve and to attach the price sheet, second by Blasier. Roll Call Vote; Cavett-Yes, Blasier-Yes, Reding-Yes.

Cavett motioned to approve contract with the Chairman signing on behalf of the Board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Request for Traffic Control Signs:**

None presented on this date.

**Ingress and Egress Agreements:**

None presented on this date.

**Removal of Equipment items from inventory:**

None presented on this date.

**Appointment of Requisitioning and Receiving Officers:**

None presented on this date.

**Cash Appropriations:**

None presented on this date.

**Transfer of Appropriations:**

None presented on this date.

**Purchase Orders:**

**The Clerk's office presented FY 2019-2020 purchase orders in the amount of \$309,065.47.** 911 Phone 67, SOLACOM TECHNOLOGIES, 420.00, GIS SERVICES68, RUSSBASSETT, 24968.92, OFFICE FURNITURE69, A T & T, 5982.63, UTILITIES; Extension-ST 121, STILLWATER MILL AGRI CENTER, 199.85, BLADES122, US CELLULAR, 113.67, UTILITIES; Fair Board 667, PIZZA HUT, 140.49, MEETING DINNER; Fair Main-ST 436, DUFFY DRY CLEAN CITY, 189.00, DRY CLEANING437, TURN KEY RESTAURANT EQUIPMENT, 189.00, DISCONNECT GAS LINE438, MIDWEST DECORATING INC., 500.00, CURTAINS439, HAMMOND FIRE SYSTEMS LLC., 760.00, FIRE SPRINKLER REPAIRS440, SHI INTERNATIONAL, 671.94,

**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

MICROSOFT OFFICE 365 RENEWAL441, WALMART COMMUNITY, 220.75, SUPPLIES FOR LIVESTOCK SHOW442, B & C BUSINESS PRODUCTS, INC., 126.95, FEBRUARY BLANKET443, B & L HEAT & AIR, 212.50, FEBRUARY BLANKET444, CINTAS FIRST AID & SAFETY, 105.54, FEBRUARY BLANKET445, MUSTANG FUEL MARKETING CO, 570.70, UTILITIES446, UNIFIRST, 429.15, FEBRUARY BLANKET447, STAPLES, 134.45, FEBRUARY BLANKET448, QUALITY WATER SERVICES, 61.10, FEBRUARY BLANKET449, ELITE ELECTRICIAL, 390.00, FEBRUARY BLANKET450, DEARINGER PRINTING & TROPHY, INC., 903.92, FEBRUARY BLANKET451, TREATS SOLUTIONS, INC., 195.50, FEBRUARY BLANKET452, STILLWATER STEEL AND, 100.00, FEBRUARY BLANKET453, STAPLES, 153.41, JANUARY BLANKET454, DEARINGER PRINTING & TROPHY, INC., 40.00, JANUARY BLANKET455, ADVANTAGE PLUMBING HEATING AND COOLING, 357.81, JANUARY BLANKET456, LOWES COMPANIES, INC., 168.38, FEBRUARY BLANKET457, WIN WHOLESAL COMMERCIAL, 96.81, FEBRUARY BLANKET458, VISIT STILLWATER, 900.00, FEBRUARY BLANKET459, CITY OF STILLWATER, 493.65, UTILITIES460, CITY OF STILLWATER, 2771.39, UTILITIES461, CITY OF STILLWATER, 84.28, UTILITIES462, LEE COMPANY, INC., 85.00, PARTS & INSTALLATION463, OKLA. NATURAL GAS, 265.06, UTILITIES; Fire- St 72, ATLINK SERVICES, LLC, 51.00, MARCH BLANKET73, CHIEF FIRE AND SAFETY, INC, 410.00, BOOTS74, VERIZON WIRELESS, 160.04, MARCH BLANKET; General 2816, INTERWORKS, INC., 45.00, MARCH BLANKET2817, A-1 SEPTIC SYSTEM, 300.00, CLEAN OUT BAY2818, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 13.03, PARTS2819, GRIMSLEYS, INC., 653.71, MARCH BLANKET2820, ALLIANCE MAINTENANCE INC, 2235.00, MARCH BLANKET2821, ALLIANCE MAINTENANCE INC, 1495.00, MARCH BLANKET2822, THOMSON REUTERS PAYMENT CENTRE, 201.96, SOFTWARE2823, PITNEY BOWES, 761.79, LEASE2824, AUTO ZONE INC, 424.11, PARTS & SUPPLIES2825, AUTO ZONE INC, 285.79, PARTS2826, STILLWATER STEEL AND, 2045.70, TOOLS2827, IMAGENET SOLUTIONS DIVISION, 325.22, MONTHLY SERVICE2828, JOSLIN, VICTORIA L., 89.37, MEAL REIMBURSEMENT2829, HOTSY OF OKLAHOMA, INC., 34.23, CAR WASH SUPPLIES2830, SYNERGY DATACOM, 229.50, WALL FIBER MOUNT KIT2831, P & T ENTERPRISES, 261.77, MISC SUPPLIES2832, OKLA. NATURAL GAS, 237.52, MARCH BLANKET2833, CITY OF STILLWATER, 14.21, MARCH BLANKET2834, CITY OF STILLWATER, 5331.99, MARCH BLANKET2835, CITY OF STILLWATER, 4667.96, MARCH BLANKET2836, QUALITY WATER SERVICES, 32.75, FEBRUARY BLANKET2837, MUSTANG FUEL MARKETING CO, 429.55, MARCH BLANKET2838, DELPHIA PUBLISHING,LLC, 264.19, MARCH BLANKET2839, SAC & FOX NATION JUVENILE, 92.00, JUVENILE DET2840, BOB HOWARD DODGE, 75.79, PARTS2841, CITY OF STILLWATER, 57.37, UTILITIES2842, OKLA. NATURAL GAS, 188.37, UTILITIES2843, CITY OF STILLWATER, 309.74, UTILITIES2844, STAPLES, 155.12, SUPPLIES2845, BEST BUY BUSINESS ADVANTAGE, 155.94, SPEAKERS; Health 329, AUTREY TECH CENTER, 300.00, TRAINING330, YP, 18.70, DIRECTORY LISTING331, PAYNE CO. ASSESSOR, 20143.79, VISUAL INSPECTION332, GRIMSLEYS, INC., 51.10, COVID-19; Highway 1201, NORTHERN TOOL & EQUIP, 379.98, TRANSFER PUMP1202, LIONEL HARRIS OIL CO., INC., 9009.74, DYED DIESEL1203, PREMIERE TRUCK GROUP, 227.34, PARTS1204, STEWART STONE, INC., 4773.36, CRUSHER RUN1205, KINNAMON, DAVE A., 235.00, ICE MACHINE REPAIRS1206, QUAPAW CO., INC., 3246.30, CRUSHER RUN1207, LACAL EQUIPMENT, 874.80, BLADES1208, JOHN DEERE FINANCIAL, 418.97, POSTS & WIRE1209, P & K EQUIPMENT, INC., 184.66, AIR FILTER1210, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT1211, GROUNDS PROFESSIONAL SURVEYING, INC, 1800.00, GPS SURVEYING1212, FOOT BY FOOT, 3110.00, HAUL DIRT1213, LIONEL HARRIS OIL CO., INC., 8317.11, DYED DIESEL1214, GRIMSLEYS, INC., 113.41, SUPPLIES1215, FLEETPRIDE, INC., 527.40, FENDERS1216, CORPORATE BILLING LLC, 79.49, SENSOR1217, NAPA AUTO PARTS, 171.01, PARTS1218, STILLWATER NEWSPRESS, 97.46, NOTICE TO BIDDERS1219, STILLWATER NEWSPRESS, 97.46, NOTICE TO BIDDERS1220, COWBOY TIRE LLC, 395.95, SERVICE CALL1221, P & K EQUIPMENT, INC., 1067.99, PARTS1222, P & K EQUIPMENT, INC., 685.60, SEALS1223, HAKEN DOZER SERVICE, 150.00, HAULING1224, CITY OF STILLWATER, 355.57, UTILITIES; Hwy-ST 25, STEWART STONE, INC., 9951.50, CRUSHER RUN26, FENSCO, INC., 39666.60, POLY PIPE; Jail-ST 422, GRIMSLEYS, INC., 1099.54, SUPPLIES423, BOB HOWARD DODGE, 32318.75, DODGE DURANGO424, B & C BUSINESS PRODUCTS, INC., 338.44, SERVICE CONTRACT425, CITY OF STILLWATER, 9996.17, UTILITIES426, OKLA. NATURAL GAS, 303.28, UTILITIES427, MUSTANG FUEL MARKETING CO, 562.65, UTILITIES; ML Fee 45, B & C BUSINESS PRODUCTS, INC., 50.63, OFFICE SUPPLIES46, HIGH FIVE MEDIA GROUP, LLC, 4678.00, WEBSITE; RM&P 48, B & C BUSINESS PRODUCTS, INC., 21.99, COVID-1949, B & C BUSINESS PRODUCTS, INC., 21.99, COVID-1950, GRIMSLEYS, INC., 54.24, COVID-1951, FENTON OFFICE MART, 392.49, COVID-19; Rural Fire-ST 80, CHICKASAW PERSONAL COMMUNICATIONS, 4498.20, RADIOS; SH Commissary 15, BOB HOWARD DODGE, 32318.75, TRUCK; SH Svc Fee 274, GRIMSLEYS, INC., 574.83, SUPPLIES275, COOKS CORRECTIONAL, 400.00, SUPPLIES276, FENTON OFFICE MART, 4206.87, SUPPLIES & INSTALLATION277, BEN E. KEITH OKLAHOMA, 2933.90, COVID-19278, MISSION TOWING & RECOVERY LLC, 100.00, AFTER HOUR TOW279, WALMART COMMUNITY, 607.89, SUPPLIES280, SOLID ROCK CONCRETE, INC., 14600.00, PARKING LOT STRIPING281, SOLID ROCK CONCRETE, INC., 2500.00, CONCRETE.

**Blanket:**

None presented on this date.

**Disallowed:**

None presented on this date.

**Payroll/Longevity:**

None presented on this date.

Motion to approve purchase orders upon signature by Cavett second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Monthly Reports of Officers:**

None presented on this date.

**Public Announcements from the Board:**

Reding stated to please continue to be safe and use social distancing.

**Discussion and Possible Action on:**

**Telephone and Utility Permits:**

None presented on this date.

**Road Crossing:**

None presented on this date.

**New Business:**

Reding stated there will be on going communication on how the public can keep in contact with the County. Barto stated there will still be public meetings via video conferencing to maintain the transparency.

**Recess:** Motion to Recess by Cavett to go into Economic Development, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Reconvene:** Motion to Reconvene back into Board of Commissioners, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**Adjournment:**

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2020

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_