



**Official Minutes of  
PAYNE COUNTY  
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **February 21st, 2023**, at the Payne County Administration Building, Gloria Hesser Commissioners Meeting Room 200/201, located in Stillwater, Oklahoma.

**Chairman Zach Cavett called the meeting to order:** Meeting called to order at 9:00 a.m.

**The following members were present:** Zach Cavett – Commissioner District 1, Chris Reding – Commissioner District 2, Rhonda Markum – Commissioner District 3, Leslie Echalk- Deputy County Clerk. Invocation by Rhonda Markum and Flag Salute to our country lead by Dewey Clapp.

**Approve minutes of the previous meeting of the board:** Motion to approve the February 6<sup>th</sup> minutes as presented by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Miscellaneous items from the Audience (no action will be taken):** None presented on this date.

**Discussion/Possible Action on Reports from Officers and Boards:**

**Discussion/Possible Action- Proclamation February 20-24, 2023, as Payne County Farm Bureau Week.** Chairman Cavett recited the proclamation to the board. Motion to accept the proclamation by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action –Approval of Replat for Harvest Farms II-** Motion to approve as presented with corrections by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action –Approval of Juvenile Detention Services agreement by and between the Board of Commissioners for Creek County and the Board of Commissioners for Payne County.** After review and discussion by the board motion to approve by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action-Process ACCO Supplement Claim VAAP074760, Workfile ID 23719646 Using Deductible Fund for Payne County Sheriff's Department vehicle- 2021 Dodge Durango, Vehicle # 1C4SDJFTXMC76569-** Repair estimate \$20,643.20. Motion to accept the claim by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action Approval-Warren CAT Sales Agreement for Purchase of 6 Motor Graders for District #3-** Motion to table by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Discussion/Possible Action-Response from Commissioner Reding regarding signing off on Summary Schedule of Prior Audit Findings from the State Auditor's Office-** Reding stated it had been taken care of. No action taken by the board.

**Ingress and Egress Agreements:** None presented on this date.

**Removal of Equipment Items from Inventory and disposing: -** Resolution 2023-22 Declaration of surplus-D-2 Trade Name HP Serial number USW40705D3 and Resolution 2023-23 Disposing of Equipment D-2 Computer Inventory ID # 620-007 Serial Number USW40705D3. Motion to approve by Reding, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Appointment of Requisitioning/Receiving Officers for Payne County Commissioners District 3 and Riley Fire Department.** The Payne County Clerk's office presented New Requisitioning Officers for District 3-Rhonda Markum, Travis Weaver, and Kevin Cramer. New Receiving Officers Scott Lytle, and Karen McCombs. New Warrants Rhonda Markum, Kevin Cramer, and Scott Lytle. For Ripley Fire New Requisitioning Officers Troy Choplin and Todd Davis. New Receiving Officers Time Arnold and Zach Sales. Motion to approve as presented by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Purchase Orders: New/Blanket/Tabled/Disallowed/Payroll/Longevity:** 2022-2023 911 Phone 53, VISTA COM, 81918.55, E911 UPGRADE; ARPA 2021 Federal 15, TUSA CONSULTING SERVICES II, LLC, 5280.00, ADMINISTRATIVE EXPENSES; Extension-ST 105, RASH DEA, 95.50, MILEAGE REIMBURSEMENT 106, OSU/NE DISTRICT EXTENSION OFFICE, 1669.00, REIMBURSEMENT; Fair Main-ST 230, TOUCHTONE, 2.60, UTILITIES 231, A T & T MOBILITY, 151.66, UTILITIES-CELL PHONE 232, SHI INTERNATIONAL, 1065.20, SUBSCRIPTION 233, STILLWATER MILL AGRI CENTER, 9.98, JANUARY BLANKET 234, QUEST TECHNICAL SERVICE, 248.00, DECEMBER BLANKET 235, B & L HEAT & AIR, 200.00, JANUARY BLANKET 236, FALCO ALARM CO., INC., 85.00, SERVICE CALL 237, SHI INTERNATIONAL, 934.35, MICROSOFT OFFICE 365 RENEWAL 238, WIN WHOLESALE COMMERCIAL, 295.00, JANUARY BLANKET 239, DEARINGER PRINTING & TROPHY, INC., 501.30, JANUARY BLANKET; General 2658, MIDCON SHREDDING, 74.00, SHREDDING SERVICES 2659, PAYNE CO. ELECTION BOARD, 455.00, PRE ELECTION EXPENSES 2660, OKLA. NATURAL GAS, 467.89, UTILITIES BLANKET 2661, A & B ECO-SAFE PEST CONTROL, INC, 50.00, PEST CONTROL SERVICES 2662, LIGHTHOUSE WEB DESIGN, 641.00, HOSTING DOMAIN 2663, PHILLIPS C.S.R., SHELLY S., 300.00, PREMILIMINARY HEARING TRANSCRIPT 2664, TK ELEVATOR CORPORATION, 600.00, SERVICE/MAINTENANCE 2665, SMC TECHNOLOGIES INC., 250.00, FEBRUARY BLANKET 2666, DAVIS SANITATION, INC., 70.00, DUMPSTER 2667, TOUCHTONE, 20.24, UTILITIES 2668, DEFENSE SOLUTIONS GROUP/DSG ARMS, 10901.60, TRAINING EQUIPMENT 2669, NAPA AUTO PARTS, 1489.46, JANUARY BLANKET 2670, MERIDIAN TECHNOLOGY CENTER, 493.00, CLASS 2671, BARRY SANDERS SUPERCENTER, 275.95, KEY PROGRAMED 2672, FOUNTAIN SQUARE CLEANERS, 408.00, JANUARY BLANKET 2673, STAPLES BUSINESS ADVANTAGE, 861.60, DECEMBER BLANKET 2674, ALADEN CARPET CLEANING, 250.00, JANITORAL SERVICES 2675, THOMSON REUTERS - WEST, PAYMENT CENTER, 542.29, SUBSCRIPTION CHARGES 2676, TEAMVIEWER GMBH, 1236.00, RENEWAL 2677, POSTAL PACK & SHIP, 83.66, POSTAGE 2678, STILLWATER NEWSPRESS, 266.20, NOTICE OF PUBLICATION 2679, B & C BUSINESS PRODUCTS, INC., 321.87, OFFICE SUPPLIES 2680, TOUCHTONE, 67.87, UTILITIES 2681, ADVANTAGE PLUMBING HEATING AND COOLING, 303.87, PLUMBING REPAIRS; Health 291, AMAZON CAPITAL SERVICES, 2687.72, OFFICE CHAIRS 292, CULLIGAN OF TULSA, 50.00, WATER CHARGES 293, A T & T, 77.81, UTILITIES-INTERNET 294, STILLWATER MEDICAL CENTER, 225.00, JANUARY BLANKET 295, CAMO ELECTRIC, 116.00, PARTS AND LABOR 296, OSU GRANTS, 2323.80, INTERNSHIP & SUPERVISION 297, MILLER ROXANNE, 747.28, MILEAGE REIMBURSEMENT 298, B & L HEAT & AIR, 100.00, SERVICE CALL 299, OKLA STATE UNIVERSITY, 163.00, PARKING PERMITS 300, MARTIN, SARAH, 401.65, MILEAGE REIMBURSEMENT 301, DEXYP, 19.49, DIRECTORY LISTING; Highway 959, WARREN CAT, 363.34, PARTS 960, HAMPPEL OIL, 979.29, DEF FLUID 961, NAPA AUTO PARTS, 1865.88, JANUARY BLANKET 962, STEWART STONE, INC., 13357.67, CRUSHER RUN 963, OKLA. CORRECTIONAL IND., 91.00, DECALS 964, FLEET FUELS LLC, 880.97, JANUARY BLANKET 965, KERNS READY MIXED, 160.00, CONCRETE 966, AMERICAN WELDING SUPPLY, 87.18, JANUARY BLANKET 967, WARREN CAT,

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524.86, PARTS 968, O REILLY AUTOMOTIVE, INC., 495.08, JANUARY BLANKET 969, UNIFIRST, 599.92, JANUARY BLANKET 970, FLEETPRIDE, INC., 555.28, JANUARY BLANKET 971, A PLUS AUTO GLASS LLC, 683.65, WINDOW REPLACEMENT 972, P & K EQUIPMENT, INC., 179.67, JANUARY BLANKET 973, RAILROAD YARD, 16825.40, CULVERT 974, ALTERNATIVE CONSTRUCTION PARTS, 502.93, PARTS 975, QUINTERGY INC, 2520.43, COMPUTER & SUPPLIES 976, KERNS READY MIXED, 5696.00, CONCRETE 977, WARREN CAT, 875.45, PARTS 978, CORPORATE BILLING LLC, 201.94, PARTS 979, CED # 4, 3821.00, SIGNAGE MATERIAL 980, CORPORATE BILLING LLC, 317.99, JANUARY BLANKET; Hwy-ST 15, YELLOW HOUSE MACHINERY, 1031019.51, MOTOR GRADER; Jail-ST 208, CHARM-TEX INC, 3439.50, JAIL SUPPLIES 209, PIONEER TECHNOLOGY CENTER, 360.00, AMMUNITION 210, SMC TECHNOLOGIES INC., 457.31, CHILLER REPAIR 211, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 108.96, HANDLE 212, LOWES COMPANIES, INC., 1380.63, JANUARY BLANKET 213, HOBART SERVICE, ITW FOOD EQUIPMENT GROUP LLC, 190.72, PARTS 214, GRIMSLEYS, INC., 3501.38, SUPPLIES 215, A & B ECO-SAFE PEST CONTROL, INC, 200.00, PEST CONTROL SERVICES 216, DIRECT TV, 255.24, HD ACCESS/RECEIVERS 217, EMERGENCY RESPONDER PRODUCTS, 294.69, SUPPLIES 218, THYSSENKRUPP ELEVATOR, 2027.23, OVERAGE PO 219, BIMBO BAKERIES USA, 5368.90, JANUARY BLANKET 220, FASTENAL COMPANY, 2413.25, PARTS; Mental Health 9, PAYNE CO. DRUG COURT, INC., 6041.67, DRUG COURT ADMIN SERVICES; ML Fee 42, DEARINGER PRINTING & TROPHY, INC., 295.00, WARRANTS 43, KELLPRO, INC., 592.01, ELECTRONIC FILING TAX FORMS; Mtg Cert 52, OME CORPORATION LLC, 330.00, MAINTENANCE CONTRACT 53, B & C BUSINESS PRODUCTS, INC., 720.00, MAINTENANCE CONTRACT; SH Svc Fee 177, OKLA. SHERIFFS ASSOCIATION, 2400.00, ANNUAL MEMBERSHIP 178, CHICKASAW PERSONAL COMMUNICATIONS, 442.90, REPAIR 179, GALLS, LLC, 143.49, TRAINING SUPPLIES 180, OKLA. NATURAL GAS, 999.90, UTILITIES 181, GRIMSLEYS, INC., 991.89, CLEANING SUPPLIES 182, STILLWATER MILL AGRI CENTER, 66.99, JANUARY BLANKET 183, SHRED- AWAY SHREDDING, INC., 203.50, SHREDDING SERVICES 184, FASTENAL COMPANY, 537.60, GLOVES 185, GT DISTRIBUTORS, INC., 992.00, GUNS 186, AUTO ZONE INC, 371.88, PARTS; Solid Waste Mange 13, REPUBLIC SERVICES # 789, 408.67, DUMPSTER 14, REPUBLIC SERVICES # 789, 414.62, Dumpster

**Blanket:** District 1 for repair to Warren Cat in the amount of \$17,000.00

**Payroll:** None.

Motion to approve purchase orders upon signature by Reding, second Markum Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Monthly Report of Officers:** The Clerk's Office presented the following monthly reports of Officers.Court Clerk in the amount of \$919,019.53, Court Clerk RM&P in the amount of \$43,539.92. Assessor in the amount of \$295.00. Payne County Health Department in the amount of \$5,248.46. Motion by Reding to acknowledge monthly reports, second by Markum. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Public Announcements from the Board** None.

**Discussion/Possible Action on Utility Permits/Road Crossings:** None presented on this date.

**New Business:** None.

**Adjournment:** Motion to adjourn by Markum, second by Reding. Roll Call Vote: Markum-Yes, Reding-Yes, Cavett-Yes.

**Minutes of the Board attested to**

**Attest:**

By \_\_\_\_\_  
Glenna Craig, Payne County Clerk  
Seal of office

**Approved by the Board of Commissioners**

On the \_\_\_\_ day of \_\_\_\_\_ 2023

Chairman \_\_\_\_\_

Commissioner \_\_\_\_\_

Commissioner \_\_\_\_\_