



## Official Minutes of PAYNE COUNTY BOARD OF COUNTY COMMISSIONERS

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Tuesday, February 22, 2022**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Chris Reding called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:**

Zach Cavett –Commissioner District 1, Chris Reding – Commissioner District 2, Travis Weaver –Deputy Commissioner District 3, Leslie Echalk – Deputy County Clerk. Invocation by Chris Reding and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Motion by Cavett to approve Minutes of February 14th, 2022, as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Abstain, Reding-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Bid Openings – 9:30am:** None presented on this date.

**Discussion/Possible Action on Evaluations:** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Board:**

**Discussion/Possible Action – Resolution 2022-11 Continuance of Burn Ban for Payne County:** The Board heard from Troy Choplin, Emergency Management Assistant Director. The Board decided to continue the burn ban for another 14 days. Motion by Cavett to approve Resolution 2022-11 and to continue the burn ban for another 14 days, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Discussion/Possible Action- Contract with B&L Heating and Air Conditioning, Inc. for Jail Chiller:** Reding presented the contract with B&L Heating and Air Conditioning. Motion by Cavett to approve the contract to install the heat and air system in the Jail with B&L, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Discussion/Possible Action – URA with Coffeyville Resources, D1:** Cavett stated this was for a CIRB project at Norfolk Rd. This agreement outlines the counties portion of expenses to be \$189,750.00 and to be funded out of the CIRB account. This is to relocate Coffeyville Resources lines that conflict with the project. Motion by Cavett to approve the agreement as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Proclamation – Bernice Mitchell Day:** The Board discussed the Proclamation for Bernice Mitchell Day. Motion by Cavett to approve the Proclamation as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Proclamation – Farm Bureau Week for Payne County, Oklahoma, February 21-25, 2022:** The Farm Bureau presented the Proclamation to the board. Motion by Cavett to approve the Proclamation as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Request for Traffic Control Signs:** None presented on this date.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment items from Inventory:**

**Resolution 2022-12** – Declaration of Surplus, D3 – Fuel Tank Inventory ID#413-0004; Diesel Pump – Inventory ID #412-0002; Digital Portable Radio (Duplicate) – Inventory ID#601.0075, S/N 563TMQ3352; High Pressure Washer, Inventory ID #439.0001, S/N A202197; D3

**Resolution 2022-13** – Resolution for Disposing of Equipment – Fuel Tank, D3

**Resolution 2022-14** – Resolution for Disposing of Equipment – Diesel Pump, D3

**Resolution 2022-15** – Resolution for Disposing of Equipment – High Pressure, Washer D3

**Resolution 2022-16** - Resolution for Disposing of Equipment – Digital Portable Radio (Duplicate) D3

**Resolution 2022-17** – Declaration of Surplus, Drumright Fire – 25 sets of gear (Bunk out gear purchased in 2008), 4 years out of date, must be disposed; Inventory ID#650.019-650.043, April 9, 2008; 2 Sets of Gear (Bunk out gear purchased in 2007), 5 years out of date, must be disposed: Inventory ID#650.015 & 650.016, 1/23/2007; 2 sets of gear (Bunk out gear purchased in 2017), 5 years out of date, must be disposed; Inventory ID#650.017 & 650.018, 7-27-2007

**Resolution 2022-18** – Resolution for Disposing of Equipment – Drumright Fire Department – 2 sets of Bunk out gear purchased January 23, 2007 (650.015-650.016); 2 sets of Bunk out gear purchased July 2, 2007 (650.017-650.018); 25 sets of Bunk out gear purchased April 9, 2008 (650-019-650.043

Motion by Cavett to approve Resolution 2022-12 – Resolution 2022-18, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Appointment of Requisitioning and Receiving Officers:** The Clerk's Office presented the following changes for Glencoe Fire Department. Requisitioning Officers are now Lee Shirley, Jeff Kuhn; Receiving Officers are now Skyler McAlister, Carl McAlister and Warrant Pickups are now Jeff Kuhn and Lee Shirley. Motion by Cavett to approve the changes as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Cash Appropriations:** None presented on this date.

**Transfer of Appropriations:** None presented on this date.

**Purchase Orders: \$311,972.25 FY 2021-2022** 2021-2022 911 Phone 50, A T & T, 10649.61, UTILITIES; Extension-ST 115, STANDLEY SYSTEMS, INC., 148.65, FEBRUARY BLANKET116, US CELLULAR, 111.87, UTILITIES117, OSU COOPERATIVE EXT. SRV., 26666.66, FEBRUARY BLANKET118, CIMARRON VALLEY COMM., LLC, 50.00, SUBSCRIPTION RENEWAL; Fair Main-ST 396, ELITE ELECTRICAL, 630.00, JANUARY

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BLANKET397, P & K EQUIPMENT, INC., 311.23, JANUARY BLANKET; Fire- St 69, TBS ELECTRONICS, 778.00, RADIO SUPPLIES70, DIRECT DISCOUNT TIRE, 7013.36, TIRES & WASTE FEE; General 2801, TULSA CO. JUVENILE BUREAU, 1365.00, JUVENILE DETENTION2802, CIMARRON VALLEY COMM., LLC, 50.00, SUBSCRIPTION RENEWAL2803, A T & T MOBILITY, 148.69, WIRELESS SERVICE FOR IPADS2804, CIMARRON VALLEY COMM., LLC, 82.07, JANUARY BLANKET2805, IRBY, JAY, 133.73, MILEAGE REIMBURSEMENT2806, CONSTELLATION NEWENERGY-GAS DIVISION, LLC, 2267.63, UTILITIES2807, HUNTER, LOSCO, 16.38, MILEAGE REIMBURSEMENT2808, QUALITY WATER SERVICES, 18.75, JANUARY BLANKET2809, COMDATA, 323.27, JANUARY BLANKET2810, BOB HOWARD DODGE, 69240.00, DODGE DURANGO2811, STAPLES BUSINESS ADVANTAGE, 694.01, DECEMBER BLANKET2812, SAC & FOX NATION JUVENILE, 92.00, JUVENILE DETENTION2813, TRANSUNION RISK AND ALTERNATIVE, 257.20, TLO CHARGES2814, TOUCHTONE, 79.50, UTILITIES2815, TOUCHTONE, 45.21, UTILITIES2816, CHARNSTROM, 563.58, SUPPLIES2817, CDW GOVERNMENT, INC., 69.11, LICENSE2818, STILLWATER NEWSPRESS, 23.85, JANUARY BLANKET2819, MIDCON SHREDDING, 36.00, FEBRUARY BLANKET2820, PAYTON TRANSMISSIONS LLC., 4500.00, TRANSMISSION REPAIRS2821, QUALITY WATER SERVICES, 23.75, FEBRUARY BLANKET2822, NIXON STACEY, 63.18, MILEAGE REIMBURSEMENT2823, B & C BUSINESS PRODUCTS, INC., 344.75, LEGAL PAPER2824, QUALITY WATER SERVICES, 67.50, JANUARY BLANKET2825, PURE WATER PARTNERS, LLC, 130.00, WATER SERVICES2826, IMAGENET SOLUTIONS DIVISION, 325.22, FEBRUARY BLANKET2827, DAVIS SANITATION, INC., 70.00, TRASH SERVICE2828, MERRIFIELD OFFICE SUPPLY, 160.74, OFFICE SUPPLIES2829, A T & T MOBILITY, 414.17, UTILITIES2830, COOPERS LOCKSMITH LLC, 123.00, REMOTE KEY/ PROGRAM2831, FENTON OFFICE MART, 131.60, OFFICE FURNITURE2832, POSTAL PACK & SHIP, 83.12, JANUARY BLANKET2833, LEE COMPANY, INC., 482.27, REPAIR2834, OKLA. NATURAL GAS, 961.86, UTILITIES2835, DIRECT DISCOUNT TIRE, 295.42, MAINTENANCE; Health 285, GNEHM, EMILY, 89.39, MILEAGE REIMBURSEMENT286, OKLA. STATE STUDENT, 225.00, JANUARY BLANKET287, ALLIANCE BUSINESS SERVICES, 796.80, UTILITIES288, LANGUAGE LINE SERVICES, 864.73, UTILITIES289, UNIVERSITY CLEANING SERVICES, 687.45, FEBRUARY BLANKET290, GLOBAL INDUSTRIES, 2158.99, FREEZER291, DEXYP, 18.96, DIRECTORY LISTING292, B & C BUSINESS PRODUCTS, INC., 104.14, JANUARY BLANKET293, PITNEY BOWES, 144.93, EQUIPMENT LEASE294, CENTRAL LAWN AND LANDSCAPE, 130.00, JANUARY BLANKET; Highway 1053, STEWART STONE, INC., 6703.95, ROAD ROCK1054, STEWART STONE, INC., 10894.95, ROAD ROCK1055, STEWART STONE, INC., 10826.75, ROAD ROCK1056, STEWART STONE, INC., 10782.75, ROAD ROCK1057, BILL KNIGHT FORD OF STILLWATER, 63.70, PARTS1058, STEWART STONE, INC., 2963.70, YARD CLEAN UP1059, STEWART STONE, INC., 10892.72, ROAD ROCK1060, STEWART STONE, INC., 2538.90, YARD CLEAN UP1061, STEWART STONE, INC., 2962.05, YARD CLEAN UP1062, STEWART STONE, INC., 10990.65, ROAD ROCK1063, NAPA AUTO PARTS, 1163.77, PARTS1064, STEWART STONE, INC., 1771.00, ROAD ROCK1065, K & S TIRE, 8381.44, SEMI TIRES1066, ALTERNATIVE CONSTRUCTION PARTS, 1129.54, PARTS1067, STEWART STONE, INC., 10815.75, ROAD ROCK1068, HUNZICKER BROTHERS, INC., 1476.27, FLOOD LIGHTS1069, A T & T MOBILITY, 251.74, UTILITIES1070, BAILEYS PAVING CO. , INC, 4959.36, HMHL1071, STEWART STONE, INC., 10957.65, ROAD ROCK1072, STEWART STONE, INC., 4353.23, CRUSHER RUN1073, STEWART STONE, INC., 10904.85, ROAD ROCK1074, STEWART STONE, INC., 2980.80, YARD CLEAN UP1075, STEWART STONE, INC., 1950.00, YARD CLEAN UP1076, FASTENAL COMPANY, 89.73, JANUARY BLANKET; Hwy-ST 25, WELCH STATE BANK, 25000.00, MONTHLY PAYMENT; Jail-ST 191, GRIMSLEYS, INC., 3680.89, CLEANING SUPPLIES192, DIRECT TV, 237.24, UTILITIES193, WILSON, NAOMI, 2000.00, BLOCK OF TIME194, ICS, 807.45, SUPPLIES195, COOKS CORRECTIONAL, 200.24, SUPPLIES196, A & B ECO-SAFE PEST CONTROL, INC, 200.00, FEBRUARY BLANKET197, JOHN PAUL CLAWSON, 70.00, CPR CARDS198, WIN WHOLESALE COMMERCIAL, 323.30, PARTS199, GRIMSLEYS, INC., 2685.93, CLEANING SUPPLIES200, GRIMSLEYS, INC., 2340.89, SUPPLIES; Mental Health 8, PAYNE CO. DRUG COURT, INC., 5145.83, DRUG COURT ADMIN SERVICES; ML Fee 49, COOPERS LOCKSMITH LLC, 437.35, LOCKSMITH SERVICES50, KELLPRO, INC., 625.94, ELECTRONIC FILING TAX FORMS; RM&P 60, MIDWEST PRINTERS, 153.34, MINUTE BOOK61, POSTAL PACK & SHIP, 19.68, POSTAGE62, B & C BUSINESS PRODUCTS, INC., 98.99, RECEIPT PAPER; Rural Fire-ST 50, ROSS AUTO SERVICE, 384.20, NOVEMBER BLANKET51, COUNTRY C, 385.12, JANUARY BLANKET; SH Svc Fee 207, STILLWATER NEWSPRESS, 178.54, Ad In Stillwater Newspress208, STAPLES, 72.97, OFFICE SUPPLIES209, SIRCHIE FINGER PRINT, 368.87, EVIDENCE SUPPLIES; Solid Waste Mange 80, OKLA. NATURAL GAS, 487.90, UTILITIES

**Blanket:** None presented on this date.

**Disallowed:** None presented on this date.

**Payroll/Longevity:** None presented on this date.

Motion by Cavett to approve purchase orders upon signature, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Monthly Reports of Officers:** The Clerk's Office presented a monthly report for the Court Clerk's Office RM&P account with an ending balance of \$35,672.64 for January. Motion by Cavett to acknowledge the monthly report as presented, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**ARPA Announcements:** None presented on this date.

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**Public Announcements from the Board:** Cavett stated that every year in Yale they do a reenactment of the Battle of Round Mountain from the Civil War.

Reding stated on February 17<sup>th</sup> there is a program at the Sheerer Museum honoring Earl and Bernice Mitchell. Reding stated that the Facility Authority meeting was cancelled for today. Reding stated that the business for that meeting was taken care of in the County Commissioners Meeting.

**Telephone and Utility Permits/Road Crossings:** None presented on this date.

**New Business:** None presented on this date.

**Adjournment:** Motion by Cavett to adjourn, second by Weaver. Roll Call Vote: Cavett-Yes, Weaver-Yes, Reding-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_\_ day of \_\_\_\_\_ 2022

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_