



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **March 15th 2021** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:05 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, **Zach Cavett** - Commissioner District 1, **Rocky Blasier** – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: The Clerk's office presented the minutes of the previous meeting. Motion by Cavett to approve the March 8th minutes as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.: None presented on this date.

Discussion and Possible Action on Evaluations: None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Easement for Construction of Pipeline in County Right of Way for City of Yale: Philip Kelly with City of Yale has requested that this item be tabled. Motion by Cavett to table, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

Resolution 2021-3 – Gravel Donation by Ronnie Robinson for District 3: Blasier presented Resolution 2021-3 for a gravel donation. Motion by Blasier to approve Resolution 2021-3 as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

Discussion/Possible Action – Policy Change/Clarification RE Full Time and Permanent Part Time

Employees: Reding noted this had been discussed in Budget Board and was presenting the updates today made by Barto, ADA.

FRINGE BENEFITS

(Clean copy with changes incorporated, emphasis added)

The County pays for unemployment insurance, social security (with the employee paying the legally required percentage) and worker's compensation insurance for all employees. Other benefits are subject to eligibility. For the purpose of determining eligibility for fringe benefits the following definitions apply: Full time employee: employment **requiring** at least 30 hours of work per week; Part-time employee: employment **requiring** less than 19 hours of work per week; Permanent Part-time employee: employment **requiring** at least 1,000 hours of work per anniversary year but not at least 30 hours of work per week. The status of an employee as either full time, part-time, or permanent part-time shall be determined at the time the employee is hired or appointed. The county election board secretary shall be eligible for the following fringe benefits only: Retirement, health insurance. Motion by Cavett to approve the policy update as presented by our ADA, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes. This will now move onto Budget Board for approval.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from inventory: The County Clerk's Office presented the following items to remove from Inventory. The Sheriff's Office is transferring two (2) radios to Drumright Police Department bearing inventory no B601.056 -057.

The Sheriff's Office is junking the following items: three (3) chairs bearing inventory no B102.090-092. Compact Desk bearing inventory no B105.021, IBM Typewriter bearing inventory no B201.009, and Floor Polisher bearing inventory no B435.002, two (2) chairs bearing inventory no B102.021, B102.060, two (2) Paper Shredders inventory no B117.002-003, two (2) air conditioner inventory no B028.0005, 0007, Sharp Imager inventory no B213.003, Time Clock inventory no B214.003, Postage machine inventory no B216.001, exercise bike inventory no B512.001, Stove inventory no B605.001, refrigerator inventory no B630.014. Tactical vest inventory no B610.195, 196, 208, B702.010, television B610.222, four (4) radios inventory no B601.054, 085, 091, 270, repeater B601.174 and radars B602.019, radar units inventory no B602.022, 024-026, vehicular quad cellular inventory no B602.051-052, radios inventory no B602.055-057, 062, air mic X10DR inventory no. B604.007, taser inventory no B606.159, radar unit inventory no B610.080, night vision goggles inventory no B610.094-095, walkie inventory no. B610.144, computer software inventory no B616.002, 004, cisco security appliance inventory no B618.022, joystick inventory no B618.027, B620.0175, laptop inventory no. B620.0177, monitors inventory no B620.147-148, computer inventory no B620.160, 162, 172, 174, 200, iPad inventory no B628.003, undercover surveillance inventory no. B698.1, 2005 Ford Taurus inventory no. B701.055, 2006 Ford Taurus inventory no. B701.059, 2008 Ford Crown Victoria inventory no. B701.066, 2009 Ford Crown Victoria inventory no. B701.069, 2012 Dodge Charger inventory no. B701.099, computers inventory no. B620.120, 144, 2011 Ford Crown Victoria inventory no. B701.087, 2012 Dodge Charger inventory no. B701.097.

The Sheriff's Office is transferring a 2015 Dodge Charger inventory no. B701.110 to Pawnee County.

The Sheriff's Office is removing this item from inventory it was transferred to District 2 on January 6, 2015 inventory no. B620.105.

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The Sheriff's Office is removing the following items from due to be under the \$500 statutory amount. Taser holsters inventory no. B606.051, 094-095, 102, 103, camera inventory no. B218.40.

The Fairgrounds is removing a 2004 John Deere Tractor inventory no. 304.002 as it was sold at the Pickens Auctions County Sale with a purchase price of \$17,100.

Motion by Cavett to approve the removal of items presented from inventory, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: \$476,286.49 2020-2021 911 Phone 58, A T & T, 76.67, UTILITIES59, A T & T, 76.67, UTILITIES60, A T & T, 352.92, UTILITIES; Emergency Mgmt 20, A T & T MOBILITY, 335.27, UTILITIES; Extension-ST 97, ANDERSON NATHAN, 290.47, MILEAGE REIMBURSEMENT98, OSU COOPERATIVE EXT. SRV., 2164.50, PART TIME PAYROLL99, STANDLEY SYSTEMS, INC., 245.98, FEBRUARY BLANKET100, B & C BUSINESS PRODUCTS, INC., 150.41, FEBRUARY BLANKET101, OK DEPT OF CAREER & TECH EDUC, 525.00, ENVELOPES102, OSU COOPERATIVE EXT. SRV., 24000.00, FEBRUARY BLANKET103, JONES, RIKKI, 19.82, MILEAGE REIMBURSEMENT; Facility Authority 8, PAYNE COUNTY FACILITIES AUTHORITY, 244799.89, LIMITED PURPOSE SALES TAX; Fair Main-ST 400, A T & T MOBILITY, 150.64, UTILITIES401, REPUBLIC SERVICES # 789, 1360.95, TRASH SERVICE402, CHICKASAW TELECOMMUNICATION, 628.00, INTERNET SERVICES; Fire- St 80, KINNUNEN SALES & RENTALS, INC, 400.24, FEBRUARY BLANKET81, OKLA. NATURAL GAS, 243.53, FEBRUARY BLANKET82, NAPA AUTO PARTS, 72.39, FEBRUARY BLANKET83, KINNUNEN SALES & RENTALS, INC, 587.60, PARTS; General 2905, THE MEADOWS CENTER FOR, 90.00, SHREDDING SERVICES2906, QUALITY WATER SERVICES, 55.00, FEBRUARY BLANKET2907, ALPHA COMPUTING SOLUTIONS, 164.96, WEBCAM2908, SAC & FOX NATION JUVENILE FACILITY, 851.00, JUVENILE DETENTION2909, B & L HEATING & AIR, 127.50, PARTS AND LABOR2910, COMDATA, 7104.40, FEBRUARY BLANKET2911, R. K. BLACK, INC, 93.86, COPIER MAINTENANCE2912, TRANSUNION RISK AND ALTERNATIVE, 250.30, TLO CHARGES2913, R. K. BLACK, INC, 6249.96, RENEWAL2914, WALMART COMMUNITY, 58.79, SUPPLIES2915, A T & T MOBILITY, 224.30, UTILITIES2916, STILLWATER TAG AGENCY, 89.00, TAG AND TITLE2917, A T & T MOBILITY, 3422.52, UTILITIES2918, UNIFIRST, 160.37, FEBRUARY BLANKET2919, DIRECT TV, 88.24, HD ACCESS/RECEIVERS2920, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE2921, NAPA AUTO PARTS, 1974.42, FEBRUARY BLANKET2922, MIDCON SHREDDING, 35.00, NOVEMBER BLANKET2923, IMAGENET SOLUTIONS DIVISION, 325.22, MONTHLY SERVICE2924, DEARINGER PRINTING & TROPHY, INC., 280.25, STAMP2925, QUALITY WATER SERVICES, 6.50, DECEMBER BLANKET2926, DEARINGER PRINTING & TROPHY, INC., 8.52, NAME STAMP2927, AMAZON CAPITAL SERVICES, 44.78, DOOR LOCK BATTERY2928, ALLIANCE MAINTENANCE, INC., 2235.00, MARCH BLANKET2929, QUALITY WATER SERVICES, 14.70, FEBRUARY BLANKET2930, CDW GOVERNMENT, INC., 1264.76, CLOUD LICENSE2931, REPUBLIC SERVICES # 789, 142.14, DUMPSTER2932, MERRIFIELD OFFICE SUPPLY, 112.94, FEBRUARY BLANKET2933, INTERWORKS, INC., 45.00, FEBRUARY BLANKET2934, H & H SHOOTING SPORTS, 420.50, SHIRTS, PANTS2935, QUALITY WATER SERVICES, 14.70, NOVEMBER BLANKET2936, A T & T, 40.46, FAX MACHINE CHARGES2937, OKLA PUBLIC EMPLOYEES RETIREMENT SYSTEM, 9798.65, UNUSED SICK LEAVE2938, PITNEY BOWES, 761.79, LEASE2939, OAKES SERVICE CENTER, 44.00, FEBRUARY BLANKET2940, MILAS FABRICS, 500.00, PATCHES/ALTERATIONS2941, FIFTY ONE EAST WATER DISTRICT, 24.00, UTILITIES2942, TELECOMP HOLDINGS, INC, 87.50, MISC SERVICES2943, SPATIALEST, 3500.00, SERVICES2944, MIDCON SHREDDING, 70.00, SHREDDING SERVICES2945, THE JOURNAL, 265.51, FEBRUARY BLANKET2946, PALMER MARLER FUNERAL HOME, 615.00, INDIGENT BURIAL2947, R. K. BLACK, INC, 150.00, COPIER MAINTENANCE2948, EDA, 176.13, EDA MONTHLY SUBSCRIPTION2949, HOBBY LOBBY STORES, INC., 791.54, OFFICE SUPPLIES2950, ALLIANCE MAINTENANCE, INC., 1495.00, MARCH BLANKET2951, R. K. BLACK, INC, 144.87, COPIER MAINTENANCE2952, VIP TECHNOLOGY SOLUTIONS GROUP, 682.49, UTILITIES2953, STAPLES, 673.40, SUPPLIES2954, VISA, 212.95, FEBRUARY BLANKET2955, B & C BUSINESS PRODUCTS, INC., 39.99, INK CARTRIDGES2956, MIDCON SHREDDING, 35.00, DECEMBER BLANKET2957, LIGHTHOUSE WEB DESIGN, 641.00, HOSTING/MAINTENANCE2958, POSTAL PACK & SHIP, 504.73, POSTAGE2959, OKLA PUBLIC EMPLOYEES RETIREMENT SYSTEM, 10268.09, UNUSED SICK LEAVE2960, STAPLES, 514.93, SUPPLIES2961, BEST BUY BUSINESS ADVANTAGE, 196.00, EAR PHONES; Health 277, SANDERS, LISA, 138.10, MILEAGE REIMBURSEMENT278, A T & T, 454.51, UTILITIES279, B & C BUSINESS PRODUCTS, INC., 501.25, FEBRUARY BLANKET280, R. K. BLACK, INC, 500.00, CONTRACT INVOICES281, B & C BUSINESS PRODUCTS, INC., 380.12, OFFICE SUPPLIES282, CAVETT, ASHLEY J., 136.02, MILEAGE REIMBURSEMENT283, HALL, LISA, 304.08, MILEAGE REIMBURSEMENT284, MILLER, ROXANNE, 96.83, MILEAGE REIMBURSEMENT285, R. K. BLACK, INC, 87.24, OVERAGE286, BEN WELCH LANDSCAPE CARE, 570.00, FEBRUARY BLANKET287, THE MEADOWS CENTER FOR, 90.00, FEBRUARY BLANKET288, ALLIANCE MAINTENANCE INC, 1975.00, JANITORIAL SERVICE289, MCKESSON MMSGS, 466.98, MEDICAL SUPPLIES290, OTIS ELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE291, CULLIGAN OF ENID, 48.00, FEBRUARY BLANKET292, GRIMSLEYS, INC., 68.51, SUPPLIES293, ADAMS, MATTHEW, 117.26, MILEAGE REIMBURSEMENT294, CAVETT, ASHLEY J., 287.84, MILEAGE REIMBURSEMENT295, ALBERTSON, VICTORIA, 56.00, MILEAGE REIMBURSEMENT296, GUYER, LAURA, 38.42, MILEAGE REIMBURSEMENT297, WALMART COMMUNITY,

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842.27, FEBRUARY BLANKET298, PITNEY BOWES, 144.93, EQUIPMENT LEASE299, SANDERS, LISA, 82.99, MILEAGE REIMBURSEMENT300, ALBERTSON, VICTORIA, 67.98, MILEAGE REIMBURSEMENT; Highway 1070, P & K EQUIPMENT, INC., 124.63, FEBRUARY BLANKET1071, OAKES SERVICE CENTER, 25.00, FEBRUARY BLANKET1072, P & K EQUIPMENT, INC., 5.78, FEBRUARY BLANKET1073, VERMEER GREAT PLAINS, 12000.00, TREE GRINDER1074, CORPORATE BILLING LLC, 1049.25, PARTS AND REPAIRS1075, O REILLY AUTOMOTIVE, INC., 41.55, FEBRUARY BLANKET1076, FASTENAL COMPANY, 10.28, FEBRUARY BLANKET1077, LIONEL HARRIS OIL CO., INC., 234.67, FEBRUARY BLANKET1078, KERNS CONSTRUCTION INC., 1387.59, SAND1079, NAPA AUTO PARTS, 2454.49, FEBRUARY BLANKET1080, INLAND TRUCK PARTS COMPANY, 716.19, TRANSMISSION REPAIRS1081, STEWART WHOLESAL CO., INC., 650.00, TRANSMISSION REPAIRS1082, AMERICAN WELDING SUPPLY, 174.78, FEBRUARY BLANKET1083, TIMMONS OIL COMPANY, 611.40, OIL1084, OKLA. NATURAL GAS, 467.45, UTILITIES1085, CORPORATE BILLING LLC, 294.53, GEAR BOX REPAIR1086, OKLA. NATURAL GAS, 21.43, UTILITIES1087, KSMI, 709.85, PARTS1088, COWBOY TIRE LLC, 625.00, SERVICE CALL1089, FRANKS DIESEL SERVICE, INC, 798.00, FEBRUARY BLANKET1090, A T & T MOBILITY, 244.46, UTILITIES1091, WILCOXSON OIL, 1854.83, DYED DIESEL REMOTE TANKS1092, SPIRIT ELECTRONIC, 5655.93, PORTABLE RADIO1093, LIONEL HARRIS OIL CO., INC., 844.95, TIRES & WASTE FEE1094, COMPLIANCE RESOURCE GROUP, 125.00, DRUG & ALCOHOL TESTING1095, CENTERPOINT ENERGY, 249.68, UTILITIES1096, CORPORATE BILLING LLC, 1364.11, REBUILD KIT1097, STILLWATER MILL AGRI CENTER, 118.42, FEBRUARY BLANKET1098, WILSON CHEVROLET, INC., 140.24, Parts1099, JOHN DEERE FINANCIAL, 64.93, FEBRUARY BLANKET1100, FASTENAL COMPANY, 70.09, PARTS & SUPPLIES1101, CORPORATE BILLING LLC, 5824.36, REPAIR BLANKET1102, UNIFIRST, 420.87, FEBRUARY BLANKET1103, WARREN CAT, 690.00, DIAGNOSTIC1104, FECHNER PUMP & SUPPLY, INC, 14.68, BUSHING1105, NAPA AUTO PARTS, 2359.98, FEBRUARY BLANKET1106, WALMART COMMUNITY, 123.42, OFFICE SUPPLIES1107, FASTENAL COMPANY, 86.55, PARTS1108, WARREN CAT, 59.51, FEBRUARY BLANKET1109, B & C BUSINESS PRODUCTS, INC., 404.03, COPIER REPAIRS1110, A T & T MOBILITY, 99.80, UTILITIES1111, HARRIS STATION 33, LLC, 200.00, FEBRUARY BLANKET1112, UNIFIRST, 784.68, FEBRUARY BLANKET; Jail-ST 448, COMDATA, 1401.83, FEBRUARY BLANKET449, PRESTIGE, 500.00, CLEAN KITCHEN VENT450, GRIMSLEYS, INC., 1275.07, JAIL SUPPLIES451, WIN WHOLESAL COMMERCIAL, 500.00, FEBRUARY BLANKET452, GRIMSLEYS, INC., 664.35, JAIL SUPPLIES453, SYSCO FOOD, INC., 14928.71, FEBRUARY BLANKET454, GRIMSLEYS, INC., 707.60, KITCHEN SUPPLIES455, GRIMSLEYS, INC., 2667.21, SUPPLIES456, A T & T MOBILITY, 675.64, UTILITIES457, B & L HEATING & AIR, 150.00, THERMOSTAT SENSOR458, QUALITY WATER SERVICES, 68.75, MISSED INVOICE459, DIRECT TV, 237.24, HD ACCESS/RECEIVERS460, GRIMSLEYS, INC., 2044.27, KITCHEN/OFFICE/MEDICAL/JAIL SUPPLIES461, WIN WHOLESAL COMMERCIAL, 157.10, OVERAGE; Mental Health 11, PAYNE CO. DRUG COURT, INC., 5145.83, DRUG COURT ADMIN SERVICES; Mtg Cert 15, QUALITY WATER SERVICES, 10.65, FEBRUARY BLANKET; RM&P 41, MIDCON SHREDDING, 85.00, FEBRUARY BLANKET; Rural Fire-ST 104, DUPREE SPORTS EQUIPMENT CO., 2049.00, SHIRTS, PANTS105, LOWES COMPANIES, INC., 2604.74, TABLE & CHAIRS106, COUNTRY C, 237.91, FEBRUARY BLANKET; SH Commissary 15, TIGER COMMISSARY, 14489.08, FEBRUARY BLANKET; SH Svc Fee 228, TURN KEY HEALTH CLINICS LLC, 32841.79, MARCH BLANKET229, WOODWARD, KEVIN D., 4250.00, BLOCK OF TIME230, BOB BARKER COMPANY, INC., 746.04, JUMPSUITS231, CDW GOVERNMENT, INC., 990.71, PRINTER.

Blanket: None presented on this date.

Disallowed: None presented on this date.

Payroll/Longevity: None presented on this date.

Motion by Blasier to approve purchase orders upon signature, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers: The Clerk's Office presented the following monthly reports of officer. The Health Department is reporting a balance for the month of February of \$425.00 and the Assessor's Office is reporting \$311.00. Motion by Cavett to acknowledge monthly reports as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

COVID19 Update: Reding stated that Governor Stitt has removed the mask mandate, but the City of Stillwater had not made any changes to theirs.

Public Announcements from the Board: None presented on this date.

New Business: None presented on this date.

Recess: Motion by Cavett to recess and go into Economic Development, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

Reconvene: Motion by Cavett to reconvene into Board of County Commissioners Meeting, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes

Adjournment: Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2021

Chairman _____

Commissioner _____

Commissioner _____