



Official Minutes of PAYNE COUNTY BUDGET BOARD

The Payne County Budget Board met in a meeting of the board at 11:00 a.m. on **Monday, March 14, 2022**, at the Payne County Administration Building, Commissioner Meeting Room, Suite 200 located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order: at 11:00 a.m.

The following members were present: **Chris Reding** - Commissioner District 2, **Joe Harper** – Sheriff, **Zach Cavett** – Commissioner District 1, **Lori Allen** – Court Clerk, **Glenna Craig** – County Clerk, **Rocky Blasier** – Commissioner District 3, **Glenda Jardot** – Deputy Treasurer; **James Cowan** – Assessor. Also, in attendance various department heads, employees, and media.

Approve minutes of the previous meeting of the board: The Clerk’s Office presented minutes from the previous meeting. Motion by Cavett to approve February 14th minutes as presented, second by Allen. Roll Call Vote: Cavett-Yes, Cowan-Abstain, Jardot-Yes, Craig-Yes, Allen-Yes, Harper-Yes, Blasier-Yes, Reding-Yes.

Financial Reports:

Cash Appropriations: The Clerk’s Office presented Cash Appropriations as certified by the Treasurer February 2, 2022, these have been approved by the Board of County Commissioners:

| 3 | Alcoholic Bev. Tax | \$29,155.31 |
|-------|-------------------------------------------|--------------|
| #0001 | General | |
| #1102 | Highway | \$341,273.07 |
| #1103 | CBRI - 105 Monies | \$37,914.80 |
| #1201 | 911 Phone Fees | \$60,969.68 |
| #1202 | C.L.E.A.N Program | |
| #1204 | Assessor Revolving Fee | \$342.00 |
| #1208 | County Clerk Lien Fee | \$2,979.94 |
| #1209 | County Clerk RM&P | \$10,635.37 |
| #1211 | Court Fund Salaries & Fringe Court | \$27,800.00 |
| #1212 | Emergency Mgmt | |
| #1213 | Flood Plain | |
| #1214 | Free Fair Board | \$11,929.25 |
| #1216 | Health | \$313,544.07 |
| #1220 | Resale Property | \$55,035.85 |
| #1223 | Sheriff Commissary | \$25,842.45 |
| #1226 | Sheriff Service Fee | \$117,970.79 |
| #1227 | Sheriff Training | |
| #1228 | Solid Waste Management | \$39.00 |
| #1230 | Treasurer Mortgage Cert | \$1104.76 |
| #1235 | Donations | |
| #1237 | Self-Insurance Program | \$144,012.16 |
| #1308 | Extension 3/8 ST | \$31,184.58 |
| #1310 | Fair Maintenance 3/8 ST | \$89,867.77 |
| #1311 | General Govnmt 3/8 ST | \$66,824.10 |
| #1313 | Roads & Bridges 3/8 ST | \$236,111.82 |
| #1315 | Jail Debt 1/8 ST | \$148,658.54 |
| #1321 | Rural Fire 1/16 ST | \$74,245.78 |
| #1327 | Fire 3/8 ST | \$22,274.70 |
| #1330 | Highway ¼-ST | \$296,992.78 |
| #1331 | Jail Debt ¼ ST | |
| #1425 | Rural Economic Action Plan Revolving Fund | |
| #1565 | CFDA 21.01 (CARES) | |
| #1566 | ARPA 2021 | |
| #2000 | Capital Projects | |
| #7202 | Child Abuse Prevention | \$30.00 |
| #7205 | Law Library | \$2496.34 |
| #7207 | Mental Health | \$5145.83 |
| #7210 | Court Clerk Preservation Fund | \$1964.00 |
| #7303 | Seizure of Property | |
| #7304 | District Attorney Revolving | \$1975.00 |
| #7305 | District Attorney Evidence | |
| #7402 | Excess Resale | |
| #7404 | Court Ordered Trust | |
| #7412 | Protest Tidal Energy (Omitted) | \$32.28 |
| #7413 | 2020 Protest – Grand Mesa | |
| #7414 | 2020 Protest ONEOK NGL Pipeline LP | |
| #7415 | 2020 Protest Mockingbird Estates LP | \$0.51 |
| #7416 | 2020 Protest ETC Texas Pipeline Ltd | \$0.06 |
| #7417 | 2020 Protest Tidal Energy | \$7.12 |
| #7418 | 2020 Protest- White Cliffs Pipeline | |

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|-------|---------------------------------------|------|
| #7419 | 2020 Protest- Glass Mountain Pipeline | |
| #7420 | 2021 Protest – Marathon Petroleum | 0.04 |
| #7431 | Co. Bridge & Road Investment | |
| #7432 | 911 Phone Fees Investment | |
| #7433 | Co. Clerk Lien Fee Investment | |
| #7434 | County Clerk RM&P Investment | |
| #7435 | Health Investment | |
| #7436 | Resale Property Investment | |
| #7437 | Treasurer Mtg Cert Investment | |
| #7438 | Self-Insurance Prog Investment | |
| #7439 | Fair Maint 3/8 ST Investment | |
| #7501 | Estray Animal | |
| #1216 | Health - Special TIF Reimb March 19 | |
| #1216 | Health - Special TIF Reimb April 2 | |

Motion by Cowan to approve cash appropriations as presented, second by Allen. Roll Call Vote: Cowan-Yes, Craig-Yes, Jardot-Yes, Allen-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes.

Transfers: Craig presented a transfer for District 2 with a transfer of \$600 from Building Engineer M&O to Building Engineer Salary account. Reding stated that was due to an error in his office with a purchase order this would be replacing those funds back into the salary account. Motion by Cowan to approve the transfer as presented, second by Cavett. Roll Call Vote: Craig-Yes, Jardot-Yes, Allen-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Cowan-Yes.

Letter of Commitment: None presented on this date.

Range changes/Discussion/Possible action: Harper stated he had the four (4) he asked for at the last budget board meeting that are being promoted to sergeant from deputy range to sergeant range beginning April 1, 2022. Craig clarified that those were the four (4) previously approved and additional funds were not needed, Harper stated yes. Motion by Craig to approve, second by Allen. Roll Call Vote: Craig-Yes, Jardot-Yes, Allen-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Cowan-Yes.

Approval of Employee request for Leave and/or Request for leave share: Allen stated she had one (1) employee that has been in and out of the hospital and still trying to get better. Allen stated that her office could handle the need within her office she just needed the approval for leave share. Motion to approve by Cowan, second by Blasier. Roll Call Vote: Allen-Yes, Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Cowan-Yes, Craig-Yes, Jardot-Yes.

New hires/Discussion/Possible Action: Reding stated that Emergency Management just hired a part time employee to help with the construction of the EOC.

New Business/Discussion – no action will be taken: Craig wanted to remind the board when you hire a new employee, please be sure if they are in a safety sensitive position that the form is filled out, employees are initialing and the form is turned in with their new hire paperwork to the Clerk’s Office.

Cowan wanted to inform the board that notices have been sent to the printer so be prepared for higher traffic in the parking lot and building.

Adjournment: Motion to adjourn by Cavett, second by Allen. Roll Call Vote: Harper-Yes, Blasier-Yes, Reding-Yes, Cavett-Yes, Cowan-Yes, Craig-Yes, Jardot-Yes, Allen-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____ 2022

Chairman _____

Vice Chairman _____