



Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **March 13th, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Zach Cavett called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present: Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board:

Motion by Reding to approve **March 6th, 2023**, minutes as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Miscellaneous items from the Audience (no action will be taken): Carol Anderson wanted to let the board know that off Burris Road she was receiving a lot of dust.

Discussion/Possible Action on Reports from Officers and Boards:

Proclamation – Proclaiming March 12-18, 2023 as Sunshine Week: Representatives Carol Anderson and Pat Janes with Stillwater League of Women Voters asked the Commissioners to sign a pledge for Open Meeting/Open Records and proclaiming March 12-18, 2023 as Sunshine Week.

Discussion/Possible Action – Approval – Payne County Grant Application Plan: Reding presented grant application procedures for grant applications from the beginning of the process to the follow up to the very end of receiving those funds. Cavett stated if we changed application to administration plan everyone would be on the same page as to where the funds are coming from and being used for. Cavett inquired on there being a restricted use section so if the need to add restrictions is needed there will be a line item to do so. Cavett also wanted to make sure that this new administration process would resolve the finding from the State Auditor's Office, Reding felt that it would. The thought is that the course of action would be to bring this administration process before Budget Board that a department is applying for a particular grant and allow it to also be an informative tool for the Treasurer and or the County Clerk of these funds and making sure the understanding is there for how the funds are to be used. Motion by Markum for the implementation of the grant administration plan with corrections and pending input from the Budget Board, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Utilization of LATCF Funds: Cavett stated these funds were applied for and received. These funds are to be used for road purposes, and Cavett inquired with the board on how those funds would like to be allocated if they should just be split by the road districts. Markum inquired with these funds being tribal and wanting to make sure we knew the restrictions if there were any. Cavett stated he would investigate this before they made a decision regarding the use. Motion by Markum to table, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – Utilization of Opioid Funds: Cavett stated he believed these were restricted funds with some thoughts of giving some of these funds to the Sheriffs Office, Adult Teen Challenge. Markum mentioned Drug Court, Reding felt the vast majority should go to the Jail with a lot of these expenses are with addiction and those recovering from drugs. Reding also was aware of some programs within the Jail to help inmates in their recovery process. Reding had no problem splitting up the funds some but would like the majority to go to our Jail. Cavett stated our Auditor would be here later on this morning so the board will inquire with him. Motion by Markum to table, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Discussion/Possible Action – GPS for Emergency Management: Cavett stated that after he spoke with the Sheriff's Office and will not be able to obtain reporting from their GPS System, he wanted to know how Reding would like to proceed with moving forward on reporting for that department regarding GPS. Reding stated they could add two (2) more for Emergency Management but felt all county vehicles should be tracked and not just his department. Cavett felt this topic came up after constituents had concerns of vehicles being in locations after hours that were in Reding's departments. Cavett and Markum both had no problems with adding GPS to vehicles. Markum stated she already had GPS on some at District 3. Cavett confirmed with Reding that he would move forward with adding those trackers to Emergency Management; Reding stated yes. No action.

Discussion/Possible Action – Sale of Portable Building at Empower: Cavett stated that Pickens Auction is coming up on the 25th. Cavett stated he wasn't aware of this being on the County's inventory being that MPower purchased it and didn't feel the county had any use for it. Motion by Reding to remove all of the outbuildings and pending the direction of the State Auditors, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Ingress and Egress Agreements: Cavett presented one with High Desert Properties off E Lone Chimney Rd sloping the bank and establishing a new ditch line. Motion by Markum to approve the ingress and egress agreement as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

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Removal of Equipment Items from Inventory:

Resolution 2023-33 - Declaration of Surplus, Payne County Clerk's Office – Onsite Backup Appliance, Inventory ID F621.052, Serial No. MXQ423007S: Motion by Reding to approve the removal of equipment items from inventory, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Resolution 2023-24 Resolution for Disposing of Equipment – Payne County Clerk's Office – Onsite Backup Appliance, Inventory ID F621.052, SN MXQ423007S, Date Acquired 5/3/2013, Acquired from Beasley Technology, Item to be Junked: This was approved with item H1

Resolution 2023-35 - Declaration of Surplus – Payne County Environmental Enforcement/Solid Waste, D2 – 2012 Dodge Ram 2500 4WD, White Pickup, Inventory ID SW701.006, Original Cost \$9000, SN 3C6TD5HT7CG196068: Reding stated this truck would be at the Pickens Auction in a few weeks.

Cash Appropriations: The Clerk's Office presented the following cash appropriations certified by our County Treasurer as of March 1, 2023:

3	Alcoholic Bev. Tax	\$28,859.17
#0001	General	
#1102	Highway	\$397,937.15
#1103	CBRI - 105 Monies	\$52,049.57
#1201	911 Phone Fees	\$70,325.76
#1202	C.L.E.A.N Program	
#1204	Assessor Revolving Fee	\$333.28
#1208	County Clerk Lien Fee	\$4,644.32
#1209	County Clerk RM&P	\$10,877.92
#1211	Court Fund Salaries & Fringe Court	\$27,179.85
#1212	Emergency Mgmt	\$5,000.00
#1213	Flood Plain	\$5.45
#1214	Free Fair Board	\$20,247.42
#1216	Health	\$60,835.08
#1220	Resale Property	\$44,885.23
#1223	Sheriff Commissary	\$7,891.69
#1226	Sheriff Service Fee	\$140,724.55
#1227	Sheriff Training	\$17.11
#1228	Solid Waste Management	\$370.44
#1230	Treasurer Mortgage Cert	\$2,248.44
#1235	Donations	
#1237	Self-Insurance Program	\$182,475.92
#1308	Extension 3/8 ST	\$32,973.52
#1310	Fair Maintenance 3/8 ST	\$99,881.73
#1311	General Govnmt 3/8 ST	\$77,470.85
#1313	Roads & Bridges 3/8 ST	\$244,294.03
#1315	Jail Debt 1/8 ST	\$151,955.87
#1321	Rural Fire 1/16 ST	\$81,207.92
#1327	Fire 3/8 ST	\$24,577.70
#1330	Highway ¼-ST	\$291,985.26
#1331	Jail Debt ¼ ST	
#1425	Rural Economic Action Plan Revolving Fund	
#1565	CFDA 21.01 (CARES)	
#1566	ARPA 2021	\$51,514.33
#2000	Capital Projects	
#7202	Child Abuse Prevention	\$18.88
#7205	Law Library	\$2,603.53
#7207	Mental Health	\$6,041.67
#7210	Court Clerk Preservation Fund	\$2,904.09
#7303	Seizure of Property	\$1,005.00
#7304	District Attorney Revolving	\$19,253.38
#7305	District Attorney Evidence	
#7402	Excess Resale	
#7404	Court Ordered Trust	
#7412	Protest Tidal Energy (Omitted)	\$534.06
#7413	2020 Protest – Grand Mesa	
#7414	2020 Protest ONEOK NGL Pipeline LP	
#7415	2020 Protest Mockingbird Estates LP	
#7416	2020 Protest ETC Texas Pipeline Ltd	
#7417	2020 Protest Tidal Energy	\$115.69

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#7418	2020 Protest- White Cliffs Pipeline	
#7419	2020 Protest- Glass Mountain Pipeline	
#7420	2021 Protest-Marathon Petroleum	
#7421	2021 Protest Grand Mess Pipeline	
#7422	2021 Protest Tidal Energy	\$113.37
#7423	2021 Protest Mercuria Energy America	
#7424	2021 Protest Sperry Trough Gathering	\$3.68
#7425	2021 Protest Great Salt Plains Midstream	\$7.92
#7426	2021 Protest MV Purchasing LLC	\$11.57
#7427	2022 Protest Sperry Trough Gathering	\$6.67
#7428	2022 Protest Tidal Energy Marketing	\$82.26
#7429	2022 Protest Great Salt Plains Midstream LLC	\$0.40
#7431	Co. Bridge & Road Investment	
#7432	911 Phone Fees Investment	
#7433	Co. Clerk Lien Fee Investment	
#7434	County Clerk RM&P Investment	
#7435	Health Investment	
#7436	Resale Property Investment	
#7437	Treasurer Mtg Cert Investment	
#7438	Self Insurance Prog Investment	
#7439	Fair Maint 3/8 ST Investment	
#7501	Estray Animal	\$59.26
#1216	Health - Special TIF Reimb March 19	

Motion by Reding to accept the cash appropriations as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity: 2022-2023 **\$334,058.48** 911 Phone 56, A T & T, 352.92, UTILITIES 57, A T & T, 71.77, UTILITIES 58, A T & T, 71.77, UTILITIES; Extension-ST 114, CAPITAL ONE, 374.23, OFFICE/PROGRAM SUPPLIES; Fair Main-ST 268, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 2105.77, UTILITIES 269, HAMMOND FIRE SYSTEMS LLC., 200.00, REPAIR & LABOR 270, DUFFY DRY CLEAN CITY, 232.50, CLEANING BACK DROP CURTAINS 271, CITY OF STILLWATER, 3930.55, UTILITIES 272, REPUBLIC SERVICES # 789, 1114.04, TRASH SERVICE 273, A T & T MOBILITY, 151.66, UTILITIES-CELL PHONE 274, OKLA. NATURAL GAS, 319.63, UTILITIES 275, PEAK PEST SERVICES LLC, 185.00, PEST CONTROL SERVICES 276, CHICKASAW TELECOMMUNICATION, 628.00, UTILITIES-INTERNET 277, HARDESTY TEAM, 734.28, HVAC REPAIRS; Fire- St 83, ATLINK SERVICES, LLC, 51.00, UTILITIES BLANKET; General 2972, TEAGUE, REBECCA, 2.62, MILEAGE REIMBURSEMENT 2973, GRIMSLEYS, INC., 706.68, MARCH BLANKET 2974, POSTAL PACK & SHIP, 538.74, POSTAGE 2975, A T & T MOBILITY, 257.83, UTILITIES-IPADS 2976, PAX8 INC, 124.00, MONTHLY SERVICE 2977, OAKES SERVICE CENTER, 60.00, FEBRUARY BLANKET 2978, VIP TECHNOLOGY SOLUTIONS GROUP, 750.57, UTILITIES 2979, R. K. BLACK, INC, 413.14, COPIER MAINTENANCE 2980, OAKES SERVICE CENTER, 931.00, FEBRUARY BLANKET 2981, TRANSUNION RISK AND ALTERNATIVE, 252.80, TLO CHARGES 2982, ALLIANCE MAINTENANCE INC, 1495.00, JANITORAL SERVICES 2983, CHARNSTROM, 1886.50, CART 2984, BUSSELL PEST CONTROL, LLC, 50.00, PEST CONTROL SERVICES 2985, A T & T, 37.56, UTILITIES 2986, DIRECT TV, 87.99, HD ACCESS/RECEIVERS 2987, PAYNE CO. ELECTION BOARD, 8578.28, ELECTION EXPENSES 2988, B & C BUSINESS PRODUCTS, INC., 1499.70, COPY PAPER 2989, C. O. P. S. PRODUCTS LLC., 15.98, PINS 2990, QUALITY WATER SERVICES, 56.00, WATER SERVICES 2991, MIDCON SHREDDING, 74.00, SHREDDING SERVICES 2992, R. K. BLACK, INC, 152.48, LEASE CHARGES 2993, THOMSON REUTERS - WEST, PAYMENT CENTER, 1566.00, SEARCH & SEIZURE CHECKLIST 2994, NAPA AUTO PARTS, 1759.74, FEBRUARY BLANKET 2995, BUSSELL PEST CONTROL, LLC, 50.00, PEST CONTROL SERVICES 2996, WEDEL, RANDY, 8.25, MILEAGE

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REIMBURSEMENT 2997, COSTAR REALTY INFORMATION INC, 400.00, SOFTWARE SUBSCRIPTION 2998, STAPLES BUSINESS ADVANTAGE, 699.64, JANUARY BLANKET 2999, AMAZON CAPITAL SERVICES, 154.31, LEGAL BOOKS 3000, CAVETTS CONSTRUCTION & RENOVATIONS, 1400.00, LANDSCAPING 3001, ALLIANCE MAINTENANCE INC, 2235.00, JANITORIAL SERVICES 3002, B & C BUSINESS PRODUCTS, INC., 743.54, FEBRUARY BLANKET 3003, FOUNTAIN SQUARE CLEANERS, 381.50, FEBRUARY BLANKET 3004, GRIMSLEYS, INC., 103.45, SUPPLIES 3005, THOMSON REUTERS - WEST, PAYMENT CENTER, 938.66, WESTLAW CHARGES 3006, GRIMSLEYS, INC., 392.29, FEBRUARY BLANKET 3007, A T & T MOBILITY, 67.47, UTILITIES-FLEET 3008, OMES CENTRAL PRINTING, 135.00, BUSINESS CARDS 3009, SASSER DAVID, 14.67, MILEAGE REIMBURSEMENT 3010, FLEETCOR TECHNOLOGIES, 30.53, FUEL BLANKET 3011, UNIFIRST, 84.33, FEBRUARY BLANKET 3012, ATWOOD DISTRIBUTING, 89.92, FEBRUARY BLANKET 3013, M POWER INC., 75.00, JANITORIAL SERVICE 3014, R. K. BLACK, INC, 6750.00, RENEWAL 3015, POSTAL PACK & SHIP, 73.92, POSTAGE 3016, THE MEADOWS CENTER FOR, 143.52, SHREDDING SERVICES 3017, R. K. BLACK, INC, 606.66, COPIER MAINTENANCE 3018, POSTAL PACK & SHIP, 509.02, POSTAGE 3019, M POWER INC., 150.00, JANITORIAL SERVICE 3020, GRIMSLEYS, INC., 1 70.79, CLEANING SUPPLIES 3021, R. K. BLACK, INC, 253.07, CONTRACT LEASE CHARGE 3022, IMAGENET SOLUTIONS DIVISION, 1115.00, IT SERVICES 3023, MERIDIAN TECHNOLOGY CENTER, 45.00, TESTING; Health 316, B & C BUSINESS PRODUCTS, INC., 209.66, FEBRUARY BLANKET 317, A & M STORAGE, 90.00, STORAGE UNIT 318, COOPERS LOCKSMITH LLC, 20.00, KEYS 319, FALCO ALARM CO., INC., 265.00, INSPECT/REPAIR 320, MARTIN, SARAH, 344.27, MILEAGE REIMBURSEMENT 321, CENTRAL LAWN AND LANDSCAPE, 60.00, JANUARY BLANKET 322, PEAK PEST SERVICES LLC, 200.00, PEST CONTROL SERVICES 323, SUMMIT UTILITIES OKLAHOMA INC, 611.72, UTILITIES 324, R. K. BLACK, INC, 285.44, CONTRACT INVOICES 325, THE MEADOWS CENTER FOR, 217.00, SHREDDING SERVICES 326, BEN WELCH LANDSCAPE CARE, 450.00, FEBRUARY BLANKET 327, WALKER COMPANIES, 106.00, NOTARY RENEWAL 328, ALLIANCE MAINTENANCE INC, 2000.00, JANITORIAL SERVICE 329, PITNEY BOWES GLOBAL FINANCIAL, 144.93, EQUIPMENT LEASE 330, A T & T, 494.16, UTILITIES; Highway 1080, WARREN CAT, 1982.37, PARTS 1081, DOUGLAS BUILDING CENTER, 56.87, SUPPLIES 1082, DEARINGER PRINTING & TROPHY, INC., 32.95, STAMP 1083, ATWOOD DISTRIBUTING, 60.83, MISSED INVOICE 1084, OKLAHOMA TURNPIKE AUTHORITY, 43.25, FEBRUARY BLANKET 1085, A T & T MOBILITY, 81.62, UTILITIES-CELL PHONE 1086, OKLA. EMPLOYMENT, 576.82, UNEMPLOYMENT BENEFITS 1087, WARREN CAT, 999.98, FEBRUARY BLANKET 1088, STEWART STONE, INC., 155.58, YARD CLEAN UP 1089, STEWART STONE, INC., 13305.72, GRAVEL 1090, NAPA AUTO PARTS, 2675.30, FEBRUARY BLANKET 1091, CITY GLASS OF STILLWATER, INC., 166.71, WINDSHIELD 1092, EARNHEART CRESCENT LLC, 5213.18, DYED DIESEL REMOTE TANKS 1093, WARREN CAT, 2352.05, PARTS 1094, STILLWATER MILL AGRI CENTER, 27.45, FEBRUARY BLANKET 1095, TELECOMP HOLDINGS, INC, 96.75, MARCH BLANKET 1096, STEWART STONE, INC., 401.25, YARD CLEAN UP 1097, NAPA AUTO PARTS, 23.47, HOSE 1098, BULLSEYE BORING TECHNOLOGY INC, 1350.00, WATER LINE REPAIRS 1099, STEWART STONE, INC., 1148.75, CRUSHER RUN 1100, WARREN CAT, 12358.86, REPAIR BLANKET 1101, LOWES COMPANIES, INC., 116.06, PLUMBING SUPPLIES 1102, CORPORATE BILLING LLC, 462.90, PARTS 1103, UNIFIRST, 599.87, FEBRUARY BLANKET 1104, ALTERNATIVE CONSTRUCTION PARTS, 224.99, PARTS; HIGHWAY 1/4TH-ST 11, QUAPAW CO., INC., 12933.70, ROAD ROCK 12, QUAPAW CO., INC., 12894.83, ROAD ROCK 13, STEWART STONE, INC., 26868.39, CRUSHER RUN 14, STEWART STONE, INC., 13414.96, CRUSHER RUN 15, QUAPAW CO., INC., 12867.79, ROAD ROCK 16, STEWART STONE, INC., 25981.80, CRUSHER RUN 17, STEWART STONE, INC., 5175.95, CRUSHER RUN; Jail-ST 233, C. O. P. S. PRODUCTS LLC., 1050.76, SHIRTS 234, LOWES COMPANIES, INC., 661.43, FEBRUARY BLANKET 235, US FOODS, INC, 13425.05, FEBRUARY BLANKET 236, BEN E. KEITH OKLAHOMA, 13627.58, FEBRUARY BLANKET 237, WIN WHOLESAL COMMERCIAL, 37.00, FEBRUARY BLANKET 238, WESTERN DETENTION, 1529.00, PARTS 239, QUALITY WATER SERVICES, 228.50, WATER SERVICES 240, MERIDIAN TECHNOLOGY CENTER, 45.00, POSSE TEST 241, SYSCO FOOD, INC., 12589.20, FEBRUARY BLANKET 242, STAPLES, 268.86, OFFICE SUPPLIES 243, POSTAL PACK & SHIP, 47.56, POSTAGE 244, R. K. BLACK, INC, 222.14, CONTRACT BASE RATE 245, B & L HEAT & AIR, 3400.00, MATERIALS/LABOR 246, BIMBO BAKERIES USA, 4333.61, FEBRUARY BLANKET 247, TURN KEY HEALTH CLINICS LLC, 42990.23, MARCH BLANKET 248, FASTENAL COMPANY, 53.75, FEBRUARY BLANKET; ML Fee 46, AMAZON CAPITAL SERVICES, 327.37, OFFICE SUPPLIES 47, QUALITY WATER SERVICES, 60.00, MARCH BLANKET; RM&P 49, B & C BUSINESS PRODUCTS, INC., 654.00, TONER CARTRIDGES 50, MIDCON SHREDDING, 90.00, SHREDDING SERVICES; Rural Fire-ST 78, NAPA AUTO PARTS, 156.24, FEBRUARY BLANKET 79, COUNTRY C, 257.08, FUEL BLANKET 80, AMERICAN HERITAGE BANK, 5700.00, LEASE PAYMENTS 81, KINNUNEN SALES & RENTALS, INC, 972.88, CHAINSAW 82, OKLAHOMA POLICE SUPPLY,

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428.64, CLOTHING 83, CONRAD FIRE EQUIPMENT, 921.72, PARTS 84, BANNER FIRE EQUIPMENT INC, 2976.00, BUNKER GEAR 85, LOCKE SUPPLY, 91.90, LIGHT BULBS 86, NAPA AUTO PARTS, 690.98, PARTS; SH Svc Fee 198, OKLAHOMA TURNPIKE AUTHORITY, 87.45, TOLL CHARGE 199, PETRA INDUSTRIES, LLC, 218.21, BATTERY BACKUP 200, MERIDIAN TECHNOLOGY CENTER, 45.00, POSSE TEST 201, AUTO ZONE INC, 197.98, PARTS 202, STILLWATER MILL AGRI CENTER, 66.99, FEBRUARY BLANKET 203, MILAS FABRICS, 108.00, JANUARY BLANKET 204, GALLS, LLC, 360.04, SHIRTS 205, GALLS, LLC, 214.00, PANTS 206, VISA, 920.46, FEBRUARY BLANKET 207, COMDATA, 14214.42, FUEL BLANKET

Blanket: None presented on this date.

Payroll: None presented on this date.

Disallowed: None presented on this date.

Motion to approve purchase orders upon signature by Markum, second Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Monthly Report of Officers: The Clerk's Office presented the following monthly reports of officers: The Treasurers is reporting various reports, The Sheriff's Office is reporting a balance of \$77,472.60, the Court Clerk's Office \$942,608.85, and Court Clerk RM&P \$46,444.01. Motion by Reding to acknowledge the monthly reports as presented, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Public Announcements from the Board (No Action will be taken): Reding said the Mid-South Event went well over the weekend.

Discussion/Possible Action on Utility Permits/Road Crossings: Markum presented three (3) D3-23-002 to D3-23-004 with Petra Construction and Cavett presented one (1) D1-23-4 with Enbridge Energy. Motion by Markum to approve the road crossings as presented, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

New Business: None presented on this date.

Adjournment: Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to:

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2023

Chairman _____

Commissioner _____

Commissioner _____