



Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **March 18th, 2024**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett - Commissioner District 1-Chairman, Rhonda Markum – Commissioner District 3-Vice Chairwoman, Chris Reding - Commissioner District 2-Member. Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country led by Dewey Clapp.

Approval or Modification of Minutes: Motion by Markum to approve minutes of March 11th, 2024, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): Glenna Craig, County Clerk addressed Commissioner Reding in regard to his statement from last week's Commission Meeting where Reding stated that Craig and Cavett had acted as technical advisors on making decisions for the radios RFP. Craig informed Reding that the only reason her name is listed on the RFP is because her office is responsible for all bids for the entire county. She only answers questions in regard to the documents sent out with a bid, not specific questions to the bid itself. Craig reiterated that she has had no involvement in decisions with the radios in ordering, quantities etc. that was solely on the Board of Commissioners. Reding apologized to Craig for the misunderstanding of her involvement in the RFP.

Discussion/Possible Action on Bid Openings – 9:30 AM: None presented on this date.

Discussion/Possible Action on Evaluations: None presented on this date.

Discussion/Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Plat Approval – Replat Lots 1-17, Block 1, for Prairie's Edge: Cavett stated he believed that the Board had already approved these but there were unknown gas lines that had not been found so the previous plat had several houses that had to be removed due to the discovery. Aaron Ferguson with Bancroft design stated they did the original plat and were also doing the replat. Ferguson discussed with the board the changes. Motion by Reding to approve the replat of lots 1-17, block 1 for Prairie's Edge, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Resolution 2024-22, Priority Projects for the County Improvement for Road and Bridges (CIRB) Transport Plan: Cavett stated that this was the same plan essentially from last year with the addition of Euchee Valley Road into the plan. Cavett stated the funds for this project would have come out of local funds due to the timing. Cavett stated since it we have switched funding years with McClain County, that will allow it to be placed onto the CIRB plan. Motion by Reding to approve Resolution 2024-22, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Payne County Radio System and Subscriber Unit Update: After lengthy discussion by the board regarding subscriber units, equipment, timeline of encumbrance of funds, MOU's and agreements for communities' involvement, motion by Reding to go with the 8000 radios as initially discussed with the smaller screens or limited functions with the original contract numbers if needed fine-tuning as they get closer. Motion interrupted by Cavett. Motion was not completed by Reding and had no second. Motion by Cavett to fund 3.1 million subscriber units and allow the communications committee to work out the details, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Modification of minutes request by Commissioner Cavett to be included in the official minutes. Cavett stated in the minutes from March 18th under the heading radio communications updates Cavett believed he had stated once the MOU was executed then the radios would be ordered.

Discussion/Possible Action – Lease Agreement for Copier, for Payne County Extension Between B&C Business and Board of County Commissioners, Payne County, Oklahoma: Motion by Markum to approve the lease agreement for the OSU Extension Office as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Reports from the Organizations that have received the ARPA Funds per the agreements and provisions signed by the awardees of the ARPA Funds included, but not limited to requests for invoices, progress, and final project dates: Markum stated these were done back in October and Markum would like to see reports from these organizations as agreed upon. Cavett stated the board would reach out and get those updates.

Discussion/Possible Action of Appointment of Payne County Representative to the Central Oklahoma Economic Development District Board: Markum stated she was appointed to this board stating Bradley was still listed as a board member. Markum stated she needed a letter from the board appointing her officially. Motion by Reding to appoint Markum to the Central Oklahoma Economic Development District, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from Inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: \$204,072.65 2023-2024 CBRI 5, EST, INC, 7150.00, ENGINEERING SERVICES; Extension-ST 141, STANDLEY SYSTEMS, INC., 409.01, MARCH BLANKET 142, PAYNE, LAURA, 446.03, MILEAGE REIMBURSEMENT 143, HAWKESWORTH, HANNAH, 222.44, MILEAGE REIMBURSEMENT 144, LEISTER SUMMER, 516.57, MILEAGE REIMBURSEMENT; Fair Main-ST 421, SHERWIN WILLIAMS, 1695.06, PAINTING SUPPLIES; Fire- St 89, LI PROLINER INC, 9120.00, COMMAND CABINET 90, CENTRANET LLC, 98.79, MARCH BLANKET 91, FRANKS DIESEL SERVICE, INC, 3137.29, REPAIRS 92, FRANKS DIESEL SERVICE, INC, 352.08, OVERAGE 93, NORTHERN SAFETY CO., INC., 1419.29, SCBA CYLINDERS; General 3105, THOMSON REUTERS - WEST, PAYMENT CENTER, 623.63, SOFTWARE SUBSCRIPTION 3106, REPUBLIC SERVICES # 789, 509.00, DUMPSTER 3107, SHRED- AWAY SHREDDING, INC., 40.00, FEBRUARY BLANKET 3108, A T & T MOBILITY, 134.94, UTILITIES-CELL PHONE 3109, A T & T MOBILITY, 179.67, UTILITIES-CELL PHONE 3110, REPUBLIC SERVICES # 789, 121.27, DUMPSTER 3111, FOUNTAIN SQUARE CLEANERS, 328.25, FEBRUARY BLANKET 3112, A T & T MOBILITY, 141.54, UTILITIES-CELL PHONE 3113, OKLA. NATURAL GAS, 632.43, UTILITIES 3114, JENNIFER PRICE, CSR/RPR, 88.00, TRANSCRIPTION SERVICES 3115, REPUBLIC SERVICES # 789, 514.95, DUMPSTER 3116, OKLA. NATURAL GAS, 375.00, UTILITIES 3117, COMMUNITY WORKS, 409.50, JUVENILE DETENTION 3118,

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MERRIFIELD OFFICE SUPPLY, 43.83, BATTERIES 3119, GRIMSLEYS, INC., 745.55, MARCH BLANKET 3120, STATE AUDITOR & INSPECTOR, 5370.06, AUDITING SERVICES 3121, PRECISION TECHNOLOGY SERVICES LLC, 576.00, MICROSOFT 365 EXCHANGE 3122, POSTAL PACK & SHIP, 1839.35, POSTAGE BLANKET 3123, THE JOURNAL, 320.15, NOTICE OF PUBLICATION 3124, COMMUNITY WORKS, 773.50, JUVENILE DETENTION 3125, MERRIFIELD OFFICE SUPPLY, 238.00, MARCH BLANKET 3126, TOUCHTONE, 117.20, UTILITIES 3127, STRODE FUNERAL HOME, 819.00, INDIGENT CREMATION 3128, REPUBLIC SERVICES # 789, 795.30, DUMPSTER 3129, AMAZON CAPITAL SERVICES, 280.01, SHOP SUPPLIES 3130, OKLA. NATURAL GAS, 240.58, UTILITIES 3131, TOUCHTONE, 19.33, UTILITIES; Health 360, ALLIANCE BUSINESS SERVICES, 862.94, UTILITIES 361, DEXYP, 28.00, DIRECTORY LISTING 362, CULLIGAN OF TULSA, 48.00, MARCH BLANKET 363, R. K. BLACK, INC, 7060.00, PRINTER 364, CULLIGAN OF TULSA, 48.00, FEBRUARY BLANKET 365, BAILEYS TEST STRIPS, 37.00, TEST STRIP 366, OSU GRANTS, 2419.11, FEBRUARY BLANKET 367, ABBOTT RAPID DX, 456.13, MEDICAL SUPPLIES 368, ACCURATE HEAT & AIR LLC, 395.00, INSPECT/REPAIR; Highway 1058, BREWER CARPET ONE, 1070.69, FLOORING 1059, QUAPAW CO., INC., 2271.64, CRUSHER RUN 1060, DIAZ PAINTING & HOME REMODELING LLC, 3435.00, SUPPLIES & LABOR 1061, LOCKE SUPPLY, 225.71, EXHAUST VENT 1062, AMERICAN WELDING SUPPLY, 177.86, FEBRUARY BLANKET 1063, A T & T MOBILITY, 290.95, UTILITIES-CELL PHONE 1064, UNIFIRST, 743.05, FEBRUARY BLANKET 1065, CORPORATE BILLING LLC, 208.76, PARTS 1066, WILCOXSON OIL, 17848.47, WINTERIZED DYED DIESEL 1067, PREMIER TRUCK GROUP OF TULSA, 78.07, FEBRUARY BLANKET 1068, GELLENBECK CONSTRUCTION INC, 2316.90, SAND 1069, WARREN CAT, 2855.57, OVERAGE PO 1070, O REILLY AUTOMOTIVE, INC., 433.68, FEBRUARY BLANKET 1071, AMAZON CAPITAL SERVICES, 124.52, COMPUTER HARDWARE 1072, WARREN CAT, 175.09, FEBRUARY BLANKET 1073, WILCOXSON OIL, 19042.32, DYED DIESEL 1074, ATWOOD DISTRIBUTING, 57.87, FEBRUARY BLANKET 1075, OKLA. NATURAL GAS, 326.59, UTILITIES 1076, ALTERNATIVE CONSTRUCTION PARTS, 316.40, PARTS 1077, A T & T MOBILITY, 261.05, UTILITIES-CELL PHONE 1078, WARREN CAT, 5000.00, PARTS AND LABOR 1079, BAILEYS PAVING CO. , INC, 14067.33, HMHL 1080, PAYNE COUNTY SOLID WASTE, 850.00, DUMPSTER REIMBURSEMENT 1081, B & C BUSINESS PRODUCTS, INC., 3.81, FEBRUARY BLANKET 1082, INTERSTATE BILLING SERVICE, INC, 12200.00, FLAT BED/DUMP BED 1083, EARNHEART CRESCENT LLC, 474.35, SHOP SUPPLIES 1084, FLEETPRIDE, INC., 316.11, FEBRUARY BLANKET 1085, MAVERICK MACHINERY, 1473.18, STUMP JUMPER 1086, NAPA AUTO PARTS, 996.08, FEBRUARY BLANKET 1087, P & K EQUIPMENT, INC., 258.54, FEBRUARY BLANKET 1088, CORPORATE BILLING LLC, 360.79, FEBRUARY BLANKET 1089, O REILLY AUTOMOTIVE, INC., 24.46, FEBRUARY BLANKET 1090, POWERHOUSE TRUCKBEDS, 274.00, PARTS 1091, STEWART STONE, INC., 14282.62, CRUSHER RUN 1092, HARRIS STATION 33, LLC, 418.65, FEBRUARY BLANKET 1093, OKLAHOMA TURNPIKE AUTHORITY, 5.45, FEBRUARY BLANKET 1094, AMAZON CAPITAL SERVICES, 73.94, OFFICE SUPPLIES 1095, BREWER CARPET ONE, 2853.36, FLOORING 1096, OKLA. NATURAL GAS, 33.10, UTILITIES 1097, AMAZON CAPITAL SERVICES, 142.98, TRUCK PARTS; Hwy-ST 50, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 51, ARMSTRONG BANK, 6013.34, GRADER PAYMENT 52, ARMSTRONG BANK, 6013.34, GRADER PAYMENT; Jail-ST 291, SHRED- AWAY SHREDDING, INC., 247.50, FEBRUARY BLANKET 292, VICTORY SUPPLY INC, 1888.20, JAIL SUPPLIES 293, B & L HEAT & AIR, 90.00, REPAIR 294, ADVANTAGE PLUMBING HEATING AND COOLING, 644.00, REPAIR 295, DIRECT TV, 16.24, HD ACCESS/RECEIVERS 296, WIN WHOLESALE COMMERCIAL, 38.07, FEBRUARY BLANKET 297, PAYNE CO. EXTENSION CENTER, 20.00, SOIL SAMPLES; Mental Health 9, PAYNE CO. DRUG COURT, INC., 6229.17, DRUG COURT ADMIN SERVICES; ML Fee 51, AMAZON CAPITAL SERVICES, 348.49, OFFICE SUPPLIES 52, ALPHA COMPUTING SOLUTIONS, 596.54, HARDDRIVE 53, THE JOURNAL, 30.00, SUBSCRIPTION RENEWAL 54, R. K. BLACK, INC, 7555.70, COPIER 55, ALPHA COMPUTING SOLUTIONS, 227.00, PAPER TRAY; Mtg Cert 58, AMAZON CAPITAL SERVICES, 132.97, OFFICE SUPPLIES 59, OSU AGE CTP, 325.00, CLASSES 60, QUALITY WATER SERVICES, 31.25, MARCH BLANKET; RM&P 48, CRAIG, GLENNA, 1792.55, REIMBURSEMENT 49, MIDCON SHREDDING, 38.00, FEBRUARY BLANKET 50, ALPHA COMPUTING SOLUTIONS, 596.54, HARDDRIVE; Rural Fire-ST 84, COUNTRY C, 658.48, FEBRUARY BLANKET; SH Svc Fee 327, PERKINS VETERINARY CLINIC, 142.88, K9 MEDICAL EXAM 328, AMAZON CAPITAL SERVICES, 157.91, SUPPLIES 329, PRECISION TECHNOLOGY SERVICES LLC, 3250.00, CONTRACT IT SERVICES 330, SHAWNEE POLICE DEPARTMENT, 750.00, CLEET ACADEMY 331, QUALIFICATION TARGETS INC, 633.52, TARGETS 332, GRIMSLEYS, INC., 231.60, FLOOR FINISH; Solid Waste Mangle 17, REPUBLIC SERVICES # 789, 795.30, DUMPSTER.

Payroll: None presented on this date.

Blankets: \$18,000 Blankets for Glencoe Fire

Cavett had a concern with Glencoe Fire doing multiple month blankets if it is not a repair after speaking with the Auditors Office. Echalk stated that the board has allowed several others to do this.

Disallowed: None presented on this date.

Motion to approve purchase orders upon signature by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes

Monthly Report of Officers: The Clerks Office presented the following monthly reports of officers: County Clerk's Office \$90,534.94 and the Sheriff's Office \$78,159.84. Motion by Reding to acknowledge the monthly reports of officers as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes

Public Announcements from the Board (No Action will be taken) Reding wanted to congratulate everyone on the Mid South 100 over the weekend and thanked the board for allowing that to happen.

Discussion/Possible Action on Utility Permits/Road Crossings: None presented on this date.

New Business: Reding on Wednesday received what he thought was a grant announcement and sent it over to Reese Lane on the 13th. Lane received it on the 14th and sent it over to Dee Miller then realizing that it was an extension of a grant we are already receiving but the deadline is the end of the month. Reding's concern is the next board meeting is the 28th. To give them adequate time Reding would like to request a special meeting to put together a letter of support and sign any other documentation needed. Cavett stated Monday at 9am would work well for him, Markum agreed. No action taken.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2024

Zach Cavett- Chairman-D-1 _____

Rhonda Markum-Vice Chairwoman-D-3 _____

Chris Reding- Commissioner D-2 _____

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All Board of County Commissioner Meetings live recordings can be found at www.countyclerk.paynecounty.org