



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Thursday, February 27th, 2020** at the Payne County Administration Building, Commission office, room 203, located in Stillwater, Oklahoma.

Chairman Reding called the meeting to order:

Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding - District 2 Commissioner, Zach Cavett - Commissioner District 1, Rocky Blasier – Commissioner District 3, Tammy Mathis – Deputy County Clerk. Invocation by Zach Cavett and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board:

The Clerk's office presented minutes from the previous meeting. Motion to approve the minutes of February 18th, 2020 meeting by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken):

Melissa Scott wanted to thank the board for allowing her to use the Commission Room last week for the Baked Potato Lunch. They made \$280.00 in profit for the American Cancer Society.

Discussion and Possible Action on Bid Openings 9:30 A.M.:

None presented on this date.

Discussion and Possible Action on Evaluations:

None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Discussion/Possible Action – Bids out for three (3) bridges, Circles #007, #088 and #126:

Jeffery Dixon wanted to know if the Commissioners wanted to wait since FEMA is rejecting the bridges. Dixon stated that since FEMA was rejecting these bridges there had been a few items added. Dixon stated those few items that were added were required by FEMA. If FEMA wasn't going to help with funds, then Dixon was inquiring on making those changes by removing them. Cavett stated what documentation he received from FEMA was stating that they were willing to pay for some of the wing walls. Cavett stated he did not have the opportunity to completely go through it. Cavett was checking to see if they went ahead and built it if they would go ahead and pay us for what they thought they should. Cavett inquired with Dixon and asked if the bids documents were written in such a way that we can make changes, Dixon stated no, we can alternate items, or maybe just go out and see what bids we receive. Mathis inquired if they were going to go out to bid as the Clerk's Office was receiving phone calls about bids for bridges after reviewing the agenda. Our office was not aware of bidding, so the Clerk's Office was checking. Cavett stated yes, he was going to move forward with bidding. Dixon stated he would get the information to the Purchasing Agent in the Clerk's Office. Motion by Cavett to approve the bid documents for the three bridges as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Resolution 2020-02 – 3/8th Cent County Sales Tax Road Money Notification Resolution D3:

Blasier stated this resolution is for use of the 3/8th cent county sales tax fund to repair and place in working order (2) road graders, and a dump truck for District 3. Motion by Blasier to approve resolution 2020-02 as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Use of Courthouse Lawn Month of April to display Pinwheels for Child Abuse Awareness Month and have a Pinwheel Event April 1, 2020 at 11:30 a.m.:

Reding stated there was a request to use the Courthouse Lawn for the Month of April for the display of the Pinwheels for Child Abuse Awareness Month. Reding stated he wanted to also tie in the agenda item below for the request of the Courthouse Lawn for the Remembrance Vigil for May 4th at Noon. Motion by Cavett to approve the two (2) requests as presented, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Discussion/Possible Action – Use of Courthouse Lawn for Remembrance Vigil on May 4, 2020 at NOON, to End Child Abuse Awareness Month:

This item was approved with item 7C above.

Discussion/Possible Action – Proposed Policy – Dogs in the Courthouse:

Reding stated he forwarded the board the email from Barto regarding this topic. A few weeks ago, a young lady came in with a pit bull wearing a very nice dog sweater as a "service dog". Reding had concerns with a pit bull in the Courthouse with a lot of people around doing visitations for the jail that day. This just brought up past concerns regarding untrained or emotional support animals in the courthouse or county property with the concern of someone getting bit, and the liability on the county. Barto has drafted a policy in the past but nothing came of it; Reding stated it fits within Title 7 Oklahoma Statute Section 19.1. Reding stated in speaking with the Sheriff's Office they too have been working on something very similar on the Federal side of it. Reding would like to put something in place similar to what Barto has with a few additions. Reding said his main concern was making sure the animal was trained. The Federal policy states that we can ask if the animal is required because of a disability, and what task or service is the animal trying to perform but cannot ask to see certification. Cavett inquired about the law requiring the county to allow animals and Barto stated the Federal law does this, it comes from the American Disability Act. Barto said the animal must be controlled and trained by the owner. You can only ask them to leave if the animal isn't being controlled. Motion by Cavett to table the policy to allow more time to review, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

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Discussion/Possible Action – Agreement with Midcon Shredding for Election Board, Assessor and County Clerk’s Office:

The Clerk’s Office is presenting the following contracts Mathis stated the cost was for \$35 month for the County Clerk’s Office, The Assessor’s Office, and The Election Board Office. The Clerk’s Office is the only office that has the additional size bin if needed. Barto has reviewed the contract as well. Motion by Cavett to approve the agreements with Midcon as presented with Chairman signing on behalf of the board, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Request for Traffic Control Signs:

None presented on this date.

Ingress and Egress Agreements:

None presented on this date.

Removal of Equipment items from inventory:

The Clerk’s Office presented the following items to be removed from inventory. Emergency Management is removing portable radios with Inventory numbers 601.016 to 601.032 these items are being removed due to being under the statutory limits of \$500. Glencoe Fire Department is removing Steel Cabinets with Inventory numbers 109.002 to 109.004, a Digital Projector with Inventory number 290.001, medical bag with inventory number 513.002, radios with inventory numbers 601.002 to 601.018, radios with inventory numbers 601.024 to 601.046, nozzles with inventory numbers 650.006 to 650.007, hose reel boosters with inventory numbers 650.008 to 650.009, a hose with inventory number 650.043, helmets with inventory number 650.047 to 650.058, programmers with inventory numbers 650.065 to 650.067, cones with inventory numbers 650.068 to 650.070, helmets with inventory numbers 655.050 to 655.074, LED beacons with inventory numbers 658.002 to 658.003, surface mount lights with inventory numbers 658.004 to 658.009, LED beacons with inventory numbers 658.010 to 658.011, SCBA masks with inventory numbers 666.016 to 666.043 and radios with inventory numbers 601.016 to 601.032 these items are being removed due to being under the statutory limits of \$500. Motion by Cavett to remove items from inventory, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Appointment of Requisitioning and Receiving Officers:

None presented on this date.

Cash Appropriations:

None presented on this date.

Transfer of Appropriations:

None presented on this date.

Purchase Orders:

The Clerk’s office presented the following purchase orders for payment- FY 2019-2020 in the amount of \$195,065.06 911 Phone 60, A T & T, 5416.23, UTILITIES61, A T & T, 4590.11, UTILITIES62, A T & T, 279.76, UTILITIES63, A T & T, 279.76, UTILITIES; CBRI 10, FSB ARCHITECTS & ENGINEERS, 21050.00, ENGINEERING SERVICES11, FSB ARCHITECTS & ENGINEERS, 17750.00, ENGINEERING SERVICES; Extension-ST 107, LEISTER SUMMER, 269.47, MILEAGE REIMBURSEMENT108, US CELLULAR, 113.67, UTILITIES109, CIMS CAREER TECH PRINTSHOP, 525.00, ENVELOPES110, RASH DEA, 330.80, MILEAGE REIMBURSEMENT; Fair Main-ST 422, A-1 SEPTIC SYSTEM, 500.00, SEPTIC SERVICES423, STILLWATER MILL AGRI CENTER, 940.00, WOOD SHAVINGS424, LEE COMPANY, INC., 154.66, REPAIRS425, NATIONWIDE LONG DISTANCE SERVICE, 20.68, UTILITIES426, CITY OF STILLWATER, 601.00, UTILITIES427, CITY OF STILLWATER, 3113.10, UTILITIES428, MUSTANG FUEL MARKETING CO, 680.14, UTILITIES429, CITY OF STILLWATER, 65.06, UTILITIES430, OKLA. NATURAL GAS, 327.07, UTILITIES; Fire- St 60, OG&E, 259.81, JANUARY BLANKET61, STILLWATER NEWSPRESS, 59.90, NOTICE TO BIDDERS; General 2665, ESRI, INC., 9090.00, SOFTWARE2666, CREDIT CARD OPERATIONS, 1478.22, JANUARY BLANKET2667, ACTION TARGET, 491.10, TARGETS2668, COWBOY WHOLESALE COMPANY, 886.13, SUPPLIES2669, WATCHGUARD, 3190.00, CAMERA2670, GRIMSLEYS, INC., 338.91, SUPPLIES2671, STRODE FUNERAL HOME, 995.00, INDIGENT BURIAL2672, GRAPHIC SOLUTIONS GROUP, INC, 1535.49, SIGN SUPPLIES2673, STRODE FUNERAL HOME, 650.00, INDIGENT BURIAL2674, STRODE FUNERAL HOME, 650.00, INDIGENT BURIAL2675, STRODE FUNERAL HOME, 1000.00, INDIGENT BURIAL2676, CITY OF STILLWATER, 5623.18, FEBRUARY BLANKET2677, DELPHIA PUBLISHING,LLC, 301.28, JANUARY BLANKET2678, CITY OF STILLWATER, 14.21, FEBRUARY BLANKET2679, OMES CENTRAL PRINTING, 745.00, ENVELOPES2680, PHILLIPS C.S.R., SHELLY S., 111.00, TRANSCRIPTS2681, THOMSON REUTERS - WEST, PAYMENT CENTER, 615.00, INFORMATION CHARGES2682, MUSTANG FUEL MARKETING CO, 397.96, FEBRUARY BLANKET2683, CITY OF STILLWATER, 4580.64, FEBRUARY BLANKET2684, TULSA CO. JUVENILE BUREAU, 136.50, JUVENILE DET2685, CITY OF STILLWATER, 71.95, UTILITIES2686, CHAPMAN, CATHY J., 36.40, REIMBURSEMENT2687, DEARINGER PRINTING & TROPHY, INC., 13.00, ENGRAVING2688, CITY OF STILLWATER, 402.04, UTILITIES2689, JOSLIN, VICTORIA L., 82.00, MEAL REIMBURSEMENT2690, SYNERGY DATACOM, 1554.76, CONNECTORS2691, OKLA. NATURAL GAS, 253.50, FEBRUARY BLANKET2692, THOMSON REUTERS PAYMENT CENTRE, 201.96, OFFICE SUPPORT2693, MERRIFIELD OFFICE SUPPLY, 145.71, OFFICE SUPPLIES2694, NAPA AUTO PARTS, 1946.89, PARTS2695, WALMART COMMUNITY, 224.54, SUPPLIES2696, A & B ECO-SAFE PEST CONTROL, INC, 50.00, FEBRUARY BLANKET2697, BUNNEY ELECTRIC CO., INC., 2129.75, LED FIXTURES2698, REDING CHRIS, 68.31, MILEAGE REIMBURSEMENT2699, IRBY, JAY, 46.86, MILEAGE REIMBURSEMENT2700, IRBY, JAY, 250.24, MILEAGE REIMBURSEMENT2701, SHRED- AWAY SHREDDING, INC., 145.00, SHREDDING SERVICES2702, POSTAL PACK & SHIP, 700.00, POSTAGE2703, POSTAL PACK & SHIP, 154.39, OVERAGE2704, COOPERS LOCKSMITH LLC, 70.00, BATTERY2705, CDW GOVERNMENT, INC., 38.18, CABLE2706, REDING CHRIS, 71.43, MILEAGE REIMBURSEMENT2707, STILLWATER SCREENPRINTING, 554.00, HOODED SWEATSHIRT2708, CITY OF STILLWATER, 155.88, UTILITIES2709, A T & T, 38.72, UTILITIES2710, WEDEL, RANDY, 7.36, MILEAGE REIMBURSEMENT2711, BEASLEY TECHNOLOGY, INC., 950.00, BLOCK OF TIME2712, DAVIDSON, TYRONE N., 212.63, MILEAGE AND MEALS2713, OSU AGEC CTP, 40.00, CLASS2714, REPUBLIC SERVICES # 789, 335.95,

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DUMPSTER2715, LOWES COMPANIES, INC., 844.01, JANUARY BLANKET; Health 270, CONTINUE ED, 178.00, MEMBERSHIP271, PITNEY BOWES, 144.93, LEASING CHARGES272, MARTIN MIKE, 790.00, MAINTENANCE273, YP, 18.70, DIRECTORY LISTING274, CASWELL, DEBRA J, 85.56, MILEAGE REIMBURSEMENT275, CASWELL, DEBRA J, 85.56, MILEAGE REIMBURSEMENT276, FOX, JOYCE, 155.25, MILEAGE REIMBURSEMENT277, HALL, LISA, 31.74, MILEAGE REIMBURSEMENT278, UNIVERSITY CLEANING SERVICES, 687.45, FEBRUARY BLANKET279, LANGUAGE LINE SERVICES, 108.68, UTILITIES280, A T & T MOBILITY, 288.87, UTILITIES281, OKLA. NATURAL GAS, 334.16, UTILITIES; Highway 1092, WARREN CAT, 1260.69, REPAIRS1093, CORPORATE BILLING LLC, 354.51, PROGRAMMING1094, STEWART STONE, INC., 134.10, YARD CLEAN UP1095, STEWART STONE, INC., 3261.50, CRUSHER RUN1096, TOTAL TRUCK & TRAILER LLC, 640.09, PARTS1097, AMERICAN WELDING SUPPLY, 671.86, JANUARY BLANKET1098, LIONEL HARRIS OIL CO., INC., 12664.86, DYED DIESEL1099, JOHN DEERE FINANCIAL, 416.12, JANUARY BLANKET1100, TIMMONS OIL COMPANY, 340.50, OIL1101, OUTLAW DIESEL, 2860.00, EXHAUST1102, YELLOW HOUSE MACHINERY, 200.00, PARTS1103, DIRECT DISCOUNT TIRE, 549.44, TIRES & WASTE FEE1104, INDUSTRIAL SPLICING AND SLING LLC, 628.01, CHAINS1105, TIMMONS OIL COMPANY, 1290.78, MOTOR OIL1106, HARRIS STATION 33, LLC, 322.85, JANUARY BLANKET1107, O REILLY AUTOMOTIVE, INC., 42.03, JANUARY BLANKET1108, B & C BUSINESS PRODUCTS, INC., 27.62, JANUARY BLANKET1109, LIONEL HARRIS OIL CO., INC., 139.82, JANUARY BLANKET1110, NAPA AUTO PARTS, 1636.14, JANUARY BLANKET1111, QUAPAW CO., INC., 5825.04, ROAD ROCK1112, QUAPAW CO., INC., 5983.80, ROAD ROCK1113, QUAPAW CO., INC., 5876.04, ROAD ROCK1114, CITY OF STILLWATER, 484.69, UTILITIES1115, CITY OF CUSHING, 517.08, UTILITIES1116, 2TALK LLC, 58.95, UTILITIES; Jail-ST 393, CREDIT CARD OPERATIONS, 1683.94, JANUARY BLANKET394, WESTERN DETENTION, 55.80, LOCK395, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 2127.24, SERVICE AGREEMENT396, HOBART SERVICE, 556.25, HEATER ELEMENT397, MUSTANG FUEL MARKETING CO, 707.28, UTILITIES398, CITY OF STILLWATER, 10249.93, UTILITIES399, NORTH TEXAS TOLLWAY AUTHORITY, 14.70, TOLL CHARGE400, STILLWATER SCREENPRINTING, 156.00, HOODED SWEATSHIRT401, PRESTIGE, 500.00, CLEAN KITCHEN VENT402, A & B ECO-SAFE PEST CONTROL, INC, 200.00, FEBRUARY BLANKET403, OKLA. NATURAL GAS, 381.74, UTILITIES404, HOBART CORPORATION, ITW FOOD EQUIP GROUP LLC, 687.99, TROUBLESHOOTING SERVICES405, WALMART COMMUNITY, 130.69, SUPPLIES; ML Fee 38, LASER SOLUTIONS, LLC, 319.00, TONER CARTRIDGES39, B & C BUSINESS PRODUCTS, INC., 39.00, RIBBONS40, COUNTY CLERKS & DEPUTIES ASSOCIATION, 300.00, COUNTY CLERK SCHOOL41, QUALITY WATER SERVICES, 55.00, FEBRUARY BLANKET; Mtg Cert 24, COUNTY OFFICERS & DEPUTIES, 125.00, CODA REGISTRATION; RM&P 41, BEASLEY TECHNOLOGY, INC., 2805.00, SOFTWARE; Rural Fire-ST 71, CASCO INDUSTRIES INC, 1050.00, FILTERS72, LOCKE SUPPLY, 429.28, HEATER; SH Svc Fee 243, BOB BARKER COMPANY, INC., 2214.37, SUPPLIES244, TELCO SUPPLY COMPANY, 1056.96, FIBER OPTIC INSTALL/ TERMINATE245, BUNNEY ELECTRIC CO., INC., 2059.03, ELECTRICAL SERVICES246, DIGI SECURITY SYSTEMS LLC, 5380.00, LIGHT KIT247, OCI, 3247.38, TAX WARRANT248, HOTSY OF OKLAHOMA, INC., 1468.50, POWER WASHER SOAP249, DIGI SECURITY SYSTEMS LLC, 2701.00, UPGRADE250, BOB BARKER COMPANY, INC., 1173.76, JUMPSUITS251, SIGNS NOW, 195.00, SIGN DECALS252, LIONEL HARRIS OIL CO., INC., 1888.50, TIRES & WASTE FEE253, NATIONAL SHERIFFS ASSOCIATION, 60.00, NSA MEMBERSHIP DUES.

Blanket:

\$265,038.22 for March 2020 Blankets.

Disallowed:

None presented on this date.

Payroll/Longevity:

\$731,171.80 for February Payroll, **\$171,948.38** in Health premiums with a total payroll amount of **\$903,120.18**. Motion to approve purchase orders upon signature by Cavett, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Monthly Reports of Officers:

None presented on this date.

Public Announcements from the Board:

Reding wanted to welcome the Military veterans that are in the veteran entrepreneurship program at OSU this week to Payne County. Each year they bring in veterans and teach them how to be business owners, starting up and running their businesses. Reding stated he went through this same program in 2011 and he gets the honor of doing their church service every year.

Discussion and Possible Action on:

Telephone and Utility Permits:

None presented on this date.

Road Crossing:

None presented on this date.

New Business:

None presented on this date.

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Adjournment:

Motion by Cavett to adjourn, second by Blasier. Roll Call Vote: Cavett-Yes, Blasier-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the _____ day of _____ 2020

Chairman _____

Commissioner _____

Commissioner _____