



**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **February 25th, 2021** at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

Chairman Chris Reding called the meeting to order: Meeting called to order at 9:00 a.m.

The following members were present:

Chris Reding – District 2 Commissioner, **Zach Cavett** - Commissioner District 1, **Travis Weaver** – Deputy Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

Approve minutes of the previous meeting of the board: The Clerk's office presented the minutes of the previous meeting. Motion by Cavett to approve the February 16th minutes as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Abstain, Reding-Yes.

Miscellaneous items from the Audience (no action will be taken): None presented on this date.

Discussion and Possible Action on Bid Openings 9:30 A.M.: None presented on this date.

Discussion and Possible Action on Evaluations: None presented on this date.

Discussion and Possible Action on Reports from Officers and Boards:

Resolution 2021-01 – Project Agreement for B & A on EW-63 (Ripley Rd) over Council Creek, 1.0 miles south and 3.1 miles east of JCT SH-51 / SH-108 Project Number J3-2885 (004) RB, State Job

Piece Number 328805 (04): Cavett presented Resolution 2021-01 for a project agreement for B & A located at EW-63 (Ripley Rd) over Council Creek, 1.0 miles south and 3.1 miles east of JCT SH-51 / SH-108. This is a funding agreement with Payne County and ODOT for a project to replace a bridge. Motion by Cavett to approve Resolution, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Discussion/Possible Action – Emergency Declaration – Snow and Ice Storm 2021: Resolution 2021-2 was presented for an Emergency Declaration for the snow and ice storm. Choplin, Emergency Management Deputy stated that the State of Oklahoma has received funding from FEMA but Payne County has not yet met their threshold to qualify at this time. Choplin stated the main damages were the infrastructures in Payne County. Motion by Cavett to approve Resolution, 2021-2, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Discussion/Possible Action – Approval of Interlocal Agreement Between Payne County and City of Perkins for Dispatch Services: Reding presented the Interlocal Agreement between Payne County and City of Perkins for dispatch services at \$12,000 year. Motion by Cavett to approve, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Approval – Division Order from Vitol, Inc., Crude Marketing USA: Reding presented the division order from Vitol, Inc. for signatures due to change of ownership. Motion by Cavett to approve, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Request for Traffic Control Signs: None presented on this date.

Ingress and Egress Agreements: None presented on this date.

Removal of Equipment items from inventory: None presented on this date.

Appointment of Requisitioning and Receiving Officers: None presented on this date.

Cash Appropriations: None presented on this date.

Transfer of Appropriations: None presented on this date.

Purchase Orders: \$459,744.37 FY 2020-2021 2020-2021 911 Phone 53, A T & T, 6480.23, UTILITIES; Assr Rev Fee 8, HIGH FIVE MEDIA GROUP, LLC, 1632.00, WEBSITES SERVICES; DA Revolving 7, STILLWATER POLICE DEPT., 61.50, FORFEITURE PROCEEDS; Emergency Mgmt 17, COMDATA, 165.08, JANUARY BLANKET18, STAPLES, 492.98, PRINTER; Extension-ST 88, FITZPATRICK SHELLY, 15.23, MILEAGE REIMBURSEMENT89, JONES, RIKKI, 14.34, MILEAGE REIMBURSEMENT90, LEISTER SUMMER, 526.88, MILEAGE REIMBURSEMENT91, REED, KEITH, 107.72, MILEAGE REIMBURSEMENT92, RASH, DEA D., 18.03, MILEAGE REIMBURSEMENT93, SWITCHER, INC, 748.00, SUBSCRIPTION94, US CELLULAR, 110.60, UTILITIES95, ANDERSON, NATHAN G., 378.73, MILEAGE REIMBURSEMENT; Facility Authority 7, PAYNE COUNTY FACILITIES AUTHORITY, 233022.86, LIMITED PURPOSE SALES TAX; Fair Main-ST 377, A-1 SEPTIC SYSTEM, 300.00, PUMP OUT SERVICE378, CINTAS FIRST AID & SAFETY, 41.76, JANUARY BLANKET379, B & C BUSINESS PRODUCTS, INC., 227.69, JANUARY BLANKET380, CITY OF STILLWATER, 443.11, UTILITIES381, OVERHEAD DOOR COMPANY, 14164.00, PARTS AND LABOR382, CITY OF STILLWATER, 50.50, UTILITIES383, TOUCHTONE, 24.67, UTILITIES384, B & L HEATING & AIR, 233.49, JANUARY BLANKET385, VISIT STILLWATER, 1100.00, JANUARY BLANKET386, QUALITY WATER SERVICES, 54.65, JANUARY BLANKET387, SHI INTERNATIONAL, 673.74, MICROSOFT OFFICE 365 RENEWAL388, STILLWATER MILL AGRI CENTER, 2049.75, WOOD SHAVINGS389, CITY OF STILLWATER, 2698.80, UTILITIES390, QUEST TECHNICAL SERVICE, 968.75, JANUARY BLANKET391, THERMACUBE LLC, 80.00, JANUARY BLANKET392, MUSTANG FUEL MARKETING CO, 1319.28, UTILITIES393, STILLWATER MILL AGRI CENTER, 77.00, JANUARY BLANKET394, OKLA. NATURAL GAS, 435.06, UTILITIES395, UNIFIRST, 463.82, JANUARY BLANKET396, P & K EQUIPMENT, INC., 25.56, JANUARY BLANKET397, DEARINGER PRINTING & TROPHY, INC., 123.10, JANUARY BLANKET398, A-1 SEPTIC SYSTEM, 300.00, PUMP OUT SERVICE; Fire- St 72, VERIZON WIRELESS, 240.06, FEBRUARY BLANKET73, POWERHOUSE TRUCKBEDS, 426.63, METAL HOSE BOXES74, NAPA AUTO PARTS, 132.18, DECEMBER BLANKET75, NAPA AUTO PARTS, 63.60, JANUARY BLANKET; General 2816, MIDCON SHREDDING, 120.00, SHREDDING SERVICES2817, CITY OF STILLWATER, 139.00, FEBRUARY

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BLANKET2818, P & K EQUIPMENT, INC., 61.20, HOSES2819, B & L HEATING & AIR, 170.00, MISC SERVICES2820, R. K. BLACK, INC, 299.96, CONTRACT BASE RATE2821, TISDAL & O HARA PLLC, 3944.75, CONTRACT SERVICES2822, QUALITY WATER SERVICES, 14.70, JANUARY BLANKET2823, CITY OF STILLWATER, 5568.78, FEBRUARY BLANKET2824, MIDCON SHREDDING, 35.00, JANUARY BLANKET2825, B & C BUSINESS PRODUCTS, INC., 206.65, SUPPLIES2826, CITY OF STILLWATER, 5467.64, FEBRUARY BLANKET2827, A & B ECO-SAFE PEST CONTROL, INC, 50.00, FEBRUARY BLANKET2828, MUSTANG FUEL MARKETING CO, 1025.35, UTILITIES2829, JOHNSON CONTROLS FIRE PROTECTION, 383.26, SERVICE/MAINTENANCE2830, PITNEY BOWES, 5050.00, POSTAGE2831, R. K. BLACK, INC, 418.50, CONTRACT LEASE CHARGE2832, CITY OF STILLWATER, 63.30, FEBRUARY BLANKET2833, DEARINGER PRINTING & TROPHY, INC., 109.50, BUSINESS CARDS2834, OKLA. NATURAL GAS, 360.06, UTILITIES2835, B & L HEATING & AIR, 75.00, JANUARY BLANKET2836, CITY OF STILLWATER, 14.21, FEBRUARY BLANKET2837, THE JOURNAL, 30.00, SUBSCRIPTION2838, OKLA. DEPT. OF PUBLIC SAFETY, 435.00, MOBILE DATA TERMINAL2839, THOMSON REUTERS PAYMENT CENTRE, 216.10, SOFTWARE2840, STILLWATER NEWSPRESS, 191.88, RENEWAL2841, THE JOURNAL, 30.00, SUBSCRIPTION2842, B & L HEATING & AIR, 112.50, JANUARY BLANKET2843, B & C BUSINESS PRODUCTS, INC., 115.37, OFFICE SUPPLIES2844, PAYNE CO. ELECTION BOARD, 72.45, TRAINING COMPENSATION2845, OKLA. NATURAL GAS, 395.68, FEBRUARY BLANKET2846, TISDAL & O HARA PLLC, 804.65, CONTRACT SERVICES2847, B & L HEATING & AIR, 287.50, JANUARY BLANKET2848, DEREK S LAWN AND TREE CARE, INC., 1154.78, FEBRUARY BLANKET2849, DEREK S LAWN AND TREE CARE, INC., 3070.43, ICE AND SNOW REMOVAL2850, JUST APPRAISED, INC, 15250.00, SOFTWARE2851, CITY OF STILLWATER, 312.55, UTILITIES2852, TOUCHTONE, 26.78, UTILITIES; Health 250, ADAMS, MATTHEW, 41.52, MILEAGE REIMBURSEMENT251, OKLA. NATURAL GAS, 533.66, UTILITIES252, HICKS, ALLISON, 88.48, MILEAGE REIMBURSEMENT253, UNIVERSITY CLEANING SERVICES, 687.45, FEBRUARY BLANKET254, DEXYP, 18.70, DIRECTORY LISTING255, CULLIGAN OF ENID, 48.00, JANUARY BLANKET256, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES257, HALL, LISA, 330.40, MILEAGE REIMBURSEMENT258, TERRITORY TERMITE & PEST CONTROL, 300.00, DECEMBER BLANKET259, A-1 NATIONAL FIRE CO, 1832.00, ALARM SYSTEM260, OKLA. STATE DEPT. OF HEALTH, 14297.26, PAYROLL261, B & C BUSINESS PRODUCTS, INC., 390.00, JANUARY BLANKET262, THE MEADOWS CENTER FOR, 45.00, JANUARY BLANKET263, VALADEZ, KASSANDRA, 119.95, MILEAGE REIMBURSEMENT264, ADAMS, MATTHEW, 135.02, MILEAGE REIMBURSEMENT265, OTIS ELEVATOR COMPANY, 114.14, CONTRACT MAINTENANCE/SERVICE266, MCKESSON MMSGs, 1178.63, MEDICAL SUPPLIES267, VALADEZ, KASSANDRA, 3.11, MILEAGE REIMBURSEMENT268, PITNEY BOWES, 144.93, EQUIPMENT LEASE269, LOWES COMPANIES, INC., 189.05, JANUARY BLANKET270, LANGUAGE LINE SERVICES, 109.76, INTERPRETER SERVICES; Highway 1015, CITY GLASS OF STILLWATER, INC., 235.00, REPLACE WINDSHIELD1016, LIONEL HARRIS OIL CO., INC., 13870.50, WINTERIZED DIESEL1017, CUSHING LUMBER COMPANY, 95.85, STAKES1018, 2TALK LLC, 51.94, UTILITIES1019, AMERICAN WELDING SUPPLY, 11.75, JANUARY BLANKET1020, OKLA. NATURAL GAS, 23.52, UTILITIES1021, BERENDSEN FLUID POWER INC, 3700.00, INSPECT/REPAIR1022, CITY OF STILLWATER, 332.58, UTILITIES1023, GOODYEAR COMMERCIAL TIRE, 2434.80, TIRES & WASTE FEE1024, OKLA. NATURAL GAS, 261.60, UTILITIES1025, O REILLY AUTOMOTIVE, INC., 22.27, JANUARY BLANKET1026, BERENDSEN FLUID POWER INC, 119.94, OVERAGE PO 1027, NORTHERN TOOL & EQUIPMENT, 139.95, CASTERS1028, CORPORATE BILLING LLC, 522.70, PARTS1029, MERRIFIELD OFFICE SUPPLY, 1140.00, OFFICE FURNITURE1030, LIONEL HARRIS OIL CO., INC., 151.65, OVERAGE1031, SHORTYS MACHINE, 300.00, MACHINE WORK1032, P & K EQUIPMENT, INC., 422.57, PARTS1033, JOHN DEERE FINANCIAL, 141.68, JANUARY BLANKET1034, UNIFIRST, 532.50, JANUARY BLANKET1035, HARRIS STATION 33, LLC, 470.00, JANUARY BLANKET1036, FLEETPRIDE, INC., 972.79, JANUARY BLANKET1037, LIONEL HARRIS OIL CO., INC., 412.99, JANUARY BLANKET1038, B & C BUSINESS PRODUCTS, INC., 6.92, JANUARY BLANKET1039, A T & T MOBILITY, 241.88, UTILITIES1040, CORPORATE BILLING LLC, 705.02, JANUARY BLANKET1041, NAPA AUTO PARTS, 1445.98, JANUARY BLANKET1042, P & K EQUIPMENT, INC., 545.36, PARTS1043, NAPA AUTO PARTS, 628.30, FILTERS1044, DEARINGER PRINTING & TROPHY, INC., 207.50, GRADER MAP LOGS1045, OVERHEAD DOOR COMPANY, 89.00, REPAIR DOOR1046, TKO EQUIPMENT SALES & RENTAL LLC, 1400.00, PARTS1047, STEWART STONE, INC., 9798.50, CRUSHER RUN1048, P & K EQUIPMENT, INC., 290.76, JANUARY BLANKET; Hwy-ST 31, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT; Jail-ST 434, GRIMSLEYS, INC., 883.34, JAIL SUPPLIES435, GRIMSLEYS, INC., 2230.25, JAIL SUPPLIES436, CITY OF STILLWATER, 11350.62, UTILITIES437, B & C BUSINESS PRODUCTS, INC., 268.19, SERVICE CONTRACT438, A & B ECO-SAFE PEST CONTROL, INC, 200.00, FEBRUARY BLANKET439, MUSTANG FUEL MARKETING CO, 1294.28, UTILITIES440, EWING ELECTRIC COMPANY LLC, 589.87, ICEMAKER MOTOR441, OKLA. NATURAL GAS, 473.28, UTILITIES; Mental Health 8, PAYNE CO. DRUG COURT, INC., 5145.83, ADMIN SERVICES9, PAYNE CO. DRUG COURT, INC., 3375.00, ADMIN SERVICES10, PAYNE CO. DRUG COURT, INC., 1770.83, ADMIN SERVICES; ML Fee 35, QUALITY WATER SERVICES, 55.00, FEBRUARY BLANKET; RM&P 35, MERRIFIELD OFFICE SUPPLY, 572.54, COPY PAPER36, HIGH FIVE MEDIA GROUP, LLC, 179.00, FEBRUARY BLANKET37, ALPHA COMPUTING SOLUTIONS, 2000.00, BLOCK OF TIME; Rural Fire-ST 95, J AND J CUSTOM FIRE INC, 1439.92, RECOVERY SHACKLE; Seizure of Property 4, PAYNE CO. DISTRICT ATTORNEY, 123.00, FORFEITURE PROCEEDS; SH Svc Fee 220, B & L HEATING & AIR, 14990.00, HOT WATER TANK221, WOODWARD, KEVIN D., 4250.00, BLOCK

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OF TIME222, FIRESTONE PAYMENT CENTER, 969.31, TIRES & WASTE FEE223, THE COMPLIANCE RESOURCE, 228.00, DRUG SCREEN224, WILSON, NAOMI, 2000.00, BLOCK OF TIME225, COOKS CORRECTIONAL, 315.00, KITCHEN SUPPLIES; Solid Waste Mange 1, OKLA. NATURAL GAS, 201.13, UTILITIES2, CITY OF STILLWATER, 136.41, UTILITIES

Blanket: \$271,299.24 for March 2021.

Disallowed: None presented on this date.

Payroll/Longevity: \$751,778.15 for payroll, \$160,941.61 for premiums with a total of \$912,719.76 for February 2021 Payroll.

Motion by Cavett to approve purchase orders upon signature, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Monthly Reports of Officers: The Clerk's office presented monthly reports by the following departments for the month of February 2021: The Assessor's office is reporting a balance of \$489.00 and the Health Department is reporting a balance of \$425.00. Motion by Cavett to acknowledge the monthly reports as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Public Announcements from the Board: Cavett stated with all of the freezing the dirt roads have been hit hard so if there are any damages discovered please notify the office so they can be repaired.

Road Crossings: None presented on this date.

New Business: Choplin gave a briefing on the most recent fires in Payne County most of those related to the public burning brush with the recommendation of no brush burning at this time.

Adjournment: Motion by Cavett to adjourn, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

Minutes of the Board attested to

Attest:

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2021

Chairman _____

Commissioner _____

Commissioner _____